### **RESOLUTION 2024-43**

### RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF VISALIA FOR THE PURPOSES OF COMPLIANCE WITH CHAPTER 2.08 OF THE ORDINANCE CODE OF THE CITY OF VISALIA SPECIFYING CONFLICT OF INTEREST REGULATIONS

WHEREAS, the City of Visalia has adopted Chapter 2.08, Section 2.08.10 of the Visalia Municipal Code, which provides for a conflict-of-interest code pursuant to the Political Reform Act (Government Code Section 81000, et seq.); and

WHEREAS the City must designate those positions within the organization that shall be deemed Designated Employees and must further specify disclosure categories for each position listed.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Visalia hereby establishes the following revised list of Designated Employees and Disclosure Categories:

Department	Classification	Employee	Disclosure Category
All	Consultants		1 * see footnote
Administration	Airport Manager	Miller	2
	Assistant City Manager	Lollis	1
	Chief Deputy City Clerk	Gomez	2
	Convention Center Manager	Reynosa	2
	Transit Manager	DeRossett	2
Administrative	Administrative Services Director	Vacant	1
Services Department	Community Relations Manager	Mackey	2
Department	Human Resources Manager	Davis	2
	Insurance and Benefits Manager	Guzman	2
	Management Analyst	Zimmerman	2
Planning &	Associate Planner	Carrillo	2
Community			
Preservation Department	Community Development Director	Bernal	1
	Economic Development Manager	Jones	2
	Neighborhood Preservation Manager	Robertshaw	2
	Principal Planner	Smith	
	Senior Planner	Dan	2
	Engineering & Building Director	Huckleberry	1
	City Engineer	Crawford	2

### DESIGNATED EMPLOYEE POSITIONS AND DISCLOSURE CATEGORIES

Engineering &	Senior Civil Engineer	Bons, Blair, Keenan,	2
Building		Corvera	
Department			
Finance and			
Technology	Finance Manager	Montgomery	2
Services	Assistant Finance Director	Murch	2
	Financial Analyst	Pena, Williams, Swearingen, Ybarra, Quevedo, Verduzco	2
	Housing Specialist	Perez	2
	Housing Specialist Information Services Manager	Howison	2
	Management Analyst	Forrester	2
	Information Services Supervisor	Kootstra, Salazar	2
			2
Fire Department	Fire Battalion Chief	Hughes, Wristen, Vacant, Van Grouw	2
	Fire Chief	Griswold	1
	Fire Marshal	Reed	2
	EMS Coordinator	Munger	2
Parks &			1
Recreation	Parks & Recreation Director	Glick	
Department	Facilities Maintenance Superintendent	MacLennan	2
	Recreation Manager	Roggenkamp	2
	Parks & Facilities Manager	Dias	2
	Parks & Urban Forestry Supervisor	Huff	2
	Park Maintenance Supervisor	Tillman	2
	Recreation Supervisor	Ferreira, Ellis	2
	Animal Services Manager	Harrington	2
Police	Police Captain	Fahoum, Swarthout, Ford	2
Department	Police Chief	Salazar	1
	Police Lieutenant	Dominguez, Hughes, Whaley, Short, Kroeze, Sanchez, Verissimo	2
	Police Specialist	Valencia	2
	Police Support Services Manager	Davis	2
Public Works	Fleet Supervisor	Ellis	2
	Public Works Director	Bartsch	1
	Public Works Manager (Solid Waste)	Serpa	2
	Public Works Manager (Streets)	Galindo	2
	Public Works Manager (Wastewater – WRF and Sewer Collections)	Litwack	2
	WWTP Maintenance Supervisor	Oates	2

WWTP Superintendent	Vacant	2
Project Manager	Cayle	2
Solid Waste Supervisor	Wood, Zuniga, Guzman	2

\* Consultants shall be included in the list of designated positions and shall disclose pursuant to the disclosure requirements in this code subject to the following limitations:

The City Manager or designee may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and based upon that description, a statement of the extent of disclosure requirements. The City Manager or designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code.

# DISCLOSURE CATEGORIES

# Disclosure Category 1:

Designated employees assigned this category must report:

- a) Interests in real property which are located in whole or in part:
  - 1. within the boundaries of the City of Visalia,
  - 2. within two miles of the boundaries of the City of Visalia, or
  - 3. within two miles of any land owned or used by the City of Visalia, including any leasehold, beneficial or ownership interest or option to acquire such interest in real property.
- b) Investments and business positions in business entities, and income, including loans, gifts, and travel payments, from sources which engage in the acquisition or disposal of real property within the jurisdiction.
- c) Investments and business positions in business entities and income, including loans, gifts, and travel payments, from sources which:
  - 1. are contractors or subcontractors engaged in the performance of work or services of the type utilized by the City of Visalia, or
  - 2. manufacture, sell, or provide, supplies, materials, books, machinery, services, or equipment of the type utilized by the City of Visalia.

### Disclosure Category 2:

Designated employees assigned this category must report:

- a) Investments and business positions in business entities; and
- b) Income including loans, gifts, and travel payments, from sources which manufacture, sell, or provide supplies, materials, books, machinery, services, or equipment of the type utilized by the employee's department or the City of Visalia.

#### Public Officials Who Manage Public Investments

The following positions are not covered by this conflict-of-interest code because the individuals holding these positions must file under Government Code Section 87200. These positions are listed for informational purposes only:

- Mayor/Council Members
- Finance Director
- City Attorney
- City Manager
- Planning Commissioners
- Consultants (those involved in the investment of public funds)

An individual holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code Section 87200.

This resolution shall become effective immediately and shall supersede any previous resolution establishing such designated employees and disclosure categories.

PASSED AND ADOPTED: October 7, 2024 LESLIE B. CAVIGLIA, CITY CLERK

STATE OF CALIFORNIA) COUNTY OF TULARE ) ss. CITY OF VISALIA )

I, Leslie B. Caviglia, City Clerk of the City of Visalia, certify the foregoing is the full and true Resolution 2024-43 passed and adopted by the Council of the City of Visalia at a regular meeting held on October 7, 2024.

Dated: October 8, 2024

LESLIE B. CAVIGLIA, CITY CLERK

By Jennifer Gomez, Chief Deputy City Clerk