

Vehicle Purchase Authorization Form

To be Completed by Requesting Department	1: Vehicle To Be Purchased		
	Make: ELGIN	Model: BROOM BADGER	Fund/Division: 111(2370)
	CIP Account #: VH0299	Budget Amount: \$300,000	Requested By: (Print Name & Initial) DANNY GALINDO
	New Vehicle Specifications: (if more space needed – attach pages) SEE ATTACHED		
To be Completed by Fleet	2: Vehicle To Be Replaced: (To be completed for replacement vehicles only)		
	Vehicle #: 317654	Make: ELGIN	Model: EAGLE
	Year: 1996	Mileage: 34,674	Annual Miles Driven: 100
	Annual Preventative Maintenance Costs:	Repair Costs Life-To-Date:	
3: Fleet Recommendations:			
1. Does current vehicle meet Policy guidelines for replacement?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
2. Does vehicle evaluation justify replacement?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
3. Replacing with same class of vehicle? (If "no" attach memo)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
4. Requested Vehicle Specifications Approved?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
5. Alternative Fuel/Hybrid/Low-emission vehicle available for these specifications?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Recommended Alternative Fuel/Hybrid/Low Emission Vehicle: Make / Model / Recommended Fuel System			
6. Is a recycled vehicle available for this use?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Recommended Recycled Vehicle: Make / Model / Vehicle Number			
7. Is a used Enterprise department vehicle available for this use?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Recommended Enterprise Vehicle: Make / Model / Vehicle Number			
4. Approvals:			
Department Head Approval:		Date:	
Fleet Supervisor Approval:		Date: 11/21/2024	
Public Works Director Approval:		Date: 11-21-24	
Finance Director Approval:		Date: 12-2-24	

Operational Cost Analysis by Equipment ID
For Month: 11 2023

Equip ID/ Maint Cla/Desc	Miles/ Eng Hr	Fuel			Oil			PM Cost	Repair Cost	Depreciation Cost	MISC. Cost	Total Cost
		Cost	CPM	MPG/MPH	Cost	CPM	MPQ					
317654	3JES	TRUCK AIR SWEEPER 6YD										
Month	0	0.00	0.000	0.000	0.00	0.000	0.000	853.65	0.00	0.00	0.00	853.65
Calendar YTD	20161	167.73	0.008	425.338	0.00	0.000	0.000	2135.95	2147.41	0.00	0.00	4451.09
Life-to-Date	57869	18889.77	0.326	6.530	0.00	0.000	0.000	36063.47	162318.82	0.00	850.78	218122.84

-----END OF REPORT-----

Vehicle Evaluation Form

Vehicle Description:

<small>Vehicle #:</small> 317654	<small>Make:</small> ELGIN	<small>Model:</small> ELGIN EAGLE
<small>Year:</small> 1996	<small>Mileage \ Hours:</small> 34,674.MI / 5,089 HRS	<small>Completed By: (Print Name & Initial)</small> RICK ROMERO / 9172

Rating Guide: (1-10) 1=Excellent to 10=Unservicable; (1-5) 1=Excellent to 5= Unservicable

<small>Rating 1-10</small>	Component: (Comments)
9	Engine: OIL LEAKS, EXHAUST SYSTEM VERY RUSTY, BELTS ARE WORN, ENGINE IS VERY DIRTY. REAR ENGINE HAS OIL LEAKS
8	Transmission/Differential: LEAKING AROUND BELL HOUSING, FLUID DISCOLORED HARD MILEAGE
8	Power Take Off: HYDRAULIC LINES ARE BRITTLE AND SEVERAL OIL LEAKS
8	Chassis Outside: (including tires, brakes & windows) BRAKE LININGS ARE AT APPRX 50% TIRES ARE WORN AND WILL NEED REPLACEMENT SOON, WINDOWS ARE SCRATCHED AND HAZY, PAINT IS FADED AND SCRATCHED, WATER SYSTEM IS OLD AND BRITTLE

<small>Rating 1-5</small>	Component: (Comments)
4	Suspension System: SPRINGS ARE VERY RUSTY AND THEY SAG, AIR BAGS HAVE WEATHER CRACKING
4	Cooling System: RADIATOR AND CONDENSOR FINS ARE BENT AND CLOGGED WITH DEBRIS, HOSES ARE SOFT, REAR ENGINE RADIATOR FINS ARE ALSO BENT AND DAMAGED
4	Steering System: GEAR BOX HAS SOME LEAKS, STEERING WHEELS WORN, TIE RODS WILL NEED REPLACEMENT SOON AND AN ALIGNMENT
4	Vehicle Interior: DIRTY, FLOOR BOARD IS RIPPED, HEADLINER HAS SMALL TEARS, REAR BULKHEAD LINER RIPPED, AIR CONDITIONING BOX IS CRACKED

49

Total Scoring Key:

Heavy Equipment: 0-15=Excellent, 16-30=Good, **31-45=Fair**, 46-60=Poor

Light Equipment: 0-11=Excellent, 12-25=Good, 26-37=Fair, 38-50=Poor