

STAFF WILL TAKE TO COUNCIL TO APPROPRIATE FUNDS IN MARCH.

Vehicle Purchase Authorization Form				
To be Completed by Requesting Department	<b>1: Vehicle To Be Purchased</b>			
	Make: Dodge	Model: RAM 5500	Fund/Division: 441 / 4442	
	CIP Account # New <del>(Budgeted for 24/27)</del>	Budget Amount: NEW	Requested By: (Print Name & Initial) JASON SERPA <i>JS</i>	
	New Vehicle Specifications: (if more space needed – attach pages) Dodge Ram 5500 (class equivalent to truck being replaced) with Ray Gaskin bin lift equipment outfitted on chassis			
	<b>2: Vehicle To Be Replaced: (To be completed for replacement vehicles only)</b>			
Vehicle #: 255906	Make: Ford	Model: F550		
Year: 2008	Mileage: 95,821	Annual Miles Driven: [Redacted]		
Annual Preventative Maintenance Costs: [Redacted]	Repair Costs Life-To-Date: [Redacted]			
To be Completed by Fleet	<b>3: Fleet Recommendations:</b>			
	1. Does current vehicle meet Policy guidelines for replacement?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
	2. Does vehicle evaluation justify replacement? (unreparable/auctioned)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
	3. Replacing with same class of vehicle? (If "no" attach memo)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
	4. Requested Vehicle Specifications Approved?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
	5. Alternative Fuel/Hybrid/Low-emission vehicle available for these specifications?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
	Recommended Alternative Fuel/Hybrid/Low Emission Vehicle: Make / Model / Recommended Fuel System			
	6. Is a recycled vehicle available for this use?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Recommended Recycled Vehicle: Make / Model / Vehicle Number				
7. Is a used Enterprise department vehicle available for this use?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No		
Recommended Enterprise Vehicle: Make / Model / Vehicle Number				
<b>4. Approvals:</b>				
Department Head Approval: <i>[Signature]</i>		Date: 1/14/26		
Fleet Supervisor Approval: <i>[Signature]</i>		Date: 2/9/2026		
Public Works Director Approval: <i>[Signature]</i>		Date: 2-10-26		
Finance Director Approval: <i>[Signature]</i>		Date: 2-24-26		

Vehicle Evaluation Form		
<b>Vehicle Description:</b>		
Vehicle #: 255906	Make: Ford	Model: F550
Year: 2008	Mileage: 95,821	Completed By: (Print name & Initial) S. ELLIS
<b>Rating Guide: (1-10) 1=Excellent to 10=Unserviceable; (1-5) 1=Excellent to 5=Unserviceable</b>		
Rating 1-10	Component: (Comments)	
10	Engine: engine blown unit has went to auction	
	Transmission/Differential: sold @ auction	
10	Power Take off: sold @ auction	
	Chassis Outside: (including tires, brakes & windows) sold @ auction	
Rating 1-5	Component: (Comments)	
5	Suspension System: sold @ auction	
	Cooling System: sold @ auction	
5	Steering System: sold @ auction	
	Vehicle Interior: sold @ auction	
60	Total Scoring Key:	
	Heavy Equipment: 0-15= Excellent, 16-30=Good, 31-45=Fair, 46-60=Poor	
	Light Equipment: 0-11=Excellent, 12-25=Good, 26-37=Fair, 38-50=Poor	

Vehicle Purchase Authorization Form			
To be Completed by Requesting Department	<b>1: Vehicle To Be Purchased</b>		
	Make: <p style="text-align: center;">Dodge</p>	Model: <p style="text-align: center;">RAM 5500</p>	Fund/Division: <p style="text-align: center;">441/4442</p>
	CIP Account # <p style="text-align: center;">4410-72000/VH0311-999</p>	Budget Amount: <p style="text-align: center;">\$109,000</p>	Requested By: (Print Name & Initial) <p style="text-align: center;">JASON SERPA </p>
	New Vehicle Specifications: (if more space needed – attach pages) <p style="text-align: center;">Dodge RAM 5500 (class equivalent to truck being replaced) with Ray Gaskin bin lift equipment outfitted on chassis (see attached)</p>		
To be Completed by Fleet	<b>2: Vehicle To Be Replaced: (To be completed for replacement vehicles only)</b>		
	Vehicle #: <p style="text-align: center;">255907</p>	Make: <p style="text-align: center;">Ford</p>	Model: <p style="text-align: center;">F550</p>
	Year: <p style="text-align: center;">2008</p>	Mileage: <p style="text-align: center;">142,863</p>	Annual Miles Driven: <p style="text-align: center;">8,404</p>
	Annual Preventative Maintenance Costs: <p style="text-align: center;"></p>	Repair Costs Life-To-Date: <p style="text-align: center;"></p>	
<b>3: Fleet Recommendations:</b>			
1. Does current vehicle meet Policy guidelines for replacement?		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> N/A
2. Does vehicle evaluation justify replacement?		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> N/A
3. Replacing with same class of vehicle? (If "no" attach memo)		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> N/A
4. Requested Vehicle Specifications Approved?		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
5. Alternative Fuel/Hybrid/Low-emission vehicle available for these specifications?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Recommended Alternative Fuel/Hybrid/Low Emission Vehicle: Make / Model / Recommended Fuel System			
6. Is a recycled vehicle available for this use?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Recommended Recycled Vehicle: Make / Model / Vehicle Number			
7. Is a used Enterprise department vehicle available for this use?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Recommended Enterprise Vehicle: Make / Model / Vehicle Number			
<b>4. Approvals:</b>			
Department Head Approval: 		Date: <p style="text-align: center;">1/14/2026</p>	
Fleet Supervisor Approval: 		Date: <p style="text-align: center;">2/9/2026</p>	
Public Works Director Approval: 		Date: <p style="text-align: center;">2-10-26</p>	
Finance Director Approval: 		Date: <p style="text-align: center;">2-12-26</p>	

Vehicle Evaluation Form		
<b>Vehicle Description:</b>		
Vehicle #: 255907	Make: FORD	Model: F550
Year: 2008	Mileage: 142,863	Completed By: (Print name & Initial) S. ELLIS
Rating Guide: (1-10) 1=Excellent to 10=Unserviceable; (1-5) 1=Excellent to 5=Unserviceable		
Rating 1-10	Component: (Comments)	
5	Engine: engine has high idle times. This has historically shown to bring issues with DEF systems and injection pump issues.	
6	Transmission/Differential: hoses and electrical are becoming brittle with time.	
5	Power Take off: Beginning to see failures go up on the controls for hydraulics several repairs have been made over the last 2 yrs	
7	Chassis Outside: (including tires, brakes & windows) body has become dull oxidized. Air lines & cable becoming brittle. Control issues tires are only 1yr old.	
Rating 1-5	Component: (Comments)	
3	Suspension System: suspension becoming soft (springs) due to normal wear/tear	
3	Cooling System: hoses becoming dry & brittle. electrical sensors becoming faulty.	
3	Steering System: steering seems normal / has wear well on this unit.	
3	Vehicle Interior: normal wear/tear.	
35	Total Scoring Key: Heavy Equipment: 0-15= Excellent, 16-30=Good, 31-45=Fair, 46-60=Poor Light Equipment: 0-11=Excellent, 12-25=Good, 26-37=Fair, 38-50=Poor	