

### Vehicle Purchase Authorization Form

To be Completed by Requesting Department	<b>1: Vehicle To Be Purchased</b>		
	Make: <p style="text-align: center; font-size: 1.2em;">Peterbilt</p>	Model: <p style="text-align: center; font-size: 1.2em;">520</p>	Fund/Division: <p style="text-align: center; font-size: 1.2em;">441 / 4443</p>
	CIP Account #: <p style="text-align: center; font-size: 1.2em;">NEW</p>	Budget Amount: <p style="text-align: center; font-size: 1.2em;">\$0.00</p>	Requested By: (Print Name & Initial) <p style="text-align: center; font-size: 1.2em;">Jason Serpa JS</p>
	New Vehicle Specifications: (if more space needed – attach pages) <p style="text-align: center; font-size: 1.2em;">Peterbilt Cab and Chassis Only - to replace/repair burned truck (253615)</p>		
	<b>2: Vehicle To Be Replaced: (To be completed for replacement vehicles only)</b>		
Vehicle #: <p style="text-align: center; font-size: 1.2em;">253615</p>	Make: <p style="text-align: center; font-size: 1.2em;">Peterbilt</p>	Model: <p style="text-align: center; font-size: 1.2em;">520</p>	
Year: <p style="text-align: center; font-size: 1.2em;">2020</p>	Mileage: <p style="text-align: center; font-size: 1.2em;">55548 / 73361145</p>	Annual Miles Driven:	
Annual Preventative Maintenance Costs:	Repair Costs Life-To-Date:		
To be Completed by Fleet	<b>3: Fleet Recommendations:</b>		
	1. Does current vehicle meet Policy guidelines for replacement?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> N/A
	2. Does vehicle evaluation justify replacement?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> N/A
	3. Replacing with same class of vehicle? (If "no" attach memo)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> N/A
	4. Requested Vehicle Specifications Approved?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
	5. Alternative Fuel/Hybrid/Low-emission vehicle available for these specifications?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	Recommended Alternative Fuel/Hybrid/Low Emission Vehicle: Make / Model / Recommended Fuel System		
	6. Is a recycled vehicle available for this use?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Recommended Recycled Vehicle: Make / Model / Vehicle Number			
7. Is a used Enterprise department vehicle available for this use?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Recommended Enterprise Vehicle: Make / Model / Vehicle Number			
<b>4. Approvals:</b>			
Department Head Approval: 		Date: <p style="text-align: center; font-size: 1.2em;">4/15/26</p>	
Fleet Supervisor Approval: 		Date: <p style="text-align: center; font-size: 1.2em;">4/16/26</p>	
Public Works Director Approval: 		Date: <p style="text-align: center; font-size: 1.2em;">4-16-26</p>	
Finance Director Approval: 		Date: <p style="text-align: center; font-size: 1.2em;">4-20-26</p>	

## Vehicle Evaluation Form

Vehicle Description:		
Vehicle #: <b>253615</b>	Make: <b>Peterbilt</b>	Model: <b>520</b>
Year: <b>2020</b>	Mileage \ Hours: <b>55548miles/ 7336 hours</b>	Completed By: (Print Name & Initial) <b>S.Ellis</b>

Rating Guide: (1-10) 1=Excellent to 10=Unservicable; (1-5) 1= Excellent to 5= Unservicable

Rating 1-10	Component: (Comments)
<b>10</b>	<b>ENGINE:</b> Engine is burnt due to an accidental fire.
<b>10</b>	<b>Transmission/Differential:</b> Transmission is burnt due to accidental fire. Nothing wrong with differential but, does not make sense to keep only part of the chassis.
<b>9</b>	<b>Power Take Off:</b> Hydraulic pump is mounted the front of the engine outside the cab. The fire doesn't look to have hurt the pump much, but would need all new hoses and electrical to make operable.
<b>8</b>	<b>Chassis Outside: (including tires, brakes &amp; windows)</b> Chassis of truck is not salvageable due to accidental fire. However the body is refurbishable.

Rating 1-5	Component: (Comments)
<b>4</b>	<b>Suspension System:</b> Front suspension needs complete replacement due to accidental fire.
<b>5</b>	<b>Cooling System:</b> Total loss due to accidental fire.
<b>5</b>	<b>Steering System:</b> Total loss due to accidental fire.
<b>5</b>	<b>Vehicle Interior:</b> Total loss due to accidental fire.

<b>57</b>	Total Scoring Key: <b>Heavy Equipment:</b> 0-15=Excellent, 16-30=Good, 31-45=Fair, 46-60=Poor <b>Light Equipment:</b> 0-11=Excellent, 12-25=Good, 26-37=Fair, 38-50=Poor			
	<table style="width: 100%; border: none;"> <tr> <td style="border: none;"><b>Specialty Vehicle</b></td> <td style="border: none; text-align: center;">yes</td> <td style="border: none; text-align: center;">no</td> </tr> </table>	<b>Specialty Vehicle</b>	yes	no
<b>Specialty Vehicle</b>	yes	no		

Recommendations:  
 Fleet recommends the replacement of this vehicle.