



Qualified Entity Request Submittal Checklist

Visalia Municipal Code (VMC) Chapter 18.04 Agricultural Land Preservation Program, also known as the Agricultural Preservation Ordinance (APO), requires that in order to be considered a qualified entity for the purpose of holding and managing agricultural conservation easements in accordance with the APO, an entity shall meet certain requirements and be approved by the City Council.¹

To initiate a request to become a qualified entity for purposes of the APO, an entity shall submit a formal written request along with the following information to the Community Development Department for review and recommendation to the City Council. A request for qualified entity status must include all items. If any items are missing, the request will not be processed. Additional information may be requested by the Community Development Director.

Item	Yes	No	NA
Applicable entity documents of incorporation confirming that such entity is a nonprofit public benefit corporation, operating within the State of California, that is qualified to hold conservation easements under California Civil Code section 815.3.	<input type="checkbox"/>	<input type="checkbox"/>	
Statement confirming that the entity's principal purpose includes administering easements for conserving and maintaining lands in agricultural production.	<input type="checkbox"/>	<input type="checkbox"/>	
Agricultural conservation easement template.	<input type="checkbox"/>	<input type="checkbox"/>	
A summary of the extent and duration of the entity's involvement in agricultural land conservation within the San Joaquin Valley.	<input type="checkbox"/>	<input type="checkbox"/>	
Accreditation status with the Land Trust Accreditation Commission, if applicable.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Land trust association membership, if applicable.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

¹ See Section 18.040.100, Qualified Entity.