Visalia City Council

Visalia City Council

Meeting Agenda - Final

Visalia City Council
707 W. Acequia
Visalia, CA 93291

Brian Poochigian, Mayor
Brett Taylor, Vice Mayor
Steve Nelsen, Council Member
Emmanuel Hernandez Soto, Council Member
Liz Wynn, Council Member

Monday, June 17, 2024 **7:00 PM** **City Council Chambers**

ROLL CALL

CALL TO ORDER WORK SESSION - 4:00 PM (Unless otherwise noted)

PUBLIC COMMENTS

Citizens are now invited to comment on issues within the jurisdiction of the Visalia City Council and items listed on the Closed Session. The Council asks that you keep your comments concise and positive. Creative criticism, presented with appropriate courtesy, is welcome. Each speaker will be allowed three minutes, and a timer will notify you when your time is expired. Please begin your comments by stating and spelling your name and providing your city of residence.

WORK SESSION AND ACTION ITEMS (as described)

1. **Special Recognition** - Special recognition of Allison Mackey, Communications Manager and Macey Schonbachler, Community Outreach Coordinator for their recent awards and recognition from the Public Relations Society of America's Central California Chapter. **24-0204**

2. **Civic Center Project Update** - Provide Council with an update for Phase 2 of the Civic Center Project, request authorization to begin the Request for Qualification process for contractors, and authorize the use of a 10% retention for the project. **24-0210**

3. **Water Reclamation Facility (WRF) - Master Plan Final Update** - Receive a final report and presentation on the Master Plan for the Water Reclamation Facility. **24-0232**

4. **Membership Agreement -** Receive update report from the Tulare County Economic Development Corporation and authorize continued membership for Fiscal Year (FY) 24/25 in the amount of $60,000. **24-0162**

5. **Pre-Fourth of July Presentation by Fire Department -** Presentation on pro-active efforts being undertaken to deter the use of illegal fireworks. **24-0239**

ADJOURN TO CLOSED SESSION - 6:00 PM (Or, immediately following Work Session)

CALL TO ORDER REGULAR SESSION - 7:00 PM

PLEDGE OF ALLEGIANCE

INVOCATION

ITEMS OF INTEREST

SPECIAL PRESENTATION / RECOGNITION

PUBLIC COMMENTS

This is the time for people to comment on matters within the jurisdiction of the Visalia City Council. The Council asks that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome.

This is the opportunity to address the Council on any matter of interest, whether on the agenda or not, other than the Consent Calendar.

People may comment one time during the evening for up to three minutes unless additional time is authorized by the Council. Each speaker will be allowed three minutes, and a timer will notify you when your time is expired. Please begin your comments by stating and spelling your name and providing your city of residence.

CONSENT CALENDAR

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

1. Authorization to read ordinances by title only. **24-0180**

2. **Adopt Resolution & Designate 2024/25 Specific Road Maintenance Funding:** Adopt Resolution No. 2024-30 to designate Road Maintenance and Rehabilitation Account 2024/25 funding from the State of California Road Repair and Accountability Act of 2017 (Senate Bill SB 1) to the Whitendale Road Rehabilitation Project; and authorize the transfer of $3,600,000 within the SB1 RMRA Fund from Pavement Rehabilitation and the appropriation of $100,000 from the SB1 RMRA Fund to the Whitendale Ave. Road Rehabilitation project. **24-0173**

3. City Council approval of Resolution 2024-27 adopting the 2024-25 appropriations limit for the City of Visalia's General Fund. **24-0212**

4. **Abandon Public Utility Easement and Right of Way** - Ordering the summary vacation and abandonment of portions of the public utility easements and right of way dedications over Parcels 6 and 7 of Parcel Map No. 4645. Property located on Legacy Ave, approximately 500' west of American St. Resolution No. 2024-31. APN: 073-220-017 and 073-220-018. **24-0215**

5. **Ordinance Adoption -** Second reading and adoption of Ordinance No. 2024-06, adding Chapter 3.14 (Cannabis Business Tax) to Title 3 of the Visalia Municipal Code to establish a tax on cannabis business activities within the city. **24-0216**

6. **Notice of Completion for Caldwell Avenue Improvement Project** - Authorize the City Manager to file a Notice of Completion for the Caldwell Avenue Improvement Project from Akers Street to Shady Street. **24-0220**

7. **Investment Report** - Accept the City of Visalia Cash and Investment Report for the third quarter of the fiscal year which consists of months January, February, and March of 2024. **24-0225**

8. Approve Resolution Number 2024-28 adopting the City of Visalia's annually updated Investment Policy and delegating authority to invest funds for the City to the Finance Director/Treasurer for fiscal year 2024-25. **24-0226**

9. **Victory Oaks Phase 1 Final Map** - Request authorization to record the final map for Victory Oaks Phase 1 Subdivision located on the north side of Ferguson Avenue approximately 800 feet west of Demaree Street; and request authorization for the formation of the Landscape and Lighting District No. 24-04 and authorize ordering the improvements and levying the annual assessments. Resolution Nos. 2024-__ required. **24-0231**

10. **Authorize Purchase of Replacement Solid Waste Residential Delivery Truck -** Approve the purchase of a Solid Waste Residential Delivery Truck from Visalia Ford and appropriate the amount of $49,153.64 from the Solid Waste Enterprise Fund. **24-0235**

11. **Adopt Resolution & Exchange Regional Transportation funds to State Highway Account Funds:** Adopt Resolution No. 2024-29 to authorize the City Manager to sign the Fiscal Year 2023/24 Claim to the Tulare County Association of Governments for Regional Surface Transportation Program Funds in Exchange for State Highway Account Funds and appropriate $889,030 toward Road Rehabilitation. **24-0240**

12. Authorize the City Manager to execute the Memorandum of Understanding by and between the City of Visalia and Police Managers and Supervisors Association (Group A) for the period of July 1, 2024 through June 30, 2027. **24-0243**

REGULAR ITEMS AND PUBLIC HEARINGS

Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made by a City Council Member and then the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion.

1. **Contested Special Assessments** - Authorization to allow the City of Visalia to place items contested during the June 3, 2024, public hearing on the Miscellaneous Special Assessments on the Tulare County secured property tax roll. **24-0237**

2. **Public Hearing** and adoption of the City of Visalia 2024/25 and 2025/26 multi-year budget. Resolution 2024-26. **24-0236**

3. **Measure T District Tax Amendment and Recertification** - Amend the Measure T plan and recertify the plan for FY 2024/25. **24-0213**

4. **Fiscal Year 2024-25 Rates and Fees** - Public Hearing and Adoption of Resolution 2024-04 to authorize proposed new fees, increases, and adjustments to the City's Rates and Fees Schedule for Fiscal Year 2024-25. **24-0008**

5. **Logo Discussion** - Continued logo discussion and direction regarding community process on redesign. **24-0252**

6. **Change of Terms and Conditions** - Authorize Changes to Terms and Conditions of Employment by and between the City of Visalia and City Manager. **24-0254**

CLOSED SESSION REPORT

ADJOURNMENT

UPCOMING CITY COUNCIL MEETINGS

1. July 15, 2024 @ 7:00 p.m., City Hall, 707 W. Acequia **24-0233**

Meeting dates/times are subject to change, check posted agenda for correct details. In Compliance with the American Disabilities Act, if you need special assistance to participate in meetings email: Michelle.Nicholson@Visalia.city <mailto:Michelle.Nicholson@Visalia.city> or call 713-4512.

Visalia City Council

Staff Report

Visalia City Council
707 W. Acequia
Visalia, CA 93291

File #: 24-0204 **Agenda Date:** 6/17/2024 **Agenda #:** 1.

Agenda Item Wording:
Special Recognition - Special recognition of Allison Mackey, Communications Manager and Macey Schonbachler, Community Outreach Coordinator for their recent awards and recognition from the Public Relations Society of America's Central California Chapter.

Visalia City Council

Staff Report

File #: 24-0210 **Agenda Date:** 6/17/2024 **Agenda #:** 2.

Agenda Item Wording:
Civic Center Project Update - Provide Council with an update for Phase 2 of the Civic Center Project, request authorization to begin the Request for Qualification process for contractors, and authorize the use of a 10% retention for the project.
Deadline for Action: 6/17/2024

Submitting Department: Community Development

Contact Name and Phone Number:
Mike Porter, Civil Engineer, Mike.Porter@visalia.city, (559) 713-4412
Jason Huckleberry, Director Engineering and Building Department, Jason.Huckleberry <mailto:Jason.Huckleberry@visalia.city> @visalia.city, (559) 713-4495

Department Recommendation:
1. Receive an update on Phase 2 of the Civic Center Project and approve the interior and exterior colors and finishes, as well as exterior amenities as shown in the presentation and recommended by the Civic Center Committee.
2. Authorize the advertisement of the Request for Qualifications of contractors for the project.
3. Authorize the construction retention amount for this project be raised from 5% to 10% citing the complexity and size of the project as key factors.

Summary:

Civic Center Project Update
Staff and the consultant team will provide a presentation of interior and exterior details including paint colors, finishes, and exterior amenities. All details shown within the presentation were prepared by the consultant team, which included experts in the field of interior design and architecture.

The interior and exterior details and amenities were presented to the Civic Center Committee for review and approval at two meetings in May. The Committee made several comments and suggestions, requiring the consultant team to revise the plan. Once the revised details were complete, the details shown within the presentation were approved by the Civic Center committee and their recommendation is now moving forward for Council review and approval.

Request for Qualifications
Staff proposes to issue a Request for Qualifications (RFQ) for the Civic Center Project. The RFQ will serve to pre-qualify contractors for the project and to make the public aware of the project details in advance of advertising the official Request for Bids for construction.

Raise Project Retention from 5% to 10%
Due to the large and complex nature of this project staff is requesting authorization to increase the

retention amount for the project from 5% to 10%. This process requires formal approval from the City Council.

Background:

Request for Qualifications

The RFQ process is typically used on large complex construction projects which adds an additional step to the bid process. This process invites interested parties to submit a qualification statement that is used by the requester/owner to evaluate and shortlist potential contractors for a construction project. The primary purpose of an RFQ is to gather information about the qualifications, capabilities, and experience of contractors before inviting them to submit detailed bids. This allows the owner to ensure they are partnering with the right contractor with the right experience for a large complex project.

In addition, the RFQ process lessens the likelihood of an inexperienced contractor bidding low on the project due to a lack of experience, winning the bid, and then not being able to complete the project within the project specifications for the price bid. The pre-qualification increases the likelihood that more qualified bidders will submit a bid, because they understand that they will be competing against experienced companies who will have the knowledge base to submit well costed out proposals.

The City Purchasing Division and Construction Manager (Griffin Structures) have worked collaboratively to create the RFQ documents. Griffin Structures will be assisting in the review and evaluation of the qualification submittals.

Once contractors have been pre-qualified, the City will issue a Request for Bids (RFB) and only the pre-qualified contractors are allowed to submit a bid on the project. This second process allows the owner to secure the best price for the project.

The RFQ is scheduled to be advertised on June 20th and all proposals will be due on July 18th. The RFB is scheduled to be advertised in August of 2024, shortly after the RFQ process has been completed and a list of qualified bidders has been established.

Increased Retention

Retention is money held by the City as a safeguard against defects which may subsequently develop and which the contractor may fail to remedy. The retention is typically paid back to the contractor as part of the final payment, which is made after the contractor has achieved final completion approval by the City. An increased retention amount provides the City more protection.

The public contracting code allows cities to only retain 5% of a contract's costs for retention, assuring proper performance by the contractor. However, the law allows up to 10% retention in the cases where the contract is "substantially complex" and must be set at a higher amount before the contract is advertised. After a review and discussion amongst the City's project team, including Engineering and Finance staff, as well as the City's consultant Construction Management firm, Griffin Structures, we are requesting the retention be raised to 10% for this project.

Public Contract Code Section 7202(b)(4) contains the following exclusion for local governments, including charter cities to raise the 5% retention limit:

(4) Notwithstanding any other provision of this subdivision, the retention proceeds withheld from any payment by the awarding entity of a city, county, city and county, including charter cities and charter counties, district, special district, public authority, political subdivision, public corporation, or nonprofit transit corporation wholly owned by a public agency and formed to carry out the purposes of the public agency, from the original contractor, by the original contractor from any subcontractor, and by a subcontractor from any subcontractor thereunder, ***may exceed 5 percent on specific projects where the governing body of the public entity*** *or designee, including, but not limited to, a general manager or other director of an appropriate department,* ***has approved a finding during a properly noticed and normally scheduled public hearing and prior to bid that the project is substantially complex and therefore requires a higher retention amount than 5 percent and the awarding entity includes both this finding and the actual retention amount in the bid documents.*** *In a contract between the original contractor and a subcontractor, and in a contract between a subcontractor and any subcontractor thereunder, the percentage of the retention proceeds withheld shall not exceed the percentage specified in the contract between the department and the original contractor.*

This project is complex with a projected construction budget of $80 million dollars, includes an 18 to 24-month construction schedule, and will be constructing multiple buildings on the Civic Center site with extensive offsite improvements. The project will involve a general contractor and several sub-contractors representing a multitude of trades and disciplines necessary to complete the project including grading, irrigation, electrical, plumbing, footings and concrete, utility connections, landscaping, and general construction. Based upon these conditions, staff recommends that the Civic Center project be deemed substantially complex and carry a 10% retention amount.

Fiscal Impact:
None currently.

Prior Council Action:
October 16, 2023 - Council received a presentation, approved a contract amendment for Darden Architects, and authorized an appropriation from the Civic Center Reserve Fund.

October 2, 2023 - Council received a presentation and selected several outdoor amenities alternatives. Staff advised will return at a later date for approval of a consultant contract amendment.

June 19, 2023 - Council received a presentation on the Civic Center landscape options and directed staff to return with clarifications and alternatives.

May 1, 2023 - Council received an update and presentation on Phase 2 of the Civic Center and approved staff moving forward with completion of the schematic design phase of the project.

February 6, 2023 - Council received an update and presentation on Phase 2 of the Civic Center

December 19, 2022 - Council received an update and presentation on the site plan and possible architectural styles for the Civic Center buildings and approved the “Mission Inspired” style.

November 21, 2022 - Council received an update and presentation on the site plan and provided direction on the building orientation.

October 17, 2022 - Council accepted the presentation and approve the recommended site plan layout. City Council further considered and provided input on architectural styles via a visual exercise.

April 4, 2022 - Council Received an update on the Public Safety Office Building and City Council Chambers Project and approved a Consultant Contract Amendment requested by Darden Architects

June 7, 2021 - Council approved a motion for Mayor Steve Nelson to appoint two members of the Council to the Planning & Preliminary Project Assessment Committee.

March 15, 2021 - Council authorized the City Manager to enter into an A/E contract with Darden Architects to design the Public Safety Office Building/City Council Chambers.

November 4, 2019 - Council approved using the design-bid-build method of procurement for the PSOB Project.

August 19, 2019 - Council authorized appropriation of funds to issue an RFP for A/E Consulting Services for the new PSOB Project.

August 5, 2019 - Council received an update on the PSF project planning. Council directed staff to return with recommendation for appropriation of funds and creation of a new CIP for the planning and design of the new Public Safety Facility.

March 4, 2019 - Staff was directed to begin the planning phase of the new Public Safety Facility, and to return with an update on building size, staffing and Project funding.

Alternatives: N/A

Recommended Motion (and Alternative Motions if expected):
I accept the Civic Center project update and approve the finishes, colors and amenities shown in the presentation, authorize staff to advertise the Request for Qualifications of contractors, and authorize a 10% project retention.
Environmental Assessment Status: N/A

CEQA Review: N/A

Attachments: Civic Center Presentation

Visalia Civic Center
Colors, Materials and Exterior Amenities

June 17, 2024

Agenda

Review the following:

Review Color Boards and Materials

Updated Renderings

Custom Railings

Tree Grates and Tree Guards

Trash Receptacles

Bike Racks

Seat Walls and Skate Deterrents

RENDERINGS - Council Chamber Lobby



RENDERINGS - Council Chamber Lobby



RENDERINGS COUNCIL CHAMBER



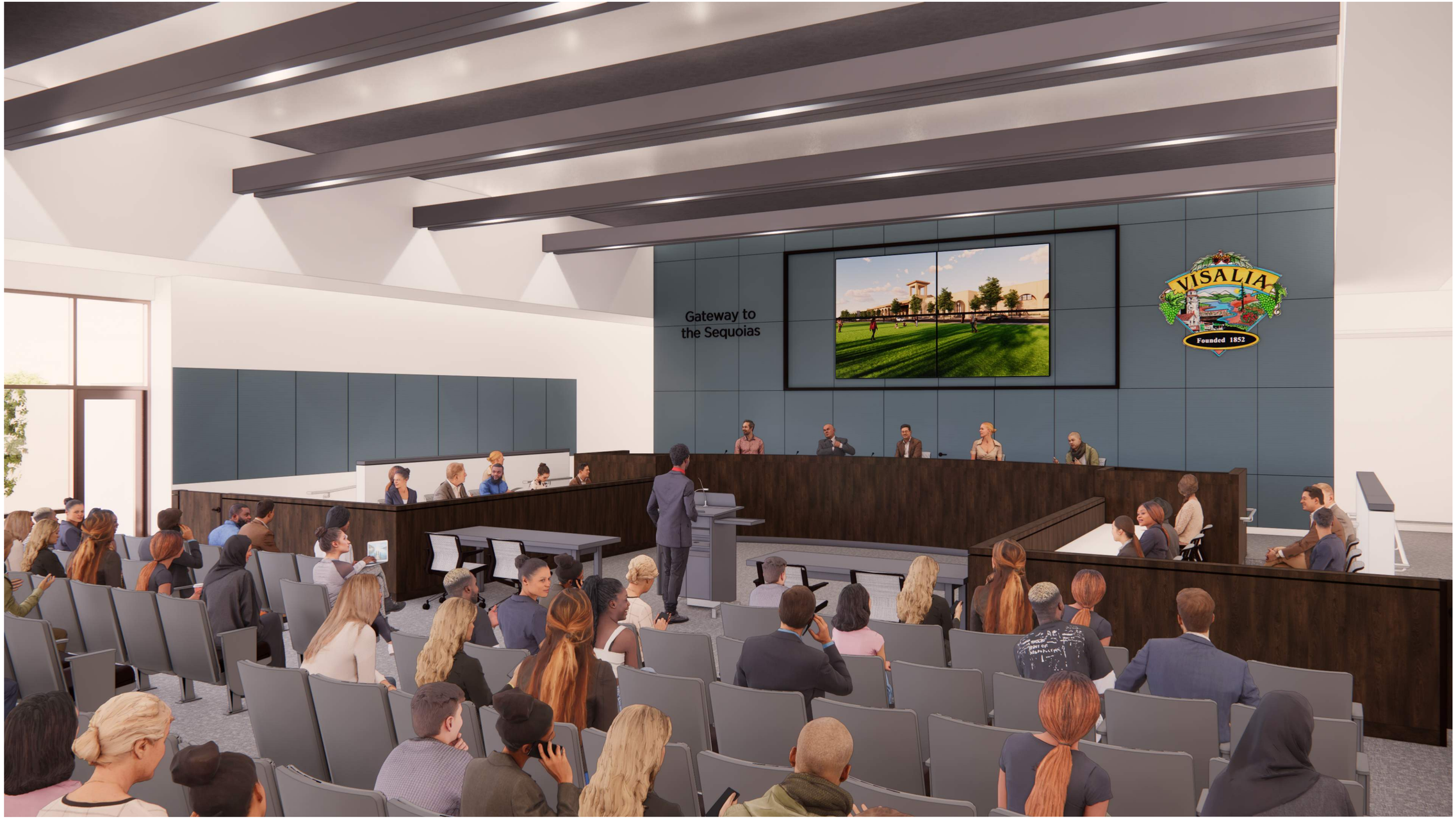
RENDERINGS COUNCIL CHAMBER

Sierra Designs
Landscape Architecture

darden architects

MWL

LPA



RENDERINGS COUNCIL CHAMBER - COMMUNITY ROOM



RENDERINGS - PUBLIC SAFETY ADMINISTRATION BUILDING - LOBBY



RENDERINGS - PUBLIC SAFETY ADMINISTRATION BUILDING - LOBBY



RENDERINGS - PUBLIC SAFETY ADMINISTRATION BUILDING - LOBBY



RENDERINGS - PUBLIC SAFETY ADMINISTRATION BUILDING - MEETING ROOM



RENDERINGS - PUBLIC SAFETY ADMINISTRATION BUILDING - TRAINING ROOM
OPTION 1 - BLUE



RENDERINGS - PUBLIC SAFETY ADMINISTRATION BUILDING - TRAINING ROOM
OPTION 2 - GRAY



CUSTOM RAILINGS









Custom Railing Concepts
(All custom railing will be ADA complaint)

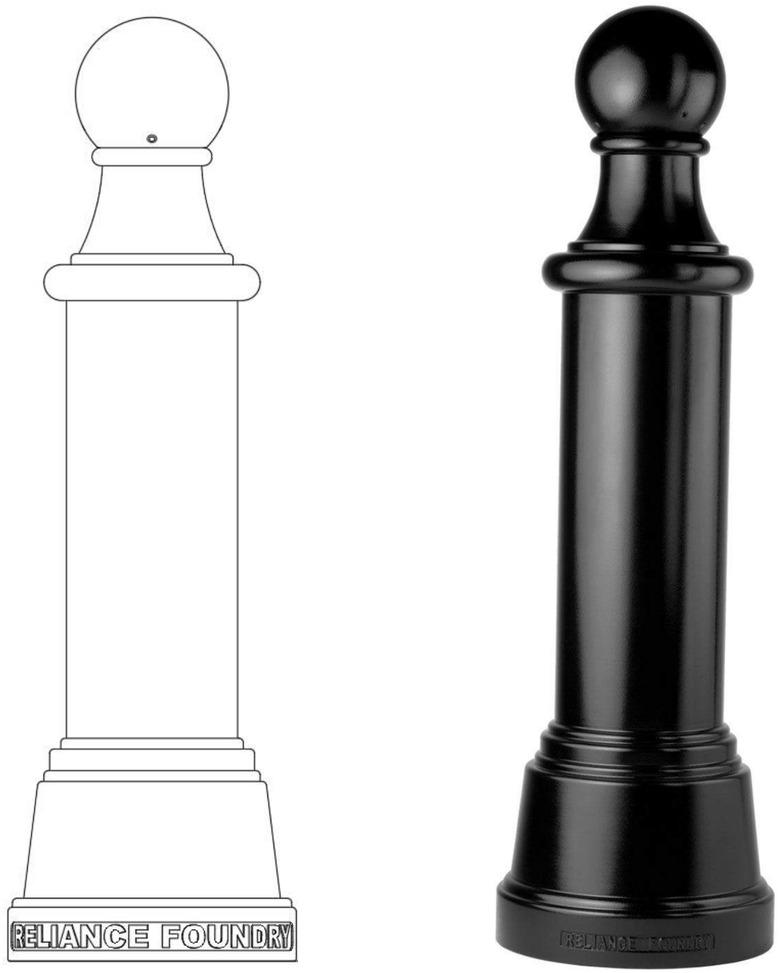
BOLLARDS

Color Dark Brown/Bronze to match building accents

Qty to be determined

Off the shelf R-7595 Decorative Bollard

$750 EA+ Powder Coating

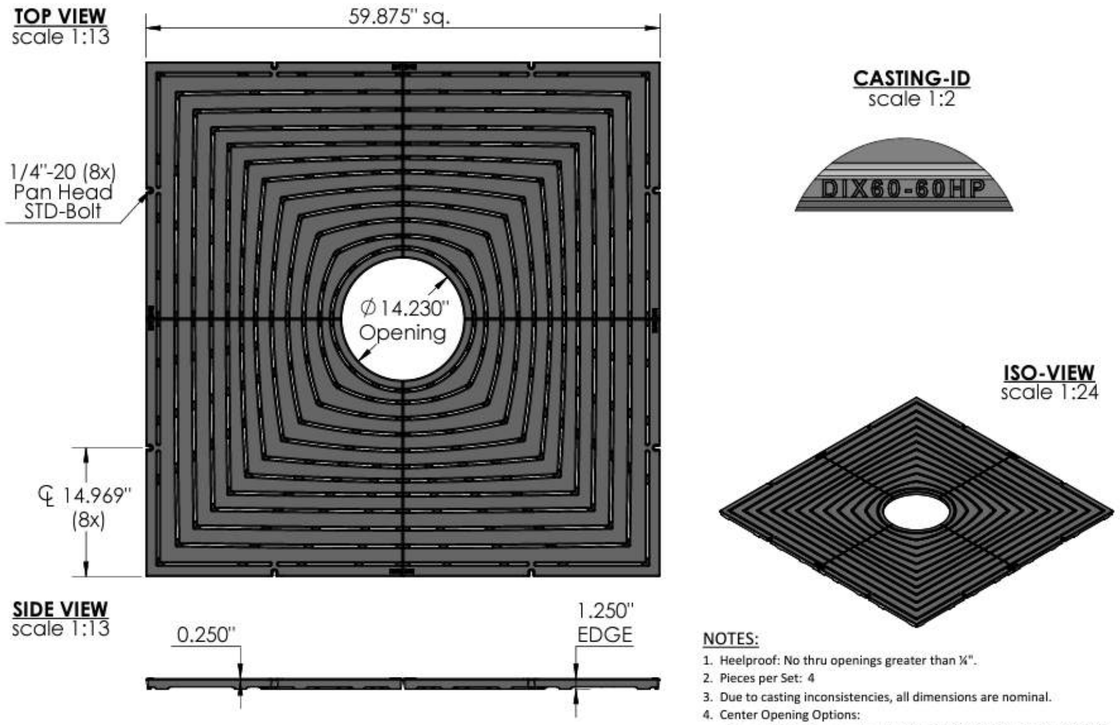


https://www.reliance-foundry.com/shop/bollard/decorative/r-7595-bollard

TREE GRATE & TREE GUARD

Five total

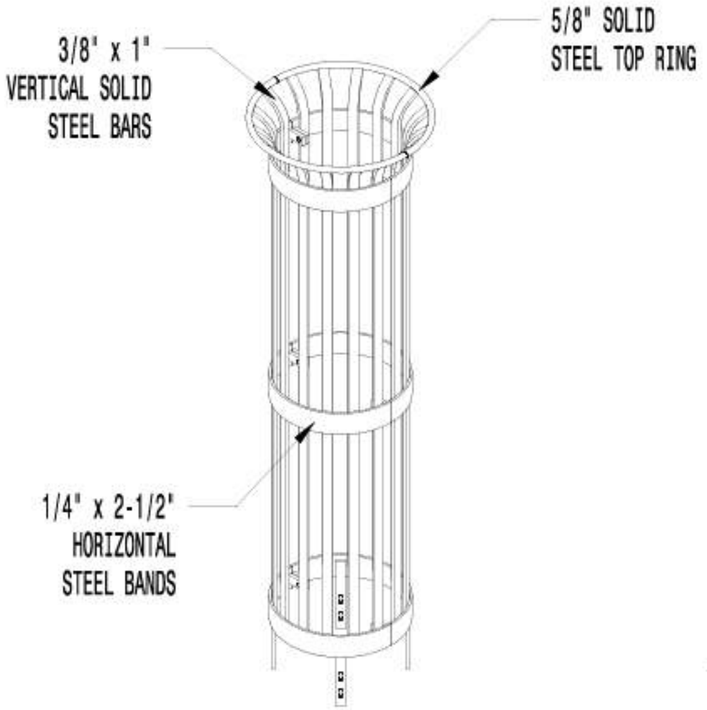
Iron Age Designs- Divisadero
$2900



NOTES:
1. Heelproof: No thru openings greater than ¼".
2. Pieces per Set: 4
3. Due to casting inconsistencies, all dimensions are nominal.
4. Center Opening Options:
   Cast at 14.23", Breakouts at 16.82", 19.60", 23.34", 27.08" & 30.86"
5. Pedestrian Load Only.

Divisadero 5' x 5' Tree Grate - Heel Proof

Victor Stanley- S-6
$950



TRASH/ RECYCLING RECEPTACLES

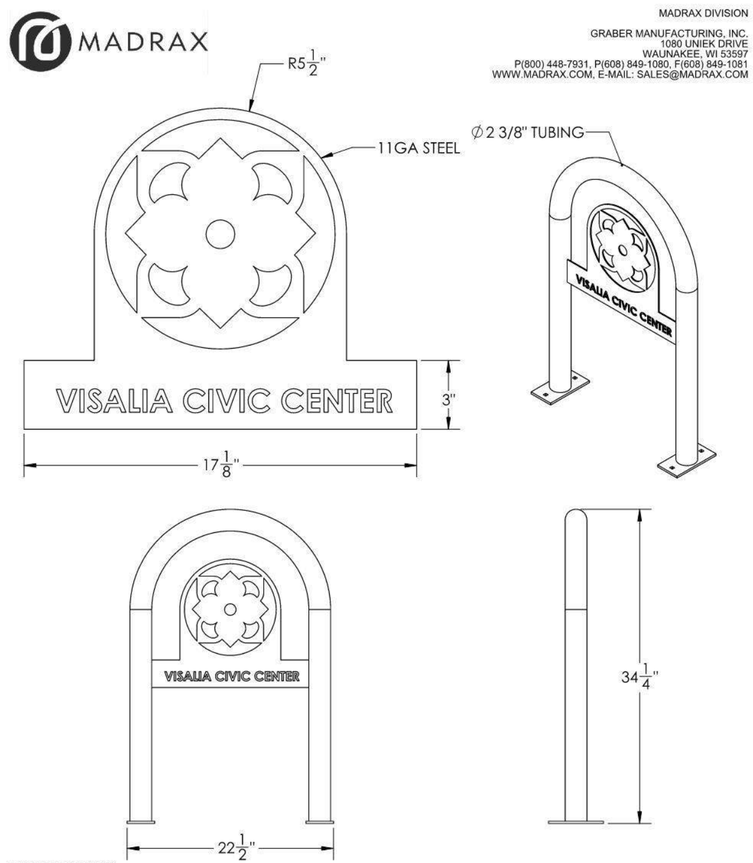
Color Dark Brown/Bronze to match building accents

VICTOR STANLEY- RS12
36 Gallon
$1250 EA
20 in public area
2 in secure area
(half trash/ half recycling)



BIKE RACK

Custom U Style Bike Rack
$675
Eight total (Used on ends when multiple racks are together)

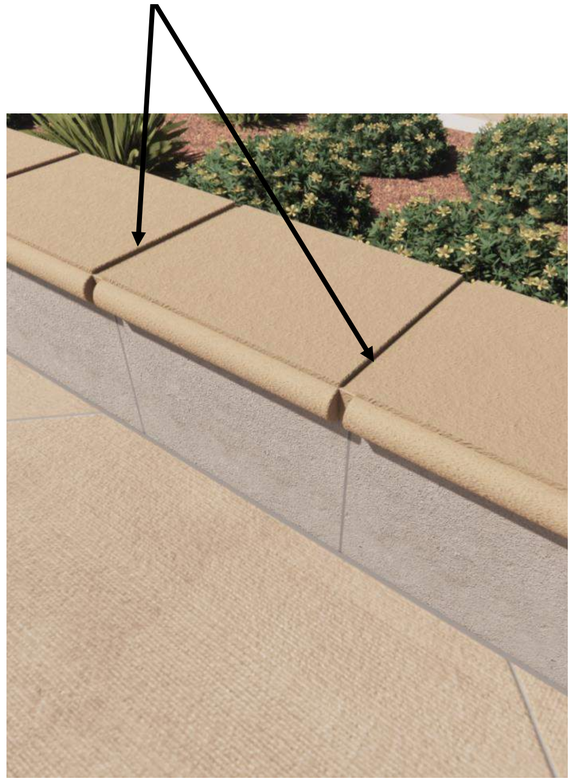


U Style Bike Rack
$250
Six total (Use in the middle when multiple racks are together)



SEAT WALLS & SKATE DETERRENTS





Visalia City Council

Staff Report

File #: 24-0232 **Agenda Date:** 6/17/2024 **Agenda #:** 3.

Agenda Item Wording:
Water Reclamation Facility (WRF) - Master Plan Final Update - Receive a final report and presentation on the Master Plan for the Water Reclamation Facility.

Deadline for Action: 6/17/2024

Submitting Department: Public Works

Contact Name and Phone Number: Ben Litwack, Public Works Manager, ben.litwack@visalia.city, 713-4671

Department Recommendation:
Staff recommends that Council receive a report and presentation on the Master Plan for the Water Reclamation Facility (WRF).

Background Discussion:
In 2008, a Facility Master Plan was completed for the Visalia Water Reclamation Facility (WRF), designed with a 20-year outlook. Typically, Master Plans are updated every 8-10 years to ensure that they remain aligned with the evolving needs and growth of the community. Over time, significant developments and changing conditions necessitated an update to address current and future challenges effectively.

Carollo is well-respected and prominent engineering firm that specializes in water and wastewater management. With offices nationwide, Carollo has provided direct services locally out of their Fresno office, but has the ability to call on specific areas of expertise from their resources throughout the country. Carollo is familiar with the WRF facility, and prepared the previous 2008 Master Plan. On April 3, 2023, Council approved a contract with Carollo to perform a Condition Assessment, Facility Plan and Master Plan update. The Facility Plan was presented to the City Council on February 20, 2024, and provided a comprehensive review of the facility's conditions, along with a 6-year strategy for required near-term improvements. Subsequently, Carollo has now completed their review and update to the Facility's longer-term Master Plan, which includes a 20-year roadmap to plan for build-out growth conditions and long-term improvements. This process has identified needed Capital Improvement Projects and addresses the need for future expansion of specific processes and components of the WRF.

In 2018, the WRF underwent a substantial upgrade, enhancing its treatment and disinfection capacity to 22 million gallons per day (MGD) with the installation a membrane bioreactor system (MBR) and a UV treatment system along with additional equipment designed to increase sludge digestion and dewatering capability. To manage costs, some equipment was sized for an average annual daily flow (AADF) of 18 MGD. Despite these upgrades, the facility must also adapt to changing conditions. Water conservation efforts within the City and increased loadings have significantly impacted the

factors used to calculate the WRF's capacity. Through Carollo's recent Condition Assessment, it was determined that the WRF's effective total capacity currently stands at 13.9 MGD.

Through Carollo's Condition Assessment and Facility Plan, they identified critical near-term improvements needed to address these capacity issues. The plan outlines measures to increase the WRF's firm capacity, ensuring necessary redundancy, to 16.3 MGD by the end of 2027, also ensuring the facility can accommodate the City's projected AADF of 15.1 MGD in 2030. These improvements are essential for maintaining efficient and reliable operations while supporting the City's growth and sustainability goals.

Carollo Engineers has now completed the Master Plan Update for the WRF and an accompanying report, which outlines a comprehensive strategy for long-term projects to be designed and implemented from 2028 through 2037 as well as changes in operational strategies to accommodate capacity increases. These projects aim to increase the WRF's firm capacity to 21.4 MGD, sufficient to handle the projected AADF in 2044, while also providing necessary redundancy in the Plant's systems and processes. The flow projections considered in this Master Plan include both residential and industrial development, as well as the latest estimated projections for the Goshen Community Services District (GCSD). It is important to note that the increase in capacity for GCSD is contingent upon amendments to the existing agreement between the two entities, and the District's ability to pay their share of the up front costs for capacity.

The improvements outline in the Master Plan consist of the following:

- The sludge retention time (SRT) in the MBR will be reduced from 12 to 8 days. This will increase flow capacity while still providing adequate treatment capacity.
- An extra RAS pump, aeration blower, and additional membrane cassettes will be added to the MBR system.
- A third UV channel will be constructed to increase disinfection capacity.
- A 10^{th} anaerobic digester, the same size as digester 8 and the proposed digester 9, will be constructed along with a 3-day sludge storage tank to increase sludge handling capacity. These new tanks will be complemented by a new sludge feed system consisting of 4 new dewatering feed pumps.
- To increase biogas capacity, a new flare will be installed which will be able to handle the projected flow of 25,000 square cubic feet per hour (scfh).
- To increase dewatering capacity, a fourth screw press will be installed with the same capacity as the existing two screw presses and the third one proposed in the near-term projects.

The Total Project Capital Cost for the recommended projects in the Master Plan is estimated at $92,740,000. Additionally, the Rehabilitation and Replacement Costs for the 20-year planning horizon are projected to be $53,000,000. These investments are crucial for ensuring the long-term functionality and reliability of the WRF, enabling it to meet the growing needs of the community while maintaining high standards of environmental stewardship and operational efficiency. The Master Plan provides a strategic roadmap for achieving these goals, ensuring that the WRF remains a vital asset for the City of Visalia.

Fiscal Impact:
The report identifies a list of the necessary long-term projects to be designed and implemented from

2028 through 2037. The cost estimate total is approximately $146,040,000, of which, $92,740,000 is for design and implementation of the long-term projects from 2028-2037 and $53,300,000 is for repair and rehabilitation costs over the next 20 years. Staff will be exploring funding opportunities to complete the projects identified in the report.

With the completion of the Master Plan, a rate study has been proposed in the 2024/2025 Budget to evaluate current rates and fees to determine if additional adjustments will be necessary to cover the ongoing costs of operations and the necessary capital improvement projects.

Prior Council Action:
April 3, 2023: Council approved a contract with Carollo to perform a Condition Assessment, Facility Plan, and Master Plan Update for the WRF.

December 18, 2023: Council approved Contract with Carollo for engineering services related to the identified near-term projects.

December 18, 2023: Council approved a request from the Goshen Community Services District to increase sewer discharge capacity.

February 20, 2024: Council received a report and presentation on the Facility Plan, Condition Assessment, and Master Plan update for the WRF.

Other: None

Alternatives: N/A

Recommended Motion (and Alternative Motions if expected):
Receive a report and presentation on the Master Plan for the WRF.
Environmental Assessment Status: N/A

CEQA Review: N/A

Attachments:
Master Plan - Final
WRF - Council Meeting 6_17_2024_EDIT

Water Reclamation Facility - Master Plan



Master Plan
Executive Summary

FINAL / June 2024

Water Reclamation Facility - Master Plan

Master Plan
Executive Summary

FINAL / June 2024



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Abbreviations

AADF	annual average daily flow
City	City of Visalia
CIP	capital improvement program
CV-SALTS	Central Valley Salinity Alternative for Long-Term Sustainability
IMLR	internal mixed liquor return
MBR	membrane bioreactor
MCL	maximum contaminant level
mgd	million gallons per day
MLSS	mixed liquor suspended solids
No.	number
PFAS	per- and polyfluoroalkyl substances
PWWF	peak wet weather flow
RAS	return activated sludge
R&R	rehabilitation and replacement
scfh	standard cubic feet per hour
SRT	solids retention time
TM	technical memorandum
TWAS	thickened waste activated sludge
UV	ultraviolet
UVT	ultraviolet transmittance
WRF	Water Reclamation Facility

EXECUTIVE SUMMARY

ES.1 Introduction

The Master Plan evaluates the long-term capacity of the City of Visalia's (City) Water Reclamation Facility (WRF) using a biological process model. This sets the basis for developing the framework for improvements required to meet the WRF's long-term (20-year) needs. The biological process model was calibrated to the existing and current flow/loadings data, and then used to determine capacity deficiencies based on the projected future flows/loads, which were developed using annual growth projections. Capacity expansion projects were developed for the identified treatment processes with capacity deficiencies. A long-term capital improvement program (CIP) was developed as well.

ES.2 Background and Purpose

The City's WRF treats domestic and industrial wastewater from the City, as well as wastewater from the Goshen Community Services District. Due to the Central Valley Water Boards's adoption of the updated Water Discharge Requirements, which increased regulation on processed wastewater discharge into Mill Creek, major upgrades were implemented to divert discharge from Mill Creek. These upgrades, which were constructed in 2017, included membrane bioreactor (MBR) treatment facilities, a new digester, sludge handling facilities, and disinfection facilities to support continued discharge to the Tulare Irrigation District for agricultural uses, along with reuse at the golf course. This project made various improvements resulting in the ability to produce Title 22 compliant recycled water. It was not intended to increase plant capacity, but rather to provide process equipment to support the more stringent wastewater effluent quality requirements. Improvements made to the treatment system were designed around an annual average daily flow (AADF) of 22 million gallons per day (mgd); however, to save overall costs, some of the equipment was sized to handle an AADF of 18 mgd.

In recent years, industrial loads have significantly increased. Furthermore, an increase in water conservation efforts in residential wastewater within the City and Goshen have happened which have caused increased influent concentrations. These increased influent concentrations have had a direct impact on the WRF, which is operating near its maximum capacity when it comes to influent biochemical oxygen demand and total suspended solids. These elevated loading concentrations are putting excessive stress on some of the treatment processes and leading to disruptions and disturbances.

The Facility Plan was the first step to evaluate the current capacity of the WRF as well as the condition of the assets to develop the framework for improvements required to meet the WRF's near-term needs. The Master Plan takes it a step farther and evaluates the long-term capacity of the WRF to develop a roadmap for long-term improvements.

ES.3 Technical Memorandum 1 – Long-Term Process Performance Evaluation

This technical memorandum (TM) is an extension of Facility Plan TM 1, which provides an overview of the City's WRF, summarized historical and projected near term influent flows and loads, a plant-wide performance assessment and development of a calibrated biological process model, near term capacity needs, and capital improvement projects through 2030. This TM uses the same methodology to develop long term flow and load projections, capacity needs, and capital improvement projects from 2030 through 2044. If more information is needed on the methodology or near-term findings, see TM 1 – Near-Term Process Performance Evaluation in the Facility Plan.

In order to determine the WRF's current total capacity, a process model was used to determine the flow and loading on each treatment process using data from the plant. The model was then used to compare real-life impacts to the treatment process, and capacity ratings were used to determine if the plant could meet the projected 2044 flows.

The results of the analysis indicated that the WRF would have capacity deficiencies in the following areas:

- **MBR System:** Under the current operating conditions the MBR system is projected to reach treatment capacity at an AADF of 16.3 mgd.
- **Ultraviolet (UV) Disinfection System:** The firm capacity of the UV disinfection system will be reached at a peak wet weather flow (PWWF) of 37 mgd after the near-term expansion.
- **Anaerobic Digestion:** After completing the recommended near-term upgrades in TM 1 of the Facility Plan, the firm capacity of the anaerobic digestors will be reached at an AADF of 18.1 mgd.
- **Digester Gas Flare System:** The installed capacity of the biogas flare system will be reached at an AADF of 18.2 mgd.
- **Dewatering Screw Press:** After completing the recommended near-term upgrades in TM 1 of the Facility Plan, the firm capacity of the dewatering screw presses will be reached at an AADF of 17.6 mgd. The solid loading capacity is the limiting capacity criteria.

Six projects were identified to address these capacity issues, which are discussed TM 4 – Long-Term Project Descriptions.

ES.4 Technical Memorandum 2 – Regulatory Review

This TM presents a review of current and future regulatory requirements that may impact the City's wastewater, water reuse, and biosolids treatment and discharge. In addition, it presents a strategic plan developed to serve as a guide to adapt to the possibility of these changes.

ES.4.1 Wastewater and Recycled Water Strategic Plan Recommendations

There is a range of strategies that may be employed for addressing regulatory concerns. Source control, scientific evidence, state and national regulatory advocacy, permit changes, and treatment optimization/upgrades are all options available for preparing and responding to regulatory compliance challenges. Participation in policy development and pilot studies may provide regulatory relief for specific

constituents based on scientific evidence and development of information for improved decision-making by regulators. The possible response strategies are described within the following categories:

- **Source Control** – Monitoring collection systems, identifying and eliminating pollutant sources, establishing local limits, revising sewer use ordinances, working with manufacturers on product reformulation, and supporting/enacting product bans.
- **Regulatory Advocacy** – Development of policies and regulations to provide attainable regulatory solutions that are also protective of the environment and public health.
- **Permit Changes** – Conducting scientific studies to evaluate impacts of discharges on the environment, developing site specific objectives, conducting mixing zone/dilution studies, modeling groundwater travel times and flow directions, and conducting antidegradation analyses to allow use of available assimilative capacity.
- **Treatment** – Optimization of existing facilities, modification of existing facilities, or additional treatment to reduce or remove constituents to comply with effluent limitations.

The compliance concerns and recommended strategies to address them are presented in Table ES.1. The City should continue to participate in Central Valley Salinity Alternative for Long-Term Sustainability (CV-SALTS) and track the development of maximum contaminant levels (MCLs) that could be applied to groundwater discharges.

Table ES.1 Summary of Regulatory Concerns and Potential Strategies

End Use	Regulatory Concerns	Potential Strategies to Address Concerns
Land Discharge	Nitrate and Total Nitrogen	Permit Changes, Treatment
	Salinity	Source Control, Permit Changes, Treatment
	MCLs	Source Control, Regulatory Advocacy, Permit Changes, Treatment
Potable Reuse	PFAS	Source Control, Regulatory Advocacy, Treatment through purification

Notes:
PFAS - per- and polyfluoroalkyl substances.

ES.4.2 Biosolids Strategic Plan Recommendations

The WRF stabilizes their solids through anaerobic digestion and air drying. The solids produced are classified as Class B. However, recent pathogen testing indicates the solids' pathogen concentrations meet the requirements to be classified as Class A.

The WRF is in Tulare County, where Class B biosolids land application is currently banned, requiring hauling to other counties. CalRecycle, through SB 1383, is currently attempting to overturn the Class B biosolids ban in Tulare county. If they achieve that, the following are recommended:

- Evaluate local biosolids beneficial use options.
- Consider further testing of the biosolids to determine if they can reliably meet Class A through pathogen testing and attempt to obtain Class A designation for the biosolids.

As described in the Facility Plan TM 3, the high-level cost evaluation for Class A solids processing alternatives identified that advanced digestion alternatives may be cost-competitive relative to an expansion of conventional mesophilic digestion. These alternatives could be evaluated further in a biosolids master plan.

The evaluation in the Facility Plan TM 3 also identified that technologies with the potential to treat PFAS in biosolids, such as pyrolysis and gasification, have very high capital costs and are cost prohibitive. Thus, these technologies should only be considered if potential future PFAS limits require them. Gasification and pyrolysis usually follow thermal drying of solids; however, the City could investigate whether these processes can receive air-dried biosolids, which may result in substantial cost savings. Alternatively, the City could investigate regional partnerships for processing biosolids through an advanced thermal process, given these technologies benefit from economies of scale.

Given the myriad of potential future regulatory changes that may impact the City's future biosolids management, Carollo recommends conducting a biosolids master plan to do a more detailed analysis of solids processing and biosolids beneficial use alternatives and develop a plan to adapt to these potential future changes.

ES.5 Technical Memorandum 3 – Existing Facilities

This TM summarizes the existing treatment facilities at the City's WRF. The WRF existing facilities are capable of processing and treating liquid wastewater, biosolids, and digester gas streams. Liquid wastewater entering the WRF is treated via preliminary, primary, secondary, and tertiary treatment processes. Solids are collected at various stages of the treatment train and undergo a series of solids handling processes prior to disposal. Gas streams that are generated from within the plant are treated via an onsite gas purification system and flared. The descriptions of the existing facilities were obtained from the conformed 2014 Water Conservation Plant Upgrades design drawings and the 2018 Operations and Maintenance Manual, which includes the latest upgrade project completed in 2017.

ES.6 Technical Memorandum 4 – Long-Term Project Descriptions

This TM summarizes projects that are recommended for implementation between 2030 and 2044 based on the capacity analysis summarized in TM 1.

ES.6.1 Membrane Bioreactor Capacity Expansion

As described in TM 1, the MBR system does not have sufficient capacity to treat the projected average daily maximum month load and maintain the current design criteria of a 10-day solids retention time (SRT) and mixed liquor suspended solids (MLSS) concentration not exceeding 12,000 milligrams per liter. However, instead of building additional aeration tanks to reduce the MLSS concentration, operation of the MBR system could be adjusted to use an 8-day SRT, which is the lower end of target SRTs, to increase the capacity of the MBR system.

In addition to adjusting operations, the capacities of the return activated sludge (RAS) pumps, blowers, internal mixed liquor return (IMLR) pumps, and membrane cassettes need to be increased to ensure the MBR system can meet performance requirements.

It is recommended to operate the system at an 8-day SRT to reduce the MLSS concentration in the MBR system. It is also recommended to add the extra RAS pump, aeration blower, and additional membrane cassettes to increase capacity to the MBR system. By making this operational change and equipment installations, additional aeration tanks would not be needed. Lastly, the IMLR pumps' total capacity should be increased to ensure the total nitrogen limit is met and the City's effluent helps meet groundwater quality goals. These improvements should be made by 2033 to avoid exceeding the capacity of the MBR system.

ES.6.2 UV Disinfection System Capacity Expansion

After the near-term expansion project is completed, the UV disinfection system will have a firm capacity of 37 mgd (6 duty banks + 1 standby bank). However, this is not sufficient to meet the projected 2044 PWWF of 42.8 mgd. Furthermore, the projected PWWF is estimated to exceed the UV system's firm capacity in 2038. Therefore, the UV system must be expanded and brought online by 2038.

Even though the historical ultraviolet transmittance (UVT) data indicates the system is operating at a higher UVT than the original design criteria of 65 percent, UVT can vary over time, so it is recommended to revisit re-rating the UV system with the UVT data available during preliminary design. For planning purposes, it was conservatively assumed that the UV system would be expanded to meet the projected 2044 PWWF. It is recommended to construct a new third UV channel and bring it online by 2038.

ES.6.3 Anaerobic Digestion Capacity Expansion

The near-term anaerobic digestion capacity expansion project will include a new Digester No. 9 that is the same size and design as Digester No. 8. However, this additional digester does not provide sufficient firm capacity to meet minimum criteria for the projected design year flows.

Both Digester Nos. 8 and 9 have dedicated storage within them, decreasing the available active digestion capacity. It is recommended to remove the capacity out of these digesters and construct a tank with three days of storage to regain digestion capacity. Also, a new digester the same size as Digester Nos. 8 and 9 will need to be constructed to increase capacity for the projected flows. The new digester and sludge storage tank should be online by 2037. It is also recommended to convert the existing dewatering pump station to a sludge storage pump station and construct a new dewatering feed pump station. With the addition of the 3-day sludge storage tank, a fourth pump should be installed in the reserved space north of Digester No. 8 and four pumps should be installed at the new dewatering feed pump station.

ES.6.4 Biogas Flare Capacity Expansion

The current flare system's capacity of 21,250 standard cubic feet per hour (scfh) is not enough to meet the projected 2044 digester gas flows. A capacity of about 25,000 scfh is needed to flare the projected flows. It is recommended to expand the flaring capacity by replacing the existing flare with a higher capacity flare. This should be completed by 2037.

ES.6.5 Dewatering Capacity Expansion

After the near-term dewatering capacity expansion project is completed, the WRF will have three screw presses. This provides sufficient capacity for the near-term flows and creates the necessary redundancy required for this process. However, looking toward the 20-year horizon, these screw presses will not be enough to handle the 2044 AADF.

Additionally, if a 3-day sludge storage tank is added as discussed above, the screw presses will need to be able to dewater sludge in the new storage tank in 4 days, assuming that operation is halted over a 3-day weekend. This can be achieved by running four screw presses at a time, meaning the redundant screw press would also run. Therefore, a new screw press must be installed to expand the dewatering capacity for critical redundancy as well as for dewatering the full sludge storage tank.

It is recommended to add a fourth screw press with the same capacity as the existing screw presses by 2036 to provide additional capacity and redundancy for the dewatering system as well as construct a new dewatering pump station with four pumps.

ES.7 Technical Memorandum 5 – Long-Term Capital Improvement Program

The long-term CIP identifies capacity related projects, which are described in TM 4, required at the WRF between 2030 and 2044. Cost estimates and an implementation schedule were developed for each project.

ES.7.1 Cost Estimates

Total project cost estimates for each project are summarized in Table ES.2. These cost estimates are at a planning level and limited to capital costs. They do not include operations and maintenance costs.

Table ES.2 Total Project Capital Cost for Recommended Projects

Project	Cost (1)
MBR Capacity Expansion	$14,750,000
UV Disinfection System Capacity Expansion	$7,830,000
Anaerobic Digestion Capacity Expansion	$56,950,000
Biogas Flare Capacity Expansion	$7,000,000
Dewatering Capacity Expansion	$6,210,000
Total	$92,740,000

Notes:
(1) The costs are presented in 2024 dollars. Note that capital costs presented are for planning purposes. These costs do not include mid-point escalation or bid market allowance. Current market conditions suggest large rates of cost escalation and high rates of variance in construction bidding. It is suggested that an escalation rate and bid market allowance be added to capital costing efforts as project development becomes more refined. Total project costs include factors for estimating contingency, sales tax, general conditions, and contractor overhead and profit as well as 25 percent allowance for engineering, legal, administration, and permitting costs.

Total rehabilitation and replacement (R&R) costs as well as annual R&R costs that span the 20-year planning horizon are presented in Table ES.3.

Table ES.3 Rehabilitation and Replacement Costs for 20-Year Planning Horizon

Element	Cost
R&R Cost(1)	$53,000,000
Annual R&R Cost First 2024-2034(2)	$2,270,000
Annual R&R Cost Second 2034-2044(3)	$3,030,000

Notes:
(1) Total R&R costs reflect 35 percent of the total project costs in the 20-year CIP and are presented in 2024 dollars.
(2) The annual R&R costs are based on 15 percent of the total capital project costs distributed across the first half of the planning horizon. This approach was used because a majority of the plant was upgraded approximately seven years ago, so it is expected that minimal R&R will be needed during the first half of the planning horizon.
(3) The annual R&R costs are based on 20 percent of the total capital project costs distributed across the second half of the planning horizon. This approach was used because it is expected that more R&R projects will be needed in the second half of the planning horizon.

ES.7.2 Project Implementation

The implementation timing, determined by when the plant needs additional capacity, and the project duration assign each project a start and completion date. The recommended implementation schedule for the projects can be seen in Figure ES.1.

ES.7.3 20-Year CIP Implementation

The project implementation plan includes an overall schedule of the CIP and projected cash flow requirements for implementing the CIP. These projects would be implemented as needed to meet flow and load requirements rather than at set dates. The recommended implementation for each project is shown in Table ES.4.

In addition to the outlined capital projects, a biosolids master plan, digester gas use study, new facility plan, and new master plan were added to the CIP. It is recommended that the biosolids master plan and digester gas use study be conducted after the near-term digester capacity expansion project is completed. See TM 3 – Environmental Opportunities in the Facility Plan for more information on these studies. The new facility plan and master plan should be completed within 10 years.

While this Master Plan included projects that increased treatment capacities to meet the projected 2044 flows and loads, the City requested that process areas be evaluated for when 80 percent of the capacity was exceeded to trigger when the process area should be evaluated for expansion. Reviewing the capacity analysis, several process areas were identified to have their 80 percent capacity exceeded during the 20-year planning horizon. A planning study for each of these process areas was included in the CIP the year after it hit 80 percent capacity. If the rated capacity of the process area was expected to be exceeded within two years past the 20-year planning period, then ballpark estimates for design and construction costs were added to the CIP. However, project descriptions were not developed for these cases, and they should be thoroughly evaluated during the next master plan in 10 years. If the rated capacity of the process area was not exceeded for several years after the 20-year planning period, then no additional design or construction costs were included in the CIP. These projects should also be evaluated during the next master plan in 10 years.

The costs for these planning studies and design/construction activities can be seen in Table 5.4.

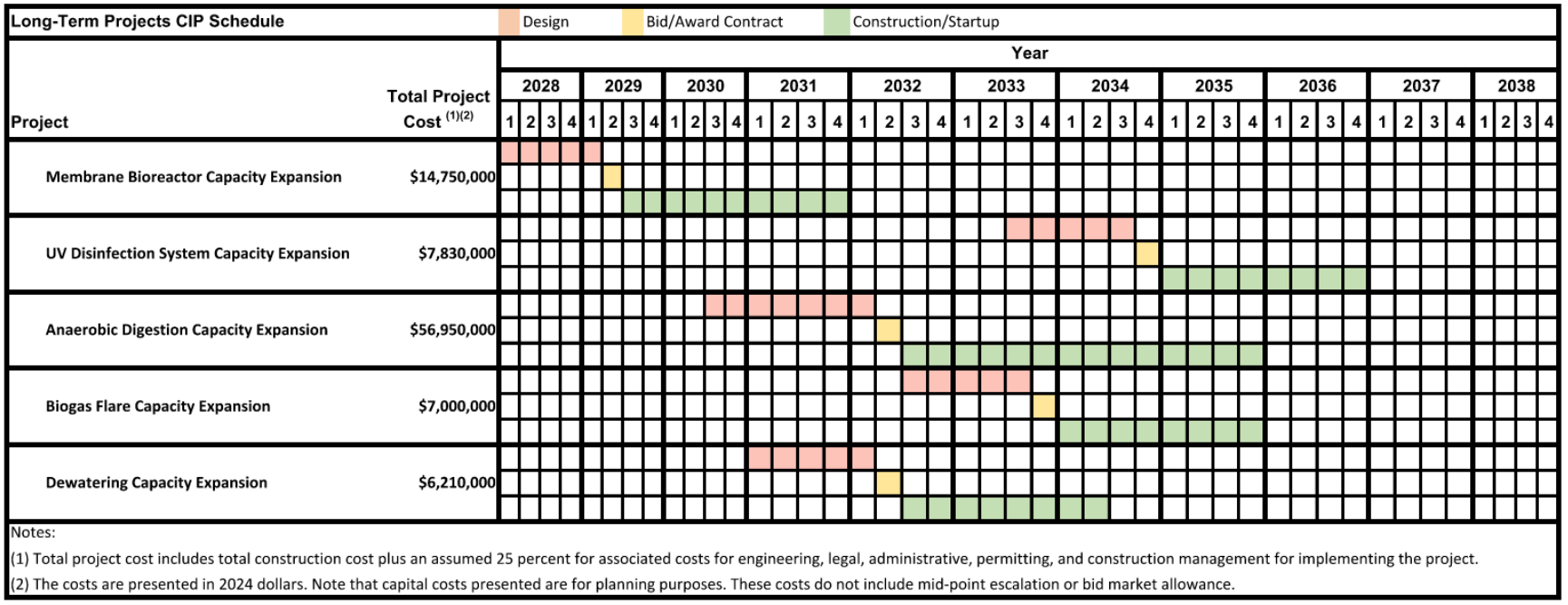


Figure ES.1 Long-Term Projects CIP Schedule

Table ES.4 20-Year Capital Improvement Program Summary

Project	Total Project Cost	CIP Cost							
		2024	2025	2026	2027	2028	2029-2033	2034-2038	2039-2043
Near-Term Projects Costs(1)									
TWAS Pump Replacements	$630,000	$630,000	-	-	-	-	-	-	-
Dewatering Capacity Expansion – Near Term	$4,650,000	$930,000	$3,720,000	-	-	-	-	-	-
Sludge Drying Bed Capacity Expansion	$10,350,000	$2,070,000	$5,520,000	$2,760,000	-	-	-	-	-
Digester Dewatering Pond Addition	$6,110,000	$1,220,000	$3,260,000	$1,630,000	-	-	-	-	-
Anaerobic Digestion Capacity Expansion – Near Term	$34,990,000	$3,500,000	$6,999,000	$13,995,000	$10,496,000	-	-	-	-
UV Disinfection System Capacity Expansion – Near -Term	$2,010,000	-	$400,000	$1,610,000	-	-	-	-	-
Subtotal	$58,740,000	$8,350,000	$19,899,000	$19,995,000	$10,496,000	-	-	-	-
Long-Term Projects Costs(1)									
MBR System Capacity Expansion	$14,750,000	-	-	-	-	$1,967,000	$12,783,000	-	-
UV Capacity Expansion – Long Term	$7,830,000	-	-	-	-	-	$523,000	$7,307,000	-
Anaerobic Digestion Capacity Expansion – Long Term	$56,950,000	-	-	-	-	-	$30,916,000	$26,034,000	-
Biogas Flare Capacity Expansion	$7,000,000	-	-	-	-	-	$1,400,000	$5,600,000	-
Dewatering Capacity Expansion – Long Term	$6,210,000	-	-	-	-	-	$4,968,000	$1,242,000	-
Subtotal	$92,740,000	-	-	-	-	$1,967,000	$50,590,000	$40,183,000	-
Studies and Predesign Activities(2)									
Biosolids Master Plan	$500,000.00	-	-	-	-	$500,000.00	-	-	-
Biogas Master Plan	$300,000.00	-	-	-	-	$300,000.00	-	-	-
Facility/Master Plan Update	$1,000,000.00	-	-	-	-	-	$500,000.00	$500,000.00	-
Grit Tanks	$500,000.00	-	-	-	-	-	-	-	$500,000.00
Primary Sedimentation Tanks	$500,000.00	-	-	-	-	-	-	$500,000.00	-
MBR System	$1,000,000.00	-	-	-	-	-	-	$1,000,000.00	-
UV Disinfection	$500,000.00	-	-	-	-	-	-	$500,000.00	-
Gravity Belt Thickeners	$500,000.00	-	-	-	-	-	-	$-500,000.00	-
Anerobic Digestion	$1,000,000.00	-	-	-	-	-	-	$1,000,000.00	-
Sludge Drying Bed	$500,000.00	-	-	-	-	-	-	$500,000.00	-
Subtotal	$6,300,000.00	-	-	-	-	$800,000.00	$500,000.00	$4,500,000.00	$500,000.00
Design/Construction(2)									
Primary Sedimentation Tanks	$32,000,000.00	-	-	-	-	-	-	-	$32,000,000.00
MBR System	$155,000,000.00	-	-	-	-	-	-	$2,500,000.00	$152,500,000.00
UV Disinfection	$7,830,000.00	-	-	-	-	-	-	-	$7,830,000.00
Gravity Belt Thickeners	$22,000,000.00	-	-	-	-	-	-	-	$22,000,000.00
Anerobic Digestion	$56,950,000.00	-	-	-	-	-	-	$8,136,000.00	$48,814,000.00
Sludge Drying Bed	$10,350,000.00	-	-	-	-	-	-	-	$10,350,000.00
Subtotal	$284,130,000.00	-	-	-	-	-	-	$10,636,000.00	$273,494,000.00
R&R Costs(3)									
R&R	$53,000,000	$2,270,000	$2,270,000	$2,270,000	$2,270,000	$2,270,000	$11,350,000	$15,150,000	$15,150,000
CIP Total	$494,910,000.00	$10,620,000.00	$22,169,000.00	$22,265,000.00	$12,766,000.00	$5,037,000.00	$62,440,000.00	$70,469,000.00	$289,144,000.00

Notes:
TWAS - thickened waste activated sludge.
(1) The costs are presented in 2024 dollars. Note that capital costs presented are for planning purposes. These costs do not include mid-point escalation or bid market allowance. Current market conditions suggest large rates of cost escalation and high rates of variance in construction bidding. It is suggested that an escalation rate and bid market allowance be added to capital costing efforts as project development becomes more refined. Total project costs include factors for estimating contingency, sales tax, general conditions, and contractor overhead and profit as well as 25 percent allowance for engineering, legal, administration, and permitting.
(2) As stated in Section 5.5, the City requested that future master plans be included in the CIP as well process areas be evaluated for when 80 percent of the capacity was exceeded to trigger when the process area should be evaluated for expansion. A planning study for process areas whose 80 percent capacity was exceeded was included in the CIP the year after it hit 80 percent capacity. If the rated capacity of the process area was expected to be exceeded within two years past the 20-year planning period, then ballpark estimates for design and construction costs were added to the CIP. If the rated capacity of the process area was not exceeded for several years after the 20-year planning period, then no additional design or construction costs were included in the CIP.
(3) Total R&R costs reflect 35 percent of the total project costs.

ES.8 Summary and Recommendations

This Master Plan outlines key long-term project recommendations and identifies improvements for the WRF. As described above, it is recommended to complete the following projects within the next 20 years to maintain adequate firm treatment capacity to meet projected flows and loads.

- Membrane Bioreactor Capacity Expansion (complete by 2033): Operate the system at an 8-day SRT to reduce the MLSS concentration in the MBR system. Add an RAS pump, aeration blower, and additional membrane cassettes. Upsize the IMLR pumps and piping to increase return flows in the aeration basins.
- UV Disinfection System Capacity Expansion (complete by 2038): Construct a new UV channel and install additional UV modules and associated electrical equipment to increase the firm capacity of the UV system.
- Anaerobic Digestion Capacity Expansion (complete by 2037): Remove storage from Digester Nos. 8 and 9 and construct a dedicated storage tank that can store three days' worth of sludge. Add a new digester with the same dimensions as Digester Nos. 8 and 9. This will increase the digestion capacity and allow the plant to meet the required SRT for Class B biosolids if the largest digester – either Digester Nos. 8, 9, or 10 – needs to be taken offline, providing necessary redundancy to the digestion system. Convert the existing dewatering feed pump station to a sludge storage pump. A fourth pump should be installed in the reserved in the space north of Digester No. 8.
- Biogas Flare Capacity Expansion (complete by 2037): Install a higher capacity flare and upsize piping to handle the higher projected flows.
- Dewatering Capacity Expansion (complete by 2036): Install a fourth screw press with the same capacity as the existing screw presses to provide critical redundancy. Construct a new dewatering feed pump station with four pumps.

Water Reclamation Facility - Master Plan



TECHNICAL MEMORANDUM 1

Long-Term Process Performance Evaluation

FINAL / June 2024

Water Reclamation Facility - Master Plan

TECHNICAL MEMORANDUM 1

Long-Term Process Performance Evaluation

FINAL / June 2024



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Abbreviations

AADF	average annual daily flow
AB	aeration basin
ADMML	average day maximum month load
BOD	biochemical oxygen demand
COD	chemical oxygen demand
C	Celsius
ft^2	square feet
IMLR	internal mixed liquor return
$lb/ft^2/yr$	pounds per square foot/per year
MBR	membrane bioreactor
MG	million gallons
mgd	million gallons per day
mg/L	milligrams per liter
MLSS	mixed liquor suspended solids
ppd	pounds per day
PWWF	peak wet weather flow
RAS	return activated sludge
scfh	standard cubic feet per hour
scfm	standard cubic feet per minute
SRT	sludge retention time
TM	technical memorandum
TN	total nitrogen
TSS	total suspended solids
TWAS	thickened waste activated sludge
UV	ultraviolet
UVT	ultraviolet transmittance
WRF	Water Reclamation Facility

TM 1 LONG-TERM PROCESS PERFORMANCE EVALUATION

1.1 Introduction

In recent years, there has been a significant increase in industrial loads, along with increased water conservation efforts in residential wastewater within the City of Visalia and Goshen. The increased concentrations of wastewater have had a direct impact on the facility which is operating near its maximum capacity when it comes to influent biochemical oxygen demand (BOD) and total suspended solids (TSS). These elevated loadings are putting excessive stress on some of the treatment processes and leading to disruptions and disturbances.

This technical memorandum (TM) is an extension of TM 1 – Near-Term Process Performance Evaluation of the Facility Plan, which provides an overview of the Visalia Water Reclamation Facility (WRF), summarized historical and projected near term influent flows and loads, a plant-wide performance assessment and development of a calibrated biological process model, near term capacity needs, and capital improvement projects through 2030. This TM uses the same methodology to develop long term flow and load projections, capacity needs, and capital improvement projects from 2030 through 2044. If more information is needed on the methodology or near-term findings see TM 1 – Near-Term Process Performance Evaluation in the Facility Plan.

1.2 Long-term Flow and Load Projections

Using the same methodology to develop the near-term flow and load projections in TM 1 – Near-Term Process Performance Evaluation in the Facility Plan, the projected 2044 flows and loads are shown in Table 1.1. Projections of the future flows and loads are shown in Figure 1.1 and Figure 1.2, respectively. The average annual flow for 2044 is projected to increase to 21.4 million gallons per day (mgd), which is 8.9 mgd more than the current 2023 average.

Table 1.1 Flow and Load Projections Summary

Condition	Baseline Period(1)	2044 (20-year Horizon)(2)
Average Annual		
Flow, mgd	11.9	21.4
BOD, mg/L	539	656
BOD, ppd	54,000(3)	117,000(3)
COD, mg/L	1,251	1,402
COD, ppd	124,000(3)	250,000(3)
TSS, mg/L	715	910
TSS, ppd	71,000(3)	237,000(3)

Condition	Baseline Period(1)	2044 (20-year Horizon)(2)
Maximum Month		
Flow, mgd	12.4	22.3
BOD, ppd	73,000	152,000
COD, ppd	175,000	320,000
TSS, ppd	111,000	237,000
Peak Wet Weather		
Flow, mgd	23.3	42.8

Notes:
COD - chemical oxygen demand; mg/L - milligrams per liter; ppd - pounds per day.
(1) Baseline period ranges from August 2020 to April 2023
(2) Wastewater concentrations, flows, loads and peaking factors are projected using average data from August 2020 to April 2023 (baseline period).
(3) Influent loading rates are rounded to the nearest thousandth.

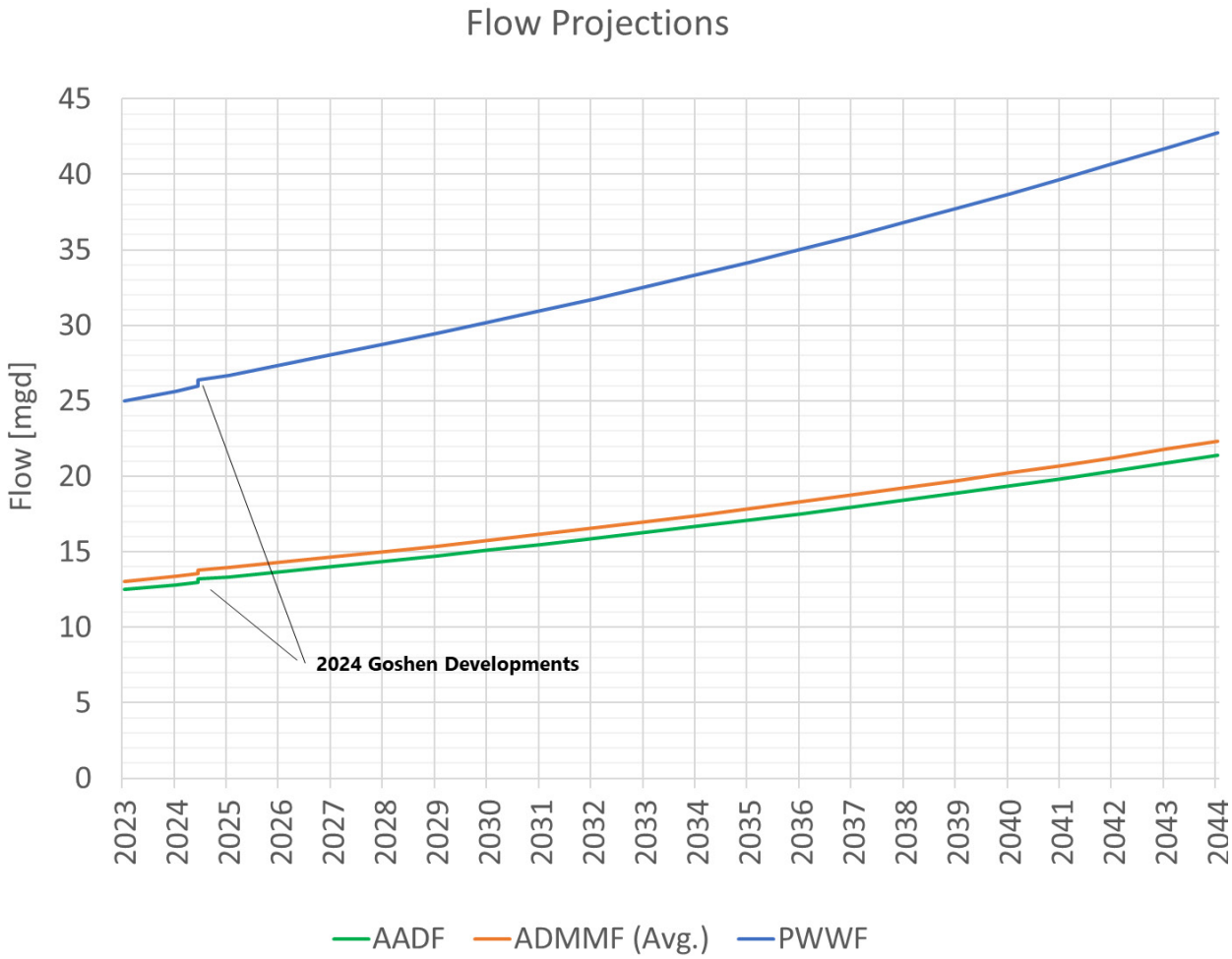


Figure 1.1 Influent Flow Projections for 2023 to 2044

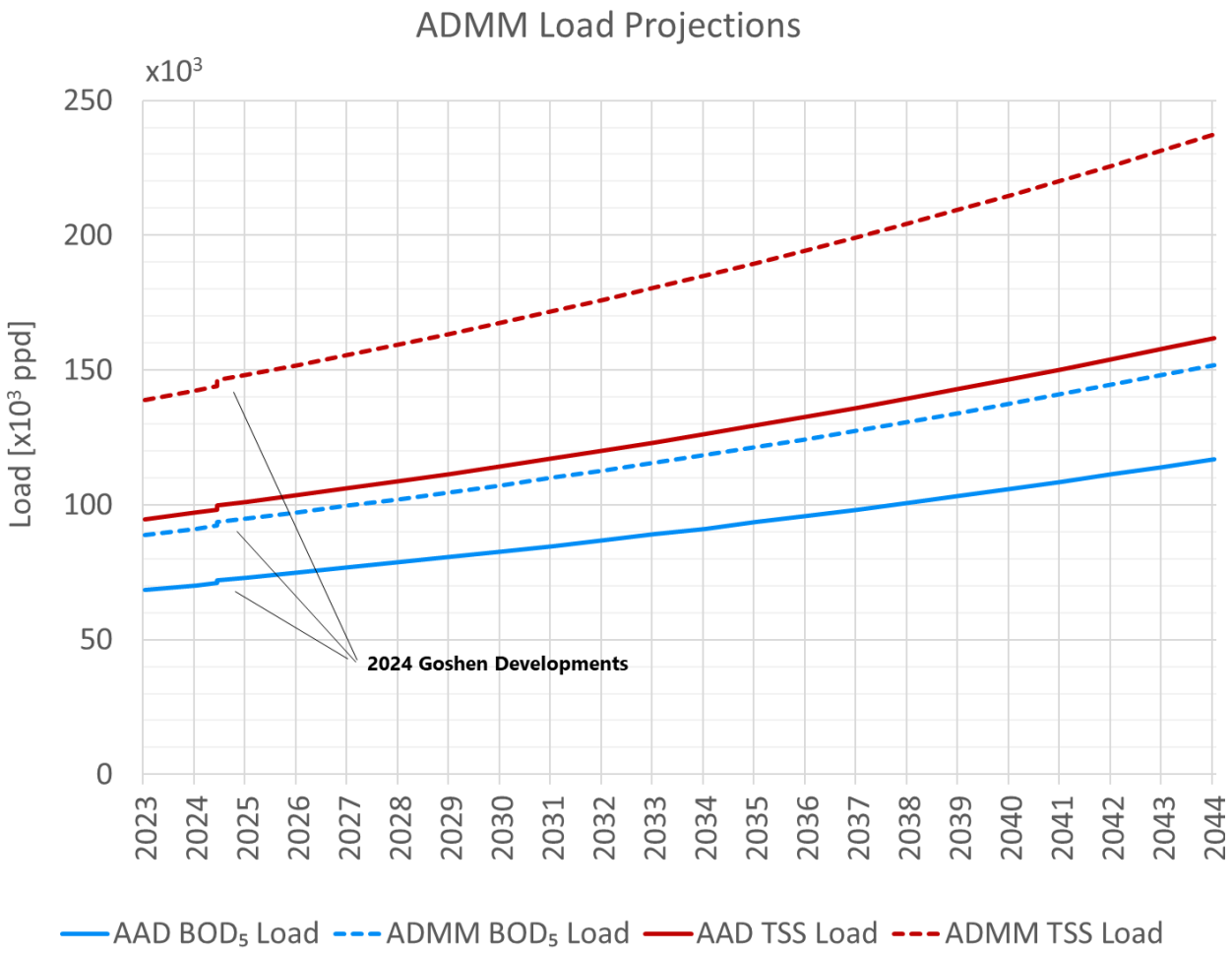


Figure 1.2 BOD and TSS Load Projections for 2023 to 2044

1.3 Capacity Analysis

The 2044 long-term process capacity evaluation of the Visalia WRF is based on the previously calibrated process model and the recommended capacity criteria, reported in Table 5 of *TM1 - Near-Term Process Performance* in the Facility Plan. The process model includes primary clarifiers, membrane bioreactor (MBR) system, gravity belt filters, anaerobic digesters, and dewatering screw presses.

The projected 2044 sludge production is estimated based on the solids loading coming from the primary and secondary sludge lines. The equivalent average annual daily flow (AADF) and peak wet weather flow (PWWF) capacity of each process unit are estimated based on when their individual design capacity criteria are reached. These are then compared to the 2044 AADF and PWWF projections to assess the need for capacity expansion. Figure 1.3 shows the comparison between 2044 flow projections (dashed horizontal lines) in conjunction with the estimated equivalent influent flows capacities of each process. Equipment and processes designed for PWWF criteria (e.g., influent pumps) were only assessed in terms of firm capacity, with the largest unit out of service. For processes designed for both AADF and PWWF (e.g., secondary treatment) both the AADF and PWWF capacities are shown. The capacities resulting from

the recommended near-term expansions (discussed in TM 1 - Near-Term Process Performance in the Facility Plan) are also shown in Figure 1.3.

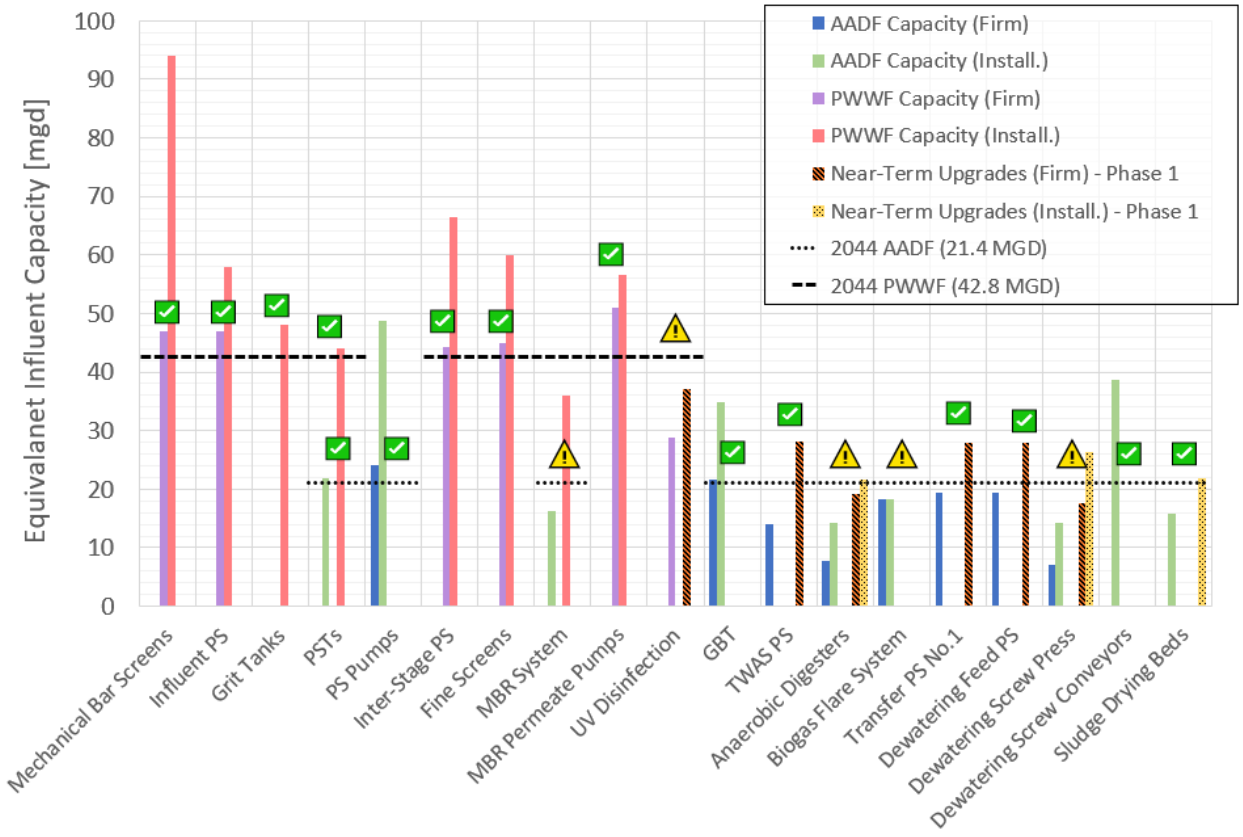


Figure 1.3 Unit Process Capacities and 2044 AADF and PWWF Projections

The ability for each process to meet the 2044 flow/load projections is denoted by a green check symbol. A warning symbol is adopted to indicate when projected flows/loads exceed the capacities of the individual processes.

Table 1.2 presents the estimated capacity for each unit process at the Visalia WRF.

Table 1.2 Unit Process Capacities

Process	Controlling Condition	Capacity (mgd)	2044 Projected Flow (mgd)	Capacity Deficit (mgd)	Year of Capacity Exceedance
Mechanical Bar Screens	PWWF	47(1)	42.8	-	-
Influent Pump Station	PWWF	46.9(1)	42.8	-	-
Grit Removal	PWWF	48(2)	42.8	-	-
Primary Clarification	AADF PWWF	21.9(2) 44(2)	21.4 42.8	-	-
Inter-Stage Pump Station	PWWF	44.4(1)	42.8	-	-
Fine Screens	PWWF	45(1)	42.8	-	-

Process	Controlling Condition	Capacity (mgd)	2044 Projected Flow (mgd)	Capacity Deficit (mgd)	Year of Capacity Exceedance
MBR System	AADF PWWF	16.3(2)(4) 36(2)(4)	21.4 42.8	-5.1(4) -6.8(4)	2033
Membrane Tank Permeate Pumps	PWWF	50.9(1)	42.8	-	-
UV Disinfection	PWWF	37(2)(3)	42.8	-5.8	2038
Anaerobic Digestion	AADF	18.1(3)	21.4	-3.3	2037
Biogas Flare	AADF	18.2(2)	21.4	-3.2	2037
Sludge Transfer Pumps	AADF	27.8(1)(3)	21.4	-	-
Dewatering Feed Pumps	AADF	27.8 (1)	21.4	-	-
Sludge Dewatering	AADF	17.6(1)(3)	21.4	-3.8	2036
Sludge Drying Beds	AADF	21.8(3)	21.4	-	-

Notes:
SRT - sludge retention time; TWAS - thickened waste activated sludge; UV - ultraviolet.
(1) Firm capacity: largest unit out of service.
(2) Total capacity: all units in service.
(3) Recommended process improvements and capacity expansions from TM 1 - Near-Term Process Performance of the Facility Plan, which includes a 5 percent and 3.5 percent TWAS and primary sludge thickening, respectively.
(4) MBR treatment capacity with a 10-day SRT.

As shown in Figure 1.3, to provide enough capacity to treat the 2044 flows and loads projections, upgrades of different process steps are required.

- **MBR System:** Under the current operating conditions the MBR system is projected to reach treatment capacity at an AADF of 16.3 mgd.
- **UV Disinfection System:** The firm capacity of the UV disinfection system will be reached at a PWWF of 37 mgd after the near-term expansion.
- **Anaerobic Digestion:** After completing the recommended near-term upgrades in *TM1 - Near-Term Process Performance* of the Facility Plan, the firm capacity of the anaerobic digestors will be reached at an AADF of 18.1 mgd.
- **Digester Gas Flare System:** The installed capacity of the biogas flare system will be reached at an AADF of 18.2 mgd.
- **Dewatering Screw Press:** After completing the recommended near-term upgrades in *TM1 – Near-Term Process Performance* of the Facility Plan, the firm capacity of the dewatering screw presses will be reached at an AADF of 17.6 mgd. The solid loading capacity is the limiting capacity criteria.

The first recommended long-term project would be to install additional sludge-drying beds by approximately 2032 to meet future dewatered solids loadings. Under the current design criteria of 10-day SRT, the MBR system will reach treatment capacity in 2033. Expanding the capacities of the RAS and IMLR systems and lowering the SRT of the system would expand the capacity of the MBR system to meet the long-term capacity requirements. Additional required solids treatment projects are to install an additional screw press (2036), an additional digester (2037), and the expansion of the digester gas flare system (2037). The UV disinfection process will require additional capacity by 2038.

Table 1.2 provides a summary of the capacities of the Visalia WRF's processes. The controlling conditions denote the design criteria used for the specific process. The capacities of the individual processes are compared to the 2044 AADF and PWWF projections, along with the equivalent capacity deficit. The expected year of capacity exceedance is also listed.

1.3.1 Membrane Bioreactor System

The recommended design criteria for MBR systems in TM 1 – Near-Term Process Performance in the Facility Plan includes operating at a SRT of 10 days. For the near-term process performance evaluation, a 10-day SRT simulation of the MBR system ensures sufficient biological treatment capacity, while maintaining mixed liquor suspended solids (MLSS) concentrations in the membrane tanks below the recommended design threshold of 12,000 mg/L.

When simulating the 2044 average daily maximum month load (ADMML) analysis, the solids concentrations in the membrane tanks of the MBR system surpassed the recommended design maximum threshold of 12,000 mg/L. At solids concentrations higher than the design threshold, the flux rate of the membranes can be negatively impacted.

Additional simulations were performed over a range of SRTs to assess the feasibility to lower the MLSS concentration in the membrane tank.

For the 2044 ADMML projections, sufficient capacity can be achieved by lowering the SRT to eight days, while still providing sufficient biological treatment capacity to treat the primary effluent organic and nitrogen loads and meeting regulatory effluent limits using the existing aeration basins (ABs). This alternative avoids the need for additional volume of the ABs, thus requiring only the four existing ABs. The 2044 simulations were assessed under average-temperature conditions (24 degrees Celsius [C]), and for low-temperature conditions (22 degrees C).

However, to ensure sufficient capacity, several equipment upgrades are recommended:

- **Additional RAS Pump**: The maximum firm capacity of the existing RAS pumps is 78 mgd (3+1, 28 mgd each). To maintain MLSS concentrations of the membrane tanks below the 12,000 mg/L threshold, the RAS pumps flow capacity needs to be increased before 2044. Therefore, the installation of an additional RAS pump is recommended, which would provide a firm capacity of 104 mgd (4+1). This recommendation is in line with the original design plan for the 22 mgd expansion.
- **Additional AB Blower**: The maximum firm capacity of the existing blower group is approximately 31,000 standard cubic feet per minute (scfm) (4+1, 7,769 scfm each). To meet the projected 2044 airflow requirements of approximately 35,000 scfm the addition of another blower is recommended to reach a firm capacity of 38,845 scfm (five on duty and one on standby). This recommendation is in line with the original design plan for the 22 mgd expansion.
- **IMLR Pump Flow Capacity Increase**: The max capacity of the existing four IMLR pumps is 89 mgd. To accommodate long-term future loads and lower effluent nitrate to achieve total nitrogen (TN) concentrations below the 10mg_{TN-N}/L effluent limit, an increase in the IMLR flow rate to 160 mgd is recommended.
- **Membrane Tank Upgrades**: Increase the membrane area per train. This can be achieved by adding a 52-module cassette in each train (from 8 to 9 cassettes), with 7 existing cassettes fully populated (48 modules), 1 partially populated existing cassette (46 modules) and 1 fully populated new cassette

(52 modules). This configuration is slightly different from the original 22 mgd design expansion since the higher packing density currently available for the new MBR cassettes allows to achieve the required membrane surface with only one cassette per train. This adjustment allows the system to operate under AADF conditions of 15 gallons per day per square foot with one membrane tank out of service.

In summary, the proposed upgrades ensure the system's performance without the need for additional tankage. Operating at an eight-day SRT, along with the outlined enhancements, enables the MBR system to meet design criteria and handle varying operational conditions effectively.

1.3.2 UV Disinfection

The original design criteria of the UV disinfection process assume a 65 percent ultraviolet transmittance (UVT) with a design dose of 80 millijoules per square centimeter. After reviewing of the plant operating data, the lower 10th percentile of the UVT indicated a value of 72 percent, indicating that the system was overperforming with respect to the original design criteria. However, the original 65 percent UVT value was assumed when estimating the long-term capacity requirements of the UV disinfection system since a higher UVT would decrease the conservatism of the planning effort, and UVT can vary over time. A minimum temperature of 18 degrees C was also used as a conservative design criterion. These assumptions were selected to account for variability in feed water constituents of the MBR system's effluent that can impact UVT performance (e.g., colloids, turbidity, etc.). For the long-term improvements to the UV disinfection process, it is recommended to add a new UV channel to increase the UV system's firm capacity to be able to meet the projected PWWF.

1.3.3 Anaerobic Digestion System and Ancillary Equipment

After the near-term improvements have been implemented, the anaerobic digestion system will have sufficient firm capacity until approximately 2037. Near-Term TWAS pumps upgrades are assumed to provide a flow capacity of 100 gallons per minute and are sized to overcome the pressure losses required to pump a 5 percent TWAS stream to the digesters. Although the installed capacity of all nine units in service provides enough treatment capacity until approximately 2044, the firm capacity without the largest digester (i.e., No. 8 or No. 9) is projected to be insufficient to treat 2044 solids loadings. Therefore, assuming digester No. 9 has the same volume allocated to storage as No. 8, an additional active digester volume of 2.24 million gallon (MG) is required to ensure enough firm capacity through 2044, with a total installed and firm capacity of 8.13 MG and 5.9 MG, respectively.

1.3.4 Biogas Flare System

The 2044 projected digester gas volumetric flows will exceed the current rated capacity of the biogas flare system (21,250 standard cubic feet per hour [scfh]). To provide sufficient flaring capacity the flaring system should be expanded to provide an overall treatment capacity of 25,000 scfh.

1.3.5 Dewatering System

The capacity of the dewatering system is not sufficient to meet the projected 2044 sludge flows and loads. A fourth screw press should be installed to provide sufficient firm capacity to meet the projected sludge flows and loads.

Water Reclamation Facility - Master Plan



TECHNICAL MEMORANDUM 2

Regulatory Review and Strategic Plan

FINAL / June 2024

Water Reclamation Facility - Master Plan

TECHNICAL MEMORANDUM 2

Regulatory Review and Strategic Plan

FINAL / June 2024





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Abbreviations

AB	Assembly Bill
AGR	agricultural supply
AL	action level
AOP	advanced oxidation process
AWTO	advanced water treatment operator
BAC	biological activated carbon
Basin Plan	Water Quality Control Plan for the Tulare Lake Basin
BOD	biochemical oxygen demand
C	Celsius
Carollo	Carollo Engineers
City	City of Visalia
CIWQS	California Integrated Water Quality System
CV-SALTS	Central Valley Salinity Alternatives for Long-Term Sustainability
CWA	Clean Water Act
DBP	disinfection byproduct
DDW	Division of Drinking Water
deg.	degrees
DiPRRA	direct potable reuse responsible agency
DPR	direct potable reuse
DWQ	Division of Water Quality
EC	electrical conductivity
EPA	United States Environmental Protection Agency
ESCP	enhanced source control program
F	Fahrenheit
ft	feet
GWR	groundwater recharge
HA	Health Advisories
HFPO-DA (GenX)	hexafluoropropylene oxide dimer acid
IAP	Independent Advisory Panel
IND	industrial service supply
IPR	indirect potable reuse
LRV	log removal value
µmhos/cm	micromhos per centimeter
max.	maximum
MBR	membrane bioreactor
MCL	maximum contaminant level

MCLG	maximum contaminant level goals
mg/kg	milligram of pollutant per kilogram of solids (dry basis)
mg/L	milligrams per liter
mgd	million gallons per day
MPN/100 mL	most probable number per 100 milliliters
MUN	municipal and domestic supply
MW	monitoring well
N	nitrogen or nitrate
ng/L	nanogram per liter
NL	notification level
NOA	Notice of Applicability
NPDES	National Pollutant Discharge Elimination System
NTU	nephelometric turbidity units
P&O	Prioritization and Optimization
PFAS	per- and polyfluoroalkyl substances
PFBS	perfluorobutanesulfonic acid
PFHxS	perfluorohexane sulfonate
PFNA	perfluorononanoic acid
PFOA	perfluorooctanoic acid
PFOS	perfluorooctane sulfonate
PHG	Public Health Goal
PRO	industrial process supply
PS	primary sludge
PSRP	Processes To Significantly Reduce Pathogens
RAS	return activated sludge
REC-1	water contact recreation
REC-2	non-contract water recreation
RL	response level
RO	reverse osmosis
RWA	raw water augmentation
RWQCB	Regional Water Quality Control Board
SB	Senate Bill
SDWA	Safe Drinking Water Act
sMCL	secondary maximum contaminant level
SO_4	sulfate
SWA	surface water augmentation
SWRCB	California State Water Resource Control Board
TCLP	Toxicity Characterization Leaching Procedure

TDS	total dissolved solids
THP	thermal hydrolysis process
TID	Tulare Irrigation District
Title 22	California Code of Regulations, Title 22
TM	technical memorandum
TOC	total organic carbon
TPAD	temperature phased anaerobic digestion
TS	total solids
TSS	total suspended solids
TWA	treated water augmentation
Type 1	disinfected tertiary-treated recycled water
Type 2	undisinfected secondary-treated recycled water
UV	ultraviolet
WAS	waste activated sludge
WDR	waste discharge requirement
WQO	water quality objective
WRF	Water Reclamation Facility
WRRF	water resource recovery facilities
WWTP	wastewater treatment plant

TM 2 REGULATORY REVIEW AND STRATEGIC PLAN

2.1 Introduction

This technical memorandum (TM) presents a review of current and future regulatory requirements that may impact the City of Visalia's (City's) wastewater, water reuse, and biosolids treatment and discharge. In addition, it presents a strategic plan developed to serve as a guide to adapt to the possibility of these changes.

2.2 Wastewater Regulations

At the federal level, the United States Environmental Protection Agency (EPA) establishes and enforces federal regulations that govern the City's wastewater facilities. The EPA develops and enforces federal rules and regulations that set national standards that protect human health and the environment. Most of the regulations that apply to wastewater effluent are based on the implementation of the Clean Water Act (CWA). In California, the Porter-Cologne Act provides the structure for implementing the CWA and regulating discharges to surface waters and groundwater. The Porter-Cologne Act established a structure of Regional Water Quality Control Boards (RWQCBs) that set policies and develops Basin Plans to assign specific water quality objectives and beneficial uses for waterbodies within their specific boundaries in California. The California State Water Resource Control Board (SWRCB) develops and establishes statewide policies, regulations and general orders for the protection of water quality, regulates drinking water, administers California's water rights system, supports and coordinates the efforts of nine RWQCBs.

Other state agencies with jurisdiction or involvement in water quality regulation in California include the Division of Drinking Water (DDW), which is a division of the SWRCB and is responsible for drinking water regulations and water reclamation criteria (water recycling). At the local level, the RWQCBs are responsible for ensuring federal and state water quality requirements are met within their region. They set water quality objectives, issue waste discharge requirements (WDRs) and National Pollutant Discharge Elimination System (NPDES) permits, determine compliance with those requirements, and take appropriate enforcement action. The Central Valley RWQCB (Region 5) is responsible for the region where the City is located.

2.2.1 Regulatory Review

2.2.1.1 Basin Plan Requirements and CV-SALTS

RWQCB's set beneficial uses for water bodies and establish water quality objectives that are assigned to protect those beneficial uses. These beneficial uses and water quality objectives are used to identify waterbody impairments and objectives that must be met by discharges to the waterbodies. The Central Valley RWQCB adopted a Water Quality Control Plan for the Tulare Lake Basin (Basin Plan) that designates beneficial uses, establishes narrative and numerical water quality objectives (WQOs), and contains implementation plans and policies for protecting waters of the basin. The RWQCB issues WDRs that implement the Basin Plan requirements.

The City's Water Reclamation Facility (WRF) lies within the Kaweah Basin of the Tulare Lake Basin. The beneficial uses of underlying groundwater as set forth in the Basin Plan are: municipal and domestic supply (MUN); agricultural supply (AGR); industrial service supply (IND); industrial process supply (PRO); water contact recreation (REC-1); and non-contact water recreation (REC-2). To protect these beneficial uses the Basin Plan establishes narrative WQOs for chemical constituents, tastes and odors, and toxicity in groundwater. It also prescribes a numeric WQO for total coliform organisms. The designation of the groundwater as MUN requires that chemical constituents in the groundwater basin must at least meet the maximum contaminant levels (MCLs) established under California Code of Regulations, Title 22 (Title 22) for potable use.

There has been recognition for many years that one of the biggest challenges facing the Tulare Lake Basin is the increase in salinity in groundwater. The Basin Plan establishes several salt management requirements, including: controlling incremental salt increases; establishing maximum limits on electrical conductivity (EC), chloride and boron; and requiring monitoring of groundwater to assess quality. The City monitors groundwater quality through a network of 18 monitoring wells in both the upper and lower aquifers.

The Central Valley RWQCB is developing Basin Plan amendments to incorporate new programs for addressing ongoing salt and nitrate accumulation in the Central Valley. These programs would change how the RWQCB issues permits for discharges of salt and nitrate. The stakeholder-led Central Valley Salinity Alternatives for Long-Term Sustainability (CV-SALTS) initiative has been coordinating efforts to implement new salt and nitrate management strategies.

The City is located in the Kaweah Management Zone, which is a Priority 1 (highest priority) basin for the Nitrate Control Plan from CV-SALTS, as shown in Figure 2.1. CV-SALTS is a regional program that aims to reduce salt and nutrient accumulation in the Central Valley basin to protect sources of groundwater used for drinking water and reduce impacts to agricultural land and habitats. To address these impacts, a Nitrate Program and a Salts Control Program have been established.

The Nitrate Control Program applies to land discharges only. Two regulatory pathways are available to dischargers for the Nitrate Control Program under CV-SALTS: individual permitting (Pathway A) or joining a management zone (Pathway B). Since the City is in a Priority 1 management zone and received a Notice to Comply in 2020, it chose Pathway B, joining a management zone project.

For the Salts Control Program, a similar structure was implemented with a Conservative Permitting Pathway (individual permit) or an Alternative Permitting Pathway (participate in the Prioritization and Optimization [P&O] Study). The City is participating in the P&O study. The plan is currently on Phase 1: P&O Study, which started in late 2019 and will last about 10 to 12 years.

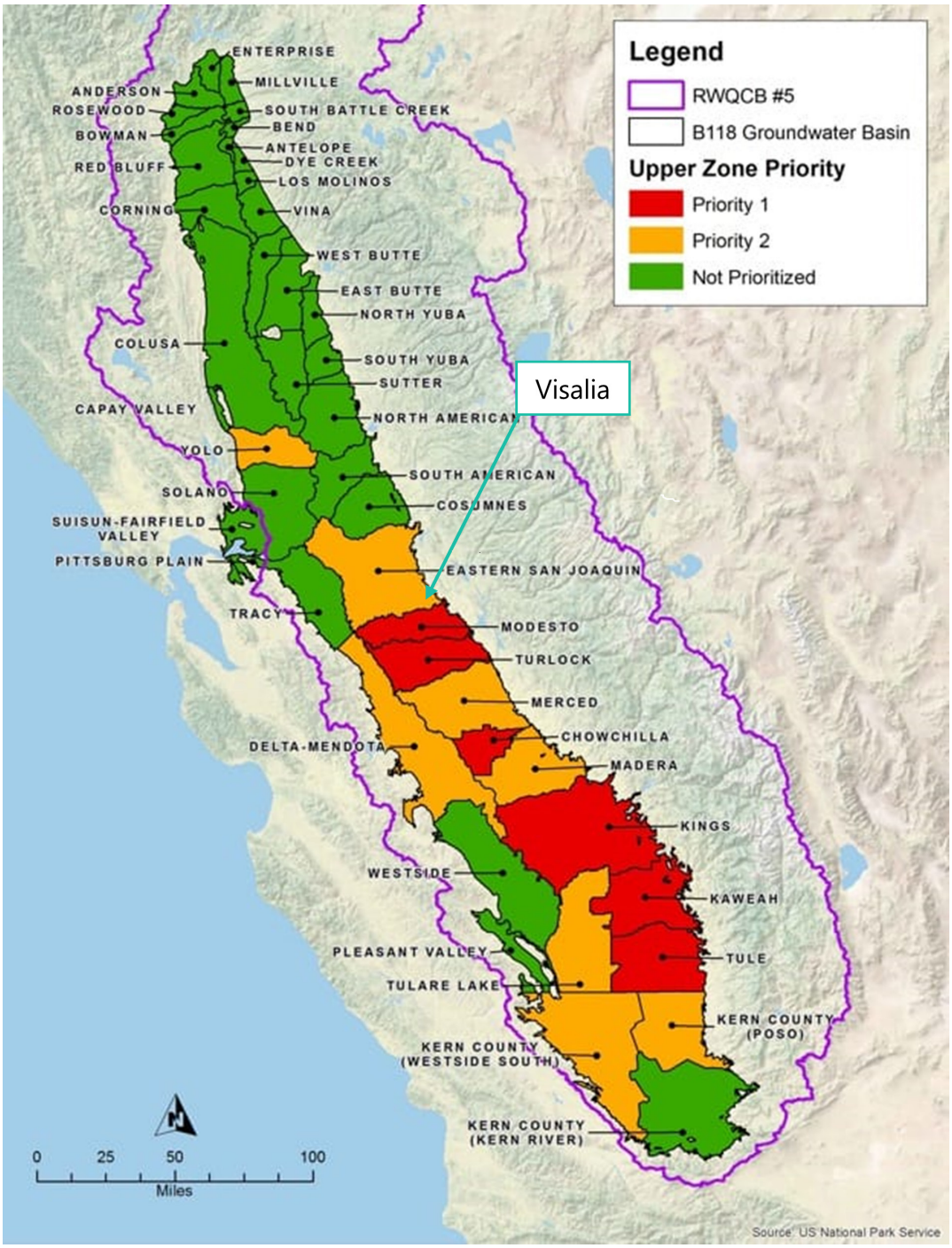


Figure 2.1 Central Valley Salt and Nutrient Management Plan (CV-SALTS) Nitrate Management Zones Map

2.2.1.2 Current Regulations

The City is currently regulated by WDRs Order No. R5-2018-0046 for land discharges. The City previously had an NPDES permit for surface water discharges to Mill Creek, but this discharge point is no longer used. In 2017 the City upgraded its WRF to a membrane bioreactor (MBR) and ultraviolet (UV) disinfection facility that can produce tertiary treated effluent. The City's WDRs were updated to account for the higher

level of treatment, with new limits that are performance based (used to ensure the WRF is operated correctly and able to meet tertiary standards). The upgrade of the WRF also provided a facility that both nitrifies and denitrifies, thereby producing an effluent that can meet the Basin Plan standards for nitrogen and nitrate. The process flow diagram for the upgraded treatment facility is shown in Figure 2.2.

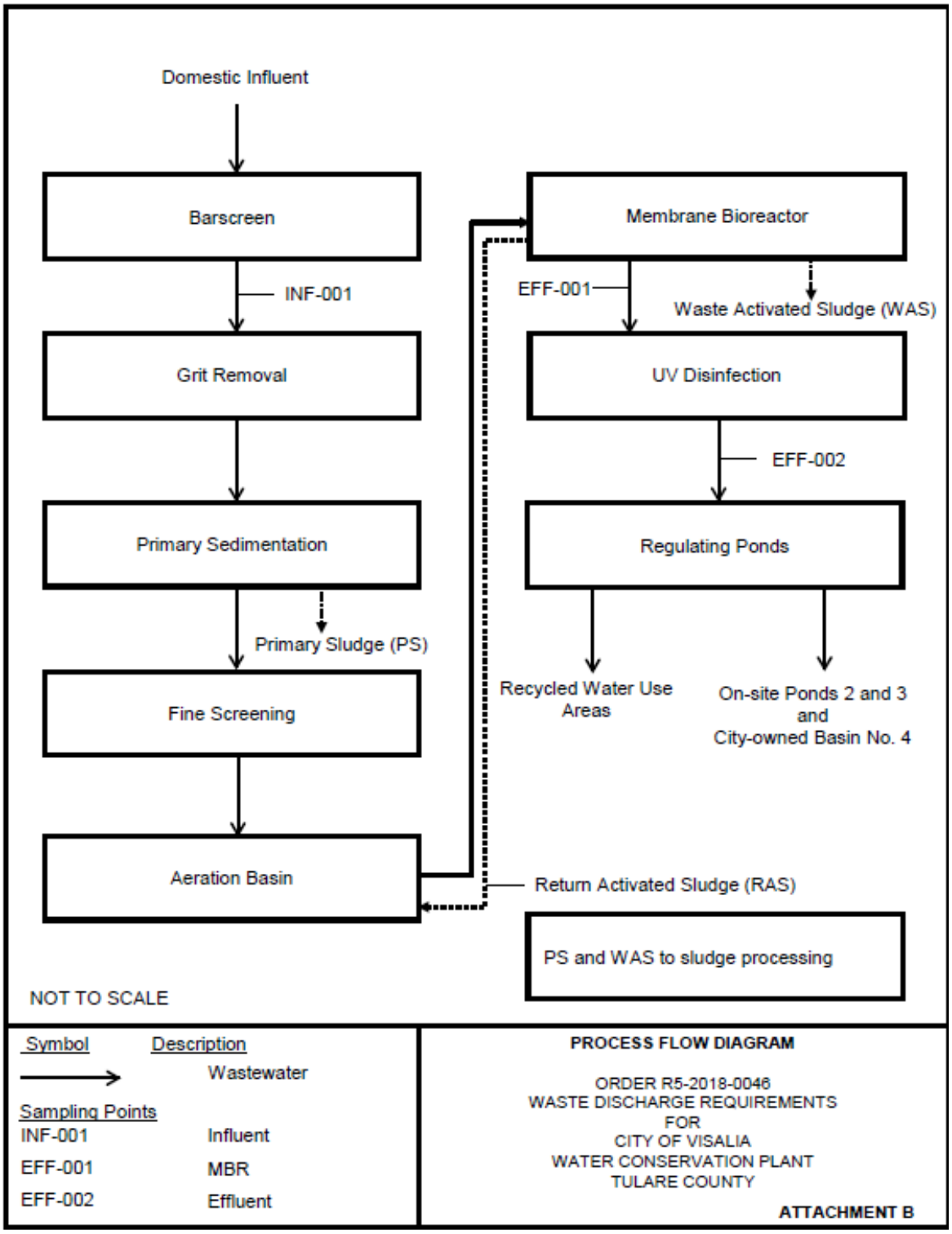


Figure 2.2 The City's WRF Treatment Process

Table 2.1 presents the discharge effluent limitations the WRF must meet per Order No. R5-2018-0046 as well as how the WRF is actually performing. As shown in Table 2.1, the new WRF is performing well and based on data collected between January 2018 and March 2023, meeting all monthly average requirements. During the same time period, the daily maximum values have been exceeded three times, twice for biochemical oxygen demand (BOD) in 2022 and once for Total Coliform in 2020. In general, the WRF produces high quality effluent.

Table 2.1 Effluent Limitations and Actual Concentrations

Constituent	Units	Special Condition	Monthly Average		Daily Maximum	
		Permit Limit	Permit Limit	Effluent Data	Permit Limit	Effluent Data
BOD	mg/L	---	10	3.3(1)	20	23(2)(7)
TSS	mg/L	---	10	1.3(1)	20	16(2)
Total Nitrogen (as N)	mg/L	---	10	5.4(1)	---	18(2)
Chloride	mg/L	---	175	56(3)	---	97(4)
Boron	mg/L	---	1	0.20(3)	---	0.28(4)
EC(5)	µmhos/cm	1,000 max.	---	510(3)	---	780(4)
Total Coliform	MPN/100 mL	2.2 – 7-day median	23 in 30-day period	<2.0(1)	240	1,600(2)
Turbidity	NTU	0.2 as daily average(6)	---	0.03(3)	0.5 at any time	0.40(4)

Notes:
max. - maximum; mg/L - milligrams per liter; MPN/100 mL - most probable number per 100 milliliters; NTU - nephelometric turbidity units; TSS - total suspended solids; µmhos/cm - micromhos per centimeter.
(1) Data represents the average monthly average from January 1, 2018, to May 31, 2023.
(2) This represents the maximum concentration reached during the January 2018 to May 2023 period.
(3) Data represents the average monthly average from January 1, 2020, to December 31, 2023.
(4) This represents the maximum concentration reached during the January 2020 to December 2023 period.
(5) The 12-month rolling average EC of the discharge shall not exceed the 12-month flow-weighted average EC of the source water plus 500 µmhos/cm or a maximum of 1,000 µmhos/cm, whichever is more stringent. When source water is from more than one source, the EC shall be a flow-weighted average of all sources.
(6) For 95 percent of the time.
(7) The second highest exceedance was 22 mg/L.

The WDRs also requires that the WRF shall not contribute to the groundwater exceeding the greater of natural background quality or Nitrate (as N) of 10 mg/L, Total Coliform Organisms of 7-day median of 2.2 MPN/100 mL or any primary or secondary MCLs established in Title 22.

Recent groundwater quality was obtained from California Integrated Water Quality System (CIWQS) for October 2018-October 2023. Table 2.2 presents representative samples of groundwater data from wells downstream of the percolation ponds. In general, this data demonstrates that the WRF's effluent is not degrading the groundwater quality with most constituents under or right around the WDR limits. Furthermore, some background wells farther away from the percolation ponds actually had worse water quality than those wells near the percolation ponds, reinforcing that the WRF's discharge does not adversely impact groundwater quality. See Figure 2.3 for the discharge areas and monitoring well locations.

Table 2.2 Recent Groundwater Quality(1)

Parameter	Unit	Limit	Monitoring Well Concentrations(2)					
			MW-R	MW-J1	MW-J2	MW-J3	MW-Q	MW-P
Chloride	mg/L	175(3)	63.5	33.8	72.7	9.3	36.3	56.8
Depth to Groundwater	feet	---	101.4	100.7	109.6	168.0	103.5	102.7
EC at 25 deg. C	µmhos/cm	1,000(3)	791.7	390.0	666.7	128.3	510.0	683.3
Groundwater Elevation	ft	---	184.0	178.6	169.6	111.2	163.2	163.7
Nitrate, Total (as N)	mg/L	10(3)	10.0	4.7	8.3	0.3	1.7	2.8
Nitrogen, Total (as N)	mg/L	10(3)	11.4	5.6	9.6	2.5	2.4	5.4
Sulfate, Total (as SO_4)	mg/L	250(4)-500(5)	35.5	26.0	35.8	5.1	30.2	53.3
TDS	mg/L	500(4)-1,000(5)	510.0	285.0	408.3	131.0	321.7	450.0

Notes:
C - Celsius; deg. - degrees; ft - feet; MW - monitoring well; TDS - total dissolved solids.
(1) Groundwater monitoring data was obtained from CIWQS. This data includes the following sampling periods: October 2018, April 2019, October 2019, April 2020, October 2020, and October 2023. Not every well was sampled for each sampling period.
(2) Concentrations are the average of samples that were included in the dataset.
(3) The City's WDR limit.
(4) Title 22 recommended secondary MCL.
(5) Title 22 upper secondary MCL.

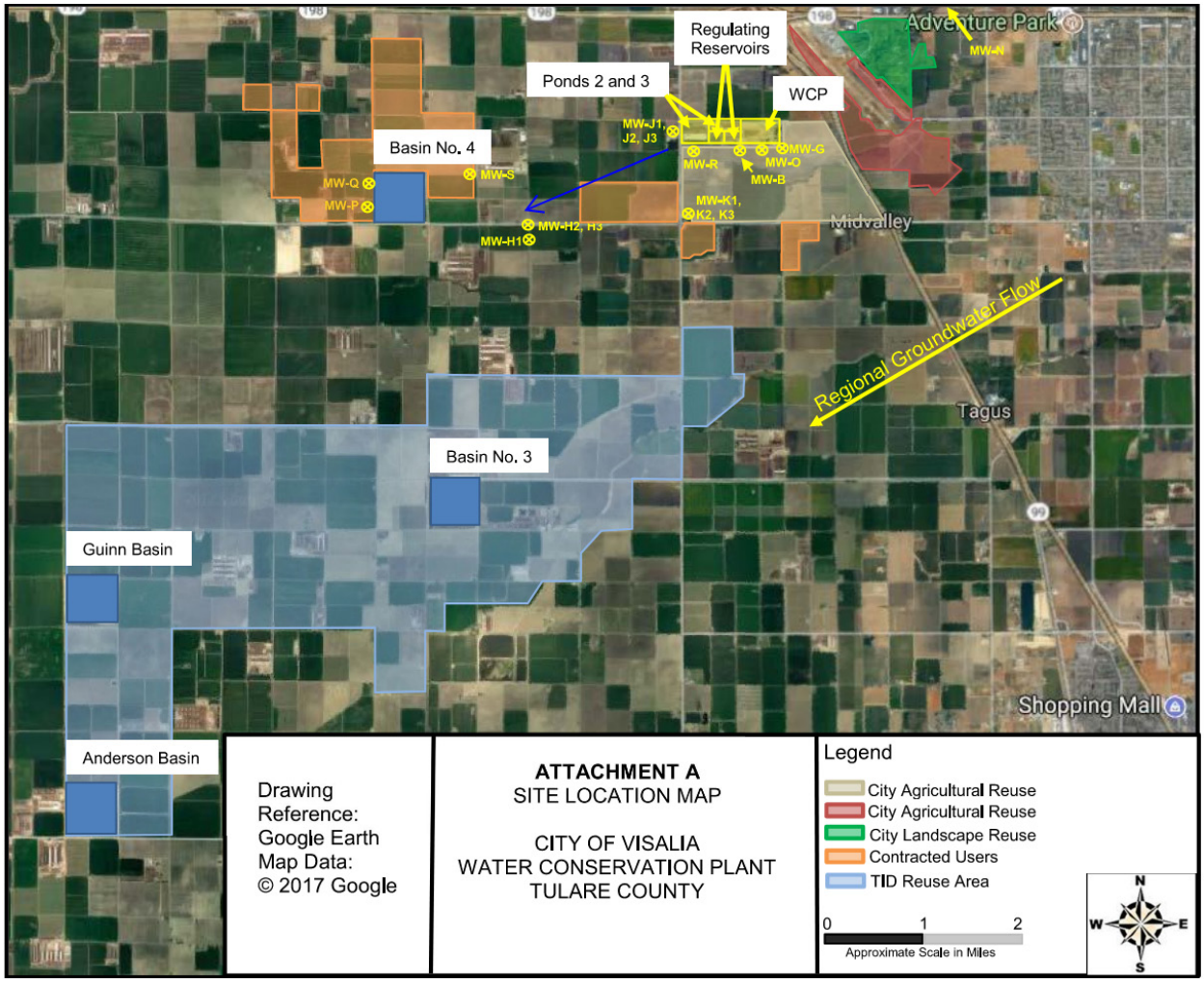


Figure 2.3 Areas of Discharge and Monitoring Well Locations

The WDR establishes two categories of effluent and recycled water that the WRF will produce and discharge: Type 1 (disinfected tertiary-treated recycled water) and Type 2 (undisinfected secondary-treated recycled water). The City is only allowed to produce and discharge Type 2 effluent in the event of a malfunction or planned maintenance of the UV disinfection system. If a Type 2 discharge occurs, the City must inform the Central Valley Water Board staff within 24 hours, and the duration of a Type 2 discharge is limited to the time required to respond to any malfunction or planned maintenance.

The City is allowed to discharge to City-owned ponds and lands and nearby contracted lands. Recycled water uses include City-owned farmland, irrigation via Tulare Irrigation District, and for local landscape irrigation within the City. Approved uses are shown in Table 2.3, and discharge areas are shown above in Figure 2.3.

Table 2.3 Approved Discharge Locations

Description	Acreage/Storage	Approved Effluent Type
City farmland	996 acres	Type 1 or 2(1)(2)
On-site Pond 2	84 acre-feet	Type 1 or 2(1)
On-site Pond 3	304 acre-feet	Type 1 or 2(1)
City-owned Basin No. 4	1,287 acre-feet	Type 1 or 2(1)
Potential contracted land	2,525 acres	Type 1 or 2(1)
TID	10,700 acres	Type 1
City-owned farmland near the airport	664 acres	Type 1
Landscape Reuse	253 acres	Type 1

Notes:
TID - Tulare Irrigation District.
(1) Type 2 undisinfected secondary effluent is only allowed to be discharged in the event of malfunction or planned maintenance.
(2) Type 2 discharge can only be applied to 250 acres of City-owned land (fiber and fodder) previously authorized by WDRs Order R5-2014-0076 and 168 acres of City-owned land (fiber and fodder) previously authorized by WQ 2016-0068-R5001.

2.2.2 Future Regulations for Land Discharges

Since the City is located in the Central Valley, it is subject to the requirements of the CV-SALTS program. CV-SALTS' primary focus is on the impact of salinity and nitrate levels in the groundwater basins. The WRF's new MBR treatment process allows the City to meet the nitrate and total nitrogen requirements. The City will need to continue to evaluate options for managing salts through consideration of source waters that are low in salts, pretreatment and source control efforts, and potentially salt removal facilities in the future.

Additionally, because the groundwater basin is a drinking water source, all MCLs apply to the groundwater. It will be important for the City to monitor both the effluent and the groundwater to assess if the effluent is contributing to exceedances of MCLs in the groundwater basin. As more constituents of emerging concern (such as per- and polyfluoroalkyl substances [PFAS] compounds) are regulated by MCLs, it is possible that the City's effluent could be a source of contamination to the groundwater basin. Compliance with any MCL should be in the groundwater, down gradient of the land disposal areas, and incorporating groundwater mixing. However, source control and/or treatment to remove emerging contaminants in the final effluent waste stream may be required in the future. See Section 2.3.3.1 for a discussion on PFAS.

2.3 Recycled Water Regulations

At the federal level, the EPA developed the 2012 Guidelines for Water Reuse to provide national guidance on water reuse regulations and practices in order to facilitate further development of water reuse and to support states, tribes, and other authorities in their development of water reuse guidelines and regulations. Water reuse in California falls under the jurisdiction of the SWRCB. Within the SWRCB, DDW is responsible for protecting public health, and RWQCBs are responsible for protecting the environment with respect to water. Title 22 codifies criteria developed by DDW for non-potable uses and potable uses of recycled water.

2.3.1 Non-Potable Reuse Regulations and Current Permit

The City is currently enrolled under Water Quality Order WQ 2016-0068-DDW, Water Reclamation Requirements for Recycled Water Use (hereafter, General Order). In June 2016, the SWRCB adopted the General Order to consistently regulate the use of recycled water for non-potable uses. Under the City's Notice of Applicability (NOA) for the General Order, the City is the Recycled Water Program Administrator and is allowed to distribute recycled water and operate a recycled water program. Section 2.2.1.2 above discusses the types (Type 1 and Type 2) of recycled water discharge and where these discharges are approved (see Table 2.3 above).

Additionally, the City and TID have an exchange agreement in which for every two units of recycled water the City gives to TID, TID will send one unit of freshwater to the City for groundwater recharge. In 2018 DDW accepted the final amendment from the 2011 Title 22 Engineering Report.

2.3.2 Potable Reuse Regulations

Title 22 codifies criteria developed by DDW for indirect potable reuse (IPR) of recycled water by groundwater recharge (GWR) and surface water augmentation (SWA) as well as direct potable reuse (DPR).

2.3.2.1 IPR via GWR Regulations

GWR, a form of IPR, has been practiced successfully since the 1970s. Final regulations have been in place for GWR since 2014; although, regulations existed in draft form prior to that for almost 40 years.[1] GWR can take two forms: (1) surface spreading which entails percolating tertiary effluent or purified recycled water through spreading basins, and (2) direct injection, which entails injecting purified recycled water directly into an aquifer.

[1] SWRCB (2018) Regulations Related to Recycled Water. Sacramento, California. https://www.waterboards.ca.gov/drinking_water/certlic/drinkingwater/documents/lawbook/rwregulations.pdf.

2.3.2.2 IPR via SWA Regulations

In 2018, DDW finalized its regulations for IPR via SWA. SWA entails augmenting an existing drinking water reservoir with purified water, and later treating that water at a water treatment plant prior to serving it to customers. Regulatory considerations for SWA consider many of the same elements as GWR, but also include new requirements to account for the lack of experience with this type of project and the complexities introduced by the use of a surface water reservoir.

2.3.2.3 DPR Regulations

The EPA has developed regulatory recommendations for DPR on the national level, and New Mexico, Texas, Colorado, and Arizona have developed regulatory guidance for DPR within their respective states. Regulations for DPR in California were finalized in December of 2023. Prior to that, Assembly Bill 574 was signed into law in October 2017 and required DDW to develop raw water augmentation (RWA), which adds purified water upstream of a drinking water treatment facility, regulations by December 2023. Since then, DDW published a proposed framework and a second edition framework stating that they intend both RWA and treated water augmentation (TWA), which adds purified water directly into an existing drinking water distribution system, to be regulated under one uniform regulation published in 2023.[2] In August 2021, DDW published Addendum version 8-17-2021 to A Framework for Direct Potable Reuse,[3] which provided the second draft of regulations as they might be housed within a new Article under the Surface Water Treatment chapter of Title 22. Expert panel comments and DDW responses were completed in June 2022.[4] In February 2023, a meeting with DDW and the DPR working group of WateReuse California established an updated anticipated timeline of release and adoptions of DPR regulations. In June 2023, the updated draft regulations were released with a 45-day public comment period. After review and update, the DDW adopted the regulations in December 2023. DPR regulations will be formally complete after the Office of Administrative Law reviews and publishes them, likely to occur in spring of 2024.

The DPR regulations contain extensive requirements for treatment, monitoring, source control, reporting, and more. The framework remains similar to what has been promulgated for IPR, i.e., GWR and SWA, but many of the requirements have been made more stringent, and new elements have been introduced. The key elements of the regulations are defined below, with a comparison summary of GWR, SWA, and DPR regulations in Table 2.4. With these regulations in place, DPR could be viable option for the City. In order to see if DPR is beneficial to the City, further analysis is required.

[2] SWRCB (2019a). A Proposed Framework for Regulating Direct Potable Reuse in California, Second Edition. Prepared by the State of California Water Resources Control Board DDW, August 2019.
[3] SWRCB (2021). A Proposed Framework for Regulating Direct Potable Reuse in California, 2nd Edition Addendum: Early Draft of Anticipated Criteria. August 17, 2021.
[4] SWRCB (2022). DDW Response to "Expert Panel Preliminary Findings, Recommendations, and Comments on the Draft DPR Criteria (dated August 17, 2021)" in the Memorandum of Findings Submitted by NWRI dated March 14, 2022. June 2022.

2.3.3 Future Requirements

In summary, regulations are now established for all forms of non-potable and potable reuse. The City is already in compliance with requirements under Title 22 for non-potable reuse. As summarized in Table 2.4, the requirements for potable reuse are extensive and high levels of treatment are required. Given that the State is requiring reverse osmosis as part of the purification process required for potable reuse, the disposal of the waste product (reverse osmosis concentrate) would be problematic for the City given the lack of an ocean outfall or a way to deal with the salty waste. There are also significant technical, managerial, and financial requirements for implementing DPR that would be hard to achieve for a smaller utility. At this point, it is mainly larger utilities that are seriously considering DPR.

The main concern for future requirements for reuse is related to emerging contaminants.

Table 2.4 Summary Comparison of Key Regulatory Requirements for GWR, SWA, and DPR

	GWR	SWA	DPR – TWA or RWA
Project Structure and Interagency Coordination	▪ Main entity is project sponsor.	▪ Involves both a WWTP and a public water system. ▪ Joint Plan required.	▪ DiPRRA is the public water agency responsible for project. ▪ Joint Plan required.
Source Control	Requires industrial pretreatment and pollutant source control program including: ▪ Assessment of the fate of site-specific chemicals through the wastewater and recycled water treatment systems. ▪ Monitoring and investigation of chemical sources. ▪ Outreach program to minimize discharge of chemicals into the feed water.	Requires industrial pretreatment and pollutant source control program including: ▪ Assessment of the fate of site-specific chemicals through the wastewater and recycled water treatment systems. ▪ Monitoring and investigation of chemical sources. ▪ Outreach program to minimize discharge of chemicals into the feed water.	▪ Requires ESCP. ▪ All elements of source control as needed for IPR. ▪ Quantitative evaluation of chemicals discharged to collection system. ▪ Online monitoring that may indicate a chemical peak resulting from an illicit discharge. ▪ Coordination with the pretreatment program for notification of discharges above allowable limits. ▪ Monitoring of local surveillance programs to determine when community outbreaks of disease occur. ▪ Form a source control committee and institute a continuous improvement process for the program.
Feed Water Monitoring	None.	None.	▪ Prior to operation, 24 months of monthly feed water monitoring for regulated contaminants (i.e., those with an MCL), priority pollutants, NLs, a specific list of solvents, DBPs, and DBP precursors.
Pathogen Control (required log reduction credits)	▪ 12-log enteric virus. ▪ 10-log Giardia. ▪ 10-log Cryptosporidium.	▪ 12 to 14-log enteric virus. ▪ 10 to 12-log Giardia. ▪ 10 to 12-log Cryptosporidium.	▪ 20-log enteric virus. ▪ 14-log Giardia. ▪ 15-log Cryptosporidium.
Treatment Train	▪ RO + UV/AOP required.	▪ RO + UV/AOP required.	▪ Ozone/BAC + RO + UV/AOP required in this order. ▪ Alternatives clause is included stating that an alternative treatment train may be allowed if written approval is received from the SWRCB, the DiPRRA conducts public meetings and receives public comments, and the proposed train is reviewed by an IAP.
Chemical Control	▪ Maximum recycled water TOC contribution of 0.5 mg/L. ▪ Must meet all current drinking water standards, including MCLs, DBPs, and ALs. Quarterly monitoring.	▪ Maximum recycled water TOC contribution of 0.5 mg/L. ▪ Must meet all current drinking water standards, including MCLs, DBPs, and ALs. Quarterly monitoring.	▪ Must consist of at least three separate treatment processes, using diverse treatment mechanisms, for chemical reduction. ▪ Maximum effluent TOC contribution of 0.5 mg/L; additional more stringent TOC thresholds with response actions. ▪ Must meet all current drinking water standards, including MCLs, DBPs, and Als. Monthly monitoring. ▪ Control of 1-hour chemical spike. ▪ Continuous monitoring of nitrate and nitrite in RO permeate.
Additional Monitoring	▪ Quarterly sampling in recycled water and downgradient groundwater wells for priority pollutants, unregulated chemicals, and NLs.	▪ Quarterly sampling in recycled water for priority pollutants, unregulated chemicals, and NLs. ▪ 24 months of monthly sampling for sMCLs, TOC, nitrogen, and others at multiple locations in reservoir to be augmented. Additional monthly monitoring for at least the first 24 months of operations.	Monitoring required in feed water, directly after oxidation process, and finished water for: ▪ Monthly: All MCLs, sMCLs, NLs, priority toxic pollutants, ALs, DBPs and DBP precursors, and specified solvents. ▪ Quarterly: Chemicals known to cause cancer or reproductive issues for at least three years. ▪ Weekly monitoring of nitrate, nitrite, perchlorate, and lead in the finished water only. ▪ Additional quarterly monitoring for chemicals identified by the DiPRRA in coordination with the SWRCB.
Environmental Buffer	▪ Minimum aquifer retention time of 2 months.	▪ Initial minimum reservoir hydraulic retention time of 6 months; potential to reduce down to 2 months with additional pathogen control. ▪ Initial minimum reservoir dilution of 10:1, one LRV of pathogen treatment added if dilution is <100:1.	▪ Additional 2 log reduction credit for continuous blending, continuous mixing in a surface reservoir, and GWR.
Response Time	▪ Minimum aquifer retention time of 2 months	None.	▪ The system must be designed to meet certain response time requirements to ensure that diversion and/or shutoff can occur in the event of a failure to meet the pathogen and/or chemical control requirements. ▪ If failure is identified, the system must divert or shut off before 10 percent of the off-spec water reaches the diversion or shutoff point.
Operations	None.	None.	▪ Grade 5 AWTO required on site at all times, with some exceptions for remote operations allowed. ▪ All facility operators must be AWTO certified.
Plans	▪ Engineering Report. ▪ Operations Optimization Plan.	▪ Joint Plan. ▪ Engineering Report. ▪ Operations Plan. ▪ Plan to address impacts to water treatment plant and distribution system.	▪ Joint Plan. ▪ Water Safety Plan. ▪ Engineering Report. ▪ Operations Plan. ▪ Pathogen and Chemical Control Point Monitoring and Response Plan. ▪ Monitoring Plan. ▪ Corrosion Control and Stabilization Plan. ▪ Additional Reporting (climate change).
Reporting	▪ Annual compliance reporting.	▪ Annual compliance reporting.	▪ Monthly compliance reporting.

Notes:
AL - action level; AOP - advanced oxidation process; AWTO - advanced water treatment operator; BAC - biological activated carbon; DBP - disinfection byproduct; DiPRRA - direct potable reuse responsible agency; ESCP - enhanced source control program; IAP - Independent Advisory Panel; LRV - log removal value; NL - notification level; RO - reverse osmosis; sMCL - secondary maximum contaminant level; TOC - total organic carbon; WWTP - wastewater treatment plant.

2.3.3.1 PFAS

DDW has issued NLs and Response Levels (RLs) for perfluorobutanesulfonic acid (PFBS), perfluorooctanoic acid (PFOA), perfluorooctane sulfonate (PFOS), and perfluorohexane sulfonate (PFHxS). The Office of Environmental Health Hazard Assessment released a first and second draft of Public Health Goals (PHGs) for PFOA and PFOS in July 2021 and July 2023, respectively. Establishing a PHG is the first step towards adopting drinking water MCLs. The PFOS and PFOA MCL rulemaking process began in 2023 with adoption of final MCLs anticipated in 2025. The MCLs would apply to discharges to receiving waters with the MUN or GWR beneficial use.

The current California drinking water advisory values are presented in Table 2.5.

Table 2.5 California PFAS Drinking Water Advisory Values

Compound	NL (issued)	RL (issued)	PHG (proposed)
PFOA	5.1 ng/L	10.0 ng/L	0.007 ng/L (cancer health protection)
PFOS	6.5 ng/L	40 ng/L	1.0 ng/L (cancer health protection)
PFBS	500 ng/L	5,000 ng/L	--
PFHxS	3 ng/L	20 ng/L	--

Notes:
ng/L - nanograms per liter.

The Safe Drinking Water Act (SDWA) authorizes the EPA to issue Health Advisories (HA) for contaminants that are not subject to National Primary Drinking Water Regulations. HAs primarily serve as information to drinking water systems and officials responsible for protecting public health when emergency spills or other contamination situations occur. The EPA has issued interim updated drinking water HAs for PFOA and PFOS and final HAs for PFBS and hexafluoropropylene oxide dimer acid (HFPO-DA [GenX]). In chemical and product manufacturing, GenX chemicals are considered a replacement for PFOA and PFBS is considered a replacement for PFOS.

On March 14, 2023, the EPA released proposed PFAS National Primary Drinking Water Regulations. The proposed regulations establish legally enforceable MCLs and non-enforceable health-based maximum contaminant level goals (MCLG) for six PFAS compounds (PFOA, PFOS, perfluorononanoic acid [PFNA], PFBS, GenX, and PFHxS) as well as monitoring, public notification, and treatment requirements. The proposed regulations were published in the Federal Register on March 29, 2023, and the 60-day public comment period ended on May 30, 2023. The EPA will now consider the comments received and finalize the regulations. When final, the regulatory requirements will be implemented under the authority of the SDWA and applied to operation of public drinking water systems nationwide. It is anticipated that DDW and the Regional Water Board will incorporate the requirements for operation of facilities that produce recycled water for potable purposes. The proposed MCLs and MCLGs are shown in Table 2.6. The individual MCLs are based on concentrations that can be reliably measured using EPA Draft Method 1633. Compliance with the Hazard index will be determined by dividing the result of each PFAS compound by its assigned Health Based Factor and calculating the sum of the resulting fractions.

Table 2.6 EPA Proposed MCLs and MCLGs

Compound	Proposed MCLG	Proposed MCL
PFOA	0.0 ng/L	4.0 ng/L
PFOS	0.0 ng/L	4.0 ng/L
PFNA (health based factor = 10 ng/L)	1.0 (unitless) Hazard Index	
PFHxS (health based factor = 9 ng/L)		
PFBS (health based factor = 2,000 ng/L)		
HFPO-DA/GenX (health based factor = 10 ng/L)		

2.4 Wastewater and Recycled Water Strategic Plan Recommendations

There is a range of strategies that may be employed for addressing regulatory concerns. Source control, scientific evidence, state and national regulatory advocacy, permit changes, and treatment optimization/upgrades are all options available for preparing and responding to regulatory compliance challenges. Participation in policy development and pilot studies may provide regulatory relief for specific constituents based on scientific evidence and development of information for improved decision-making by regulators. The possible response strategies are described within the following categories:

- **Source Control** – Monitoring collection systems, identifying and eliminating pollutant sources, establishing local limits, revising sewer use ordinances, working with manufacturers on product reformulation, and supporting/enacting product bans.
- **Regulatory Advocacy** – Development of policies and regulations to provide attainable regulatory solutions that are also protective of the environment and public health.
- **Permit Changes** – Conducting scientific studies to evaluate impacts of discharges on the environment, developing site specific objectives, conducting mixing zone/dilution studies, modeling groundwater travel times and flow directions, and conducting antidegradation analyses to allow use of available assimilative capacity.
- **Treatment** – Optimization of existing facilities, modification of existing facilities, or additional treatment to reduce or remove constituents to comply with effluent limitations.

The compliance concerns and recommended strategies to address them are presented in Table 2.7. The City should continue to participate in CV-SALTS and track the development of MCLs that could be applied to groundwater discharges.

Table 2.7 Summary of Regulatory Concerns and Potential Strategies

End Use	Regulatory Concerns	Potential Strategies to Address Concerns
Land Discharge	Nitrate and Total Nitrogen	Permit Changes, Treatment
	Salinity	Source Control, Permit Changes, Treatment
	MCLs	Source Control, Regulatory Advocacy, Permit Changes, Treatment
Potable Reuse	PFAS	Source Control, Regulatory Advocacy, Treatment through purification

2.5 Biosolids Regulations

2.5.1 Introduction

The WRF processes primary solids and thickened waste activated sludge in mesophilic anaerobic digesters. The digested biosolids are then dewatered in screw presses and dried in drying beds. Based on the 2020 to 2023 data, typical solids concentrations are 16 percent total solids (TS) for the dewatered biosolids and 81 to 90 percent TS for the dried biosolids. After drying, the solids are stored in a stockpile. The City contracts with a third party, Denali, for hauling and beneficial use of the dried biosolids via bulk agricultural land application in Merced and Madera counties. The City occasionally landfills their biosolids.

This section describes current and potential future regulatory requirements pertaining to solids treatment and biosolids end use. It also provides an adaptable plan for the City to address possible future regulatory requirements.

2.5.2 Regulatory Review

2.5.2.1 Current Federal Regulations

40 CFR Part 503: Standards for the Use or Disposal of Sewage Sludge

At the federal level, 40 CFR Part 503 governs the use or disposal of sewage sludge. The rule establishes biosolids quality standards based on three parameters: pathogen reduction, vector attraction reduction, and pollutant (metals) concentrations. Depending on the pathogen reduction process, biosolids are categorized as Class A or Class B. 40 CFR Part 503 also provides guidance on best practices for land application of biosolids, specifies site restrictions for each type of biosolids, and sets the requirements for monitoring, recordkeeping, and reporting.

Per 40 CFR Part 503, mesophilic anaerobic digestion and air drying are both classified as Processes to Significantly Reduce Pathogens (PSRP), both of which produce Class B biosolids.

To produce Class B biosolids using mesophilic anaerobic digestion, the following conditions must be met:

- To achieve the pathogen reduction requirement, solids must be digested at mesophilic temperature for a minimum of 15 days.
- To achieve the vector attraction reduction requirement, a minimum volatiles solids reduction of 38 percent must be achieved through the anaerobic digestion process.

To produce Class B biosolids using air drying, the following conditions must be met:

- To achieve the pathogen reduction requirement, solids must be dried for a minimum of three months with the average daily ambient temperature above 0 deg. C (32 deg. Fahrenheit [F]) for two of the three months.
- To achieve the vector attraction reduction requirement, digested solids must be dried to at least 75 percent TS and undigested solids must be dried to at least 90 percent TS.

The City currently meets the requirements for Class B biosolids through both anaerobic digestion and air drying. The anaerobically digested solids, prior to air drying, qualify as Class B. The air-dried solids, given that their solids content is over 75 percent TS, also qualify as Class B. However, if the City did not digest their solids upstream of air drying, a solids content of at least 90 percent TS would be required, which may be difficult to achieve based on historical performance data.

Some air-drying facilities obtain Class A designation by conducting ongoing testing of fecal pathogens. The City tested their dried biosolids stockpiles in 2021 and 2022 for pathogens and found that the pathogen concentrations met the limits required to be classified as Class A.

The City regularly measures pollutant (metal) concentrations in their dried biosolids stockpiles. 40 CFR Part 503 requires that biosolids used for bulk agricultural application have pollutant concentrations below the ceiling concentration limits in Table 1 of 503.13. Table 2.8 lists the historical pollutant concentrations measured in the City's dried biosolids relative to the ceiling concentration limits. As shown, the City's historical pollutant concentration limits are far below the ceiling concentration limits.

Table 2.8 Biosolids Pollutant (Metal) Concentrations and Limits

Pollutant	Units	Ceiling Concentration(1)	Sep 2023	May 2023	Mar 2023	Jan 2023	Oct 2022
Arsenic	mg/kg dry	75	<4.4	<0.85	<9.9	6	3.9
Cadmium	mg/kg dry	85	<0.43	<0.083	0.39	<0.98	Non detect
Copper	mg/kg dry	4,300	181	130	167	156	248
Lead	mg/kg dry	840	30	17	23	19	54
Mercury	mg/kg dry	57	0.42	0.4	0.39	0.61	1
Molybdenum	mg/kg dry	75	10	7.3	8.2	9	11
Nickel	mg/kg dry	420	17	15	18	15	18
Selenium	mg/kg dry	100	3.5	6.9	5.7	<14	1.5
Zinc	mg/kg dry	7,500	691	499	586	584	778

Notes:
mg/kg dry – milligram of pollutant per kilogram of solids (dry basis).
(1) Ceiling Concentration limits from 40 CFR Part 503.13 Table 1.

40 CFR Part 258 Criteria for Municipal Solid Waste Landfills

When the City occasionally landfills their biosolids, they must also comply with the criteria established in 40 CFR Part 258, which governs the disposal of sewage sludge classified as solid waste. The main requirement for landfilling of sludge is that it must meet the Paint Filter Liquids Test (EPA Method 9095A) and the Toxicity Characterization Leaching Procedure (TCLP) test. The paint filter test determines the presence of free liquids in a sample. Dried biosolids, such as in the case of the City's biosolids, typically pass this test. The TCLP determines whether the sewage sludge is hazardous.

2.5.2.2 Current State of California Regulations

SWRCB's General Order

At the State level, beneficial use of biosolids is primarily regulated by the SWRCB Division of Water Quality (DWQ) and RWQCBs through the SWRCB's General Order No. 2004-12-DWQ. The Biosolids General Order goes beyond the requirements of 40 CFR Part 503 for land application of Class B biosolids by requiring additional biosolids testing, soil testing, and groundwater sampling.

The SWRCB and the RWQCBs generally recognize that Class A, Exceptional Quality biosolids products such as heat dried pellets, compost, and liquid product from thermo-chemical hydrolysis are commercial products and their use is not regulated by the SWRCB. In these cases, the California Department of Food and Agriculture has the authority to license these products as fertilizers.

Notably for the City, the General Order prohibits land application of biosolids with solids concentrations greater than 50 percent. However, this limitation can be overcome by obtaining a WDR permit instead of a permit under the General Order.

Senate Bill 1383

Senate Bill (SB) 1383 is expected to be a strong driver to land apply rather than landfill biosolids. SB 1383 requires the reduction of short-lived climate pollutants (including methane) to achieve statewide greenhouse gas reduction targets by 2030. To do this, it requires 50 percent diversion of organic waste (including sludge, digestate, and biosolids) from landfills by 2020 relative to 2014 levels and 75 percent diversion by January 1, 2025. As of January 1, 2022, use of biosolids as alternative daily cover at landfills is considered disposal. In addition, to promote the beneficial use of biosolids, SB 1383 allows CalRecycle to overturn counties' overly restrictive biosolids ordinances.

Assembly Bill 901

Assembly Bill (AB) 901 requires increased biosolids recycling and disposal reporting requirements as of Spring 2019. AB 901 requires increased tracking and reporting of organic waste recycling and disposal (including sludge, biosolids, and digestate). Waste, recycling, and compost facilities, as well as exporters, brokers, and transporters of recyclables or compost are required to submit information directly to CalRecycle on the types, quantities, and destinations of materials that are disposed of, sold, or transferred inside or outside of the state.

2.5.2.3 Current Local Regulations

County Ordinances

While regulations at the federal and state level allow land application of Class B biosolids; at the county level, many counties in California have instituted land application ordinances that limit land application of Class B biosolids. As shown in Figure 2.4, Class B land application is banned in Tulare county, where Visalia is located, as well as most of the surrounding counties, including Fresno, Kings, Kern, and San Luis Obispo. This leads to long hauling distances and correspondingly costly hauling rates since Class B biosolids need to be hauled to far-away counties for beneficial use. The City currently land applies their biosolids in Merced and Madera counties. CalRecycle is currently in the process of reaching out to Tulare, Sutter,

Stanislaus, and San Joaquin counties in an attempt to change their overly restrictive ordinances. Of relevance to the City, these negotiations may lead to Class B land application being allowed in Tulare County in the future.

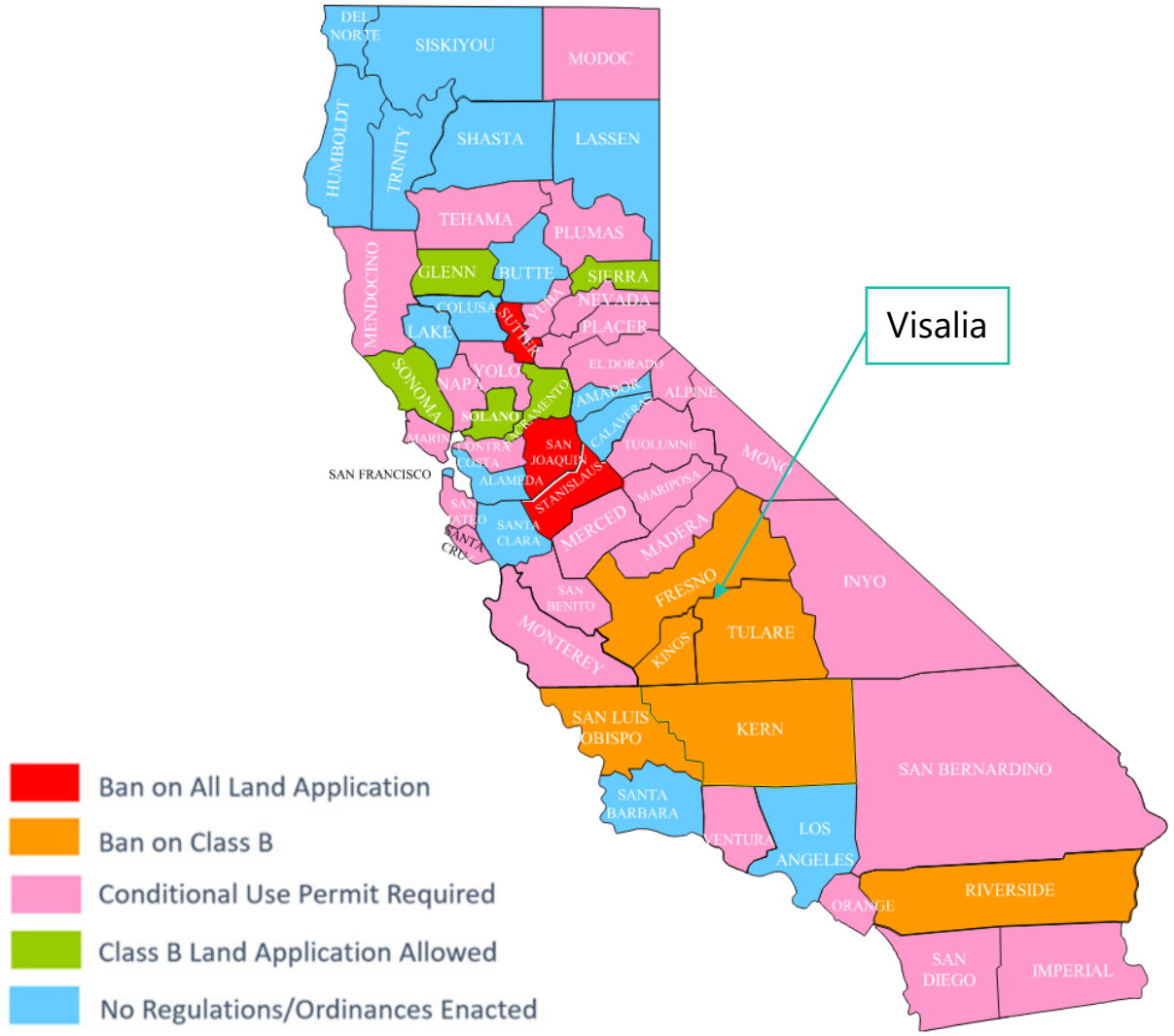


Figure 2.4 County Land Application Ordinances in California

CV-SALTS

As mentioned above, the City is located in a Priority 1 (highest priority) area of CV-SALTS, a regional program that aims to reduce salt and nitrogen accumulation in the Central Valley basin. Refer to Section 2.2.1.1 – Basin Plan Requirements and CV-SALTS above for more information on this program.

Depending on the findings from the nitrate and salts control programs, described above, salt and nutrient management restrictions may apply which may limit land application of biosolids, since biosolids contain salts and nutrients.

2.5.2.4 Future Regulatory Considerations

At the federal level, biosolids regulations are well established. In contrast, several recently implemented and anticipated state regulations may impact the future of biosolids land application in California, with some regulatory drivers potentially promoting land application and others potentially limiting land application.

The following recently implemented state-level regulations may promote biosolids land application:

- SB 1383 (2016, effective 2022):
  - Expected to incentivize co-digestion of organics at water resource recovery facilities (WRRF) and beneficial use of biosolids and biogas.
  - Expected to increase competition for anaerobic digestion and composting capacity.
  - May overturn overly restrictive county ordinances.
- Several climate initiatives may promote land application for its fertilizer offset and carbon sequestration benefits:
  - Healthy Soils Initiative (2016).
  - Executive Order N-82-20 (2020).
  - AB 284 (2021).
  - SB 27 (2021).

The following expected future federal and local limits on emerging contaminants may hinder biosolids land application:

- Potential limits on PFAS:
  - The SWRCB recently issued an order (WQ 2020-0015-DWQ) that requires wastewater treatment plants with AWDF over 5 million gallons per day (mgd) to sample 31 PFAS analytes in biosolids starting March 2023. Limits may be set based on findings from SWRCB sampling and analysis.
  - If stringent PFAS concentration limits are established for biosolids, this could drive wastewater agencies to either landfill biosolids or implement emerging, advanced thermal technologies, such as gasification and pyrolysis (if proven to remove/destroy PFAS compounds).
- Potential limits on microplastics:
  - SB 1263 mandates a Statewide Microplastics Strategy to protect coastal waters.
  - May require testing (although there are no standard methods for biosolids to date).
  - Limits may be established based on the findings from the testing.

2.5.3 Biosolids Strategic Plan Recommendations

The WRF stabilizes their solids through anaerobic digestion and air drying. The solids produced are classified as Class B. However, recent pathogen testing indicates the solids' pathogen concentrations meet the requirements to be classified as Class A. In most cases, the dried biosolids are beneficially used through bulk agricultural land application in Merced and Madera counties. Occasionally, the biosolids are landfilled.

The WRF is in Tulare County, where Class B biosolids land application is currently banned, requiring hauling to farther counties. In addition, the City is facing increased third party biosolids hauling and end-use rates. CalRecycle, through SB 1383, is currently attempting to overturn the Class B biosolids ban in Tulare county. If they achieve that, the City may benefit from evaluating local biosolids beneficial use options, which would reduce their hauling costs. In addition, the City may consider further testing their

biosolids to determine if they can reliably meet Class A through pathogen testing and attempt to obtain Class A designation for their biosolids. Class A designation would allow the City to beneficially use their biosolids locally, even if the Class B ban remains, and would expand the potential beneficial use options beyond bulk agricultural land application. Class A biosolids can be used in bulk agricultural land application for any type of crop and in commercial and residential landscaping, parks, nurseries, golf courses, etc.

As described in TM 3 – Environmental Opportunities in the Facility Plan, the high-level cost evaluation for Class A solids processing alternatives identified that advanced digestion alternatives, such as thermal hydrolysis process (THP) and batch temperature phased anaerobic digestion (TPAD), may be cost-competitive relative to an expansion of conventional mesophilic digestion, while providing additional benefits including production of Class A biosolids, reduced solids quantities, and increased biogas production. These alternatives could be evaluated further later in a biosolids master plan.

The evaluation in TM 3 – Environmental Opportunities in the Facility Plan also identified that technologies with the potential to treat PFAS in biosolids, such as pyrolysis and gasification, have very high capital costs and are cost prohibitive. Thus, these technologies should only be considered if potential future PFAS limits require them. Gasification and pyrolysis usually follow thermal drying of solids; however, the City could investigate whether these processes can receive air-dried biosolids, which may result in substantial cost savings. Alternatively, the City could investigate regional partnerships for processing biosolids through an advanced thermal process, given these technologies benefit from economies of scale.

Given the myriad of potential future regulatory changes that may impact the City's future biosolids management, Carollo recommends conducting a biosolids master plan to do a more detailed analysis of solids processing and biosolids beneficial use alternatives and develop a plan to adapt to these potential future changes.

Water Reclamation Facility – Master Plan



TECHNICAL MEMORANDUM 3

Existing Facilities

FINAL / June 2024

Water Reclamation Facility – Master Plan

TECHNICAL MEMORANDUM 3

Existing Facilities

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Abbreviations

BOD	biochemical oxygen demand
Carollo	Carollo Engineers
City	City of Visalia
cu ft	cubic feet
GBT	gravity belt thickener
GCSD	Goshen Community Services District
µm	micrometers
MBR	membrane bioreactor
MG	million gallons
mgd	million gallons per day
mm	millimeter
MW	megawatt
No.	number
RAS	return activated sludge
RPGS	Renewable Power Generation System
TID	Tulare Irrigation District
TM	technical memorandum
TSS	total suspended solids
TWAS	thickened waste activated sludge
UV	ultraviolet
WAS	waste activated sludge
WDR	Water Discharge Requirements
WRF	Water Reclamation Facility

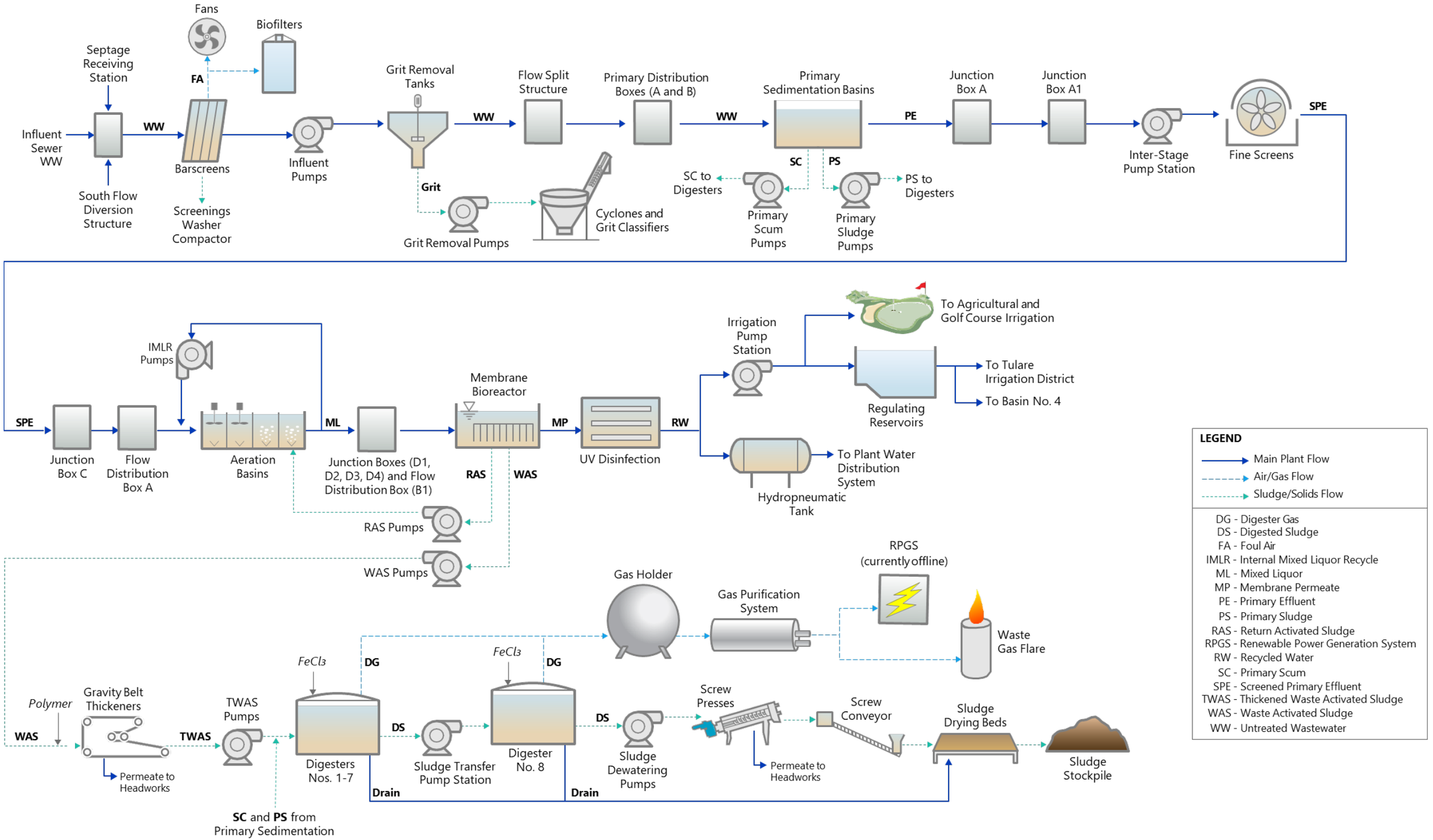
TM 3 EXISTING FACILITIES

3.1 Introduction

This technical memorandum (TM) summarizes the existing treatment facilities at the Visalia Water Reclamation Facility (WRF). It is important to note that this TM does not contain information on the condition of the existing WRF assets. For discussion of the condition assessment, refer to Facility Plan TM 2.

The WRF provides wastewater services to the City of Visalia (City) and the Goshen Community Services District (GCSD), supplying Title 22 tertiary treated recycled water for irrigation and plant-wide operational reuse purposes. Originally built in 1966, the WRF has undergone multiple expansions and improvements. The most recent WRF upgrades were completed in 2017. Figure 3.1 illustrates the current process flow diagram, and Figure 3.2 shows the existing WRF site layout. Per the latest Waste Discharge Requirements (WDR) Order (R5-2018-0046), the WRF is permitted a discharge of up to 18 million gallons per day (mgd) for dry weather monthly average daily flow.

The WRF existing facilities are capable of processing and treating liquid wastewater, biosolids, and digester gas streams. Liquid wastewater entering the WRF is treated via preliminary, primary, secondary, and tertiary treatment processes. Solids are collected at various stages of the treatment train and undergo a series of solids handling processes prior to disposal. Gas streams that are generated from within the plant are treated via an onsite gas purification system and flared. The following sections of this TM describe these WRF liquid, solid, and gas treatment processes in greater detail. The descriptions of the existing facilities were obtained from the 2014 WRF Upgrade design drawings and the Operations and Maintenance Manual, which includes latest upgrade project completed in 2017.



Current Process Flow Diagram was developed using the process flow diagram presented in the Operation and Maintenance Manual for Visalia WRF, which was developed in November 2018 by Parsons.

Figure 3.1 Visalia Water Reclamation Facility Current Process Flow Diagram

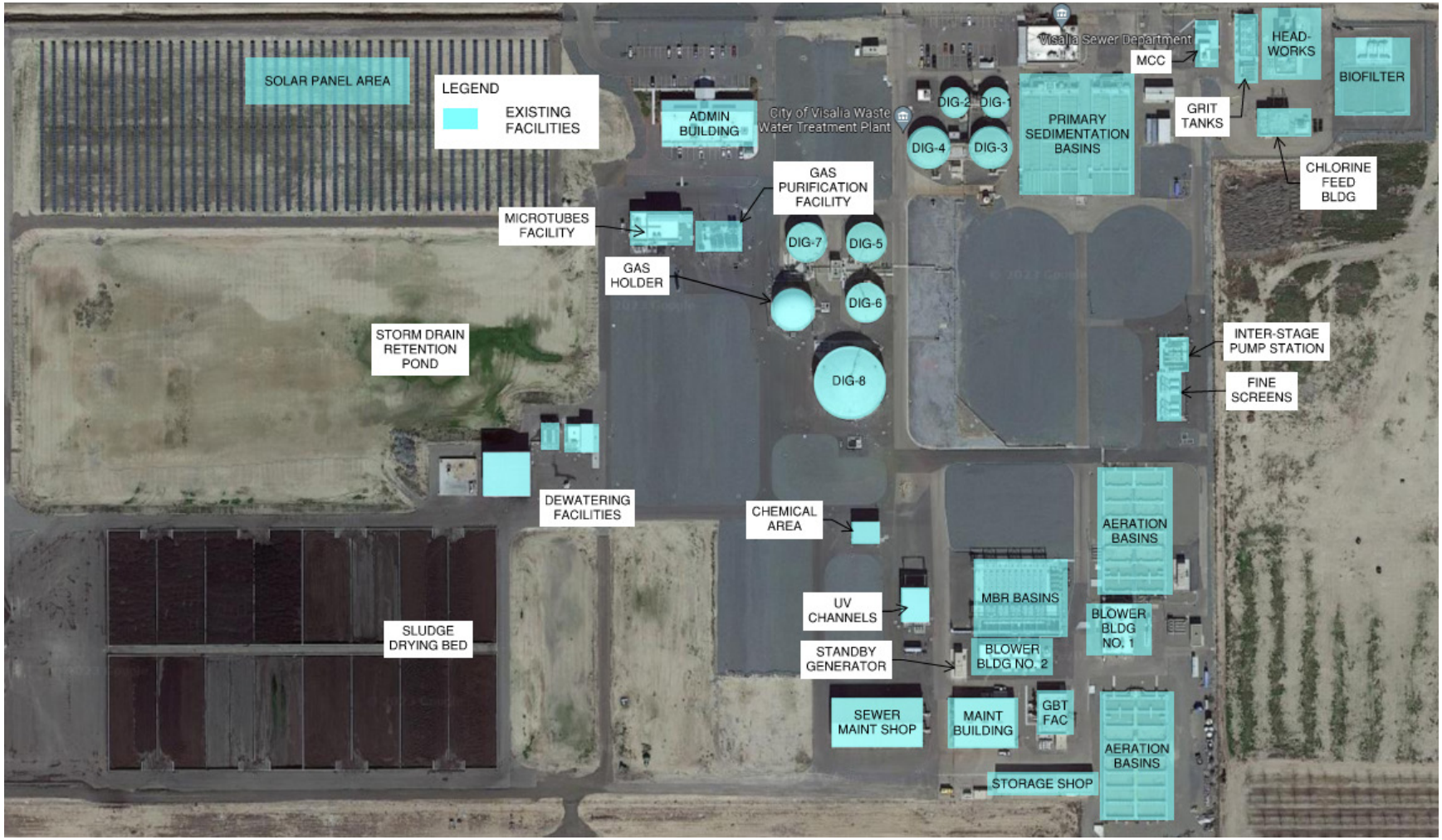


Figure 3.2 Existing Site Layout

3.2 Preliminary Treatment

The WRF preliminary treatment system consists of two Parshall flumes, mechanical bar screens, screenings conveyance, influent pumping, grit removal, and grit conveyance. Raw sewage from a number of influent sources (collection system, septage receiving station, etc.) enters the WRF through the headworks structure where it undergoes screening and grit removal. The wastewater first passes through two Parshall flumes that measure the amount of influent flow entering the WRF. Each Parshall flume has a capacity of 47 mgd. Two mechanical bar screens, each with a capacity of 47 mgd, are used to remove coarse solids, such as rocks, trash, and other large materials. The screened materials are conveyed and transferred to a compactor before disposal.

After screening, the Influent Pumping Station, consisting of six submersible non-clog pumps, lifts the wastewater from the influent wet wells to the grit removal system. The grit removal system includes four vortex grit removal tanks, four grit pumps, and two classifiers. The grit pumps transfer all the settled grit collected from the grit removal tanks to the classifiers before disposal. Additionally, foul air emitted from the headworks structure is collected and delivered to biofilters for gas treatment. The effluent from the grit removal system is conveyed to the primary flow split structure where wastewater continues on to the primary treatment process.

3.3 Primary Treatment

After preliminary treatment, the Primary Flow Split Structure distributes flow to the primary treatment system. The primary treatment system consists of two primary distribution boxes, five rectangular primary sedimentation basins, three primary sludge grinders, four primary sludge pumps (two duty and two standby), two primary scum grinders, and two primary scum pumps. Preliminary effluent is distributed to the primary distribution boxes and primary sedimentation tanks where the heavier solids sink to the bottom of the basins and the lighter solids float. Each basin has a volume of 0.35 million gallons (MG) and is equipped with sludge and scum collection mechanisms. Primary sludge and primary scum are collected, grinded, and pumped to the digesters. The primary sedimentation process removes portions of total suspended solids (TSS), biochemical oxygen demand (BOD), and scum from the wastewater. Without chemical addition, the primary sedimentation basin removal rates for BOD and TSS are typically 30 to 35 percent and 60 to 65 percent, respectively. The primary effluent is conveyed to the Inter-Stage Pump Station and fine screens before secondary treatment.

3.4 Secondary Treatment

Prior to secondary treatment, the Inter-Stage Pump Station pumps the primary effluent from the primary sedimentation basins to the fine screens. This pump station is equipped with a self-cleaning trench-type wet well and three pumps (two duty and one standby) with a firm capacity of 44 mgd. The pumps are required when the plant influent flow exceeds 13 mgd. Downstream of the Inter-Stage Pump Station, the fine screens receive the primary effluent and remove small particles (2 millimeters [mm] in diameter or larger) from the wastewater. Each of the four fine screens is equipped with screenings washing-dewatering-and compact units. This fine screening process prevents damage to the membranes in the membrane bioreactor (MBR) system.

After fine screening, the primary effluent flows to the MBR system, which consists of four aeration basins and ten membrane tanks. The aeration basins contain three anoxic zones and three oxic zones for

effective organic and nitrogen removal. Each aeration basin has a volume of 1.15 MG and is equipped with mixers in the anoxic zones and fine bubble diffusers in the oxic zones. For denitrification, four mixed liquor pumps return mixed liquor from the end of the aeration basins back to the first anoxic zone. Each membrane tank has a volume of 53,860 gallons and consists of eight cassettes of vertical hollow fiber membranes. The fiber membrane pores have a nominal size of 0.04 micrometers (µm), effectively removing small solids, protozoa, bacteria, and most viruses. The MBR system produces a high quality permeate that is conveyed to the tertiary treatment process for disinfection.

The accumulated solids from the secondary treatment processes are collected and conveyed via the return activated sludge (RAS) and waste activated sludge (WAS) pumps. The RAS/WAS Pump Station has four RAS pumps and two WAS pumps. RAS is returned to the first oxic zones of the aeration basins, and WAS is pumped to the gravity belt thickeners (GBTs) for solids handling processing.

3.5 Tertiary Treatment

The membrane permeate from the MBR system is sent to the ultraviolet (UV) disinfection system consisting of an influent channel, two UV channels, an effluent channel, box, and sampler. UV radiation inactivates the pathogens and microorganisms in the water to ensure that recycled water Title 22 disinfection requirements are met. The UV system contains twenty duty modules and four standby modules and has an average flow capacity of 18 mgd and a peak flow capacity of 28.8 mgd. The disinfected tertiary recycled water can then be distributed via the Recycled Water Distribution System or the Plant Water Distribution System for water reuse applications.

3.6 Water Distribution Systems

3.6.1 Recycled Water Distribution System

Following disinfection, tertiary effluent recycled water is discharged into the effluent distribution box where water can be stored in regulating ponds, travel to the Basin Number (No.) 4 distribution box, or sent to the Recycled Water Pipeline Pump Station. The two regulating ponds can each hold about 14 MG of recycled water. The Basin No. 4 distribution box can distribute flow to Basin No. 4 and to the Tulare Irrigation District (TID). The Recycled Water Pipeline Pump Station can pump tertiary effluent offsite for multiple water reuse purposes, such as for irrigating agriculture, a golf course, and a park. Table 3.1 lists the Visalia WRF discharge locations.

Table 3.1 Visalia Water Reclamation Facility Discharge Locations

Description	Acreage/Storage
City farmland	996 acres
On-site Pond 2	84 acre-feet
On-site Pond 3	304 acre-feet
City-owned Basin No. 4	1,287 acre-feet
Potential contracted land	2,525 acres
TID	10,700 acres
City-owned farmland near the airport	664 acres
Landscape Reuse	253 acres

3.6.2 Plant Water Distribution System

In addition to the Recycled Water Distribution System, the Plant Water Distribution System receives tertiary effluent from the UV disinfection system for water reuse purposes within the WRF. The Plant Water Distribution System consists of a hydropneumatics tank, three plant water pumps, and an air compressor. The hydropneumatic tank has a capacity of 10,000 gallons and stores recycled water until it is used within the plant, such as washdown and operation of screens, basins, tanks, and pumps. The water level in the hydropneumatic tank is controlled by the tank air pressure system.

3.7 Solids Handling

The sludge handling processes include sludge thickening, digestion, dewatering, and drying. WAS from the activated sludge process is thickened by the sludge thickening system, which includes two gravity belt thickeners, two belt washwater pumps, two thickened sludge pumps, and three polymer feed and metering units. Before entering the GBTs, polymer is added into the WAS feed stream to enhance solids retention and produce a more concentrated thickened waste activated sludge (TWAS). The residual water that drains through the gravity belt is collected and recycled back to the headworks for treatment.

Following sludge thickening, TWAS, primary scum, and primary sludge are pumped and distributed to Digesters No. 1 through No. 7 for stabilization. Two pumps in the Sludge Transfer Pump Station transfer the digested sludge from these digesters to Digester No. 8 to complete the digestion process. The anaerobic digesters at the WRF are designed to operate in mesophilic mode and stabilize the solids to a degree more suitable for dewatering and offsite disposal. Each digester has a circular fixed cover and is constructed of reinforced concrete. Digesters No. 1 through No. 7 have a combined capacity of approximately 3.39 MG, and Digester No. 8 has a total capacity of about 2.23 MG. Currently, part of Digester No. 8's capacity is reserved for 0.55 MG of storage, while the other 1.38 MG is available for digestion. Also, digester gas is produced and treated within the WRF. Ferric chloride is added to the digesters to precipitate hydrogen sulfide and assist with the gas purification system.

After completion of the digestion process, digested sludge is pumped to two screw presses that remove additional water from the sludge and produces a sludge cake optimal for drying and disposal. Polymer is added upstream of the screw presses for flocculation, enhancing the dewaterability of the sludge. The drained water (centrate) is recycled back to the headworks for treatment. Once the digested sludge cake has been dewatered, it is transported to onsite sludge drying beds for additional drying and ultimately disposed by either land application at an approved facility or used as landfill alternative cover.

3.8 Digester Gas Treatment

Digester gas is a byproduct of the anaerobic digestion process and is capable of being used for energy recovery applications. At the WRF, a Renewable Power Generation System (RPGS) was installed to generate electrical power and recover waste heat using a 1 megawatt (MW) internal combustion engine. However, the City has not been able to use the RPGS due to permitting reasons.

Digester gas is first stored in a 100,000 cubic feet (cu ft) gas holder and then conveyed to the gas treatment system. The gas treatment system, consisting of hydrogen sulfide removal vessels, booster blowers, moisture/particulate filters, siloxane removers, and a fuel blending system, is designed to remove undesired compounds providing a cleaner gas to meet the requirements for the engine generators. The digester gas is then burned via the waste gas flare system.

Water Reclamation Facility - Master Plan



TECHNICAL MEMORANDUM 4

Long-Term Project Descriptions

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TECHNICAL MEMORANDUM 4

Long-Term Project Descriptions

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Abbreviations

AADF	annual average daily flow
ADMM	average daily maximum month
City	City of Visalia
ft	feet
ft^2	square feet
HRT	hydraulic retention time
IMLR	internal mixed liquor return
lb VS/cf-day	pounds of volatile solids per cubic foot per day
MBR	membrane bioreactor
MCC	motor control center
mJ/cm^2	millijoules per square centimeter
mg/L	milligrams per liter
MG	million gallons
mgd	million gallons per day
MLSS	mixed liquor suspended solids
No.	number
PWWF	peak wet weather flow
RAS	return activated sludge
scfh	standard cubic feet per hour
SRT	solids retention time
TM	technical memorandum
TS	total solids
UV	ultraviolet
UVT	ultraviolet transmittance
VSLR	volatile solids loading rate
WRF	Water Reclamation Facility

TM 4 LONG-TERM PROJECT DESCRIPTIONS

4.1 Introduction

This technical memorandum (TM) summarizes projects that are recommended for implementation within the next 20 years based on the capacity analysis summarized in TM 1 – Long-Term Process Performance Evaluation. These long-term projects are required to reliably treat 20-year projected flows and loads. This TM is not a comprehensive overview of all long-term projects that are required at Visalia's Water Reclamation Facility (WRF).

The near-term projects are:

- Membrane Bioreactor (MBR) Capacity Expansion.
- Ultraviolet (UV) Disinfection Capacity Expansion.
- Anaerobic Digestion Capacity Expansion.
- Biogas Flare Capacity Expansion.
- Dewatering Capacity Expansion.
- Sludge Drying Capacity Expansion.

Long-term projects can be seen on the site plan shown in Figure 4.1. For each project, this TM summarizes the project background and drivers, basis of design, and recommended improvements. Project costs for the recommended projects are summarized in TM 5 – Long-Term Capital Improvement Program.

4.2 Membrane Bioreactor Capacity Expansion

4.2.1 Background

As described in TM 1 – Long-Term Process Performance Evaluation, the MBR system does not have sufficient capacity to treat the projected average daily maximum month (ADMM) load and maintain the current design criteria of a 10-day solids retention time (SRT) and mixed liquor suspended solids (MLSS) concentration not exceeding 12,000 milligrams per liter (mg/L). However, instead of building additional aeration tanks to reduce the MLSS concentration, operation of the MBR system could be adjusted to use an 8-day SRT, which is the lower end of target SRTs, to increase the capacity of the MBR system.

In addition to adjusting operations, the capacities of the return activated sludge (RAS) pumps, blowers, internal mixed liquor return (IMLR) pumps, and membrane cassettes need to be increased to ensure the MBR system can meet performance requirements.

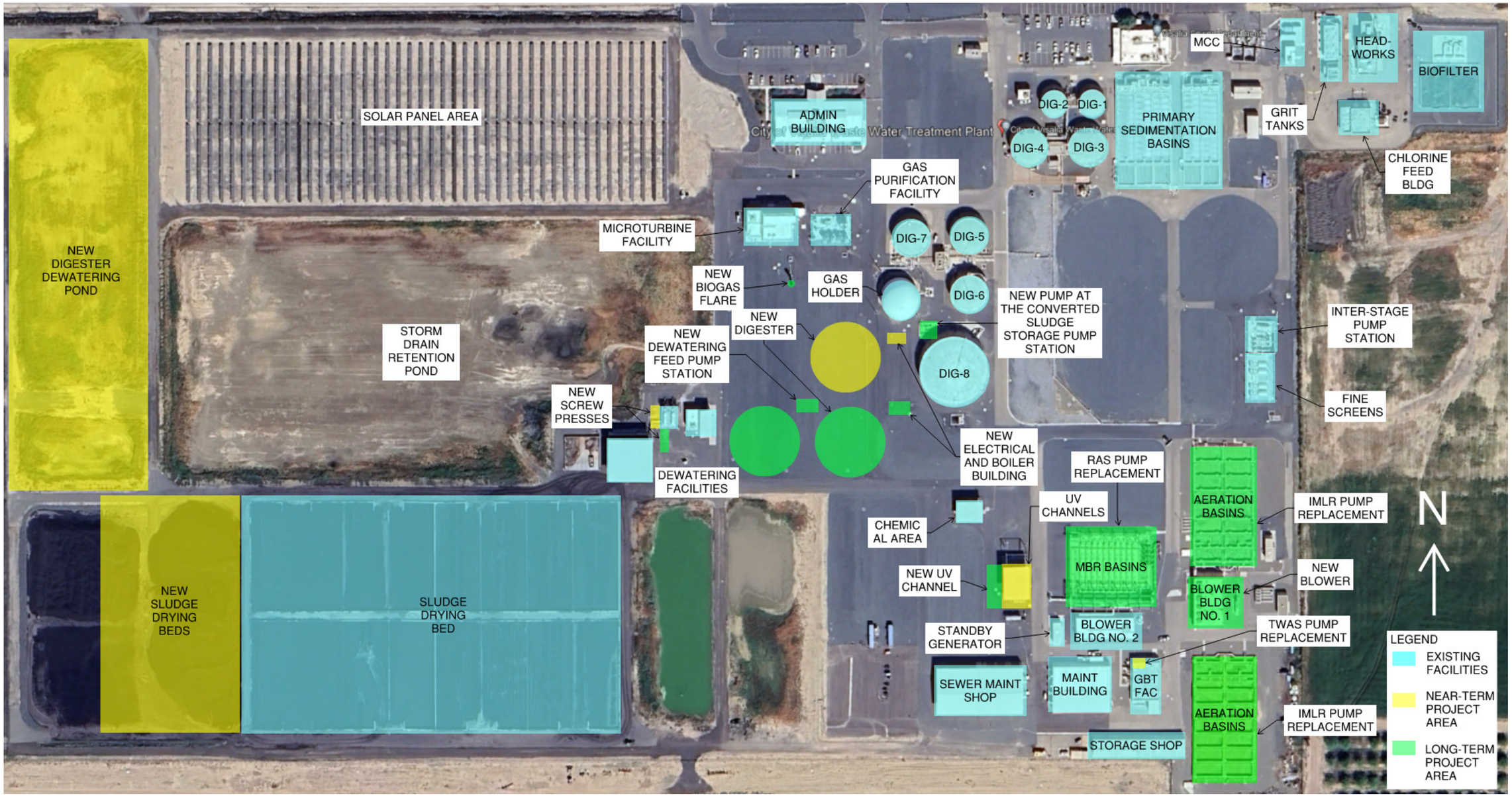


Figure 4.1 Site Layout of Recommended Projects

4.2.2 Basis of Design

The current MBR system does not have sufficient capacity to meet the future 2044 flows and loads. Therefore, operations need to be adjusted to increase the capacity of the aeration tanks as mentioned above, and an additional RAS pump, aeration blower, and membrane cassettes need to be added. The additional RAS pump and aeration blower should match the existing equipment. The membrane cassette expansion would include a 52-module cassette with 430 square feet (ft^2) per module per train. This expansion differs slightly from the 2017 Operations and Maintenance Manual due to what is currently offered for the ZeeWeed 500D, but the additional membrane surface area is the same and is compatible with the City of Visalia's (City's) existing system. The existing MBR system has space reserved for installation of all these pieces of equipment.

The total nitrogen limit for the system is 10 mg/L for the average monthly concentration. Furthermore, the groundwater quality goal for nitrate is to be less than 10 mg/L. It was determined that the anoxic zones have sufficient denitrification capacity. Therefore, a higher flowrate of IMLR is possible, and the four IMLR pumps should be upsized from a total capacity of 89 million gallons per day (mgd) to 160 mgd.

4.2.3 Recommendations

It is recommended to operate the system at an 8-day SRT rather than a 10-day SRT to reduce the MLSS concentration in the MBR system. It is also recommended to add the extra RAS pump, aeration blower, and additional membrane cassettes to increase capacity to the MBR system. By making this operational change and equipment installations, additional aeration tanks would not be needed. Lastly, the IMLR pumps' total capacity should be increased from 89 mgd to 160 mgd to ensure the total nitrogen limit is met and the City's effluent helps meet groundwater quality goals. Depending on the long-term organic load fractionation, additional external carbon (MicroC 2000 or methanol) dosing could be considered for further reducing nitrogen concentration. These improvements should be made by 2033 to avoid exceeding the capacity of the MBR system.

The MBR Capacity Expansion would include the following:

- Addition of one RAS pump.
- Addition of one aeration blower.
- Installation of additional membrane cassettes and modules.
- Installation of higher capacity IMLR pumps.
- Change in operations to have an SRT of 8 days instead of 10 days.
- Associated piping, valves, and appurtenances.
- Installation of associated electrical and instrumentation equipment.

4.3 UV Disinfection Capacity Expansion

4.3.1 Background

After the near-term expansion project is completed, the UV disinfection system will have a firm capacity of 37 mgd (6 duty banks + 1 standby bank). However, this is not sufficient to meet the projected 2044 peak

wet weather flow (PWWF) of 42.8 mgd. Furthermore, the projected PWWF is estimated to exceed the UV system's firm capacity in 2038. Therefore, the UV system must be expanded and brought online by 2038.

4.3.2 Basis of Design

The UV system must have a firm capacity to treat the PWWF. With the projected 2044 PWWF at 42.8 mgd, the UV system needs to expand its capacity to meet the firm capacity requirement.

4.3.3 Alternatives Analysis

The existing UV system channels will no longer have any space available for installing additional modules after completion of the near-term expansion project. Therefore, three alternatives were developed for expanding the capacity of the UV system and are listed below.

4.3.3.1 Re-rate the Existing Ultraviolet System

The existing UV system was designed based on an ultraviolet transmittance (UVT) of 65 percent, but historical data shows that the UVT is higher than 65 percent. Increasing the design UVT would increase the rated capacity of the existing system. Increasing the design UVT from 65 to 68 percent would re-rate the existing UV system to have sufficient capacity for the projected 2044 PWWF.

4.3.3.2 Construct a New Third Ultraviolet Channel

A new UV channel with five duty banks and one standby bank could be constructed to increase the UV system's capacity. This configuration would include 12 new UV modules, two modules per bank. With a UVT of 65 percent and a minimum dose of 80 millijoules per square centimeter (mJ/cm^2), the expansion would increase the current UV system's firm capacity by 14.4 mgd, resulting in a total firm capacity of 43.2 mgd. Additional piping would be needed to route water to and from this new UV channel as well.

4.3.3.3 Replace the Existing Ultraviolet System with Different Equipment

Different equipment could be installed in the existing UV channels. However, after analyzing this further, it was determined that with the higher 2044 PWWF, this was not feasible. Significant structural modifications would be required since other UV systems would not fit in the existing channels with the higher flow. Therefore, this alternative is not recommended.

4.3.4 Recommendations

Even though the historical UVT data indicates the system is operating at a higher UVT than the original design criteria of 65 percent, UVT can vary over time, so it is recommended to revisit re-rating the UV system with the UVT data available during preliminary design. Therefore, for planning purposes, it was conservatively assumed that the UV system would be expanded to meet the projected 2044 PWWF. As mentioned above, using different equipment in the existing channel structure is not feasible, so it was assumed that a new third UV channel would be constructed and brought online by 2038. This channel could be an external channel or further analysis can be done to evaluate if it's possible to build the third channel between the two existing channels. Additionally, with higher flows, the headloss limit in the channels could be exceeded. This should be checked, and structural modifications, such as raising the floor upstream of the banks, should be made if this occurs.

The UV Disinfection System Capacity Expansion improvements would include the following:

- Construction of a new third channel for UV modules that includes space for seven banks. It is assumed for planning purposes that six banks would be initially installed. This should be verified during preliminary design of the UV system expansion.
- Installation of UV modules and associated vendor provided stepdown transformers and power supply units.
- Yard piping, including piping from the MBR system.
- Installation of associated electrical and instrumentation equipment.

4.4 Anaerobic Digestion Capacity Expansion

4.4.1 Background

The near-term anaerobic digestion capacity expansion project will include a new Digester Number (No.) 9 that is the same effective capacity as Digester No. 8. However, this additional digester does not provide sufficient firm capacity to meet minimum criteria for the projected design year flows as described in TM 1 – Long-Term Process Performance Evaluation.

4.4.2 Basis of Design

The long-term anaerobic digestion capacity expansion will need to provide at least 15 days of SRT at design year 2044 max month flows with the largest digester out of service. To provide three days of storage – which would allow the City to halt operations over a long weekend – at the projected 2044 max month sludge production, the sludge storage volume needed is at least 1.0 million gallons (MG).

This alternatives analysis used a digester feed of 5 percent total solids (TS) and 3.5 percent TS for the thickened waste activated sludge and primary sludge thickness, respectively, and a maximum volatile solids loading rate (VSLR) of 0.2 pounds of volatile solids per cubic foot per day (lb VS/cf-day). The total capacity, including the sludge storage volume in Digester Nos. 8 and 9, of the existing digesters (Digester Nos. 1-8) and the new Digester No. 9 is about 7 MG, which was used to determine the additional digestion capacity needed.

4.4.3 Alternatives Analysis

Three alternatives were analyzed for expanding the capacity of the anaerobic digestion system and are listed below.

4.4.3.1 Construct Two Additional Digesters

Both Digesters No. 8 and No. 9 have almost 30 percent of their volume allocated to sludge storage instead of active digestion capacity, resulting in a total storage volume of 1.1 MG. This is because Digester No. 8 was originally designed with storage to accommodate halting operations over the weekend, and if Digester No. 8 is out of service, Digester No. 9 provides redundancy, including storage capabilities. This storage volume is about 15,000 gallons more than the minimum required 2044 sludge storage volume. The internal storage volume in the two digesters could remain to meet the sludge storage requirement,

but the additional digestion capacity required would be 2.24 MG. To meet this additional digestion capacity needed, two digesters need to be constructed and brought online by 2037.

4.4.3.2 Construct One Additional Digester and One Sludge Storage Tank

As stated above, both Digester No. 8 and No. 9 have almost 30 percent of their volume allocated to sludge storage instead of active digestion capacity. Reallocating this sludge storage volume to active digestion capacity and providing a separate sludge storage tank would reduce the additional digestion capacity needed for 2044 down to 1.69 MG. Therefore, one digester the size of Digester No. 8 and No. 9, 1.94 MG, and a separate 1.13 MG sludge storage tank could be constructed.

The major advantage of constructing a separate sludge storage tank is that the current configuration, which sends sludge to the smaller digesters (Digester Nos. 1-7) first and then to Digester No. 8 (and Digester No. 9 after the near-term project), could be changed to a configuration with all the digesters being fed directly. With this configuration, the volume in Digester No. 8 is needed to meet the 15-day SRT requirement. This configuration is because only Digester No. 8 has piping that goes to the dewatering process area. Thus, the smaller Digesters No. 1-7 are running at lower SRTs and the City has experienced issues with souring digesters. Having a separate sludge storage tank would eliminate the need to transfer sludge from the smaller digesters to Digester Nos. 8 and 9 and allow all digesters to be fed directly, which would reduce the hydraulic loading to the smaller digesters and allow them to be operated at a 15-day SRT.

Another advantage of separating sludge storage from active digesters is that the sludge in storage does not need to be heated whereas the sludge in storage in active digesters is heated. Therefore, a separate sludge tank would result in energy savings from the reduced heating demand.

4.4.3.3 Retrofit Digesters to High Solids Digestion System

Assuming a minimum design SRT of 15 days and a maximum VSLR of 0.2 lb VS/cf-day, the existing digestion system is currently limited by the hydraulic loading rate. The digester can be transitioned from a hydraulic limitation to an organic limitation by increasing the feed solids concentration. Depending on the feed solids volatile solids concentration, the transition from hydraulic to organic limitation generally occurs around a feed solids concentration of 6 percent TS. It is often difficult for mechanical thickening systems to increase the feed solids concentration beyond this level.

In typical anaerobic digestion (like the City's digesters), the solids hydraulic retention time (HRT) is equal to SRT. A high solids digestion system uses recuperative thickening to decouple the HRT and SRT and may allow digesters to operate at higher VSLRs. There is some evidence that high solids digesters can be stable indefinitely at 0.25 lb VS/cf-day, but more research is needed to confirm that this VSLR is possible in a range of operational conditions.

A recuperative thickening system would consist of progressing cavity pumps, inline grinders, polymer feed and mixing equipment, flocculation tank, and one recuperative thickener per digester installed on a slab at grade next to the digester that it serves. Solids would be removed from the digester, conveyed through the thickener, and thickened solids returned to the same digester. Filtrate from the thickener would return to the headworks.

To meet the 2044 digestion capacity requirement, three medium digesters (Digesters No. 3-7) would need to be recuperatively thickened, assuming recuperative thickening reaches 6 percent TS. Since not all digesters would be thickened, the operational complexity of the digestion system would increase since different digesters would be operated at different solids concentrations.

The increased solids concentration inside of the digester is generally too high for pump mixing, draft tubes, linear motion, and gas mixing. Therefore, any digester using recuperative thickening would need to be retrofitted with a new mixing system designed to mix thicker digester solids. In general, due to the age of the existing digesters, any tank being retrofitted would require replacing the covers and significant seismic upgrades to accommodate the new roof-mounted mixing system. For these reasons, converting the existing digesters to high solids digesters is not recommended.

4.4.4 Recommendations

It is recommended to construct a new digester, Digester No. 10, the same size as Digester Nos. 8 and 9, and a new sludge storage tank with a 1.13 MG capacity. The new digester and sludge storage tank should be online by 2037. The new design criteria for the three large digesters and sludge storage capacity are shown below in Table 4.1. The new digester would allow the plant to meet the required SRT for Class B biosolids with either Digester Nos. 8, 9, or 10 offline for the 2044 ADMM sludge loading projections. It is also recommended to convert the existing dewatering pump station to a sludge storage pump station and construct a new dewatering feed pump station, which is discussed more in Section 4.6.

Table 4.1 Design Criteria for the Large Digester and Sludge Storage Tank

Parameter	Value
Digester Nos. 8, 9, 10	
Operating Volume of Digesters (excluding cone depth), each	1.94 MG
Sludge Storage Tank	
Sludge Volume (excluding cone depth)	1.13 MG
Side Water Depth	30 ft
Diameter	80 ft

Notes:
Abbreviations: ft - feet.

The Anaerobic Digestion Capacity Expansion improvements would include the following:

- Construction of a new digester.
- Construction of a new sludge storage tank.
- Digester and sludge storage tank mixing systems, including a mixing pump and associated piping, valves, and appurtenances.
- Digester heating system, including a sludge recirculation pump, hot water pump, heat exchanger, and associated piping, valves, and appurtenances.
- Digester feed transfer pumps and associated piping, valves, and appurtenances.
- Yard piping, including digester feed, digested sludge, hot water return/supply, and digester gas.

- New pump in the reserved space north of Digester No. 8 for converted sludge storage pump station.
- New electrical and boiler building, with a new boiler to expand the capacity of the main hot water loop and new motor control center (MCC) to power all of the equipment associated with this project.

4.5 Biogas Flare Capacity Expansion

4.5.1 Background

With the projected flows, the existing flare system's capacity will not be sufficient. The biogas flare capacity is expected to be exceeded in 2037.

4.5.2 Basis of Design

This project would include the expansion of the biogas flare system. The existing flare has a capacity of 21,250 standard cubic feet per hour (schf). The expansion needs to increase the capacity of the biogas flare system by about 3,750 scfh, resulting in a capacity of about 25,000 scfh.

4.5.3 Recommendations

It is recommended to expand the flaring capacity by replacing the existing flare with a higher capacity flare and a redundant flare. This should be completed by 2037. The Biogas Flare Capacity Expansion improvements would include the following:

- A new, higher capacity flare system.
- Upsizing digester gas piping for higher flows.
- Yard piping from the gas holder to bypass the gas purification system.
- Installation of associated electrical and instrumentation equipment.

4.6 Dewatering Capacity Expansion

4.6.1 Background

After the near-term dewatering capacity expansion project is completed, the WRF will have three screw presses. This provides sufficient capacity for the near-term flows and creates the necessary redundancy required for this process. However, looking toward the 20-year horizon, these screw presses will not be enough to handle the 2044 annual average daily flow (AADF).

Additionally, if a 3-day sludge storage tank is added as discussed above, the screw presses will need to be able to dewater the new storage tank in 4 days, assuming that operation is halted over a 3-day weekend. This can be achieved by running four screw presses at a time, meaning the redundant screw press would also run in this scenario. Therefore, a new screw press must be installed to expand the dewatering capacity for critical redundancy as well as for dewatering the full sludge storage tank.

4.6.2 Basis of Design

As mentioned above, the WRF does not have sufficient firm capacity in the dewatering system for the 2044 AADF. This project would include the addition of a fourth screw press to provide additional dewatering capacity to allow the plant to operate three screw presses with a fourth on standby, providing the necessary redundancy required.

To empty the sludge storage tank after a long weekend, it was assumed that all four units would run 24 hours for four days. By using the redundant screw press for this operation, sufficient capacity is available to handle the higher flows going to the screw presses with the additional flow from the sludge storage tank.

4.6.3 Recommendations

It is recommended to add a fourth screw press with the same capacity as the existing screw presses by 2036 to provide additional capacity and redundancy for the dewatering system; this should be installed south of the existing screw presses. With the addition of the 3-day sludge storage tank, it is recommended to install a fourth pump in the reserved space north of Digester No. 8 and include four pumps at the new dewatering feed pump station.

The dewatered cake conveyors have sufficient capacity and do not need to be replaced. With only one polymer storage tank in use, about 20 days of storage at the projected 2044 sludge flows is available, so additional polymer storage was not included with this project either.

The Dewatering Capacity Expansion improvements would include the following:

- One new screw press, flocculation tanks, and sludge grinders with the same capacity as the existing units.
- New concrete base slab and support columns for the screw presses.
- Construction of the elevated platform for the new screw press.
- New dewatering feed pumps.
- Necessary piping, valves, and appurtenances for the new screw press.
- Installation of associated electrical and instrumentation equipment.
- A new vendor control panel would be installed in the field, and a new cable will be routed through the existing conduit.

Water Reclamation Facility - Master Plan



TECHNICAL MEMORANDUM 5

Long-Term Capital Improvement Program

FINAL / June 2024

Water Reclamation Facility - Master Plan

TECHNICAL MEMORANDUM 5

Long-Term Capital Improvement Program

FINAL / June 2024



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Abbreviations

AACE	Association for the Advancement of Cost Engineering
Carollo	Carollo Engineers
CIP	capital improvement program
City	City of Visalia
E.L.A.P.	engineering, legal, administrative, and permitting
ENR CCI	Engineering News-Record Construction Cost Index
M	million
MBR	membrane bioreactor
R&R	rehabilitation and replacement
TM	technical memorandum
TWAS	thickened waste activated sludge
UV	ultraviolet
WRF	Water Reclamation Facility

TM 5 LONG-TERM CAPITAL IMPROVEMENT PROGRAM

5.1 Introduction

This technical memorandum (TM) presents the long-term capital improvement program (CIP) for the City of Visalia's (City) Water Reclamation Facility (WRF) and a summary of the associated capital costs. The CIP presents an estimate of the City's capital expenses over the next 20 years to address recommended capacity-related improvements to the WRF.

5.2 Key Findings and Recommendations

The long-term CIP identifies capacity related projects required at the WRF between 2030 and 2044, which are described in TM 4 – Long-Term Project Descriptions and listed below:

- Membrane Bioreactor (MBR) Capacity Expansion.
- Ultraviolet (UV) Disinfection Capacity Expansion.
- Anaerobic Digestion Capacity Expansion.
- Biogas Flare Capacity Expansion.
- Dewatering Capacity Expansion.

Figure 5.1 shows an annual cash flow basis for the CIP based on the assumed implementation date for each project. This cash flow analysis is provided as a preliminary tool to assess impacts on the City's resources over time.

5.3 Cost Estimate

5.3.1 General Cost Assumptions

The cost estimates were prepared in accordance with the guidelines of the AACE International (the Association for the Advancement of Cost Engineering, 18R-97) for a Class 5 estimate. The AACE Cost Estimate Classification System includes five total estimate classes. Class 5 estimates are appropriate for planning projects before more definitive information, such as detailed designs, is available. Class 5 estimates are typically prepared for any number of strategic business planning purposes, including, but not limited to, project screening, evaluating resource needs and budgeting, and long-range capital planning as is being performed in this Master Plan. Class 5 estimates have wide accuracy ranges. Typical accuracy ranges for Class 5 estimates are -20 to -50 percent on the low side, and +30 to +100 percent on the high side. These ranges vary based on the technological complexity of the project, the availability and accuracy of appropriate reference information, and the inclusion of an appropriate contingency determination.

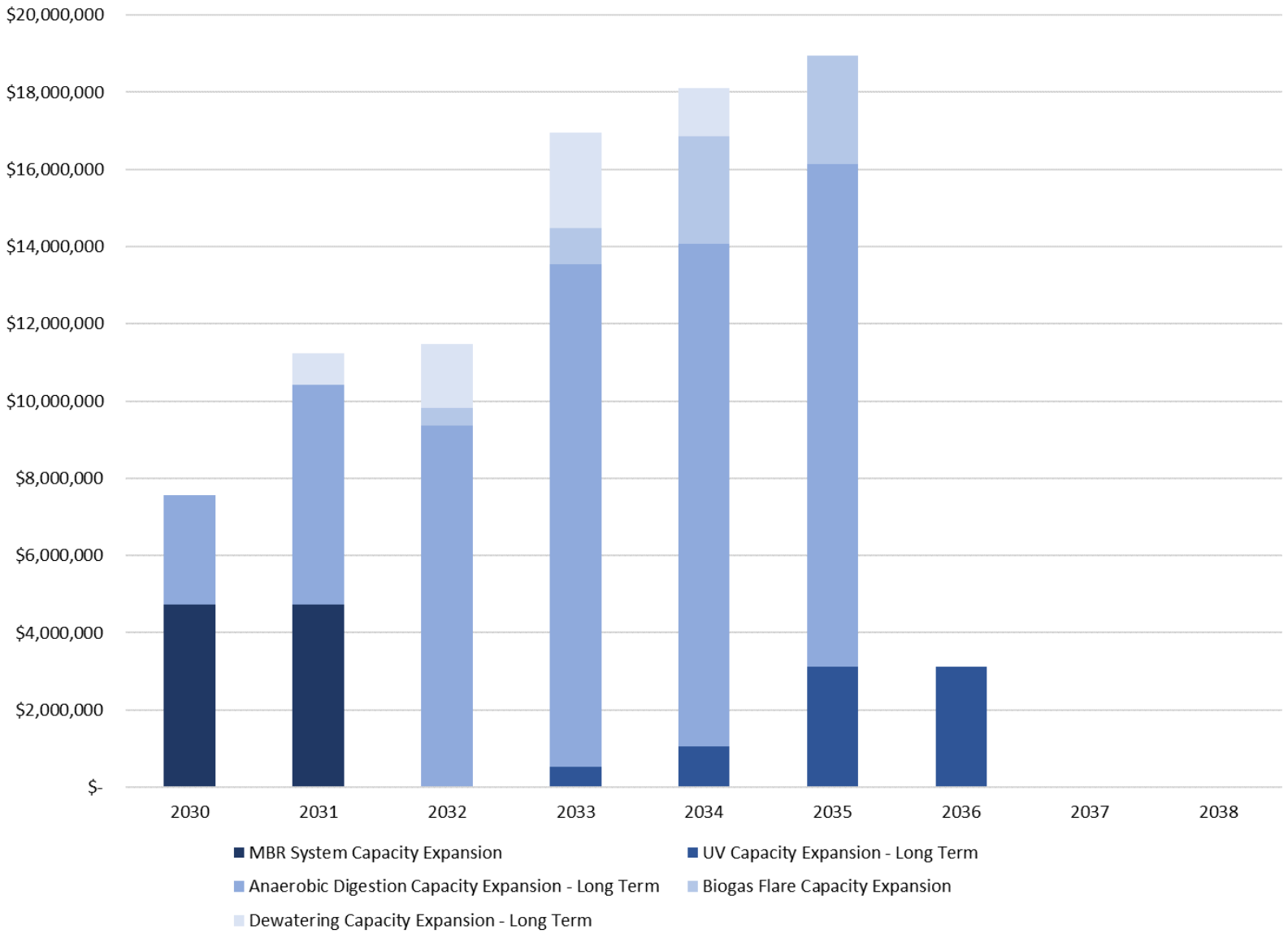


Figure 5.1 Long-Term Projects CIP Cash Flow

Construction cost estimates account for both direct and indirect costs. Direct costs include materials, labor, construction equipment required for installation, and subcontractor costs. Indirect costs include contractor general conditions, contractor overhead and profit, sales tax, and an estimating contingency.

Direct construction costs for all improvements were estimated using various references. Where possible, the costs from design estimates or construction bid tabs were used. Other cost sources included reference projects, the R.S. Means price catalog, cost curves, and vendor quotes. Costs used from design estimates, construction bid tabs, or reference projects were adjusted for location using R.S. Means location factors and for inflation using the appropriate Engineering News-Record Construction Cost Index (ENR CCI). Indirect construction costs were estimated as a percentage of the direct construction cost based on experience and industry-wide standards.

The total project cost was estimated for each project as the total construction cost plus an additional allowance for overall project costs including engineering, legal, administration, permitting costs, etc. Table 5.1 summarizes the overall approach for developing capital cost estimates.

Table 5.1 Capital Cost Estimating Approach

Item	Cost Formula
Total Direct Cost = A	
Estimating Contingency	B = 30 percent of A
Sales Tax (1)	C = 8.5 percent of half of A + B
General Conditions (2)	D = 10 percent of A + B + C
Contractor Overhead and Profit	E = 25 percent of A + B + C + D
Total Construction Cost = A + B + C + D + E	
Engineering, legal, administrative, and permitting (E.L.A.P) costs for implementing the project	E.L.A.P. = 25 percent of Total Construction Cost
Total Project Capital Cost = Total Construction Cost + E.L.A.P.	

Notes:
(1) Sales tax is assumed to be applied to 50 percent of the total direct cost (Item A) with estimating contingency (Item B).
(2) General Conditions accounts for mobilization/demobilization and costs incurred for project management, bonds and insurance, and temporary facilities and utilities.

5.3.2 Project Capital Costs

The total project cost estimates for each project are summarized in Table 5.2. The estimate is at a planning level and includes capital costs only. Rehabilitation and replacement (R&R) costs are discussed in the next section.

Table 5.2 Total Project Capital Cost for Recommended Projects

Project	Cost (1)
MBR Capacity Expansion	$14,750,000
UV Disinfection System Capacity Expansion	$7,830,000
Anaerobic Digestion Capacity Expansion	$56,950,000
Biogas Flare Capacity Expansion	$7,000,000
Dewatering Capacity Expansion	$6,210,000
Total	$92,740,000

Notes:
(1) The costs are presented in 2024 dollars. Note that capital costs presented are for planning purposes. These costs do not include mid-point escalation or bid market allowance. Current market conditions suggest large rates of cost escalation and high rates of variance in construction bidding. It is suggested that an escalation rate and bid market allowance be added to capital costing efforts as project development becomes more refined. Total project costs include factors for estimating contingency, sales tax, general conditions, and contractor overhead and profit as well as 25 percent allowance for engineering, legal, administration, and permitting costs.

5.3.3 Rehabilitation and Replacement Costs

Total R&R costs as well as annual R&R costs that span the 20-year planning horizon are presented in Table 5.3.

Table 5.3 R&R Costs for 20-Year Planning Horizon

Element	Cost
R&R Cost (1)	$53,000,000
Annual R&R Cost First 2024-2034(2)	$2,270,000
Annual R&R Cost Second 2034-2044(3)	$3,030,000

Notes:
(1) Total R&R costs reflect 35 percent of the total project costs and are presented in 2024 dollars.
(2) The annual R&R costs are based on 15 percent of the total capital project costs distributed across the first half of the planning horizon. This approach was used because a majority of the plant was upgraded approximately seven years ago, so it is expected that minimal R&R will be needed during the first half of the planning horizon.
(3) The annual R&R costs are based on 20 percent of the total capital project costs distributed across the second half of the planning horizon. This approach was used because it is expected that more R&R projects will be needed in the second half of the planning horizon.

5.4 Project Implementation

This section discusses the estimated project durations as well as when the projects should be implemented.

5.4.1 Project Durations

Implementation activities for the recommended projects include predesign planning, design, bidding and award, construction, commissioning, and environmental permitting. Project durations were estimated under the following assumptions:

- Smaller-sized projects (those less than $1.0 million [M]) can be completed in two years or less, with one year for planning, design, and bidding, and one year for construction and startup.
- Medium-sized projection (those between $1.0M and $10M) can be completed in two to three years, with one year for planning, design, and bidding, and one to two years for construction and startup.
- Larger-sized projects (those greater than $10M) can be completed in three to five years, with one to two years for planning, design, and bidding, and two to three years for construction and startup.

5.4.2 Implementation Schedule

Plant capacity defines not only the need for the projects, but also implementation timing. The implementation timing, determined by when the plant needs additional capacity, and the project duration assigns each project a start and completion date. The recommended implementation schedule for the long-term projects can be seen below in Table 5.2. Project timing and phasing was based on the criticality of the improvements on treatment process reliability.

5.5 20-Year Project Implementation Plan

The project implementation plan includes an overall schedule of the CIP and projected cash flow requirements for implementing the CIP. These projects would be implemented as needed to meet flow and load requirements rather than at set dates. The recommended implementation for each project is shown in Table 5.4.

In addition to the outlined capital projects, a biosolids master plan, digester gas use study, new facility plan, and new master plan were added to the CIP. It is recommended that the biosolids master plan and digester gas use study be conducted after the near-term digester capacity expansion project is completed. See TM 3 – Environmental Opportunities in the Facility Plan for more information on these studies. The new facility plan and master plan should be completed within 10 years.

While this Master Plan included projects that increased treatment capacities to meet the projected 2044 flows and loads, the City requested that process areas be evaluated for when 80 percent of the capacity was exceeded to trigger when the process area should be evaluated for expansion. Reviewing the capacity analysis, several process areas were identified to have their 80 percent capacity exceeded during the 20-year planning horizon. A planning study for each of these process areas was included in the CIP the year after it hit 80 percent capacity. If the rated capacity of the process area was expected to be exceeded within two years past the 20-year planning period, then ballpark estimates for design and construction costs were added to the CIP. However, project descriptions were not developed for these

cases, and they should be thoroughly evaluated during the next master plan in 10 years. If the rated capacity of the process area was not exceeded for several years after the 20-year planning period, then no additional design or construction costs were included in the CIP. These projects should also be evaluated during the next master plan in 10 years.

The costs for these planning studies and design/construction activities can be seen in Table 5.4.

The projected cash flow presented in Figure 5.3 is based on the recommended CIP and the implementation schedule shown in Figure 5.2 and in the Facility Plan's TM 5 – Near-Term Capital Improvement Program. The cash flow analysis is provided as a preliminary tool to assess impacts on the City's resources over time.

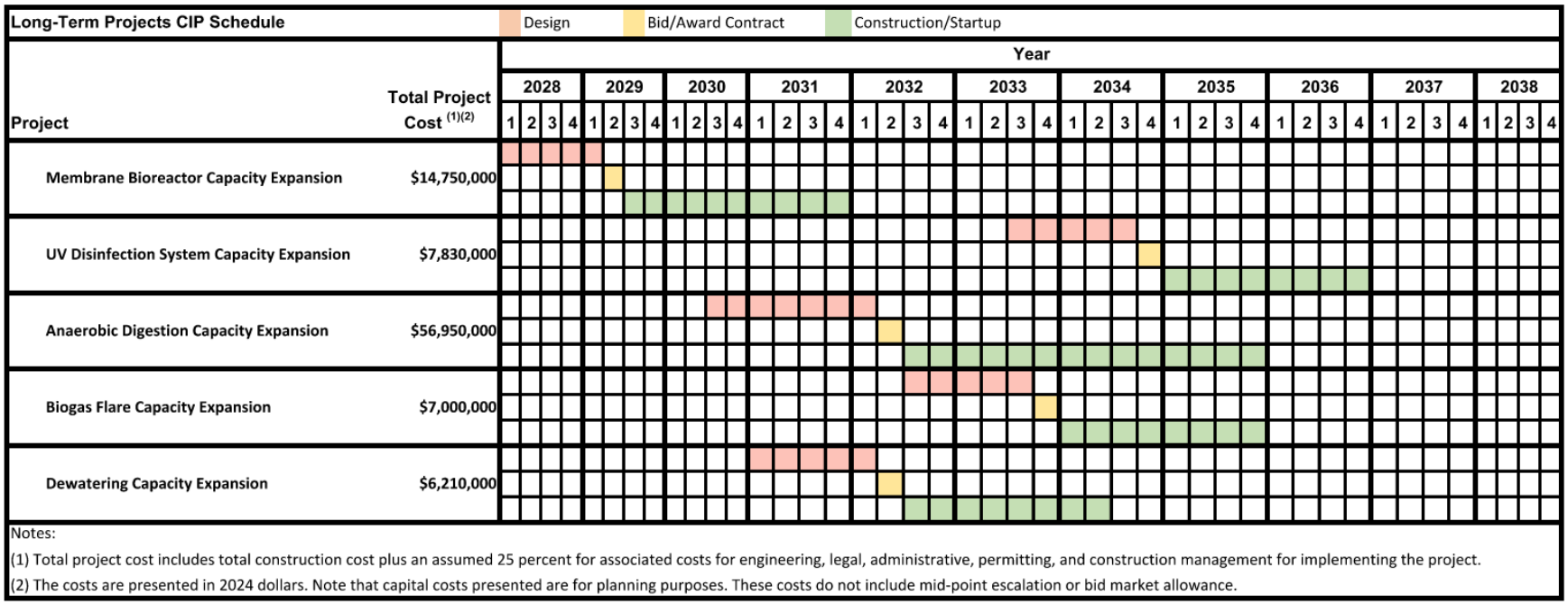


Figure 5.2 Long-Term Projects CIP Schedule

Table 5.4 Master Plan CIP

Project	Total Project Cost	CIP Cost							
		2024	2025	2026	2027	2028	2029-2033	2034-2038	2039-2043
Near-Term Projects Costs(1)									
TWAS Pump Replacements	$630,000	$630,000	-	-	-	-	-	-	-
Dewatering Capacity Expansion – Near Term	$4,650,000	$930,000	$3,720,000	-	-	-	-	-	-
Sludge Drying Bed Capacity Expansion	$10,350,000	$2,070,000	$5,520,000	$2,760,000	-	-	-	-	-
Digester Dewatering Pond Addition	$6,110,000	$1,220,000	$3,260,000	$1,630,000	-	-	-	-	-
Anaerobic Digestion Capacity Expansion – Near Term	$34,990,000	$3,500,000	$6,999,000	$13,995,000	$10,496,000	-	-	-	-
UV Disinfection System Capacity Expansion – Near -Term	$2,010,000	-	$400,000	$1,610,000	-	-	-	-	-
Subtotal	$58,740,000	$8,350,000	$19,899,000	$19,995,000	$10,496,000	-	-	-	-
Long-Term Projects Costs(1)									
MBR System Capacity Expansion	$14,750,000	-	-	-	-	$1,967,000	$12,783,000	-	-
UV Capacity Expansion – Long Term	$7,830,000	-	-	-	-	-	$523,000	$7,307,000	-
Anaerobic Digestion Capacity Expansion – Long Term	$56,950,000	-	-	-	-	-	$30,916,000	$26,034,000	-
Biogas Flare Capacity Expansion	$7,000,000	-	-	-	-	-	$1,400,000	$5,600,000	-
Dewatering Capacity Expansion – Long Term	$6,210,000	-	-	-	-	-	$4,968,000	$1,242,000	-
Subtotal	$92,740,000	-	-	-	-	$1,967,000	$50,590,000	$40,183,000	-
Studies and Predesign Activities(2)									
Biosolids Master Plan	$500,000.00	-	-	-	-	$500,000.00	-	-	-
Biogas Master Plan	$300,000.00	-	-	-	-	$300,000.00	-	-	-
Facility/Master Plan Update	$1,000,000.00	-	-	-	-	-	$500,000.00	$500,000.00	-
Grit Tanks	$500,000.00	-	-	-	-	-	-	-	$500,000.00
Primary Sedimentation Tanks	$500,000.00	-	-	-	-	-	-	$500,000.00	-
MBR System	$1,000,000.00	-	-	-	-	-	-	$1,000,000.00	-
UV Disinfection	$500,000.00	-	-	-	-	-	-	$500,000.00	-
Gravity Belt Thickeners	$500,000.00	-	-	-	-	-	-	$-500,000.00	-
Anerobic Digestion	$1,000,000.00	-	-	-	-	-	-	$1,000,000.00	-
Sludge Drying Bed	$500,000.00	-	-	-	-	-	-	$500,000.00	-
Subtotal	$6,300,000.00	-	-	-	-	$800,000.00	$500,000.00	$4,500,000.00	$500,000.00
Design/Construction(2)									
Primary Sedimentation Tanks	$32,000,000.00	-	-	-	-	-	-	-	$32,000,000.00
MBR System	$155,000,000.00	-	-	-	-	-	-	$2,500,000.00	$152,500,000.00
UV Disinfection	$7,830,000.00	-	-	-	-	-	-	-	$7,830,000.00
Gravity Belt Thickeners	$22,000,000.00	-	-	-	-	-	-	-	$22,000,000.00
Anerobic Digestion	$56,950,000.00	-	-	-	-	-	-	$8,136,000.00	$48,814,000.00
Sludge Drying Bed	$10,350,000.00	-	-	-	-	-	-	-	$10,350,000.00
Subtotal	$284,130,000.00	-	-	-	-	-	-	$10,636,000.00	$273,494,000.00
R&R Costs(3)									
R&R	$53,000,000	$2,270,000	$2,270,000	$2,270,000	$2,270,000	$2,270,000	$11,350,000	$15,150,000	$15,150,000
CIP Total	$494,910,000.00	$10,620,000.00	$22,169,000.00	$22,265,000.00	$12,766,000.00	$5,037,000.00	$62,440,000.00	$70,469,000.00	$289,144,000.00

Notes:
TWAS - thickened waste activated sludge.
(1) The costs are presented in 2024 dollars. Note that capital costs presented are for planning purposes. These costs do not include mid-point escalation or bid market allowance. Current market conditions suggest large rates of cost escalation and high rates of variance in construction bidding. It is suggested that an escalation rate and bid market allowance be added to capital costing efforts as project development becomes more refined. Total project costs include factors for estimating contingency, sales tax, general conditions, and contractor overhead and profit as well as 25 percent allowance for engineering, legal, administration, and permitting.
(2) As stated in Section 5.5, the City requested that future master plans be included in the CIP as well process areas be evaluated for when 80 percent of the capacity was exceeded to trigger when the process area should be evaluated for expansion. A planning study for process areas whose 80 percent capacity was exceeded was included in the CIP the year after it hit 80 percent capacity. If the rated capacity of the process area was expected to be exceeded within two years past the 20-year planning period, then ballpark estimates for design and construction costs were added to the CIP. If the rated capacity of the process area was not exceeded for several years after the 20-year planning period, then no additional design or construction costs were included in the CIP.
(3) Total R&R costs reflect 35 percent of the total project costs.

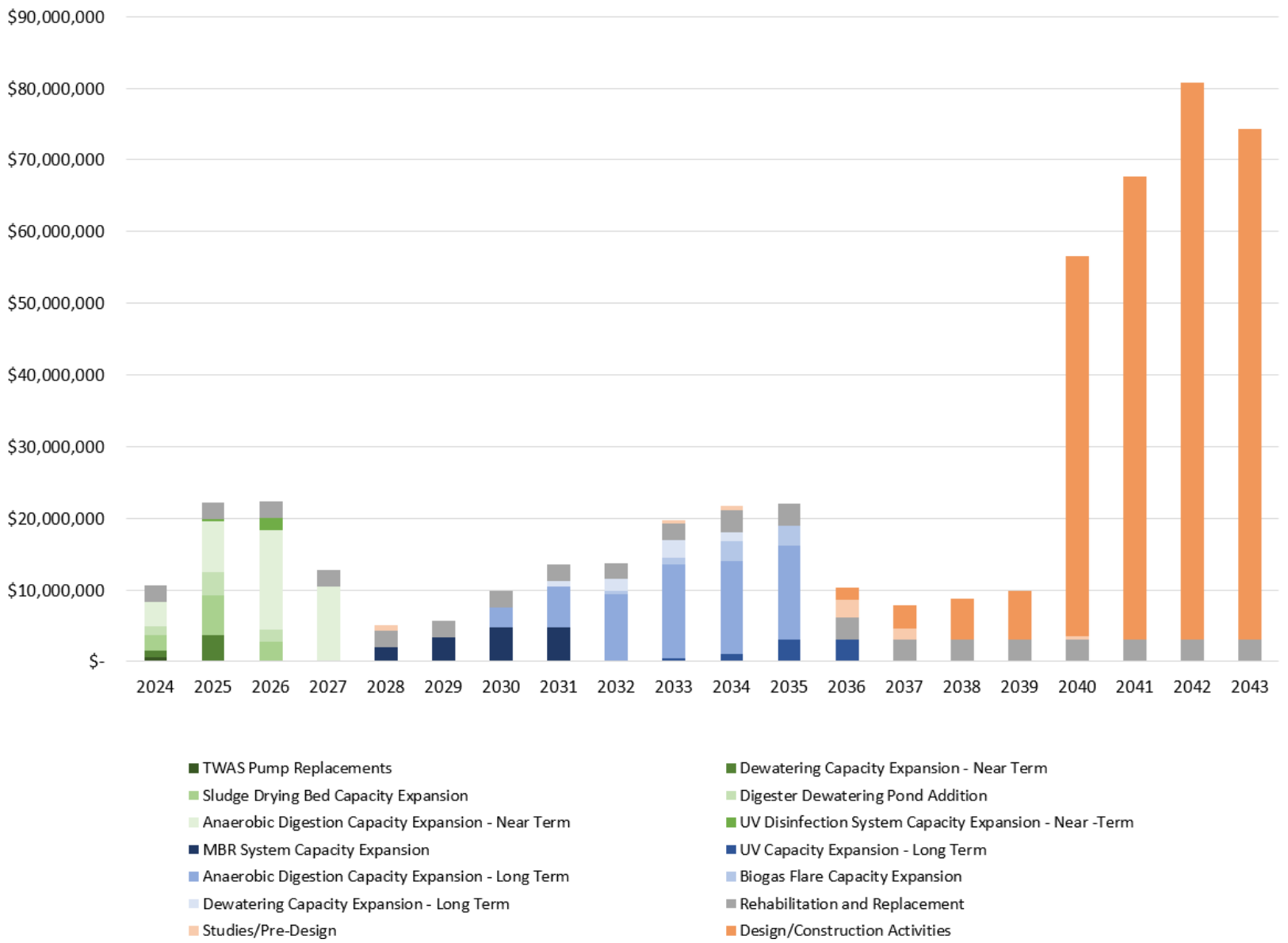
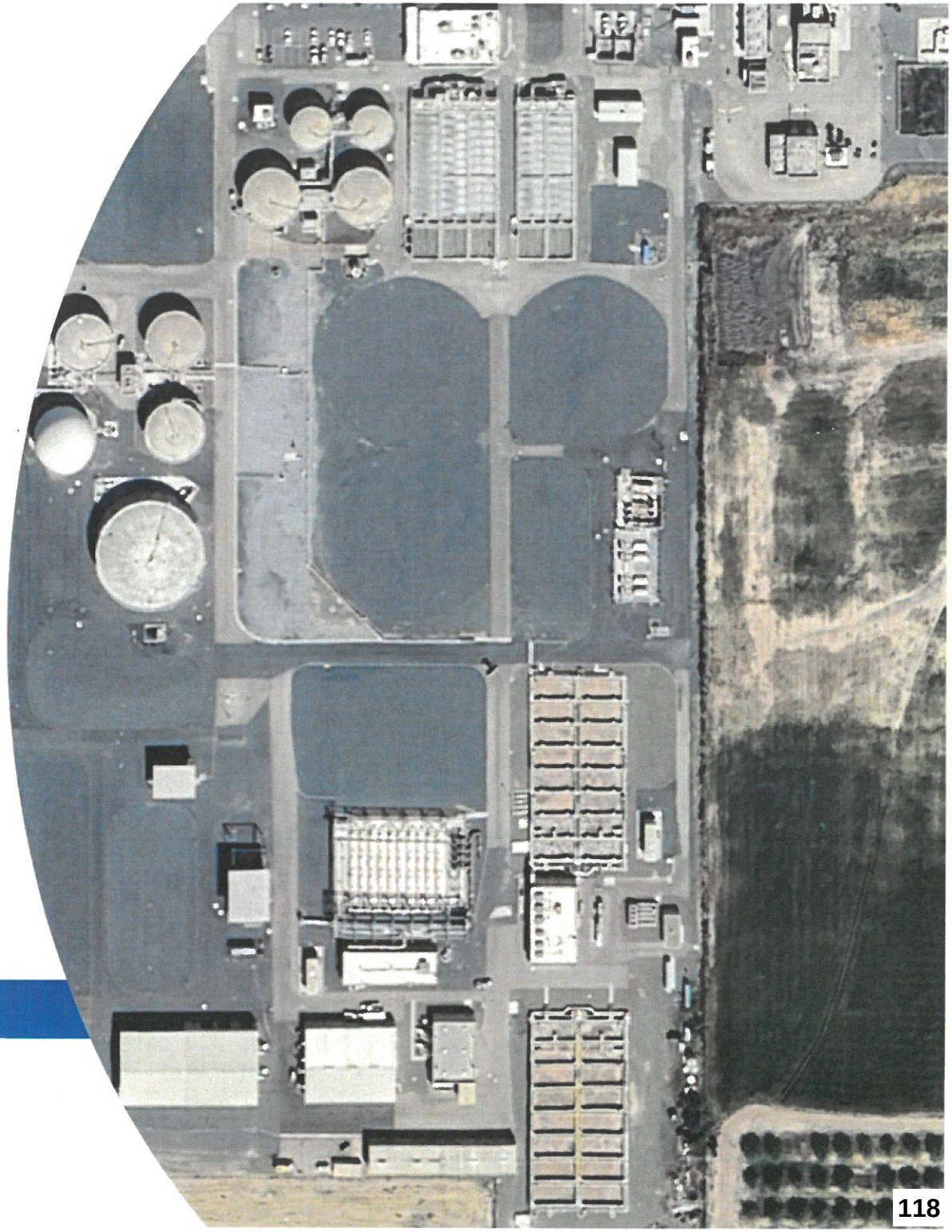


Figure 5.3 Master Plan CIP Cash Flow

City of Visalia

Visalia Water Reclamation Facility

Master Plan Update
Council Presentation



6/17/2024

carollo 90 YEARS

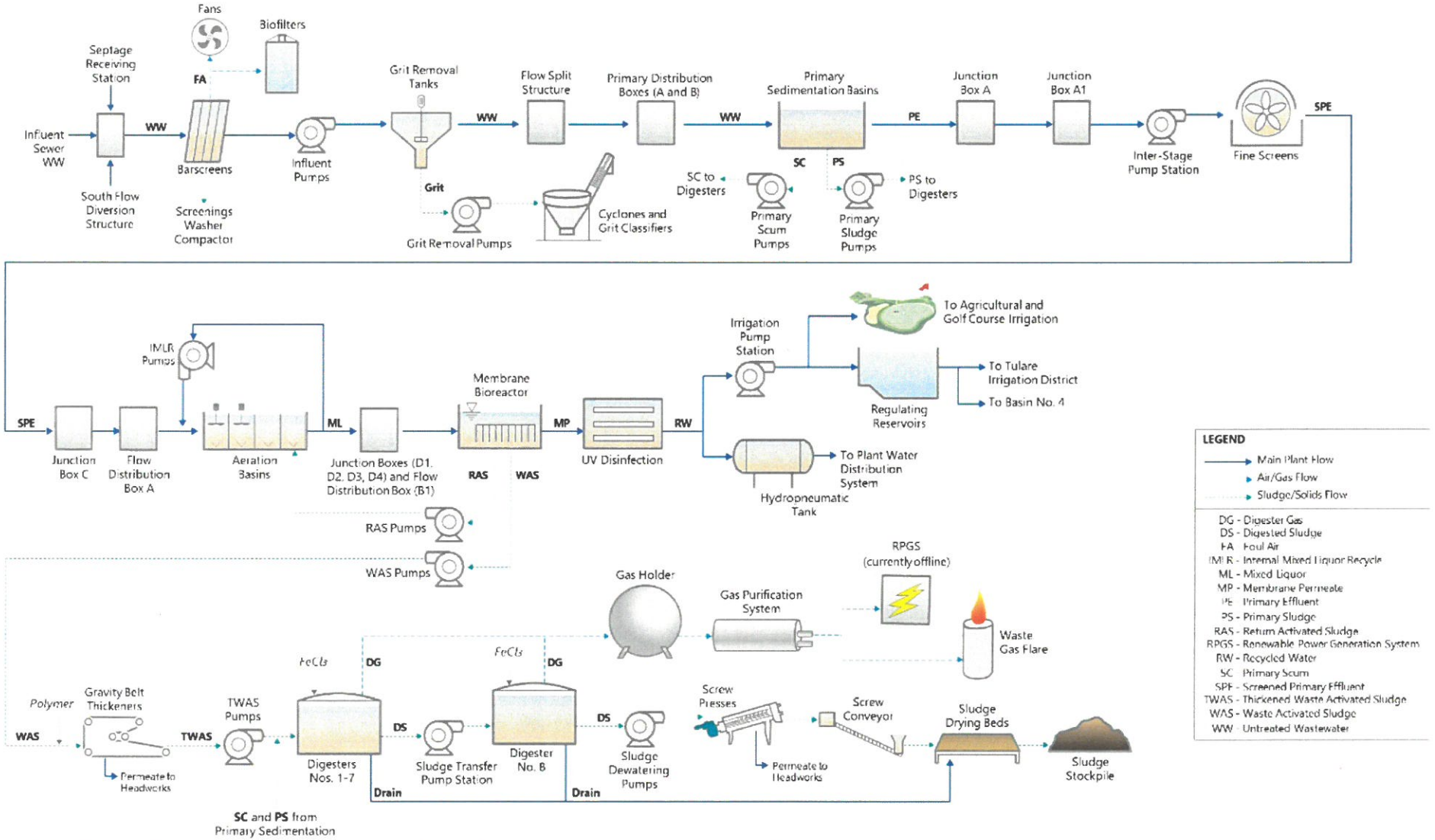
01 Background and Purpose

MP
ES-1

Project Background

- A biological process model was developed and calibrated to current WRF flows and loads.
- The Facility Plan (previous presentation) was the first step to determine the current condition and capacity of the WRF.
- This Master Plan Update is an effort using the biological process model along with growth projections to plan for future improvement projects required to support growth.
- This plan provides capital improvement projects for a 20-year planning horizon.

Process Flow Diagram



Current Process Flow Diagram was developed using the process flow diagram presented in the Operation and Maintenance Manual for Visalia WRF, which was developed in November 2018 by Parsons.

Figure 3.1 Visalia Water Reclamation Facility Current Process Flow Diagram

Site Overview

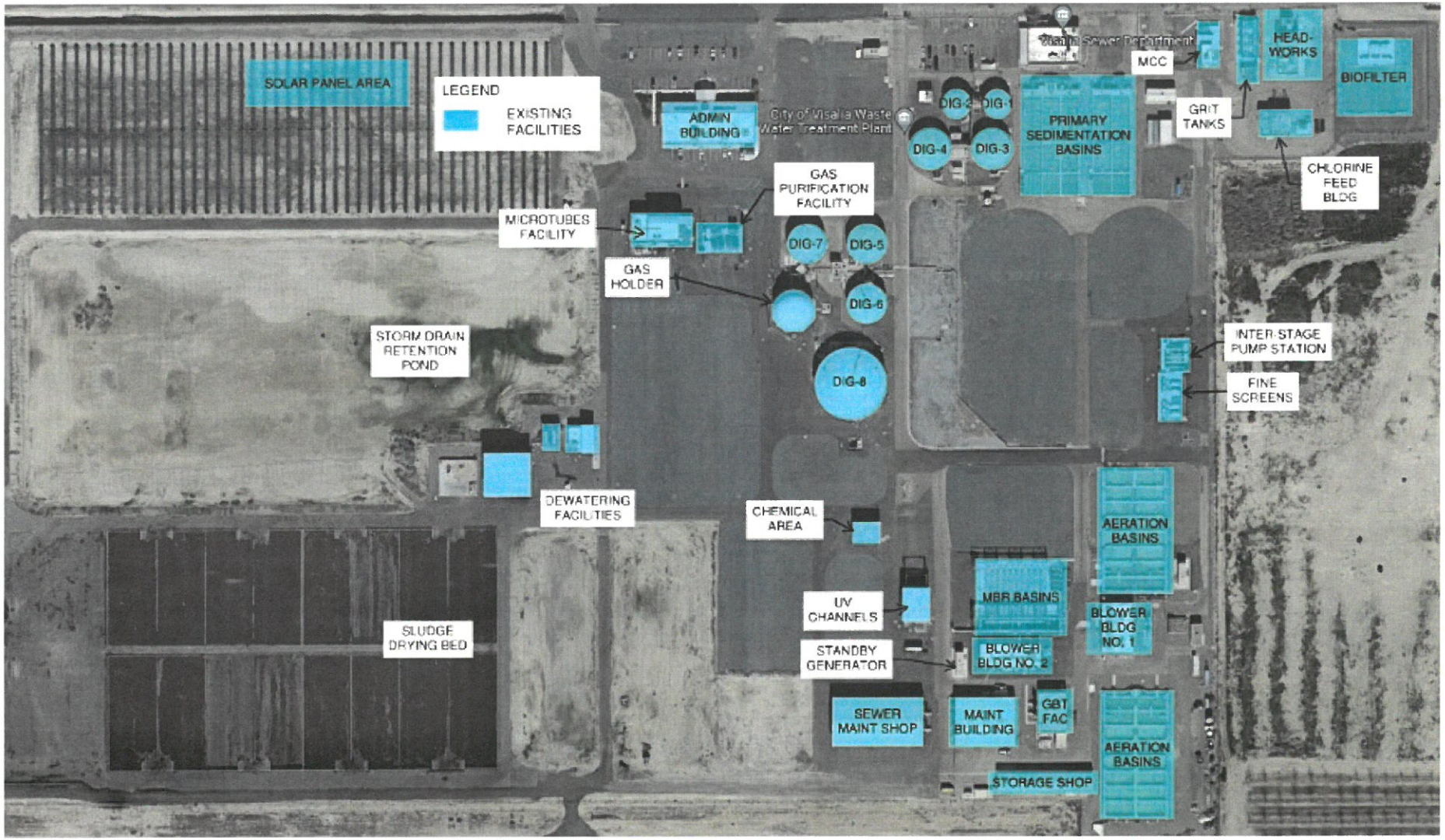


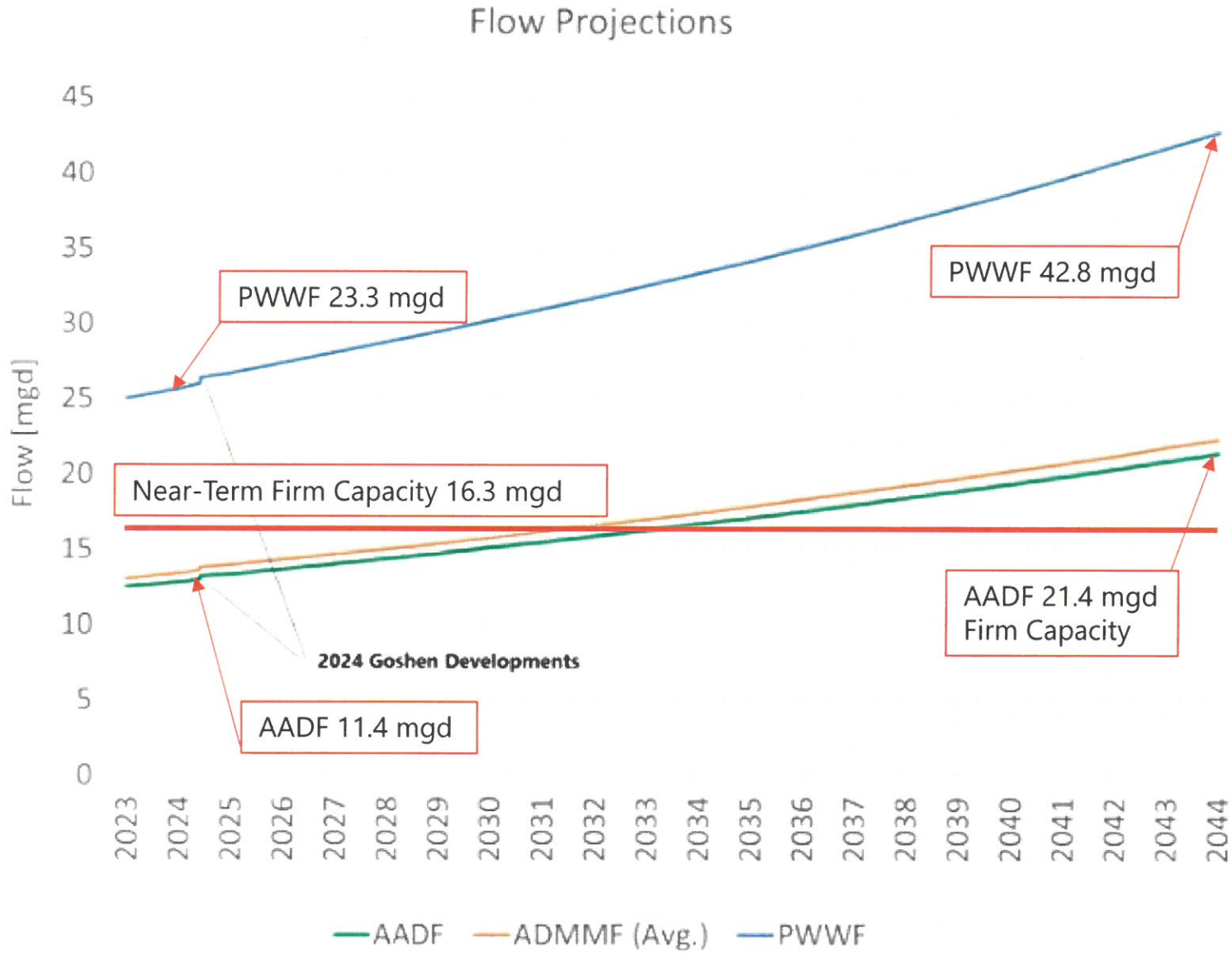
Figure 3.2 Existing Site Layout

02

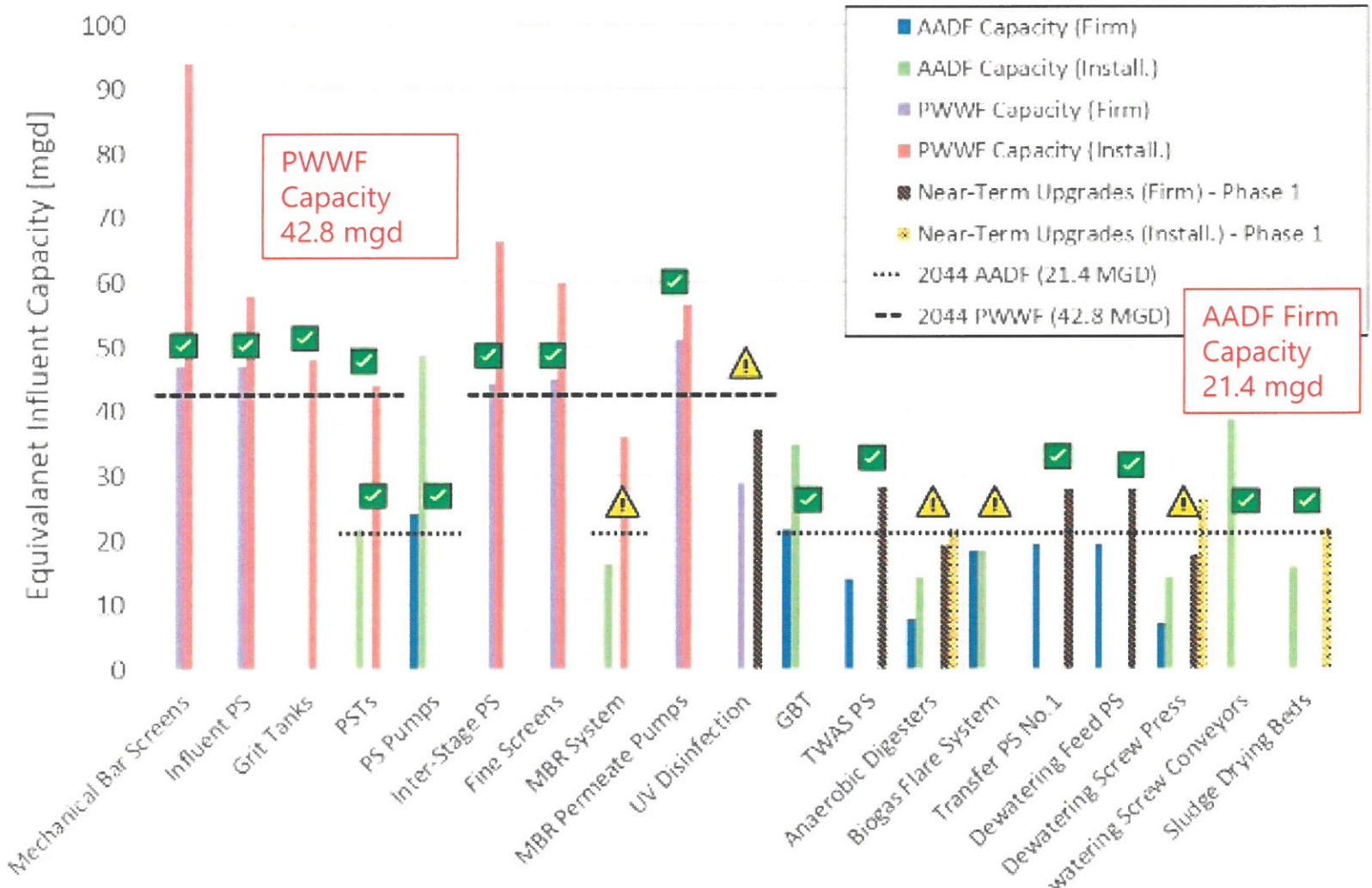
Long-Term Treatment Process Performance

2044 Flow Projections

MP 1-2



Unit Process Capacities

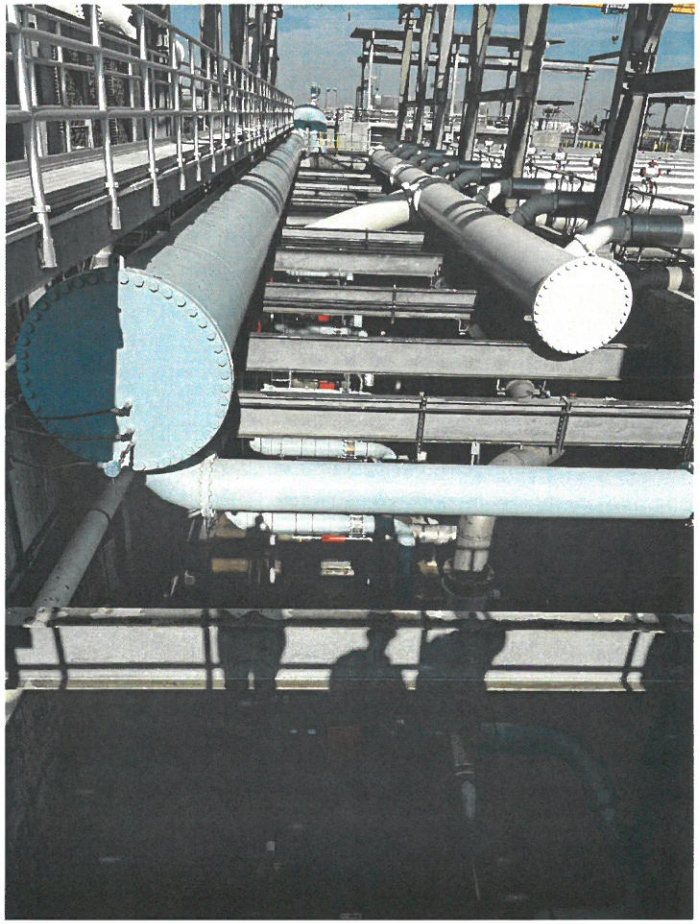


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MP 4-1

MBR System Improvements

- Improvement year 2031.
- Additional RAS Pump, Aeration Blower, Membrane cassettes, IMLR Pump Flow Capacity Increase, and Membrane Tank Upgrade
- Improvements required to provide adequate MBR capacity.



MP 4-3

Ultraviolet (UV) Disinfection System Improvements

- Improvement year 2036
- Construct a third UV system channel with space for seven banks (6+1 spare) to provide needed disinfection of high flows.
- This includes necessary piping and electrical for implementation

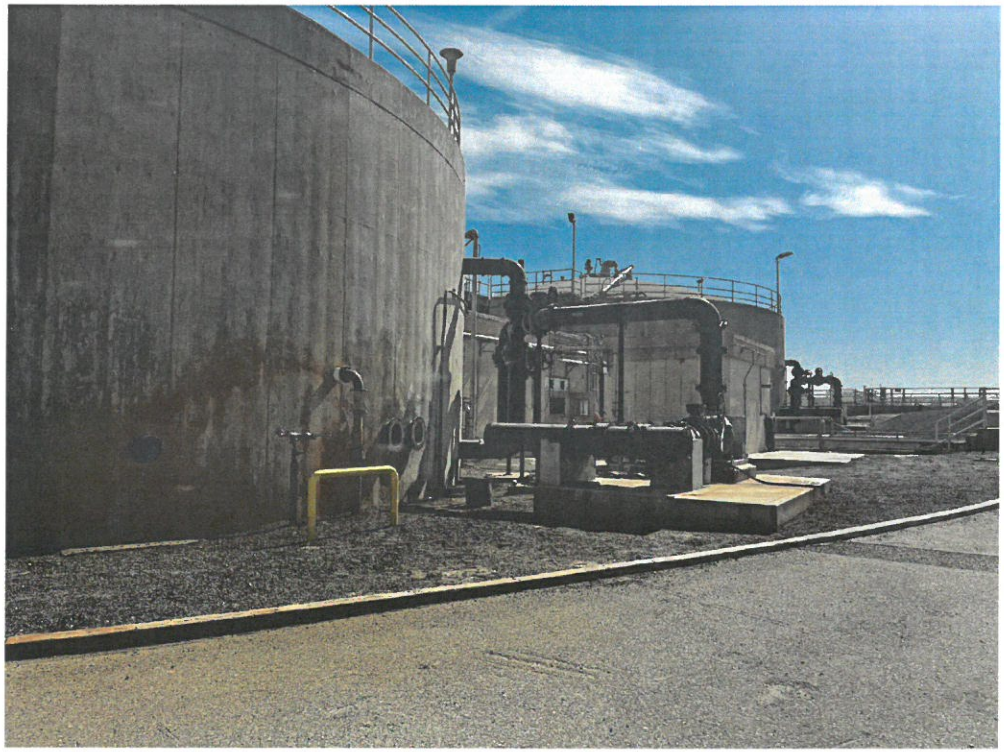


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Anaerobic Digestion Improvements

MP 4-5

- Improvement year 2035
- Construct new Digester No. 10 1.94 MG capacity. Needed for proper hydraulic retention time and pathogen reduction
- Construct a sludge storage tank with 1.13 MG capacity. Allows for storage of sludge providing flexibility of solids handling.



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MP
4-8

Digester Gas Flare System Performance

- Improvement year 2035
- The project includes installing a higher capacity flare to provide for gas disposal when generator is down
- Upsize digester piping
- Bypass piping for the gas conditioning
- All associated appurtenances and electrical



MP 4-8

Dewatering Capacity Enhancements

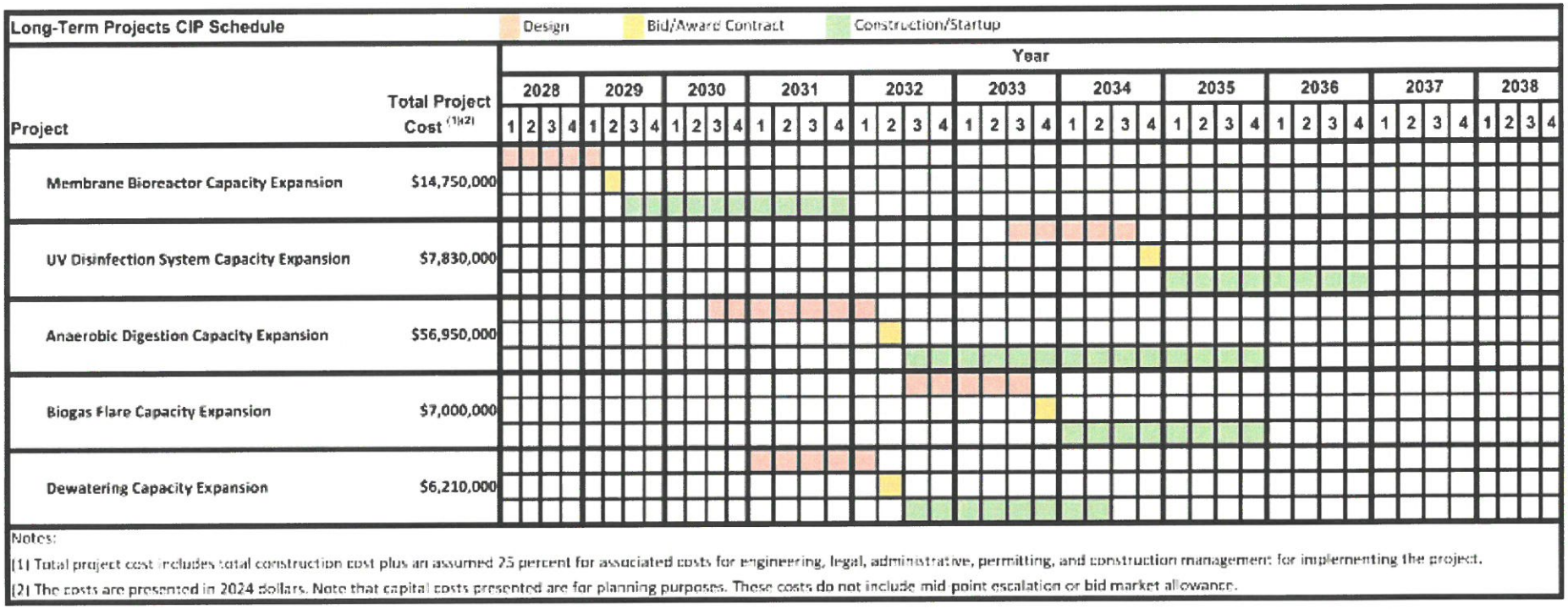
- Improvement year 2034
- Construct a 4th dewatering screw press to provide dewatering capacity
- All associated piping and electrical



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MP 5-7

CIP Schedule



Notes:

(1) Total project cost includes total construction cost plus an assumed 25 percent for associated costs for engineering, legal, administrative, permitting, and construction management for implementing the project.

(2) The costs are presented in 2024 dollars. Note that capital costs presented are for planning purposes. These costs do not include mid point escalation or bid market allowance.

03

Regulatory Review

Regulatory Review

- WRF currently produces high quality effluent
- The City currently has 8 effluent disposal locations, including TID, farmland, and recycled water at the airport.
- Future regulations:
  - » CV-SALTS salinity and nitrate level in the groundwater basin
  - » Constituents of emerging concern (PFAS)
- Recycled water regulations:
  - » Non-potable reuse (currently permitted for)
  - » Indirect potable reuse (IPR)
  - » Direct potable reuse (DPR)
- Biosolids Regulations:
  - » Senate Bill 1383 and Assembly Bill 901
  - » Class B land application banned in Tulare County

04 Long-Term Capital Improvement Program

MP 5-4

20-Year CIP Cost Table

Table 5.2 Total Project Capital Cost for Recommended Projects

Project	Cost (1)
MBR Capacity Expansion	$14,750,000
UV Disinfection System Capacity Expansion	$7,830,000
Anaerobic Digestion Capacity Expansion	$56,950,000
Biogas Flare Capacity Expansion	$7,000,000
Dewatering Capacity Expansion	$6,210,000
Total	$92,740,000

Notes:

(1) The costs are presented in 2024 dollars. Note that capital costs presented are for planning purposes. These costs do not include mid-point escalation or bid market allowance. Current market conditions suggest large rates of cost escalation and high rates of variance in construction bidding. It is suggested that an escalation rate and bid market allowance be added to capital costing efforts as project development becomes more refined. Total project costs include factors for estimating contingency, sales tax, general conditions, and contractor overhead and profit as well as 25 percent allowance for engineering, legal, administration, and permitting costs.

R&R Cost Table

MP 5-4

Table 5.3 R&R Costs for 20-Year Planning Horizon

Element	Cost
R&R Cost (1)	$53,000,000
Annual R&R Cost First 2024-2034(2)	$2,270,000
Annual R&R Cost Second 2034-2044(3)	$3,030,000

Notes:

(1) Total R&R costs reflect 35 percent of the total project costs and are presented in 2024 dollars.

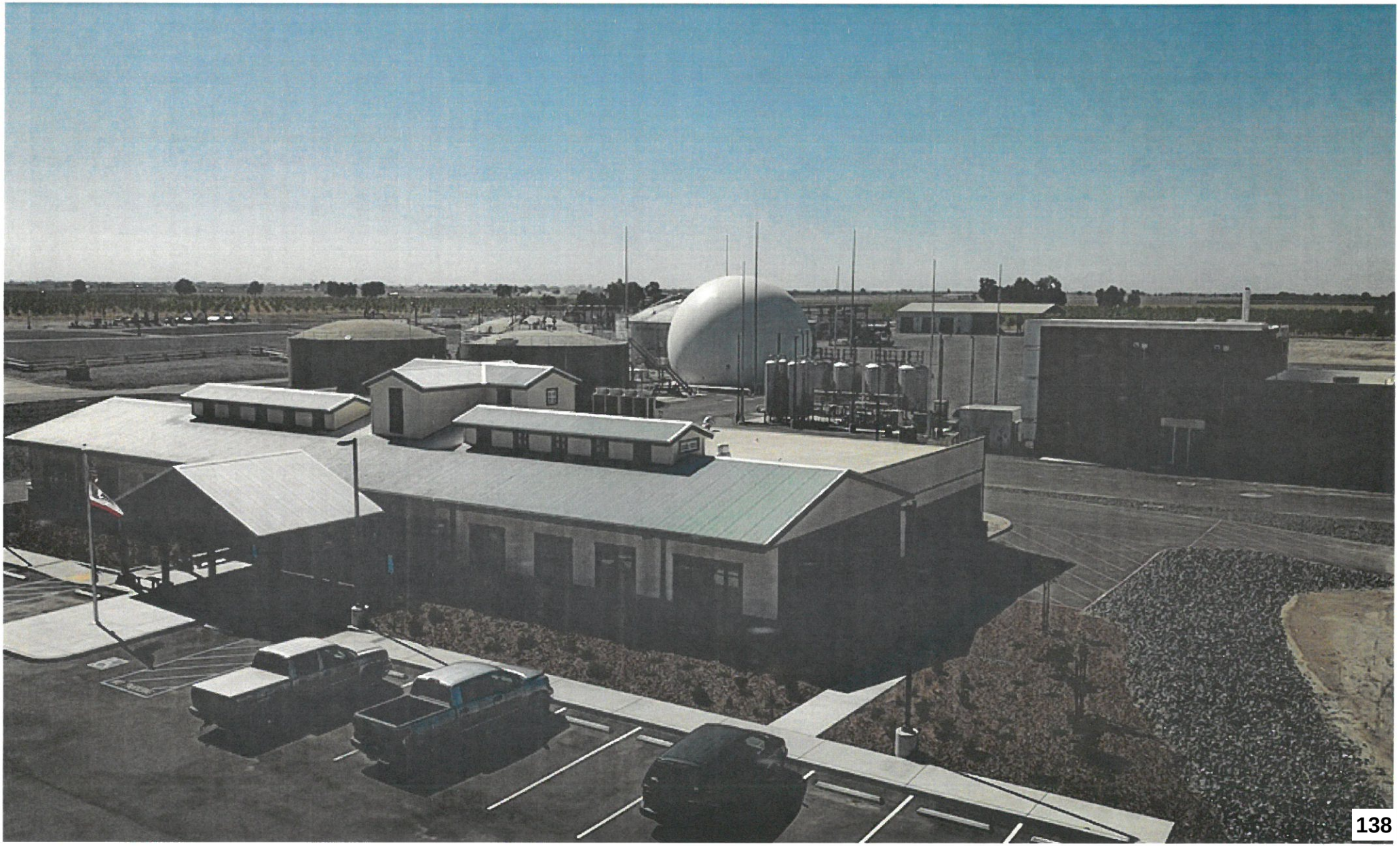
(2) The annual R&R costs are based on 15 percent of the total capital project costs distributed across the first half of the planning horizon. This approach was used because a majority of the plant was upgraded approximately seven years ago, so it is expected that minimal R&R will be needed during the first half of the planning horizon.

(3) The annual R&R costs are based on 20 percent of the total capital project costs distributed across the second half of the planning horizon. This approach was used because it is expected that more R&R projects will be needed in the second half of the planning horizon.

Master Plan Update Summary

- Near-Term and Long-Term projects are providing capacity to support City-wide residential and industrial growth, as well as the GCSD as currently projected.
- Completion of the Long-Term projects will bring the WRF firm capacity up to 21.4 MGD.
- Projects in excess of the planning horizon or growth rate shall be investigated further before implementing.
- Flow and loading data will be monitored on an ongoing basis to determine the need for further planning updates on an 8–10-year horizon.

Questions/Comments?



CIP Table

Table 5.4 Master Plan CIP

Project	Total Project Cost[1]	CIP Cost							
		2024	2025	2026	2027	2028	2029-2033	2034-2038	2039-2043
Near-Term Projects Costs									
TWAS Pump Replacements	$630,000	$630,000	-	-	-	-	-	-	-
Dewatering Capacity Expansion – Near Term	$4,650,000	$930,000	$3,720,000	-	-	-	-	-	-
Sludge Drying Bed Capacity Expansion	$10,350,000	$2,070,000	$5,520,000	$2,760,000	-	-	-	-	-
Digester Dewatering Pond Addition	$6,110,000	$1,220,000	$3,260,000	$1,630,000	-	-	-	-	-
Anaerobic Digestion Capacity Expansion – Near Term	$34,990,000	$3,500,000	$6,999,000	$13,995,000	$10,496,000	-	-	-	-
UV Disinfection System Capacity Expansion – Near -Term	$2,010,000	-	$400,000	$1,610,000	-	-	-	-	-
Subtotal	$58,740,000	$8,350,000	$19,899,000	$19,995,000	$10,496,000	-	-	-	-
Long-Term Projects Costs									
MBR System Capacity Expansion	$14,750,000	-	-	-	-	$1,967,000	$12,783,000	-	-
UV Capacity Expansion – Long Term	$7,830,000	-	-	-	-	-	$523,000	$7,307,000	-
Anaerobic Digestion Capacity Expansion – Long Term	$56,950,000	-	-	-	-	-	$30,916,000	$26,034,000	-
Biogas Flare Capacity Expansion	$7,000,000	-	-	-	-	-	$1,400,000	$5,600,000	-
Dewatering Capacity Expansion – Long Term	$6,210,000	-	-	-	-	-	$4,968,000	$1,242,000	-
Subtotal	$92,740,000	-	-	-	-	$1,967,000	$50,590,000	$40,183,000	-
Studies and Predesign Activities									
Biosolids Master Plan	$500,000.00	-	-	-	-	$500,000.00	-	-	-
Biogas Master Plan	$300,000.00	-	-	-	-	$300,000.00	-	-	-
Facility/Master Plan Update	$1,000,000.00	-	-	-	-	-	$500,000.00	$500,000.00	
Grit Tanks	$500,000.00	-	-	-	-	-	-		$500,000.00
Primary Sedimentation Tanks	$500,000.00	-	-	-	-	-	-	$500,000.00	-
MBR System	$1,000,000.00	-	-	-	-	-	-	$1,000,000.00	-
UV Disinfection	$500,000.00	-	-	-	-	-	-	$500,000.00	-
Gravity Belt Thickeners	$500,000.00	-	-	-	-	-	-	$-500,000.00	-
Anerobic Digestion	$1,000,000.00	-	-	-	-	-	-	$1,000,000.00	-
Sludge Drying Bed	$500,000.00	-	-	-	-	-	-	$500,000.00	-
Subtotal	$6,300,000.00	-	-	-	-	$800,000.00	$500,000.00	$4,500,000.00	$500,000.00
Design/Construction									
Primary Sedimentation Tanks	$32,000,000.00	-	-	-	-	-	-	-	$32,000,000.00
MBR System	$155,000,000.00	-	-	-	-	-	-	$2,500,000.00	$152,500,000.00
UV Disinfection	$7,830,000.00	-	-	-	-	-	-	-	$7,830,000.00
Gravity Belt Thickeners	$22,000,000.00	-	-	-	-	-	-	-	$22,000,000.00
Anerobic Digestion	$56,950,000.00	-	-	-	-	-	-	$8,136,000.00	$48,814,000.00
Sludge Drying Bed	$10,350,000.00	-	-	-	-	-	-	-	$10,350,000.00
Subtotal	$284,130,000.00	-	-	-	-	-	-	$10,636,000.00	$273,494,000.00
R&R Costs[2]									
R&R	$53,000,000	$2,270,000	$2,270,000	$2,270,000	$2,270,000	$2,270,000	$11,350,000	$15,150,000	$15,150,000
CIP Total	$494,910,000.00	$10,620,000.00	$22,169,000.00	$22,265,000.00	$12,766,000.00	$5,037,000.00	$62,440,000.00	$70,469,000.00	$289,144,000.00

Notes:
TWAS - thickened waste activated sludge.
(1) The costs are presented in 2024 dollars. Note that capital costs presented are for planning purposes. These costs do not include mid-point escalation or bid market allowance. Current market conditions suggest large rates of cost escalation and high rates of variance in construction bidding. It is suggested that an escalation rate and bid market allowance be added to capital costing efforts as project development becomes more refined. Total project costs include factors for estimating contingency, sales tax, general conditions, and contractor overhead and profit as well as 25 percent allowance for engineering, legal, administration, and permitting.
(2) Total R&R costs reflect 35 percent of the total project costs.

Visalia City Council

Staff Report

File #: 24-0162 **Agenda Date:** 6/17/2024 **Agenda #:** 4.

Agenda Item Wording:
Membership Agreement - Receive update report from the Tulare County Economic Development Corporation and authorize continued membership for Fiscal Year (FY) 24/25 in the amount of $60,000.

Deadline for Action: 6/17/2024

Submitting Department: Community Development

Contact Name and Phone Number:
Devon Jones, Economic Development Manager, devon.jones@visalia.city <mailto:devon.jones@visalia.city>, (559) 713-4190

Department Recommendation:
Receive update report from the Tulare County Economic Development Corporation (TCEDC) and continue membership for FY 24/25 in the amount of $60,000.

Background Discussion:
The Tulare County Economic Development Corporation (TCEDC) is providing the attached report and presentation for FY 2023/24. TCEDC will review specific activity highlights from the current FY but, generally speaking, staff continues to see value in the TCEDC's efforts in generating and responding to site location prospect inquiries. Prospect inquiries are mostly industrial in nature, though TCEDC's real estate database (<https://tularecountyedc.giswebtechguru.com/>) markets commercial properties of various types and their broker and site selector network may also represent other types of projects such as retail.
Staff works closely with TCEDC staff on prospect activity and ongoing marketing of the city. Both Airica de Oliveira and Shawna Bryant are readily available to city staff for any applicable needs and have proven to be very responsive and hard working on the city's behalf in generating and responding to site location prospects. The attached preliminary workplan is the interim workplan until the TCEDC Board can formally adopt the plan after the new Board Chair and officer slate take over. Mayor Poochigian is transitioning out this year as the chairperson of the TCEDC Board, with Tulare County Supervisor Amy Shuklian taking over the role next fiscal year. Staff has no reason to expect any major changes in the workplan for the coming fiscal year.
In terms of the budget deficit, TCEDC is demonstrating success in closing the gap towards a sustainable balanced budget. While they are still operating in a deficit, through budget cuts and increased membership revenue they are making progress. Staff recommends that they pursue more mission supporting grant opportunities similar to what they received from the Bank of the Sierra. Such grants provide potential banking partners the opportunity to support economic development in Tulare County without adding new service demands of TCEDC staff. Additionally, staff recommends that they pursue more private sector membership support from the real estate industry given the organization's role in marketing real estate site opportunities to various industries and for various

uses, particularly given the new real estate database format and functionality.
Currently, all Tulare County jurisdictions are members of the TCEDC. TCEDC membership for FY 24/25 would be the same amount as this year, $60,000. The amount had been $50,000 for several years, but in August last year, the City Council approved increasing membership to $60,000 for various reasons including the TCEDC's transition to GIS Webtech as their vendor for their enhanced real estate database and a CPI increase/inflationary adjustment. This amount is currently budgeted in the Economic Development division budget.

Fiscal Impact:
$60,000 from Economic Development budget, which has been budgeted.

Prior Council Action:
- April 17, 2023 - The City Council approved FY 23/24 membership
- August 7, 2023 - The City Council approved increasing FY 23/24 membership amount to $60,000

Other: N/A

Alternatives: Per Council direction

Recommended Motion (and Alternative Motions if expected):
I move to receive update report from the TCEDC and authorize staff to continue membership for FY 24/25 in the amount of $60,000.
Environmental Assessment Status: N/A

CEQA Review: N/A

Attachments: TCEDC presentation

TULARE COUNTY ECONOMIC DEVELOPMENT CORPORATION

A Different California

Preliminary Strategic Workplan 24-25 FY

Overview of Core Function Services

Attract new commercial, industrial, and specialty businesses to the Region

Promote Regional Attributes

Provide a forum for Economic Dialogue

TULARE COUNTY ECONOMIC DEVELOPMENT CORPORATION

Key Activities

PRACTITIONERS

The only local-level practitioners for the Governor's office of Business & Economic Development and the Federal Admin. of Econ. Dev.

SITE SELECTION

24/7 Industrial & Commercial Real Estate Database with local workforce and industry demographics

RECRUITMENT

Primary Marketing Entity for Tulare County

"Big Fish" fishing

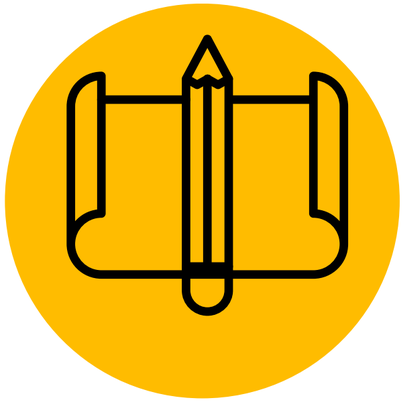
Practitioners



STATE OF CA

Governor’s Office of Business & Economic Development

- New Business Leads & Facilitation
- CA Jobs First (S2J2)



FEDERAL GOVT.

Federal Economic Development Administration (EDA)

- Tulare County 5-year CEDS Report

SIERRA SAN JOAQUIN JOBS

- TCEDC Representing Economic Development
- $500 Million allocated across the state
- Working with Fresno, Madera, Kings, Tulare Counties
- Next few months: Regional Strategy Team & Investment Plan, Catalyst Proposal Review, “Spring Sprint”

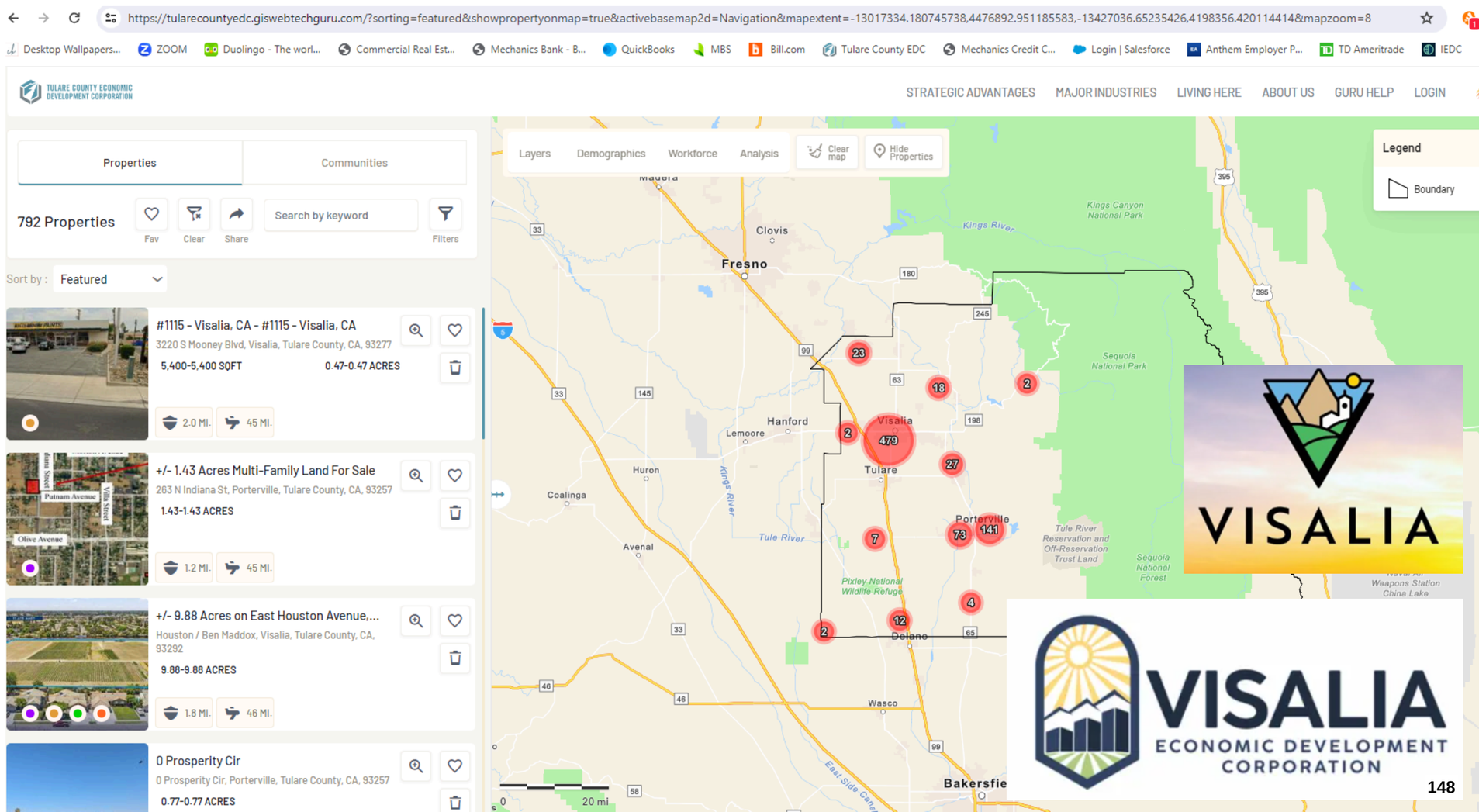
Employer & Industry Recruitment

- LEADS by source
  - Referral
  - Direct (website, phone, email)
  - Contracted Vendor
  - GOBiz (Governor’s Office of Business & ED)
  - CCVEDC (CA Central Valley EDC)
  - Broker/Site Selector



Employer & Industry Recruitment

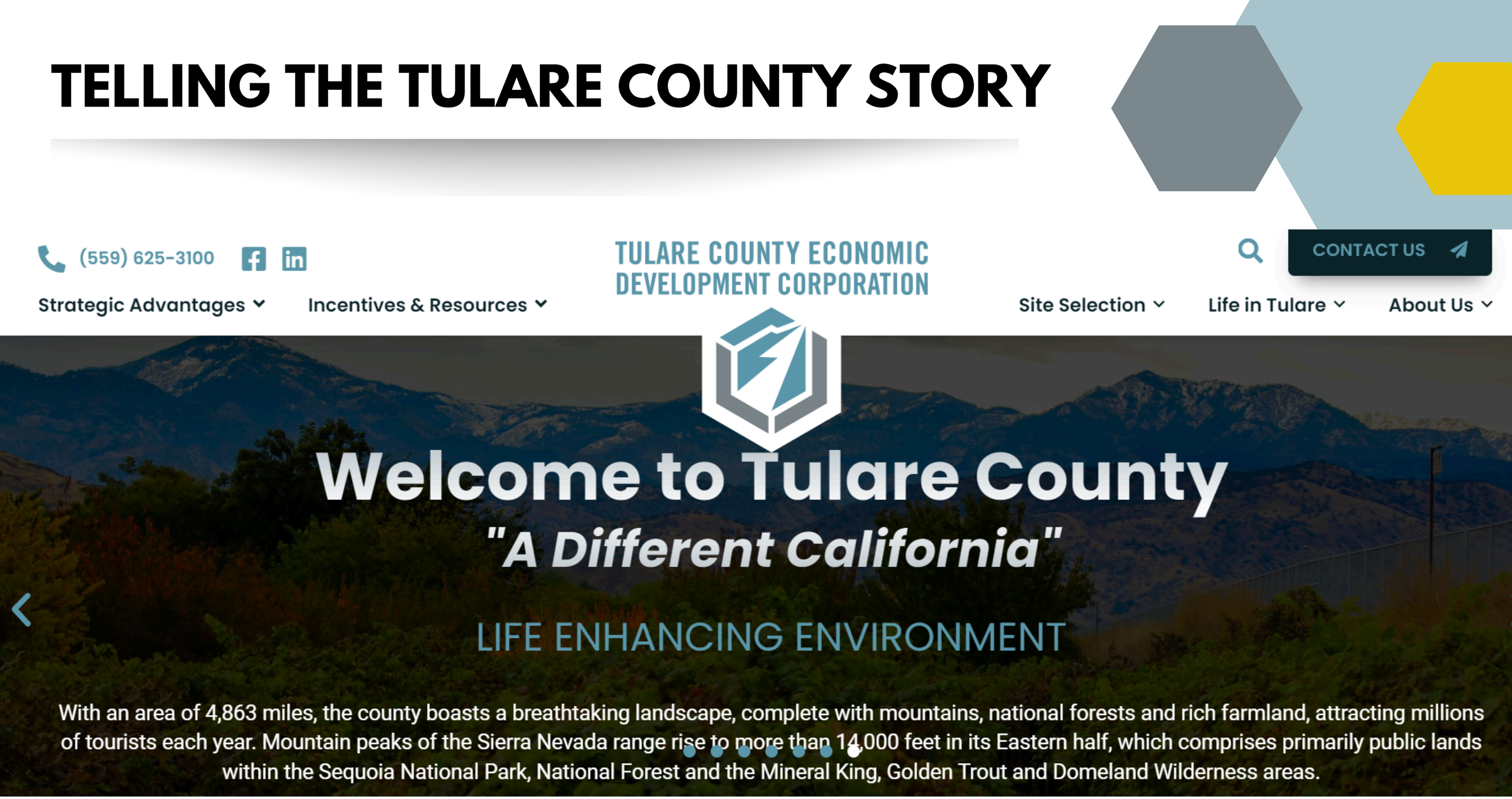
- Real Estate & Demographic Database:
  - GIS Webtech,
  - 3D Spec Building Technology,
  - ESRI-based Demographics,
  - Zoning and Utility layers



23-24 Workplan Achievements

- Public, private, and event financial goals
- Integrating new services: GIS Webtech, Implan
- Generating new leads: Digital marketing campaign (impressions), website visits/connections
- Marketing and Consulting services: Regional Tour, County SWOT, Tulare County CEDS (5year)

TELLING THE TULARE COUNTY STORY



TELLING THE TULARE COUNTY STORY

(559) 625-3100

TULARE COUNTY ECONOMIC DEVELOPMENT CORPORATION

CONTACT US

Strategic Advantages | Incentives & Resources | Site Selection | Life in Tulare | About Us

Featured Properties



YS Industrial Project – Building 3 | Visalia, CA

Lot Size: N/A

Building Size: 176,800 SF

Type: Lease

Price: $9.60 / SF / Year

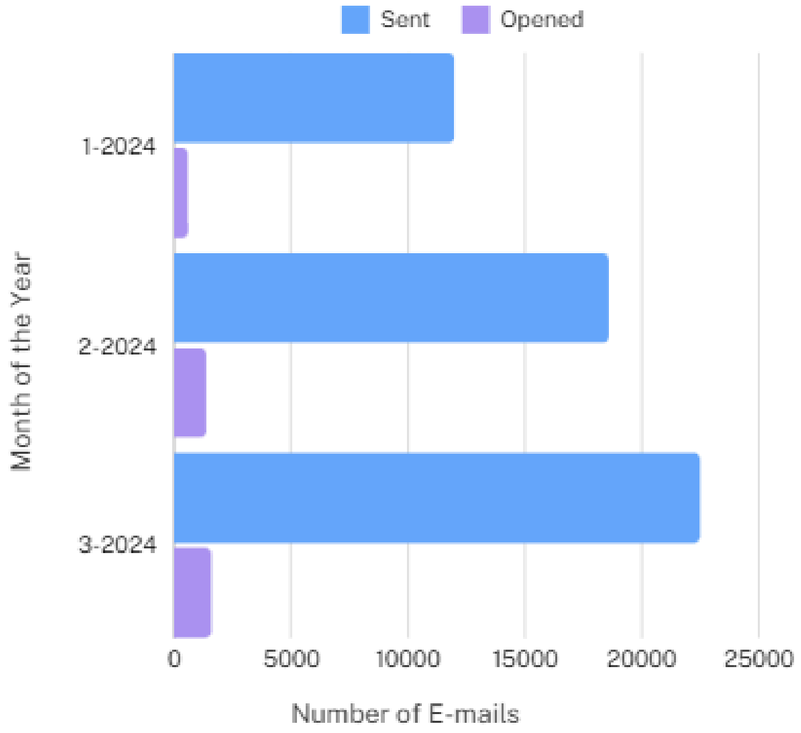
View Full Detail & Contact Info →

TELLING THE TULARE COUNTY STORY

Impressions Digital Marketing Campaign

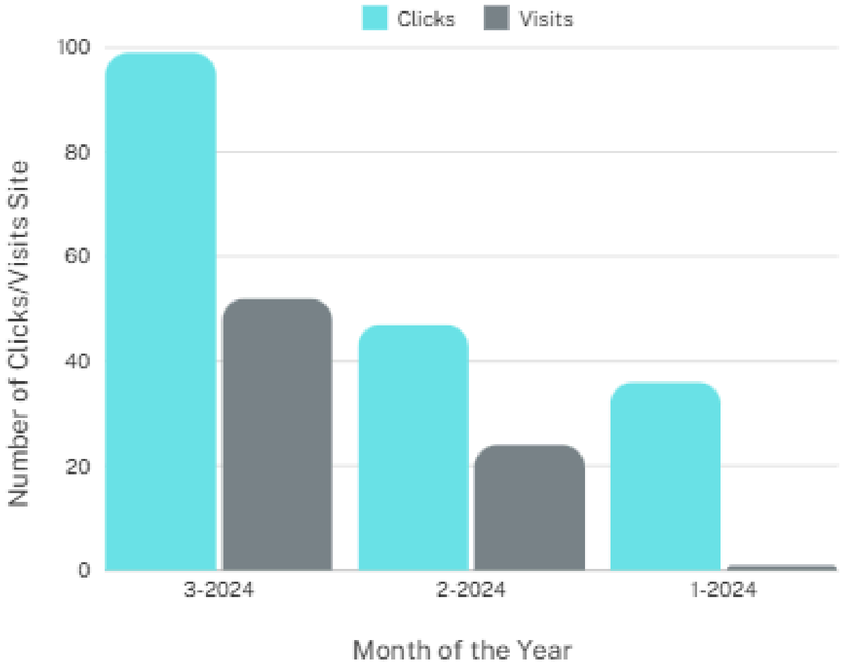
EMAIL CAMPAIGN

E-mails sent and e-mails opened



VISITORS

Results recipients that browsed the site and clicked on specific tabs.



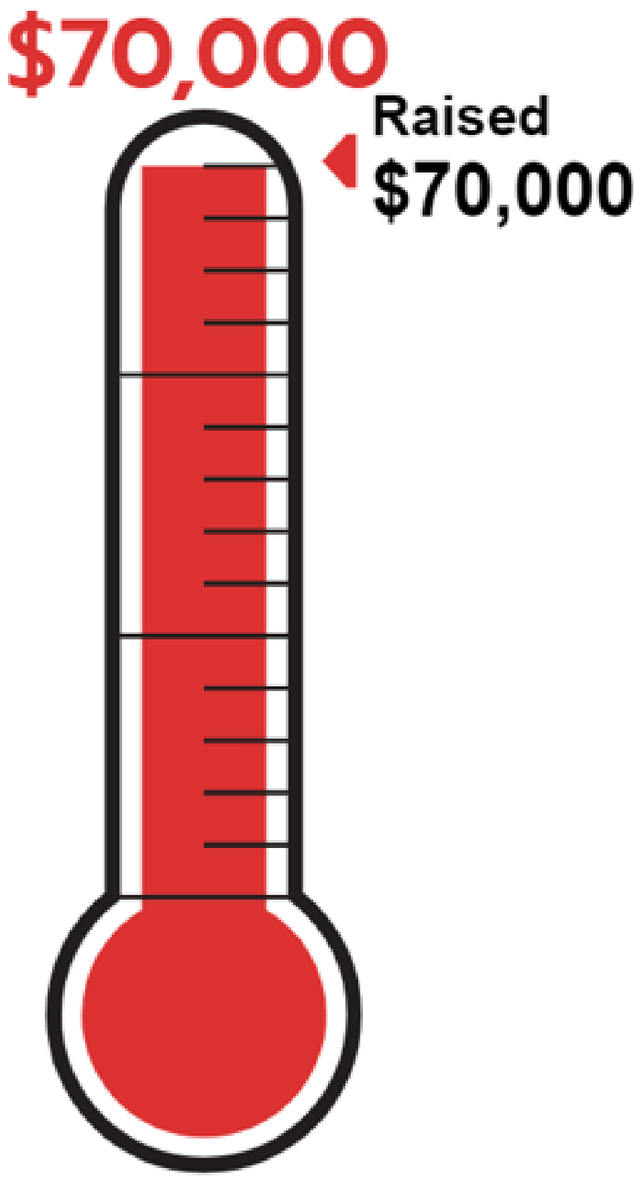
23-24 Revenue Goals

Private Partners $70,000
Event Revenue (Gross) $70,000

Total Goal $140,000

Additional funding recieved:
$25,000 CRA Grant, Bank of the Sierra

Total FY $165,000
($40k A/R)



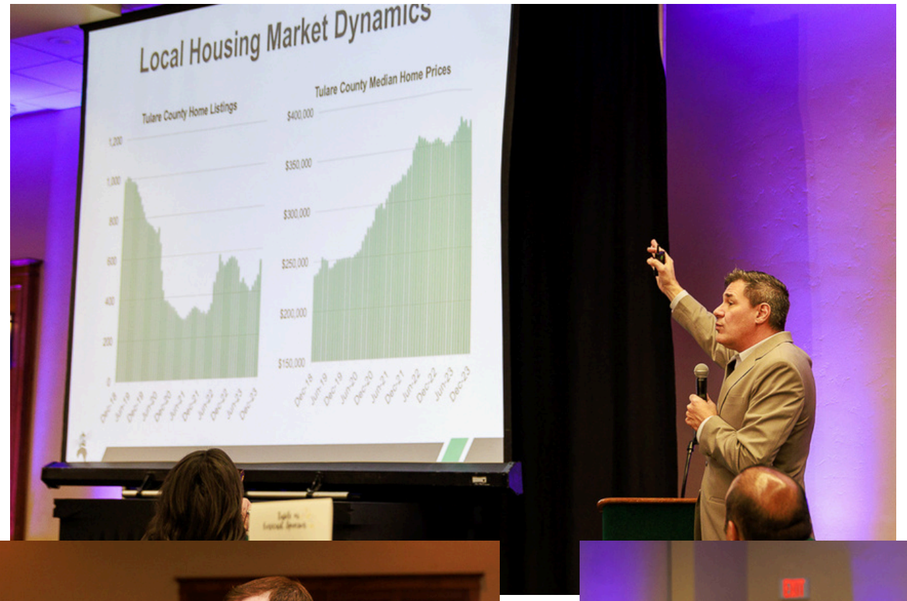
PUBLIC PARTNERS

City of Dinuba
City of Exeter
City of Farmersville
City of Lindsay
City of Porterville
City of Tulare
City of Visalia
City of Woodlake
County of Tulare

PRIVATE PARTNERS

4Creeks, Inc.
7Points
Adventist Health
AltSys Solar
Bank of the Sierra
Colliers Commercial
College of the Sequoias
Eagle Mountain Casino/ Tule River Tribe
Educational Employees Credit Union
Kaweah Health
Newmark Pearson
Pacific Gas & Electric
Proteus
ReMax Commercial
Seals Construction
Setton Farms
Staffords Chocolates
Southern California Electric
Southern California Gas
True North Physicians Agency
Tulare Chamber of Commerce
Valley Children's Hospital
Valley Strong Credit Union
Ventura Coastal

Tulare County's ONLY Economic Summit



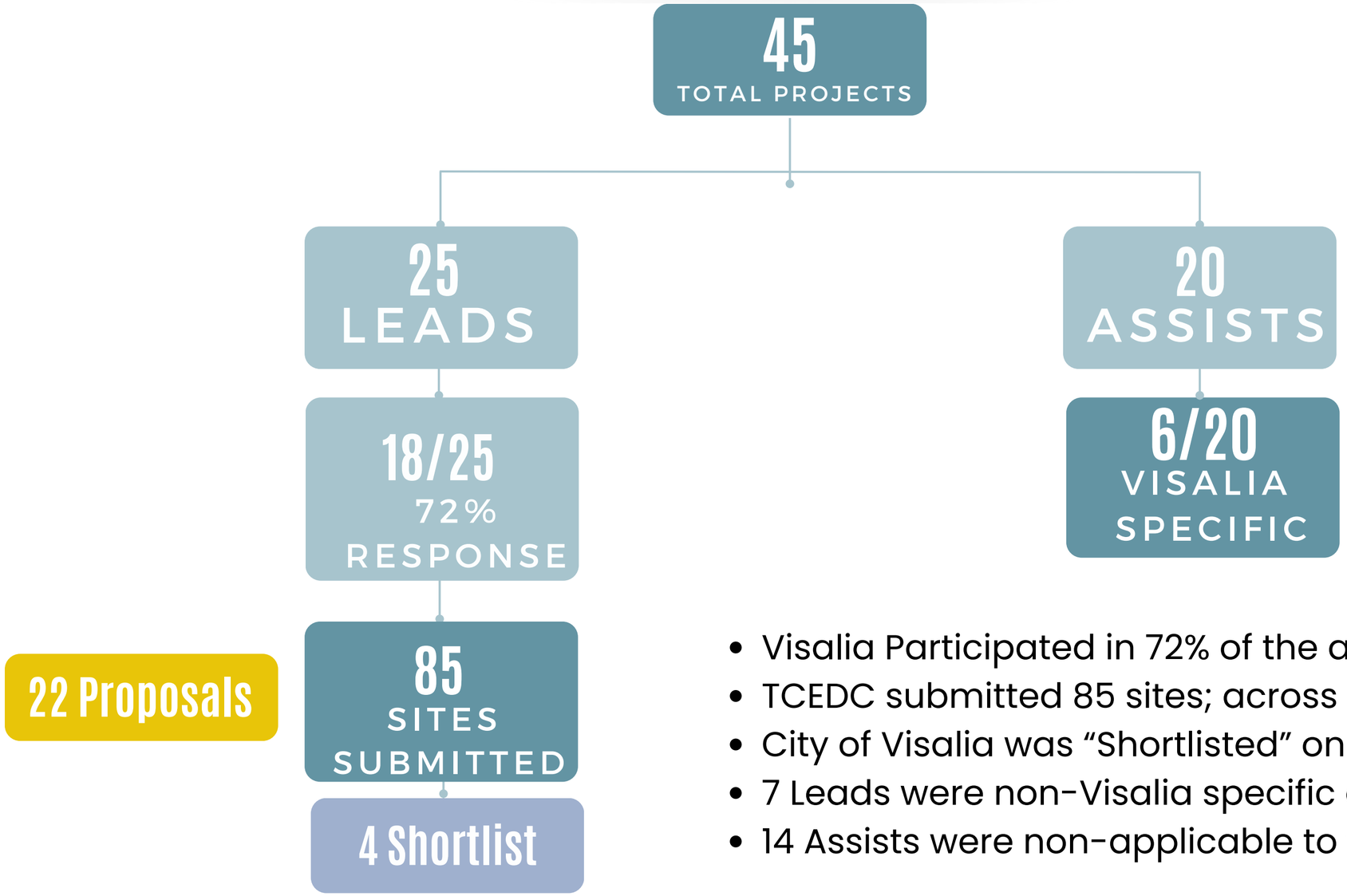








City of Visalia Project Metrics, 23-24 FY



- Visalia Participated in 72% of the applicable Leads;
- TCEDC submitted 85 sites; across 22 proposals
- City of Visalia was “Shortlisted” on 4 Leads
- 7 Leads were non-Visalia specific or N/A
- 14 Assists were non-applicable to the City of Visalia or N/A

Prelim 24-25 FY Workplan Priorities “Maintaining Momentum”

1. Lead Generation

- ·Increase impressions through Digital Campaign towards: TCEDC Website, GIS Database platform, and "Featured City Properties.”
- Broker and Site Selectors Missions

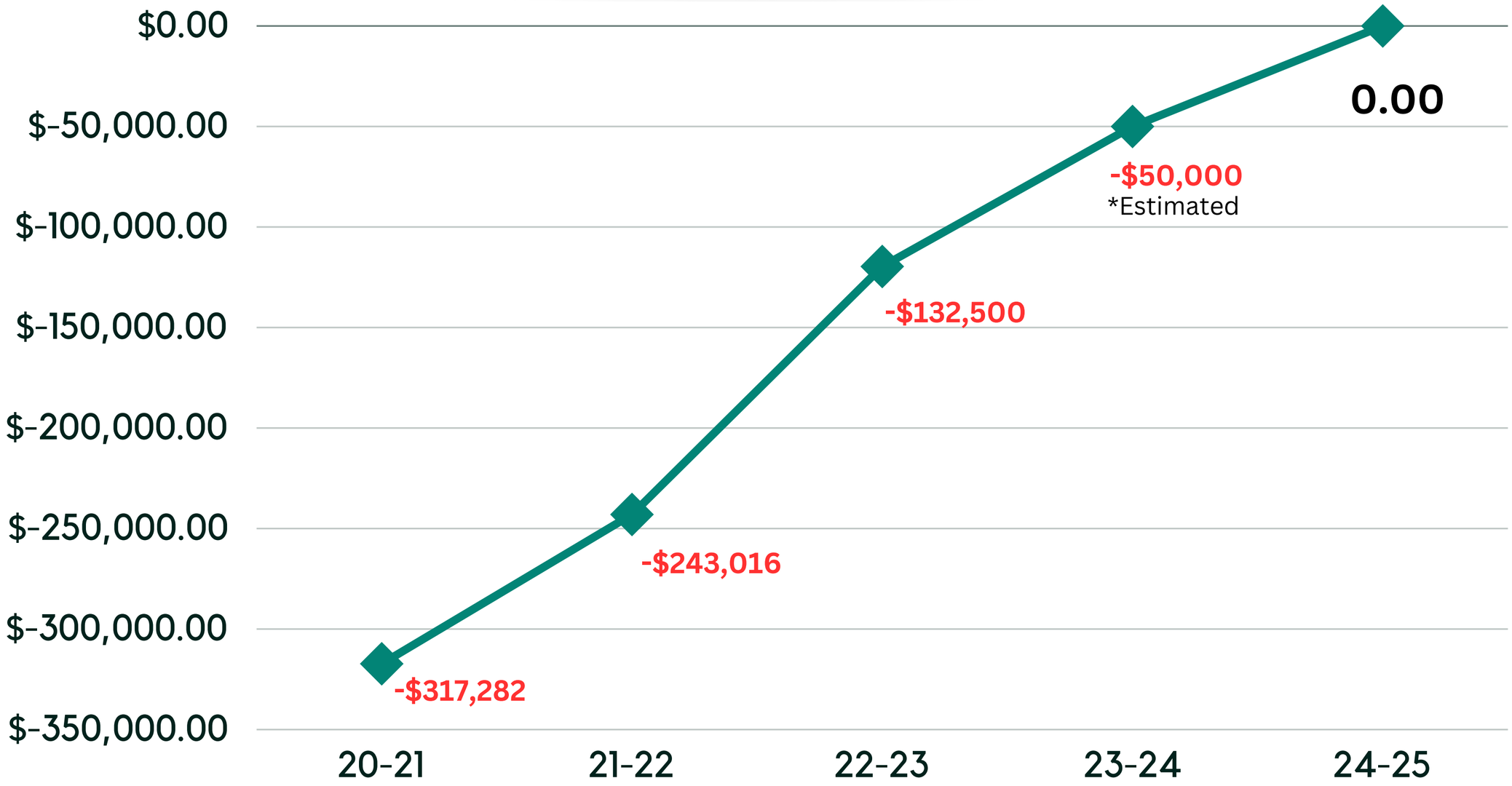
2. Increase Partner Participation

- Increase Private Partner Recruitment; lead tracking
- Energize Public Sector Participation,

3. Close the Gap

- Reduce deficit to a Zero-based budget
- Increase annual Private Partner memberships and Event Revenue goals
- *No membership increases for Public Sector

Closing the Gap



TCEDC’s Current Financial Health

- $210k in TCEDC Investment Account
  - Board of Directors borrowed $60k from investment account at the start of 23-24 FY
    - $60k replaced mid Q2 of 24-25 FY
    - Liquid $85k in operations (as of 5/20/24)
    - $40k in A/R (as of 5/20/24)

TULARE COUNTY ECONOMIC DEVELOPMENT CORPORATION

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559.625.3100

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shawna@tularecountyedc.com

Visalia City Council

Staff Report

File #: 24-0239 **Agenda Date:** 6/17/2024 **Agenda #:** 5.

Agenda Item Wording:
Pre-Fourth of July Presentation by Fire Department - Presentation on pro-active efforts being undertaken to deter the use of illegal fireworks.

Deadline for Action: 6/17/2024

Submitting Department: Fire Department

Contact Name and Phone Number: Corbin Reed, 559-713-4272

Department Recommendation:
Receive a presentation on the 4th of July fireworks detail focused on deterring the use of illegal fireworks.

Background Discussion:
As Independence Day draws closer and celebrations begin, the Visalia Fire Department is coordinating pro-active City efforts to implement Council policy and deter the use of illegal fireworks.

In 2021, Council substantially increased the fines issued for the use of illegal fireworks in the City of Visalia. The fee structure now begins at $2,000 for the first violation, escalates to $3,000 for the second violation, and to $4,000 for the third violation and each additional violation. Violations are tracked over a three-year period meaning, if a resident received a citation last year for $2,000, and is cited again this year, this year's citation will be for $3,000.

For the 2024 fireworks season, the Fire Department is again focusing on preventing the use of illegal fireworks within the City of Visalia. Multiple social media messages were designed and have been shared across all City of Visalia social media platforms. Banners with information pertaining to fines for the use of illegal fireworks have been hung at all Visalia fire stations, and posters with fine information and how to report the use of illegal fireworks have been hung at all City facilities with public access. The website, www.visalia.city/celebratesafely, has been updated and provides a map showing the locations of all permitted Safe and Sane fireworks booths in the City of Visalia. Additionally, the website provides safety tips for safe and sane fireworks use and pet safety. The website also provides the address of each fire station to encourage citizens to anonymously drop off illegal fireworks at Visalia fire stations for safe disposal.

Fire department personnel will again be hanging door hangers in the neighborhoods of the community impacted by illegal fireworks use. Door hangers will be placed in areas with high reports of use this year and in areas with high numbers of citations last year. The purpose of the door hangers is to provide community members with statistics on illegal fireworks use, information on the fines for the use of illegal fireworks, and the phone number to report the use of illegal fireworks.

Again for 2024, approximately 41,000 mailers have been added to City of Visalia utility bills. These mailers will have the same information as the door hangers and are being added as an additional means of informing the public of the City's illegal fireworks prevention efforts.

A call center will again be operating the evenings of July 3rd and 4th. The call center consists of 10 dedicated call-takers inputting the reports of illegal fireworks into a mapping system that feeds the information directly to patrol units in the field. The call center serves two purposes. First, the call center lowers the illegal fireworks burden on Dispatch during this exceptionally busy holiday and allows dispatchers to focus on standard operations and calls for service. Second, the call center provides a robust system for citizens to report their concern to a City employee with a minimal amount of wait time. Citizens can report illegal fireworks use by calling 559-513-8080. Reporting a specific address is most beneficial, but a general location, such as cross streets, may also be provided.

Currently, reports of illegal fireworks are down when compared to the same period of 2023. There will be dedicated patrols throughout the month of June with an increase around the Independence Day holiday. Staff are partnering with the Visalia Police Department for both preventive efforts and enforcement during patrol details. Each dedicated patrol unit will consist of a Visalia Police Officer and Visalia Fire Department member.

Enforcement, prevention, and education efforts will again be a joint effort across the county with neighboring departments working together to combat illegal fireworks use throughout the valley.

In 2021, Council directed Fire Department staff to implement a rewards system as an incentive for citizens to assist with enforcement efforts. This rewards system provides a $500 reward for information leading to the citation of individuals selling illegal fireworks within the community. This rewards system is intended to help catch individuals who are selling illegal fireworks in our community and potentially reduce the amount of illegal fireworks used within the community.

Illegal fireworks pose a great danger to our community, not only endangering citizens' properties by increasing the risk of grass, tree and fence fires, but they also increase the risk of structure fires that can and have turned fatal. During the Independence Day holiday time our resources are stretched thin not only because of the extreme weather that comes with this time of year, but the increased fires and medical aids that also rise during this time. The use of illegal fireworks needlessly puts our community at risk, tying up valuable resources that could be handling other emergency traffic such as medical aids. One structure or grass fire can rapidly deplete our Emergency Services City wide, putting others at risk and causing significant delays in response.

Fiscal Impact:
Cost for the 4th of July detail will be the personnel costs for staffing the call center and the dedicated patrols, and the material cost of the mailers.

Prior Council Action: N/A

Other: N/A

Alternatives: N/A

Recommended Motion (and Alternative Motions if expected):
No Motion required
Environmental Assessment Status: N/A

CEQA Review: N/A

Attachments: PowerPoint presentation

PRE-4TH OF JULY FIREWORKS DETAIL AND CITY CELEBRATION PRESENTATION

Visalia Fire Department

ENFORCEMENT

- Illegal fireworks citation amounts begin at $2,000 for the first offence and increase to $3,000 for the second and $4,000 for each additional.
- Citations are tracked over a three-year period. If a citizens first offence was last year and this year they are caught again, the initial fine amount will be $3,000.

PREVENTION

- Social Media Posts
- Banners hung at all stations
- Visalia.city/celebratesafely
  - Fireworks safety tips
  - Pet safety tips
  - Fire station locations for fireworks disposal

PREVENTION CONTINUED

- Door hangers to be distributed throughout the community.
  - Based on high volume call areas from previous years.
  - Also based on high citation areas with low call volumes.
  - Based on high volume call areas year to date.
- 41,000 utility bill mailers.
- Include reporting number 559-513-8080

CALL CENTER

- Will operate on July 3rd and 4th
  - 10 dedicated call takers
  - Information will be relayed in live time to patrol units in the field
  - Lowers the burden on Dispatch
  - Provides citizens a direct line to call specifically designed to gather fireworks use data

PATROLS

- Dedicated patrols throughout the month of June
- Increasing saturation around the Independence Day Holiday
- Partnering with Visalia Police Department
  - Each patrol unit will be comprised on a Visalia Police Officer and Visalia Fire Department member

JOINT EFFORT VALLEY WIDE

- Partnering with Tulare County, Tulare City and Dinuba for united messaging, prevention and enforcement

REWARDS SYSTEM

- Council directed a rewards system be created for reporting the sales of dangerous fireworks
  - $500 reward is being offered for information leading to the successful citation of individuals found to be illegally selling fireworks.

THIS IS WHAT WE ARE TRYING TO AVOID



Visalia City Council

Staff Report

Visalia City Council
707 W. Acequia
Visalia, CA 93291

File #: 24-0180 **Agenda Date:** 6/17/2024 **Agenda #:** 1.

Agenda Item Wording:
Authorization to read ordinances by title only.

Visalia City Council

Staff Report

File #: 24-0173 **Agenda Date:** 6/17/2024 **Agenda #:** 2.

Agenda Item Wording:
Adopt Resolution & Designate 2024/25 Specific Road Maintenance Funding: Adopt Resolution No. 2024-30 to designate Road Maintenance and Rehabilitation Account 2024/25 funding from the State of California Road Repair and Accountability Act of 2017 (Senate Bill SB 1) to the Whitendale Road Rehabilitation Project; and authorize the transfer of $3,600,000 within the SB1 RMRA Fund from Pavement Rehabilitation and the appropriation of $100,000 from the SB1 RMRA Fund to the Whitendale Ave. Road Rehabilitation project.

Deadline for Action: 7/1/2024

Submitting Department: Community Development

Contact Name and Phone Number:
Dolores Verduzco, Financial Analyst, Dolores.Verduzco@visalia.city, (559) 713-4540
Eric Bons, Senior Civil Engineer, Eric.Bons@visalia.city, (559) 713-4350
Jason Huckleberry, Engineering & Building Director, Jason.Huckleberry@visalia.city, (559) 713-4495

Department Recommendation:
Staff recommends Council adopt Resolution 2024-30 to designate Road Maintenance and Rehabilitation Account (RMRA) 2024/25 funding from the State of California Road Repair and Accountability Act of 2017 (Senate Bill SB 1) to the Whitendale Road Rehabilitation Project; and authorize the transfer of $3,600,000 within the SB1 RMRA (113) Fund from CP0290 Pavement Rehabilitation and the appropriation of $100,000 from the SB1 RMRA (113) Fund to the Whitendale Ave. Road Rehabilitation project.

Total FY 2024/25 SB1 RMRA Estimated Allotment $3,700,000.

Background Discussion:
The Local Streets and Roads Funding Program requires a resolution identifying the project(s) that will be funded with the fiscal year estimated allotment of SB1 RMRA funds. Staff recommends the estimated fiscal year 2024/25 SB1 RMRA allotment of $3,700,000 be utilized towards the Whitendale Ave. Road Rehabilitation Project from Mooney Blvd to Court St..

In April 2017, the Governor signed Senate Bill (SB) 1, known as the Road Repair and Accountability Act of 2017 to address basic road maintenance, rehabilitation, and critical safety needs in the State. This bill established a new funding source for road repairs through revenue collected from per-gallon excise taxes on gasoline and diesel fuel, sales taxes on gasoline and diesel fuel, and vehicle registration fees. The Act provides inflationary adjustments to tax rates in future years.

SB1 emphasizes the importance of accountability and transparency in the delivery of California's transportation programs. Therefore, cities and counties receiving the funding will be required to

provide annual RMRA project information to the California Transportation Commission (CTC). This includes action by City Council at a regular public meeting to adopt a list of projects proposed to be funded with RMRA funds for each fiscal year. The project list must be submitted to the CTC by July 1st to receive and not delay the apportionment of RMRA funds for the upcoming fiscal year. The report for the anticipated use of funding shall include a description of the project including location, estimated project schedule and expected useful life.

In addition, for each fiscal year in which the City spends RMRA funds, the City must submit a report to the CTC that details the RMRA funds expended to include a description and location of each completed project and/or in-progress project, the amount of funds expended on the project and the completion date. The CTC posts reported project information on the Commission's website and through other reporting mechanisms that are accessible by the public.

In order to receive funding for the upcoming fiscal year 2024/25, Council must adopt by resolution a list of projects intended to utilize the fiscal year 204/25 SB1 RMRA funding and submit to the California Transportation (CTC) by July 1, 2024.

Staff recommends Council designate a new project, Whitendale Ave. Road Rehabilitation from Mooney Blvd. to Court St. Project, as listed on the attached resolution, for RMRA 2024/25 funding.

Project Description:
Rehabilitate the roadway on Whitendale Avenue from Mooney Boulevard to Court Street. The project will also include traffic signal modifications and the repair of miscellaneous damaged concrete structures such as curbs, guter, drain inlets, and pedestrian ramps. Impacted pedestrian ramps will be upgraded to be ADA compliant and existing manholes and valve boxes will be adjusted to grade and/or replaced where necessary.

Project Location:

Street Segment	*From*	*To*
Whitendale Ave.	Mooney Blvd.	Court St.

Estimated Project Schedule:

Design:
- Start: August 2024
- Complete: June 2025

Construction:
- Start: August 2025
- Complete: November 2025

Estimated Useful Life:
15 to 20 Years

Fiscal Impact:
SB1 RMRA funding in fiscal year 2024/25 of approximately $3,700,000 is projected to be distributed to the City of Visalia based on the State Department of Finance projections of RMRA revenues, last updated in May 2024.

Revenues received for RMRA funds are appropriated to CP0290 Pavement Rehabilitation within the SB1 RMRA Fund (113). However, CP0290 does not specify a project location. Therefore, upon approval of the project to utilize FY 2024/25 RMRA funds, funds of $3,600,000 will be transferred from CP0290 Pavement Rehabilitation to the Whitendale Ave. Road Rehabilitation from Mooney Blvd to Court St. Project.

An additional $100,000 is being requested to be appropriated to the Whitendale Road Rehabilitation Project from the SB1 RMRA Fund (113) as the SB 1 RMRA revenues estimated by the State exceed the amount estimated by the City in CP0290 by $100,000.

Prior Council Action:
June 5, 2023
Adopted Resolution No. 2023-20 to designate 2023/24 SB1 RMRA funding to 1) Tulare Ave. Road Rehab from Demaree to Cotta, 2) Plaza Drive Intersection Improvements, and 3) Center & Acequia Street Rehabilitation.

June 20, 2022
Adopted Resolution No. 2022-41 to designate 2022/23 SB1 RMRA funding to 1) Downtown Pavement Rehabilitation, 2) Caldwell Ave. Improvements from Akers to Shady, and 3) Center & Acequia Street Rehabilitation

June 21, 2021
Adopted Resolution 2021-34 to designate 2021/22 SB1 RMRA funding to the FY 2021-22 SB1 Street Rehabilitation - Center & Acequia Project.

April 20, 2020
Adopted Resolution 2020-19 to designate 2020/21 SB1 RMRA funding to the Street Rehabilitation - Akers & Shady project and to the Downtown Pavement Rehabilitation Project.

April 15, 2019
Adopted Resolution 2019-21 to designate 2019/20 SB1 RMRA funding to the Caldwell Avenue Improvements - Akers to Shady Project.

April 16, 2018
Adopted Resolution 2018-25 to designate 2018/19 SB1 RMRA funding to various street segments.

November 20, 2017
Affirmed by Resolution 2017-78 the appropriation of 2017/18 SB1 RMRA funding to a Cape Seal Project.

Alternatives: Do not accept funds and use Measure N funds to perform work.

Recommended Motion (and Alternative Motions if expected):
I move to adopt Resolution No. 2024-30 to designate SB1 RMRA 2024/25 funding to the Whitendale Road Rehabilitation Project; and authorize the transfer of $3,600,000 within the SB1 RMRA (113)

Fund from CP0290 Pavement Rehabilitation and the appropriation of $100,000 from the SB1 RMRA (113) Fund to the Whitendale Ave. Road Rehabilitation project.

Environmental Assessment Status: N/A

CEQA Review: Environmental review to be completed prior to construction.

Attachments:

1. Resolution 2024-30 2. Location Map

RESOLUTION NO. 2024-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VISALIA ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2024-25 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City, will receive an estimated $3,700,000 in RMRA funding in Fiscal Year 2024-25 from SB 1; and

WHEREAS, this is the eighth year in which the City is receiving SB 1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City maintain and rehabilitate streets/roads, add active transportation infrastructure within the City this year and hundreds of similar projects into the future; and

WHEREAS, the 2023 California Statewide Local Streets and Roads Needs Assessment found that the City's streets and roads are in an at-risk condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a good condition; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using

cutting-edge technology, materials and practices, will reduce drive times and traffic congestion, which will lead to reduced vehicle emissions and increase responsiveness to the needs to the users of the road system.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of the City of Visalia, State of California, as follows:

1. The foregoing recitals are true and correct.

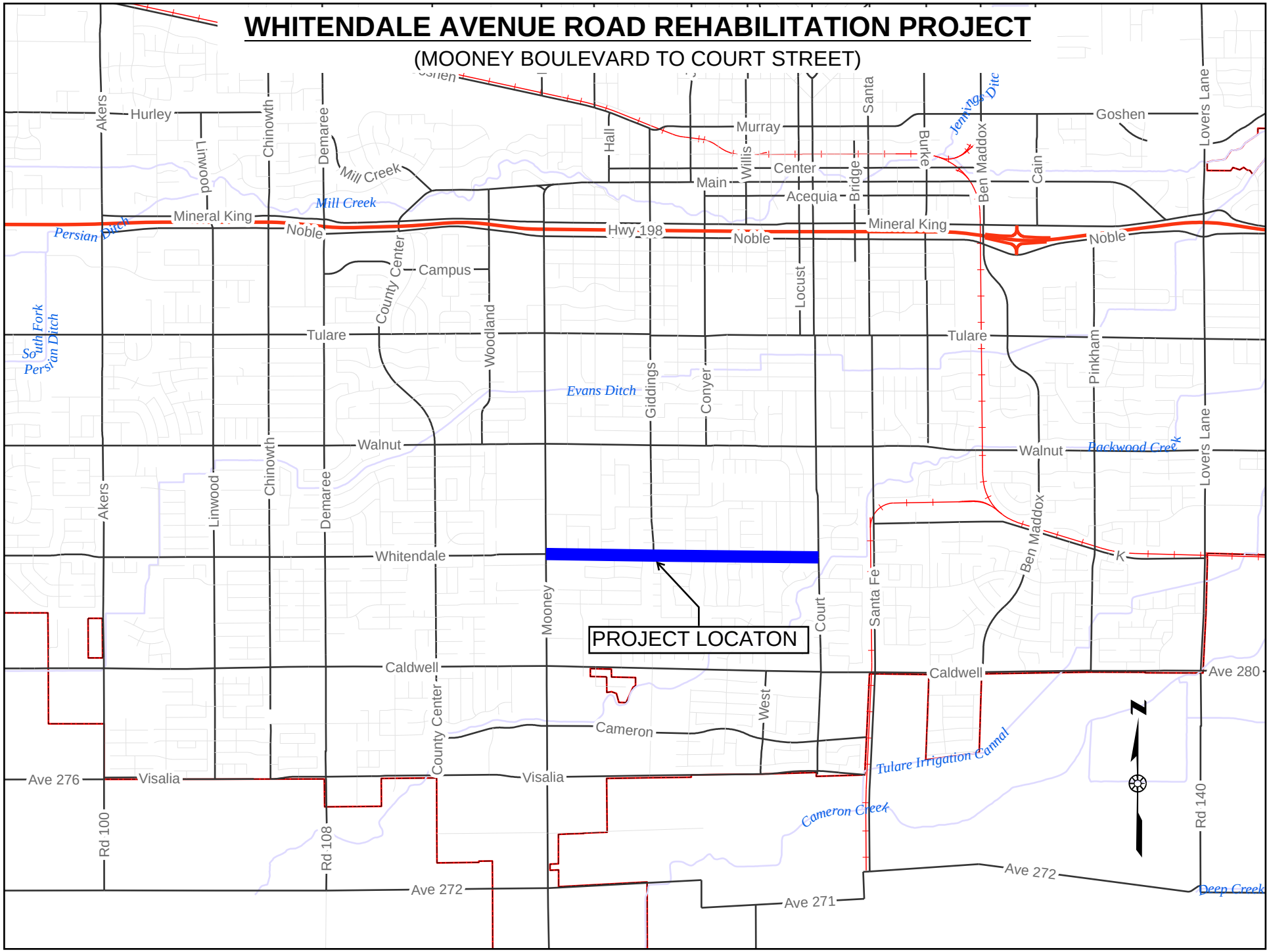
2. The following newly proposed project will be funded in-part or solely with Fiscal Year 2024-25 Road Maintenance and Rehabilitation Account revenues:

   Project Title**:** Whitendale Ave. Road Rehabilitation from Mooney Blvd. to Court St. Project
   Project Description**:** Rehabilitate the roadway on Whitendale Avenue from Mooney Boulevard to Court Street. The project will also include traffic signal modifications and the repair of miscellaneous damaged concrete structures such as curbs, gutter, drain inlets and pedestrian ramps. Impacted ramps will be upgraded to be ADA compliant and existing manholes and valve boxes will be adjusted to grade and/or replaced as necessary.
   Project Location**:** Whitendale Ave. from Mooney Blvd. to Court St.
   Estimated Project Schedule**:**
   Pre-Construction: Start August 2024 **– Completion** June 2025
   Construction: Start August 2025 **– Completion** November 2025
   Estimated Project Useful Life**:** 15 to 20 Years

PASSED AND ADOPTED by the City Council of the City of Visalia State of California this _____ day of _____, 2024, by the following vote:

WHITENDALE AVENUE ROAD REHABILITATION PROJECT

(MOONEY BOULEVARD TO COURT STREET)



Visalia City Council

Staff Report

Visalia City Council
707 W. Acequia
Visalia, CA 93291

File #: 24-0212 **Agenda Date:** 6/17/2024 **Agenda #:** 3.

Agenda Item Wording:
City Council approval of Resolution 2024-27 adopting the 2024-25 appropriations limit for the City of Visalia's General Fund.

Deadline for Action: 6/30/2024

Submitting Department: Finance and Technology Services

Contact Name and Phone Number: Renee Nagel, Finance & Technology Director 713-4375, Amee Swearingen Budget Analyst 713-4170

Department Recommendation:
That the City Council adopt Resolution 2024-XX establishing the appropriations limit for the 2024-25 fiscal year in the amount of $220,211,983 for the General Fund.

Background Discussion:
Annually Council is required by the State to approve the appropriation limit for the City of Visalia. The Appropriation Limitation imposed by Propositions 4 and 111 creates a restriction on the amount of tax revenue which can be appropriated in any fiscal year. The limit is based on actual appropriations during the 1978-79 fiscal year and is increased each year by a factor comprised of the change in population combined with the change in California per capita personal income.

The General Fund is the only fund subject to the appropriation limit mandated by the State of California. Any challenge to the appropriations limit must be brought within 45 days from the effective date of the resolution.

The State of California provides the population and California per capita personal income change data for local jurisdictions to calculate their appropriations limit. Based on the following data received from the Department of Finance, a population change of 1.10% and per capita income change of 3.62%, the appropriations limit for Visalia is $220,211,983. The total General Fund appropriation subject to limitation for the fiscal year 24-25 is $93,475,000 which is well under the appropriations limit as shown in Table 1, Gann Appropriations Limit.

Gann Appropriations Limit
FY 2024-25

Appropriations Limit FY 2023-24			$210,206,169
Adjustment Factors:			
Population Change (1.10+100/100=1.0110)		1.0110	
Per Capita Income Change (3.62+100/100=0.0362)	x	1.0362	
Total Adjustment Factor		1.0476	
Adjustment Amount			10,005,814
Appropriations Limit for FY 2024-25			**220,211,983**
Budgeted Expenditures Subject to Limit FY 2024-25			93,475,000
Amount of Unspent Authorized Appropriation			$126,736,983

Table 2, Calculation of Proceeds of Taxes, categorizes General Fund revenues. As shown in the table, the amount of taxes is equivalent to the budgeted expenditures subject to the 2024-25 limit.

Table 2
Calculation of Proceeds of Taxes
FY 2024-25

		Tax Proceeds	Non-Tax Proceeds	Total
General Fund				
Taxes		$93,475,000	$0	$93,475,000
Licenses & Permits		0	212,900	212,900
Fines		0	984,200	984,200
Revenue From Use of Money & Property		0	393,900	393,900
Revenue From Other Agencies		0	2,232,100	2,232,100
Revenue for Current Services		0	2,543,100	2,543,100
Other Revenue		0	647,900	647,900
	Subtotal	93,475,000	7,014,100	100,489,100
Interest		0	530,600	530,600
Total General Fund		$93,475,000	$7,544,700	$101,019,700

Fiscal Impact:
None

Prior Council Action: N/A

Other: N/A

Alternatives: N/A

Recommended Motion (and Alternative Motions if expected):
I recommend that the City Council adopt Resolution No. 2024-27 establishing the appropriations limit for the 2024-25 fiscal year in the amount of $220,211,983 for the General Fund.
Environmental Assessment Status: N/A

CEQA Review: N/A

Attachments: Attachment 1 - Resolution No. 2024-27 Attachment 2 - CA Department of Finance Letter on Price and Population

Attachment 1

RESOLUTION NO. 2024-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VISALIA
ESTABLISHING THE 2024-25 APPROPRIATIONS LIMIT

WHEREAS, in 1979, California voters approved Proposition 4 (Article XIII-B of the California State Constitution). Informally known as the “Gann Initiative,” Article XIII-B provides limits to the amount of tax proceeds state and local governments can spend each year.

WHEREAS, in 1980, the State Legislature added Section 9710 of the Government Code stating that the governing body of each City must establish, by resolution, an appropriations limit for the following year. The limit for any fiscal year is equal to the previous year’s limit, adjusted for population changes and the change in the U.S. Consumer Price Index (or California per capita personal income, if smaller). The necessary statistical information is provided by the California Department of Finance.

WHEREAS, Proposition 111 modified Article XIII-B. A City may choose which annual adjustments to use. The adjustment factors include the growth in the California Per Capita Income, or the growth in the non-residential assessed valuation due to construction within the City and the population growth within the City or county.

AND IT FURTHER provided for the 2024-25 fiscal year, any challenge to the appropriations limit must be brought within 45 days from the effective date of the resolution.

NOW, THEREFORE, BE IT RESOLVED that the appropriations limit as defined by Propositions 4 and 111 is set at $220,211,983 for 2024-25 fiscal using a percentage change growth factor of 1.10% and change in per capita income of 3.62% as established by the California Department of Finance.

DEPARTMENT OF FINANCE
OFFICE OF THE DIRECTOR

Gavin Newsom ▪ Governor
1021 O Street, Suite 3110 ▪ Sacramento CA 95814 ▪ www.dof.ca.gov

April 30, 2024

Dear Fiscal Officer:

Price Factor and Population Information

Appropriations Limit
California Revenue and Taxation Code section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2024, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2024-25. Attachment A provides the change in California's per capita personal income and an example for utilizing the factors to calculate the 2024-25 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts
Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification
The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2024**. Please note: The prior year's city population estimates may be revised. The per capita personal income change is based on historical data.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

/s Richard Gillihan

RICHARD GILLIHAN
Chief Operating Officer

Attachment

A. **Price Factor**: Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2024-25 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2024-25	3.62

B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2024-25 appropriation limit.

2024-25:

Per Capita Cost of Living Change = 3.62 percent
Population Change = 0.17 percent

Per Capita Cost of Living converted to a ratio: $\frac{3.62 + 100}{100} = 1.0362$

Population converted to a ratio: $\frac{0.17 + 100}{100} = 1.0017$

Calculation of factor for FY 2024-25: 1.0362 x 1.0017 = 1.0379

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Alameda				
Alameda	1.21	76,309	77,234	78,071
Albany	-0.14	20,354	20,325	20,325
Berkeley	0.12	125,181	125,327	125,327
Dublin	-0.03	71,600	71,575	72,917
Emeryville	4.95	12,686	13,314	13,314
Fremont	-0.63	230,713	229,250	229,250
Hayward	-0.58	160,699	159,770	159,770
Livermore	-0.48	85,235	84,828	84,828
Newark	-2.36	47,762	46,635	46,635
Oakland	-0.52	427,085	424,873	425,093
Piedmont	-0.88	10,878	10,782	10,782
Pleasanton	-1.17	76,861	75,960	75,960
San Leandro	-1.01	87,984	87,098	87,098
Union City	-1.26	67,279	66,432	66,432
Unincorporated	-1.18	147,743	146,006	146,067
County Total	-0.54	1,648,369	1,639,409	1,641,869

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Alpine				
Unincorporated	-0.34	1,183	1,179	1,179
County Total	-0.34	1,183	1,179	1,179

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Amador				
Amador	-1.53	196	193	193
Ione	-0.06	5,032	5,029	8,856
Jackson	-1.34	4,933	4,867	4,867
Plymouth	-0.19	1,063	1,061	1,061
Sutter Creek	-1.39	2,589	2,553	2,553
Unincorporated	-0.95	22,278	22,067	22,081
County Total	-0.89	36,091	35,770	39,611

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Butte				
Biggs	-5.02	1,951	1,853	1,853
Chico	1.81	107,639	109,589	109,589
Gridley	-4.15	7,235	6,935	6,935
Oroville	-3.78	18,841	18,129	18,129
Paradise	16.14	9,205	10,691	10,691
Unincorporated	-4.82	61,708	58,731	58,731
County Total	-0.32	206,579	205,928	205,928

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Calaveras				
Angels City	-0.47	3,604	3,587	3,587
Unincorporated	-0.12	41,249	41,199	41,255
County Total	-0.15	44,853	44,786	44,842

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Colusa				
Colusa	0.28	6,429	6,447	6,447
Williams	-0.72	5,568	5,528	5,528
Unincorporated	-0.67	9,834	9,768	9,768
County Total	-0.40	21,831	21,743	21,743

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Contra Costa				
Antioch	0.30	115,282	115,632	115,632
Brentwood	0.49	64,496	64,811	64,811
Clayton	-0.04	10,687	10,683	10,683
Concord	-0.12	121,663	121,513	121,513
Danville	-0.40	42,736	42,567	42,567
El Cerrito	1.15	25,409	25,700	25,700
Hercules	-0.53	26,202	26,063	26,063
Lafayette	-0.06	24,823	24,808	24,808
Martinez	0.04	36,425	36,439	36,439
Moraga	-0.44	16,858	16,784	16,784
Oakley	1.80	44,929	45,736	45,736
Orinda	-0.21	19,231	19,191	19,191
Pinole	-0.47	18,278	18,192	18,192
Pittsburg	0.47	74,736	75,085	75,085
Pleasant Hill	-0.28	33,447	33,352	33,352
Richmond	-0.34	113,122	112,735	112,735
San Pablo	-0.24	31,163	31,088	31,088
San Ramon	-0.28	82,754	82,525	82,525
Walnut Creek	0.61	69,010	69,433	69,433
Unincorporated	0.15	174,023	174,289	174,289
County Total	0.12	1,145,274	1,146,626	1,146,626

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Del Norte				
Crescent City	0.52	4,019	4,040	5,564
Unincorporated	-0.19	20,768	20,728	20,781
County Total	-0.08	24,787	24,768	26,345

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
El Dorado				
Placerville	0.12	10,517	10,530	10,540
South Lake Tahoe	0.42	20,703	20,790	20,790
Unincorporated	0.25	156,754	157,143	157,253
County Total	0.26	187,974	188,463	188,583

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Fresno				
Clovis	1.42	124,361	126,133	126,133
Coalinga	-0.13	13,291	13,274	17,107
Firebaugh	-0.77	8,480	8,415	8,415
Fowler	2.85	7,163	7,367	7,367
Fresno	0.71	542,600	546,467	546,971
Huron	3.74	6,119	6,348	6,348
Kerman	1.81	16,950	17,256	17,256
Kingsburg	1.04	12,908	13,042	13,042
Mendota	0.55	12,462	12,531	12,531
Orange Cove	0.67	9,453	9,516	9,516
Parlier	-0.10	14,382	14,368	14,368
Reedley	1.09	25,376	25,653	25,653
Sanger	0.27	26,286	26,357	26,357
San Joaquin	-0.11	3,620	3,616	3,616
Selma	-0.10	24,395	24,371	24,371
Unincorporated	0.06	157,158	157,254	158,380
County Total	0.69	1,005,004	1,011,968	1,017,431

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Glenn				
Orland	4.86	8,141	8,537	8,537
Willows	0.06	6,317	6,321	6,321
Unincorporated	0.04	13,872	13,878	13,878
County Total	1.43	28,330	28,736	28,736

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Humboldt				
Arcata	-1.54	18,830	18,540	18,540
Blue Lake	-1.29	1,164	1,149	1,149
Eureka	-0.80	26,116	25,906	26,073
Ferndale	-1.45	1,376	1,356	1,356
Fortuna	-1.11	12,318	12,181	12,181
Rio Dell	-1.49	3,290	3,241	3,241
Trinidad	-1.34	298	294	294
Unincorporated	-1.07	70,959	70,199	70,266
County Total	-1.11	134,351	132,866	133,100

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Imperial				
Brawley	2.58	27,633	28,345	28,345
Calexico	1.70	38,606	39,262	39,262
Calipatria	4.60	6,063	6,342	6,342
El Centro	1.37	44,305	44,911	44,952
Holtville	1.27	5,513	5,583	5,583
Imperial	2.59	21,583	22,141	22,141
Westmorland	2.86	1,993	2,050	2,050
Unincorporated	1.65	30,586	31,091	34,206
County Total	1.95	176,282	179,725	182,881

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Inyo				
Bishop	-0.13	3,853	3,848	3,848
Unincorporated	-0.17	14,973	14,948	15,008
County Total	-0.16	18,826	18,796	18,856

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Kern				
Arvin	0.98	19,460	19,651	19,651
Bakersfield	0.80	407,835	411,109	411,109
California City	0.60	13,001	13,079	13,079
Delano	0.96	45,119	45,554	52,484
Maricopa	0.00	1,004	1,004	1,004
McFarland	1.45	13,765	13,965	13,965
Ridgecrest	0.75	27,098	27,300	27,940
Shafter	4.31	21,266	22,183	22,226
Taft	0.13	6,944	6,953	6,953
Tehachapi	0.48	9,297	9,342	11,092
Wasco	1.35	22,945	23,254	27,028
Unincorporated	0.39	300,172	301,340	303,769
County Total	0.77	887,906	894,734	910,300

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Kings				
Avenal	-0.28	9,373	9,347	13,981
Corcoran	0.07	13,405	13,415	21,633
Hanford	0.43	59,034	59,286	59,286
Lemoore	-0.27	26,929	26,855	26,855
Unincorporated	-0.42	24,775	24,672	30,872
County Total	0.04	133,516	133,575	152,627

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Lake				
Clearlake	1.14	16,367	16,553	16,553
Lakeport	0.12	4,976	4,982	4,982
Unincorporated	0.27	45,276	45,398	45,466
County Total	0.47	66,619	66,933	67,001

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Lassen				
Susanville	-0.22	9,355	9,334	11,639
Unincorporated	0.01	14,950	14,952	16,558
County Total	-0.08	24,305	24,286	28,197

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Los Angeles				
Agoura Hills	-0.44	19,928	19,841	19,841
Alhambra	0.05	81,753	81,790	81,811
Arcadia	-0.13	55,855	55,783	55,783
Artesia	-0.21	16,053	16,019	16,019
Avalon	-0.57	3,332	3,313	3,313
Azusa	-0.35	49,595	49,420	49,420
Baldwin Park	-0.06	70,700	70,660	70,660
Bell	-0.34	33,414	33,301	33,301
Bellflower	-0.03	77,014	76,990	76,990
Bell Gardens	-0.49	38,569	38,381	38,381
Beverly Hills	-0.45	31,950	31,806	31,806
Bradbury	-0.77	905	898	898
Burbank	0.11	105,484	105,603	105,603
Calabasas	-0.50	22,857	22,742	22,742
Carson	-0.52	92,399	91,920	91,924
Cerritos	-0.53	48,063	47,806	47,806
Claremont	0.03	37,673	37,686	37,686
Commerce	0.57	12,055	12,124	12,124
Compton	-0.37	94,016	93,671	93,671
Covina	0.19	50,390	50,485	50,485
Cudahy	-0.52	22,327	22,210	22,210
Culver City	0.89	39,859	40,213	40,213
Diamond Bar	-0.43	53,566	53,335	53,335
Downey	-0.15	111,656	111,493	111,493
Duarte	3.04	22,958	23,656	23,656
El Monte	0.08	106,649	106,738	106,786
El Segundo	-0.08	16,953	16,939	16,964
Gardena	0.22	59,896	60,028	60,028
Glendale	-0.25	192,072	191,586	191,586
Glendora	-0.32	51,374	51,209	51,209
Hawaiian Gardens	-0.29	13,600	13,560	13,560
Hawthorne	-0.37	85,886	85,566	85,566
Hermosa Beach	-0.42	19,169	19,088	19,088
Hidden Hills	0.17	1,724	1,727	1,727
Huntington Park	-0.31	53,374	53,209	53,219
Industry	-0.23	427	426	426
Inglewood	-0.53	106,628	106,065	106,065
Irwindale	0.74	1,488	1,499	1,499

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
La Canada Flintridge	-0.20	20,089	20,048	20,048
La Habra Heights	-0.45	5,513	5,488	5,488
Lakewood	-0.25	80,365	80,162	80,162
La Mirada	-0.40	48,271	48,077	48,077
Lancaster	-0.10	169,939	169,776	172,631
La Puente	-0.19	37,530	37,459	37,459
La Verne	0.06	31,678	31,697	31,697
Lawndale	-0.55	31,026	30,855	30,855
Lomita	-0.38	20,397	20,320	20,320
Long Beach	-0.18	459,315	458,498	458,813
Los Angeles	0.27	3,800,438	3,810,548	3,814,318
Lynwood	-0.23	66,424	66,271	66,271
Malibu	-0.18	10,640	10,621	10,621
Manhattan Beach	-0.50	34,367	34,195	34,195
Maywood	-0.49	24,572	24,451	24,451
Monrovia	1.39	37,563	38,087	38,087
Montebello	0.32	61,730	61,930	61,930
Monterey Park	-0.42	59,592	59,340	59,347
Norwalk	-0.39	100,732	100,341	101,172
Palmdale	-0.02	166,089	166,055	166,055
Palos Verdes Estates	-0.44	13,031	12,974	12,974
Paramount	-0.34	52,331	52,153	52,153
Pasadena	1.09	138,187	139,692	139,692
Pico Rivera	-0.32	61,014	60,820	60,820
Pomona	0.68	151,132	152,166	152,166
Rancho Palos Verdes	-0.50	41,106	40,902	40,919
Redondo Beach	-0.27	68,424	68,239	68,239
Rolling Hills	-0.53	1,686	1,677	1,677
Rolling Hills Estates	0.46	8,495	8,534	8,534
Rosemead	0.08	50,503	50,541	50,541
San Dimas	-0.31	34,027	33,920	33,920
San Fernando	0.04	23,633	23,643	23,643
San Gabriel	-0.09	38,648	38,613	38,613
San Marino	0.23	12,350	12,379	12,379
Santa Clarita	-0.27	231,045	230,428	230,428
Santa Fe Springs	-0.34	18,574	18,511	18,640
Santa Monica	0.34	92,598	92,912	92,912
Sierra Madre	-0.15	10,925	10,909	10,909
Signal Hill	-0.35	11,488	11,448	11,448
South El Monte	-0.21	19,482	19,441	19,441

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
South Gate	0.03	92,701	92,729	92,729
South Pasadena	-0.37	26,367	26,270	26,270
Temple City	-0.18	36,040	35,975	35,975
Torrance	-0.36	143,433	142,910	142,910
Vernon	-0.49	206	205	205
Walnut	-0.10	27,896	27,867	27,867
West Covina	0.65	108,404	109,105	109,105
West Hollywood	-0.44	35,229	35,075	35,075
Westlake Village	-0.45	7,938	7,902	7,902
Whittier	0.22	87,333	87,527	87,527
Unincorporated	-0.19	998,818	996,956	997,587
County Total	0.05	9,810,925	9,815,428	9,824,091

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Madera				
Chowchilla	-0.47	13,600	13,536	18,930
Madera	0.44	66,269	66,560	66,560
Unincorporated	1.34	72,865	73,838	73,838
County Total	0.79	152,734	153,934	159,328

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Marin				
Belvedere	-0.15	2,046	2,043	2,043
Corte Madera	-0.44	9,916	9,872	9,882
Fairfax	-0.38	7,399	7,371	7,371
Larkspur	0.13	12,638	12,655	12,655
Mill Valley	-0.44	13,695	13,635	13,635
Novato	-1.08	51,415	50,861	51,140
Ross	-0.26	2,278	2,272	2,272
San Anselmo	-0.14	12,443	12,426	12,426
San Rafael	-0.45	59,855	59,585	59,585
Sausalito	-0.55	6,894	6,856	6,856
Tiburon	-0.36	8,841	8,809	8,809
Unincorporated	-0.45	62,940	62,656	66,170
County Total	-0.53	250,360	249,041	252,844

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Mariposa				
Unincorporated	-0.04	16,912	16,905	16,966
County Total	-0.04	16,912	16,905	16,966

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Mendocino				
Fort Bragg	2.16	7,027	7,179	7,179
Point Arena	-0.45	447	445	445
Ukiah	-0.42	16,176	16,108	16,108
Willits	-0.10	4,835	4,830	4,830
Unincorporated	-0.24	61,011	60,862	60,914
County Total	-0.08	89,496	89,424	89,476

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Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Merced				
Atwater	0.02	31,390	31,397	31,397
Dos Palos	-0.02	5,634	5,633	5,633
Gustine	-0.07	5,940	5,936	5,936
Livingston	0.09	14,273	14,286	14,286
Los Banos	0.25	47,300	47,419	47,419
Merced	1.91	90,120	91,837	91,837
Unincorporated	0.23	89,424	89,630	90,795
County Total	0.72	284,081	286,138	287,303

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Modoc				
Alturas	-0.19	2,664	2,659	2,659
Unincorporated	-0.21	5,837	5,825	5,825
County Total	-0.20	8,501	8,484	8,484

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Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Mono				
Mammoth Lakes	-2.67	7,305	7,110	7,110
Unincorporated	-2.37	5,792	5,655	5,751
County Total	-2.53	13,097	12,765	12,861

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Monterey				
Carmel-By-The-Sea	0.55	3,105	3,122	3,122
Del Rey Oaks	0.64	1,559	1,569	1,569
Gonzales	0.98	8,384	8,466	8,466
Greenfield	2.01	20,155	20,561	20,561
King City	1.78	13,968	14,216	14,216
Marina	1.91	22,269	22,695	22,695
Monterey	0.56	24,096	24,232	27,106
Pacific Grove	0.63	14,872	14,966	14,966
Salinas	0.73	160,870	162,037	162,037
Sand City	0.26	378	379	379
Seaside	0.04	28,075	28,085	30,197
Soledad	2.94	19,565	20,140	26,966
Unincorporated	0.75	104,372	105,157	105,334
County Total	0.94	421,668	425,625	437,614

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Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Napa				
American Canyon	1.77	21,379	21,758	21,758
Calistoga	0.29	5,127	5,142	5,142
Napa	0.13	77,074	77,174	77,174
St Helena	0.57	5,284	5,314	5,314
Yountville	0.09	2,180	2,182	2,781
Unincorporated	-0.08	21,772	21,754	22,860
County Total	0.38	132,816	133,324	135,029

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Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Nevada				
Grass Valley	-0.58	13,478	13,400	13,400
Nevada City	-0.09	3,350	3,347	3,347
Truckee	0.46	16,702	16,778	16,778
Unincorporated	-0.45	66,891	66,590	66,652
County Total	-0.30	100,421	100,115	100,177

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Orange				
Aliso Viejo	-0.43	50,284	50,068	50,068
Anaheim	0.29	339,105	340,090	340,160
Brea	-0.34	47,886	47,725	47,725
Buena Park	0.07	82,632	82,689	82,689
Costa Mesa	-0.31	109,765	109,423	109,423
Cypress	0.11	49,291	49,345	49,345
Dana Point	-0.38	32,721	32,596	32,596
Fountain Valley	0.18	56,233	56,333	56,333
Fullerton	-0.32	140,756	140,311	140,311
Garden Grove	1.17	169,024	171,002	171,024
Huntington Beach	-0.30	193,078	192,503	192,503
Irvine	0.97	311,537	314,550	314,550
Laguna Beach	0.07	22,433	22,449	22,449
Laguna Hills	-0.42	30,442	30,315	30,315
Laguna Niguel	0.67	63,865	64,291	64,291
Laguna Woods	-0.43	17,222	17,148	17,148
La Habra	-0.21	61,028	60,901	60,901
Lake Forest	0.70	86,311	86,917	86,917
La Palma	-0.40	15,131	15,071	15,071
Los Alamitos	-0.19	11,970	11,947	11,947
Mission Viejo	0.09	91,221	91,304	91,304
Newport Beach	-0.35	82,707	82,419	82,419
Orange	-0.16	138,842	138,621	138,621
Placentia	0.08	52,182	52,226	52,226
Rancho Santa Margarita	-0.43	46,507	46,305	46,305
San Clemente	-0.29	62,481	62,297	62,297
San Juan Capistrano	1.05	34,627	34,992	34,992
Santa Ana	0.89	308,041	310,797	310,797
Seal Beach	-0.37	24,200	24,110	24,350
Stanton	3.55	38,914	40,297	40,297
Tustin	0.42	78,515	78,844	78,844
Villa Park	-0.19	5,716	5,705	5,705
Westminster	0.10	89,400	89,490	89,490
Yorba Linda	-0.27	66,268	66,087	66,087
Unincorporated	0.72	130,381	131,325	131,335
County Total	0.31	3,140,716	3,150,493	3,150,835

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Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Placer				
Auburn	-0.94	13,344	13,218	13,218
Colfax	-1.09	2,010	1,988	1,988
Lincoln	1.79	52,296	53,231	53,231
Loomis	0.06	6,597	6,601	6,601
Rocklin	0.26	71,420	71,609	71,609
Roseville	1.05	152,726	154,329	154,329
Unincorporated	0.16	111,692	111,868	111,868
County Total	0.67	410,085	412,844	412,844

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Plumas				
Portola	-1.14	2,099	2,075	2,075
Unincorporated	-0.76	16,894	16,766	16,766
County Total	-0.80	18,993	18,841	18,841

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Riverside				
Banning	0.54	31,046	31,213	31,213
Beaumont	2.03	56,275	57,416	57,416
Blythe	-0.33	12,566	12,524	17,378
Calimesa	-0.39	10,909	10,867	10,867
Canyon Lake	-0.13	10,846	10,832	10,832
Cathedral City	-0.27	51,012	50,873	50,911
Coachella	2.36	42,179	43,173	43,173
Corona	0.22	156,268	156,615	156,615
Desert Hot Springs	0.85	32,380	32,654	32,654
Eastvale	-0.35	69,123	68,884	68,884
Hemet	0.37	89,333	89,663	89,663
Indian Wells	1.35	4,733	4,797	4,797
Indio	0.78	89,978	90,680	90,680
Jurupa Valley	0.12	104,541	104,663	104,721
Lake Elsinore	0.14	71,351	71,452	71,452
La Quinta	1.44	37,824	38,370	38,370
Menifee	1.97	109,401	111,560	111,560
Moreno Valley	0.12	206,903	207,146	207,146
Murrieta	-0.17	109,364	109,177	109,177
Norco	-0.15	22,084	22,050	25,068
Palm Desert	1.22	50,274	50,889	50,889
Palm Springs	-0.03	43,802	43,791	43,791
Perris	1.13	78,424	79,311	79,311
Rancho Mirage	0.74	16,868	16,992	16,992
Riverside	0.30	315,747	316,690	316,690
San Jacinto	-0.39	53,746	53,538	53,538
Temecula	0.49	108,173	108,700	108,700
Wildomar	0.65	36,093	36,327	36,327
Unincorporated	0.95	399,653	403,438	403,563
County Total	0.55	2,420,896	2,434,285	2,442,378

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Sacramento				
Citrus Heights	-0.58	86,056	85,554	85,554
Elk Grove	0.69	177,446	178,679	178,679
Folsom	2.41	81,478	83,443	88,023
Galt	0.69	25,608	25,785	25,785
Isleton	-0.65	772	767	767
Rancho Cordova	0.62	81,604	82,109	82,109
Sacramento	0.18	519,466	520,407	520,407
Unincorporated	-0.40	599,989	597,614	597,614
County Total	0.12	1,572,419	1,574,358	1,578,938

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
San Benito				
Hollister	0.76	42,547	42,872	42,872
San Juan Bautista	0.00	2,032	2,032	2,032
Unincorporated	1.76	20,586	20,949	20,949
County Total	1.06	65,165	65,853	65,853

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
San Bernardino				
Adelanto	-0.80	36,422	36,131	36,131
Apple Valley	-0.24	74,500	74,322	74,322
Barstow	-0.34	24,124	24,043	24,669
Big Bear Lake	0.20	4,948	4,958	4,958
Chino	0.57	88,580	89,088	92,585
Chino Hills	-0.17	76,547	76,414	76,414
Colton	-0.12	52,841	52,778	52,778
Fontana	0.68	212,772	214,223	214,223
Grand Terrace	-0.17	12,793	12,771	12,771
Hesperia	0.75	99,338	100,087	100,087
Highland	0.12	55,612	55,676	55,676
Loma Linda	-0.02	24,923	24,919	24,965
Montclair	-0.09	37,246	37,211	37,211
Needles	-0.23	4,780	4,769	4,769
Ontario	0.93	179,555	181,224	181,224
Rancho Cucamonga	0.56	172,344	173,316	173,316
Redlands	1.28	71,776	72,696	72,696
Rialto	0.71	102,367	103,097	103,097
San Bernardino	0.39	224,316	225,188	226,541
Twentynine Palms	-1.12	15,397	15,224	25,346
Upland	0.56	77,849	78,285	78,285
Victorville	0.96	132,537	133,805	138,202
Yucaipa	0.33	53,635	53,810	53,810
Yucca Valley	0.40	21,509	21,594	21,594
Unincorporated	0.02	286,864	286,926	295,763
County Total	0.42	2,143,575	2,152,555	2,181,433

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Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
San Diego				
Carlsbad	-0.63	115,045	114,319	114,319
Chula Vista	0.54	276,517	277,997	278,247
Coronado	-0.54	17,332	17,238	21,589
Del Mar	0.03	3,918	3,919	3,919
El Cajon	-0.60	104,804	104,180	104,180
Encinitas	-0.37	61,254	61,028	61,028
Escondido	-0.38	150,571	150,002	150,002
Imperial Beach	-0.05	26,109	26,096	26,096
La Mesa	-0.22	60,753	60,620	60,620
Lemon Grove	0.19	27,517	27,568	27,568
National City	0.32	56,350	56,531	58,555
Oceanside	-0.41	172,186	171,483	171,483
Poway	1.34	48,620	49,273	49,273
San Diego	0.08	1,368,583	1,369,714	1,385,379
San Marcos	1.24	94,823	95,998	95,998
Santee	-0.64	59,574	59,195	59,195
Solana Beach	0.44	12,831	12,887	12,887
Vista	-0.39	100,113	99,723	99,723
Unincorporated	0.31	478,424	479,928	511,040
County Total	0.07	3,235,324	3,237,699	3,291,101

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Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
San Francisco				
San Francisco	0.11	841,745	842,644	843,071
County Total	0.11	841,745	842,644	843,071

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Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
San Joaquin				
Escalon	0.07	7,244	7,249	7,249
Lathrop	5.39	35,138	37,033	37,033
Lodi	0.50	66,164	66,492	66,492
Manteca	2.67	88,552	90,917	90,917
Ripon	0.10	15,726	15,741	15,741
Stockton	0.48	315,655	317,174	317,204
Tracy	1.33	95,341	96,609	96,609
Unincorporated	0.29	157,407	157,866	160,163
County Total	1.01	781,227	789,081	791,408

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Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
San Luis Obispo				
Arroyo Grande	-0.54	18,039	17,941	17,941
Atascadero	-0.15	29,278	29,233	30,279
El Paso De Robles	0.37	30,792	30,907	30,907
Grover Beach	-0.49	12,542	12,481	12,481
Morro Bay	-0.52	10,315	10,261	10,261
Pismo Beach	-0.29	7,869	7,846	7,846
San Luis Obispo	0.90	48,249	48,684	48,684
Unincorporated	-0.42	118,457	117,954	120,070
County Total	-0.08	275,541	275,307	278,469

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Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
San Mateo				
Atherton	0.06	6,972	6,976	6,976
Belmont	-0.92	27,180	26,931	26,931
Brisbane	-0.72	4,695	4,661	4,661
Burlingame	0.34	30,410	30,513	30,513
Colma	-1.12	1,426	1,410	1,410
Daly City	-1.03	102,513	101,458	101,458
East Palo Alto	0.42	28,957	29,078	29,078
Foster City	-1.03	32,921	32,581	32,581
Half Moon Bay	-0.79	11,328	11,238	11,238
Hillsborough	-0.19	11,137	11,116	11,116
Menlo Park	0.61	32,814	33,015	33,140
Millbrae	1.79	22,687	23,093	23,093
Pacifica	-0.89	37,388	37,057	37,062
Portola Valley	-0.79	4,283	4,249	4,249
Redwood City	-0.34	82,144	81,863	81,863
San Bruno	-0.94	42,550	42,152	42,152
San Carlos	-0.94	29,700	29,420	29,420
San Mateo	-0.79	104,180	103,352	103,352
South San Francisco	-0.25	64,765	64,601	64,601
Woodside	-0.83	5,176	5,133	5,133
Unincorporated	-0.65	61,942	61,538	61,538
County Total	-0.50	745,168	741,435	741,565

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Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Santa Barbara				
Buellton	0.04	4,968	4,970	4,970
Carpinteria	0.08	12,734	12,744	12,744
Goleta	0.04	32,503	32,515	32,515
Guadalupe	1.10	8,582	8,676	8,676
Lompoc	-0.06	40,571	40,545	43,610
Santa Barbara	0.35	85,362	85,659	85,679
Santa Maria	0.84	109,687	110,608	110,608
Solvang	0.05	5,660	5,663	5,663
Unincorporated	-0.07	136,235	136,144	139,158
County Total	0.28	436,302	437,524	443,623

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Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Santa Clara				
Campbell	-0.22	43,191	43,095	43,095
Cupertino	-0.31	59,656	59,471	59,471
Gilroy	0.80	60,419	60,904	61,033
Los Altos	-0.19	31,316	31,255	31,255
Los Altos Hills	-0.01	8,477	8,476	8,476
Los Gatos	-0.41	33,368	33,230	33,230
Milpitas	0.17	81,635	81,773	81,773
Monte Sereno	0.51	3,564	3,582	3,582
Morgan Hill	0.11	46,333	46,384	46,384
Mountain View	2.45	84,463	86,535	86,535
Palo Alto	-0.21	68,093	67,953	67,973
San Jose	-0.13	970,772	969,491	969,491
Santa Clara	-0.26	132,386	132,048	132,048
Saratoga	-0.08	30,845	30,819	30,819
Sunnyvale	0.24	157,187	157,566	157,566
Unincorporated	-0.53	90,063	89,584	90,467
County Total	0.02	1,901,768	1,902,166	1,903,198

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Annual Percent Change in Population Minus Exclusions*
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County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Santa Cruz				
Capitola	-0.64	9,558	9,497	9,497
Santa Cruz	-0.24	62,929	62,776	62,776
Scotts Valley	-0.47	11,872	11,816	11,816
Watsonville	0.42	50,820	51,032	51,032
Unincorporated	-0.56	128,103	127,388	127,451
County Total	-0.29	263,282	262,509	262,572

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January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Shasta				
Anderson	-0.46	10,994	10,943	10,943
Redding	0.31	92,039	92,323	92,446
Shasta Lake	-0.31	10,162	10,131	10,131
Unincorporated	-0.16	65,728	65,622	65,675
County Total	0.05	178,923	179,019	179,195

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January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Sierra				
Loyalton	-0.41	727	724	724
Unincorporated	-0.53	2,460	2,447	2,447
County Total	-0.50	3,187	3,171	3,171

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County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Siskiyou				
Dorris	-0.24	838	836	836
Dunsmuir	-0.42	1,658	1,651	1,651
Etna	-0.30	667	665	665
Fort Jones	-0.30	676	674	674
Montague	-0.25	1,202	1,199	1,199
Mount Shasta	-0.25	3,211	3,203	3,203
Tulelake	-0.23	872	870	870
Weed	0.67	2,692	2,710	2,710
Yreka	-0.19	7,820	7,805	7,805
Unincorporated	-0.18	23,794	23,750	23,796
County Total	-0.15	43,430	43,363	43,409

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County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Solano				
Benicia	-0.85	26,255	26,033	26,033
Dixon	1.80	19,060	19,403	19,403
Fairfield	0.32	115,266	115,632	120,339
Rio Vista	0.35	9,969	10,004	10,004
Suisun City	1.04	28,543	28,840	28,840
Vacaville	0.10	96,096	96,192	102,173
Vallejo	-0.54	122,220	121,558	121,558
Unincorporated	-0.52	17,392	17,301	18,076
County Total	0.04	434,801	434,963	446,426

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County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Sonoma				
Cloverdale	-1.11	8,808	8,710	8,710
Cotati	-1.06	7,381	7,303	7,303
Healdsburg	-0.32	11,020	10,985	10,985
Petaluma	-0.02	58,457	58,445	58,445
Rohnert Park	-0.04	43,838	43,821	43,821
Santa Rosa	-0.07	175,013	174,890	174,890
Sebastopol	-0.96	7,366	7,295	7,295
Sonoma	-0.98	10,636	10,532	10,532
Windsor	-0.91	25,628	25,394	25,394
Unincorporated	-0.40	130,333	129,812	130,777
County Total	-0.27	478,480	477,187	478,152

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County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Stanislaus				
Ceres	0.58	49,035	49,319	49,319
Hughson	2.28	7,539	7,711	7,711
Modesto	0.52	216,734	217,862	217,862
Newman	0.15	12,103	12,121	12,121
Oakdale	0.29	22,942	23,008	23,008
Patterson	1.49	24,426	24,790	24,790
Riverbank	1.59	24,614	25,006	25,006
Turlock	0.55	70,885	71,273	71,273
Waterford	0.08	9,103	9,110	9,110
Unincorporated	0.16	108,372	108,544	108,544
County Total	0.55	545,753	548,744	548,744

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County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Sutter				
Live Oak	2.33	9,448	9,668	9,668
Yuba City	1.84	68,984	70,256	70,256
Unincorporated	1.87	19,816	20,186	20,186
County Total	1.90	98,248	100,110	100,110

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January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Tehama				
Corning	0.29	8,053	8,076	8,076
Red Bluff	-0.94	14,435	14,300	14,300
Tehama	-0.71	425	422	422
Unincorporated	-0.67	41,665	41,384	41,510
County Total	-0.61	64,578	64,182	64,308

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January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Trinity				
Unincorporated	-0.11	15,878	15,860	15,915
County Total	-0.11	15,878	15,860	15,915

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Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Tulare				
Dinuba	0.45	25,458	25,573	25,573
Exeter	0.08	10,171	10,179	10,179
Farmersville	1.78	10,146	10,327	10,327
Lindsay	1.07	12,461	12,594	12,594
Porterville	0.70	62,320	62,758	62,934
Tulare	1.77	69,565	70,799	70,799
Visalia	1.10	142,821	144,385	144,532
Woodlake	0.17	7,700	7,713	7,713
Unincorporated	0.42	133,652	134,219	134,267
County Total	0.90	474,294	478,547	478,918

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January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Tuolumne				
Sonora	0.25	5,119	5,132	5,132
Unincorporated	-0.15	47,088	47,016	49,275
County Total	-0.11	52,207	52,148	54,407

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January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

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Ventura				
Camarillo	-0.35	69,256	69,014	69,014
Fillmore	0.57	16,965	17,061	17,061
Moorpark	-0.49	35,286	35,114	35,114
Ojai	-0.05	7,537	7,533	7,533
Oxnard	-0.10	197,737	197,536	197,536
Port Hueneme	-0.69	19,168	19,036	20,916
San Buenaventura	-0.20	107,723	107,512	107,569
Santa Paula	-0.14	31,400	31,355	31,355
Simi Valley	-0.11	124,165	124,029	124,029
Thousand Oaks	-0.38	123,111	122,643	122,643
Unincorporated	-0.44	89,813	89,421	91,093
County Total	-0.23	822,161	820,254	823,863

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Yolo				
Davis	0.20	64,922	65,054	65,054
West Sacramento	0.05	54,251	54,278	54,278
Winters	0.65	7,538	7,587	7,587
Woodland	1.03	60,052	60,672	60,672
Unincorporated	1.14	33,691	34,075	34,075
County Total	0.55	220,454	221,666	221,666

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024 and Total Population, January 1, 2024

County City	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	 1-1-24	Total Population 1-1-24
Yuba				
Marysville	0.68	12,666	12,752	12,752
Wheatland	1.75	3,826	3,893	3,893
Unincorporated	1.33	64,180	65,034	67,076
County Total	1.25	80,672	81,679	83,721

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Attachment C

Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024

County	Percent Change	--- Population Minus Exclusions ---	
	23-24	1-1-23	1-1-24
Alameda			
Incorporated	-0.48	1,500,626	1,493,403
County Total	-0.54	1,648,369	1,639,409
Alpine			
Incorporated	0.00	0	0
County Total	-0.34	1,183	1,179
Amador			
Incorporated	-0.80	13,813	13,703
County Total	-0.89	36,091	35,770
Butte			
Incorporated	1.61	144,871	147,197
County Total	-0.32	206,579	205,928
Calaveras			
Incorporated	-0.47	3,604	3,587
County Total	-0.15	44,853	44,786
Colusa			
Incorporated	-0.18	11,997	11,975
County Total	-0.40	21,831	21,743
Contra Costa			
Incorporated	0.11	971,251	972,337
County Total	0.12	1,145,274	1,146,626
Del Norte			
Incorporated	0.52	4,019	4,040
County Total	-0.08	24,787	24,768
El Dorado			
Incorporated	0.32	31,220	31,320
County Total	0.26	187,974	188,463

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Attachment C

Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024

County	Percent Change 23-24	Population Minus Exclusions 1-1-23	Population Minus Exclusions 1-1-24
Fresno			
Incorporated	0.81	847,846	854,714
County Total	0.69	1,005,004	1,011,968
Glenn			
Incorporated	2.77	14,458	14,858
County Total	1.43	28,330	28,736
Humboldt			
Incorporated	-1.14	63,392	62,667
County Total	-1.11	134,351	132,866
Imperial			
Incorporated	2.02	145,696	148,634
County Total	1.95	176,282	179,725
Inyo			
Incorporated	-0.13	3,853	3,848
County Total	-0.16	18,826	18,796
Kern			
Incorporated	0.96	587,734	593,394
County Total	0.77	887,906	894,734
Kings			
Incorporated	0.15	108,741	108,903
County Total	0.04	133,516	133,575
Lake			
Incorporated	0.90	21,343	21,535
County Total	0.47	66,619	66,933
Lassen			
Incorporated	-0.22	9,355	9,334
County Total	-0.08	24,305	24,286

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Attachment C

Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024

County	Percent Change	--- Population Minus Exclusions ---	
	23-24	1-1-23	1-1-24
Los Angeles			
Incorporated	0.07	8,812,107	8,818,472
County Total	0.05	9,810,925	9,815,428
Madera			
Incorporated	0.28	79,869	80,096
County Total	0.79	152,734	153,934
Marin			
Incorporated	-0.55	187,420	186,385
County Total	-0.53	250,360	249,041
Mariposa			
Incorporated	0.00	0	0
County Total	-0.04	16,912	16,905
Mendocino			
Incorporated	0.27	28,485	28,562
County Total	-0.08	89,496	89,424
Merced			
Incorporated	0.95	194,657	196,508
County Total	0.72	284,081	286,138
Modoc			
Incorporated	-0.19	2,664	2,659
County Total	-0.20	8,501	8,484
Mono			
Incorporated	-2.67	7,305	7,110
County Total	-2.53	13,097	12,765
Monterey			
Incorporated	1.00	317,296	320,468
County Total	0.94	421,668	425,625

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Attachment C

Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024

County	Percent Change	--- Population Minus Exclusions ---	
	23-24	1-1-23	1-1-24
Napa			
Incorporated	0.47	111,044	111,570
County Total	0.38	132,816	133,324
Nevada			
Incorporated	-0.01	33,530	33,525
County Total	-0.30	100,421	100,115
Orange			
Incorporated	0.29	3,010,335	3,019,168
County Total	0.31	3,140,716	3,150,493
Placer			
Incorporated	0.87	298,393	300,976
County Total	0.67	410,085	412,844
Plumas			
Incorporated	-1.14	2,099	2,075
County Total	-0.80	18,993	18,841
Riverside			
Incorporated	0.48	2,021,243	2,030,847
County Total	0.55	2,420,896	2,434,285
Sacramento			
Incorporated	0.44	972,430	976,744
County Total	0.12	1,572,419	1,574,358
San Benito			
Incorporated	0.73	44,579	44,904
County Total	1.06	65,165	65,853
San Bernardino			
Incorporated	0.48	1,856,711	1,865,629
County Total	0.42	2,143,575	2,152,555

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Attachment C

Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024

County	Percent Change	--- Population Minus Exclusions ---	
	23-24	1-1-23	1-1-24
San Diego			
Incorporated	0.03	2,756,900	2,757,771
County Total	0.07	3,235,324	3,237,699
San Francisco			
Incorporated	0.11	841,745	842,644
County Total	0.11	841,745	842,644
San Joaquin			
Incorporated	1.19	623,820	631,215
County Total	1.01	781,227	789,081
San Luis Obispo			
Incorporated	0.17	157,084	157,353
County Total	-0.08	275,541	275,307
San Mateo			
Incorporated	-0.49	683,226	679,897
County Total	-0.50	745,168	741,435
Santa Barbara			
Incorporated	0.44	300,067	301,380
County Total	0.28	436,302	437,524
Santa Clara			
Incorporated	0.05	1,811,705	1,812,582
County Total	0.02	1,901,768	1,902,166
Santa Cruz			
Incorporated	-0.04	135,179	135,121
County Total	-0.29	263,282	262,509
Shasta			
Incorporated	0.18	113,195	113,397
County Total	0.05	178,923	179,019

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Attachment C

Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024

County	Percent Change 23-24	--- Population Minus Exclusions --- 1-1-23	1-1-24
Sierra			
Incorporated	-0.41	727	724
County Total	-0.50	3,187	3,171
Siskiyou			
Incorporated	-0.12	19,636	19,613
County Total	-0.15	43,430	43,363
Solano			
Incorporated	0.06	417,409	417,662
County Total	0.04	434,801	434,963
Sonoma			
Incorporated	-0.22	348,147	347,375
County Total	-0.27	478,480	477,187
Stanislaus			
Incorporated	0.64	437,381	440,200
County Total	0.55	545,753	548,744
Sutter			
Incorporated	1.90	78,432	79,924
County Total	1.90	98,248	100,110
Tehama			
Incorporated	-0.50	22,913	22,798
County Total	-0.61	64,578	64,182
Trinity			
Incorporated	0.00	0	0
County Total	-0.11	15,878	15,860
Tulare			
Incorporated	1.08	340,642	344,328
County Total	0.90	474,294	478,547

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Attachment C

Annual Percent Change in Population Minus Exclusions*
January 1, 2023 to January 1, 2024

County	Percent Change 23-24	Population Minus Exclusions 1-1-23	Population Minus Exclusions 1-1-24
Tuolumne			
Incorporated	0.25	5,119	5,132
County Total	-0.11	52,207	52,148
Ventura			
Incorporated	-0.21	732,348	730,833
County Total	-0.23	822,161	820,254
Yolo			
Incorporated	0.44	186,763	187,591
County Total	0.55	220,454	221,666
Yuba			
Incorporated	0.93	16,492	16,645
County Total	1.25	80,672	81,679

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Visalia City Council

Staff Report

File #: 24-0215 **Agenda Date:** 6/17/2024 **Agenda #:** 4.

Agenda Item Wording:
Abandon Public Utility Easement and Right of Way - Ordering the summary vacation and abandonment of portions of the public utility easements and right of way dedications over Parcels 6 and 7 of Parcel Map No. 4645. Property located on Legacy Ave, approximately 500' west of American St. Resolution No. 2024-31. APN: 073-220-017 and 073-220-018.

Deadline for Action: N/A

Submitting Department: Community Development

Contact Name and Phone Number: Katlin Rowley - (559) 713-4474, katlin.rowley@visalia.city <mailto:katlin.rowley@visalia.city> Jason Huckleberry, Engineering and Building Department Director - (559) 713-4495, jason.huckleberry@visalia.city <mailto:jason.huckleberry@visalia.city>

Department Recommendation: Staff recommends that City Council adopt Resolution No. 2024-31 ordering the summary vacation and abandonment of the portions of the public utility easements and right of way dedications over Parcels 6 and 7 of Parcel Map No. 4645, without the need of a public hearing.

Background Discussion:
In October 2004, the public utility easements and right of way dedications through Parcels 6 and 7 were dedicated to the City under Parcel Map 4645. Portions of the public utility easements and right of way dedications, more clearly shown in Attachments "B", "C", "D", and "E" will be abandoned back to the property owner. The easements and right of way being vacated at this time are related to an industrial cul-de-sac that was not necessary once the westerly adjacent property developed. Improvements associated with Parcel Map 4800 provided a through street, extending Legacy Avenue and making the cul-de-sac, and associated easements and right of way unnecessary.

The vacation and abandonment of the portions of the public utility easements and right of way dedications meet the provisions for use of summary proceedings with no public hearing or public posting as prescribed in the California Streets and Highways Code.

Findings for Easement Vacation
The public utility easements being vacated meet the definition of *Streets and Highways Code Section 8306*, definition of *public service easement*:

> "Public service easement" includes all or part of, or any right in:
> (a) A right-of-way, easement, or use restriction acquired for public use by dedication or otherwise for sewers, pipelines, pole lines, electrical transmission and communication lines, pathways, storm drains, drainage, canal, water transmission lines, light and air, and other limited use public easements other than for street or highway purposes.
> (b) An easement or right of a type described in Section 8340.

The vacation and abandonment portion of the public service easement meets the provisions for use of summary proceedings with no public hearing or public posting as prescribed in the California Streets and Highways Code. A local agency may summarily vacate or terminate the excess public service easement in any of the following cases as stated in *Section 8333* under Chapter 4 (Summary Vacation) of Part 3 (Public Streets, Highways, and Service Easements Vacation Law) of Division 9 (Change of Grade and Vacation) of the California Streets and Highways Code.

Streets and Highways Code Section 8333:

> The legislative body of a local agency, or any public officer or employee authorized by the legislative body as provided in subdivision (a) of Section 8335, may summarily vacate a public service easement in any of the following cases:
>
> (a) The easement has not been used for the purpose for which it was dedicated or acquired for five consecutive years immediately preceding the proposed vacation.
> (b) The date of dedication or acquisition is less than five years, and more than one year, immediately preceding the proposed vacation, and the easement was not used continuously since that date.
> (c) The easement has been superseded by relocation, or determined to be excess by the easement holder, and there are no other public facilities located within the easement.

Under paragraph “c” of the referenced California Streets and Highways Code; portions of the public utility easements have been superseded by relocation. New public utility easements are in effect under record numbers ____ and ____.

Findings for Right of Way Vacation
The right of way along Legacy Ave being vacated meets the definition of *Streets and Highways Code Section 8308*, definition of *street* and *highway*:

> “Street” and “highway” include all or part of, or any right in, a state highway or other public highway, road, street, avenue, alley, lane, driveway, place, court, trail, or other public right-of-way or easement, or purported public street or highway, and rights connected therewith, including, but not limited to, restrictions of access or abutters’ rights, sloping easements, or other incidents to a street or highway.

The vacation of the portions of right of way along Legacy Ave meets the provisions for use of summary proceedings with no public hearing or public posting as prescribed in the California Streets and Highways Code. The Legislative body of a local agency may summarily vacate a street or highway that has been superseded by relocation as stated in Section 8330 under Chapter 4 (Summary Vacation) of Part 3 (Public Streets, Highways, and Service Easements Vacation Law) of Division 9 (Change of Grade and Vacation) of the California Streets and Highways Code.

Streets and Highways Code Section 8330:

(a) The legislative body of a local agency may summarily vacate a street or highway that has been superseded by relocation.
(b) A street or highway shall not be summarily vacated pursuant to this section if vacation would do either of the following:
(1) Cut off all access to a person’s property which, prior to relocation, adjoined the street or highway.
(2) Terminate a public service easement, unless the easement satisfies the requirements of Section

8333.

Under paragraph (a) of the referenced California Streets and Highways Code, Section 8330, the right of way dedications have been superseded by relocation as the right of way in question was for a cul-de-sac that was ultimately made a through street per Parcel Map 4800 in book 49 of parcel maps at page 5.

Fiscal Impact:
N/A

Prior Council Action: October 18, 2004, Council approved for recordation Parcel Map 4645. December 11, 2006, Council approved for recordation Parcel Map 4800.

Other: N/A

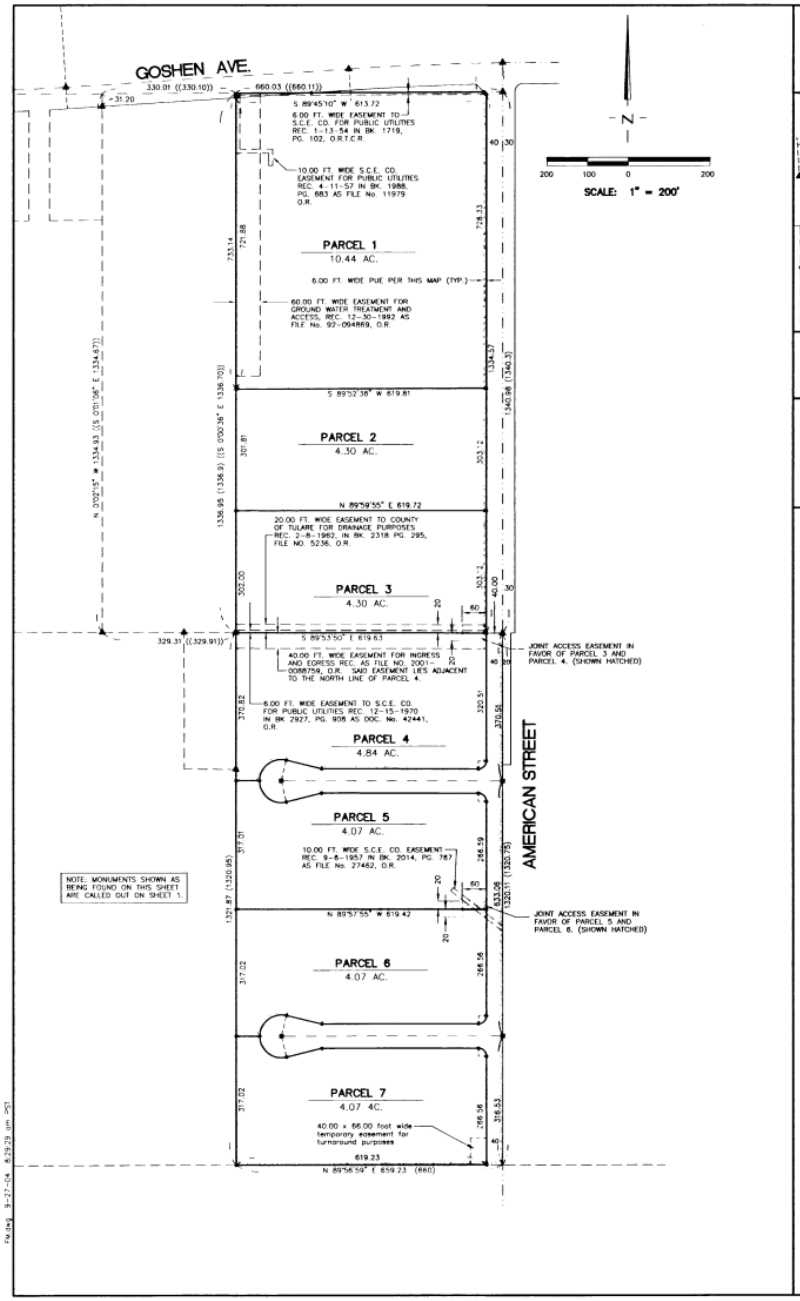
Alternatives: N/A

Recommended Motion (and Alternative Motions if expected):
“I move to authorize the adoption of Resolution No. 2024-31, ordering the summary vacation and abandonment of portions of the public utility easements and right of way dedications over Parcel 6 and 7 of Parcel Map No. 4645.”

Environmental Assessment Status: N/A

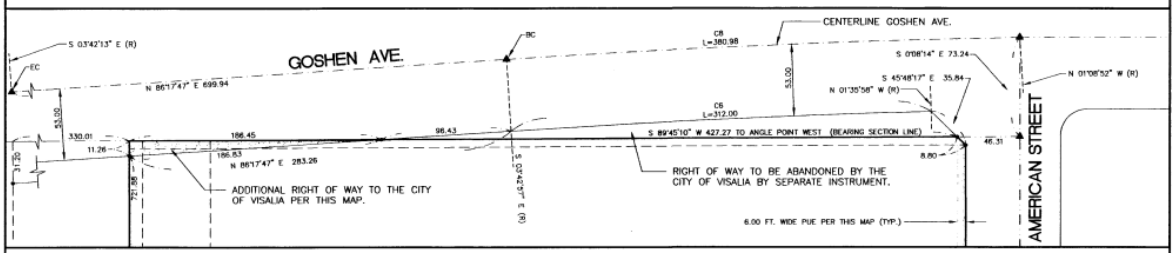
CEQA Review: N/A

Attachments: : Attachment A - Parcel Map 4645, Attachment B - Parcel 6 Public Utilities Easement Abandonment Location, Attachment C - Parcel 6 Right of Way Abandonment Location, Attachment D - Parcel 7 Public Utilities Easement Abandonment Location, Attachment E - Parcel 7 Right of Way Abandonment Location, Location Map, Resolution No. 2024 - 31



PARCEL MAP NO. 4645

PM 2003-13



DETAIL

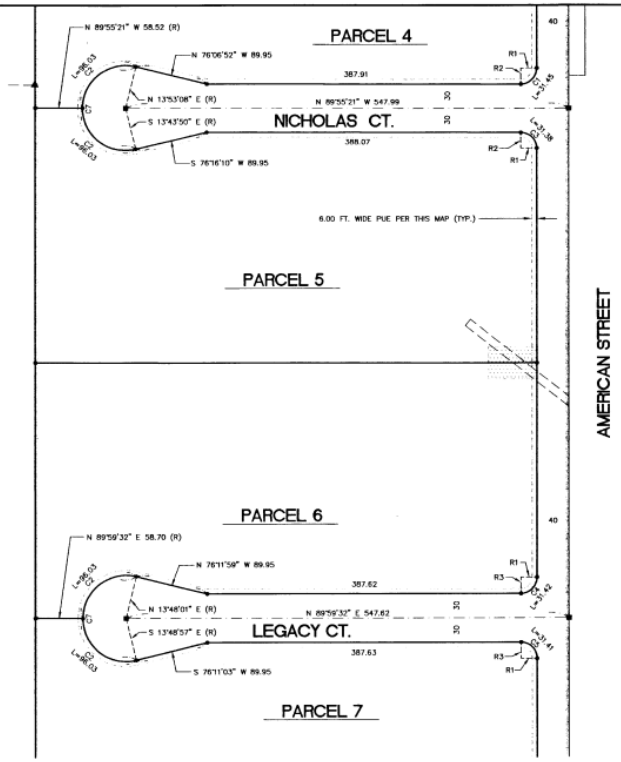
SCALE: 1" = 60'

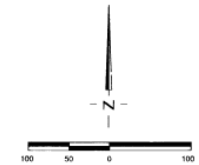
DEFERRED FEES

Sanitary sewer front foot fees are deferred for Parcels, 2, 3, 5, 6, and 7 until time of development.

LANDSCAPE & LIGHTING ASSESSMENT DISTRICT

That a Landscape & Lighting Act Assessment District be formed or annexed prior to recordation of this map.





SCALE: 1" = 100'

BASIS OF BEARINGS:

The North line of the NE1/4 of Section 30, T. 18 S., R. 24 E., M.D.B.& M. bears S 89°45'10" W per PM 4222.

LEGEND

- Fd. monument as described.
- Set 1/2" rebar tag'd PLS 5985, 6" deep (Unless noted otherwise).
- Set City Standard street monument. (Brass disk in concrete, flush tag'd PLS 5985).
- All distances are in feet and decimals thereof.
- BOLD LINE indicates parcel limits.
- (R) Radial bearings.
- ( ) Record data per map of "THE KELSEY TRACT SUBDIVISION NO. 1" recorded in Book 16 of Maps, at Page 4, T.C.R.
- (( )) Record data per PM 4222 recorded in Book 43 of Parcel Maps, at Page 26, T.C.R.
- [ ] Record data per PM 2329 recorded in Book 24 of Parcel Maps, at Page 30, T.C.R.
- PUE Public utilities easement.
- BC Beginning of curve.
- EC End of curve.

RADIALS

R1	S 89°59'17" W
R2	S 00°04'39" W
R3	S 00°00'28" E

CURVE DATA

CURVE	LENGTH	DELTA	RADIUS	TANGENT
C1	31.45	90°05'22"	20.00	20.03
C2	96.03	103°48'29"	53.00	67.80
C3	31.39	89°54'38"	20.00	19.97
C4	31.42	90°00'15"	20.00	20.00
C5	31.41	89°59'45"	20.00	20.00
C6	312.00	02°06'59"	8447.00	156.02
C7	192.06	207°36'58"	53.00	215.65
C8	380.98	2°34'05"	8500.00	190.52

SHEET 2 OF 2

JOB NO. 03247

10-19-04

EXHIBIT 'A'

PUBLIC UTILITY EASEMENT VACATION-PARCEL 6

LEGAL DESCRIPTION EXHIBIT
Lane Project No. 23334
April 16, 2024

A strip of land 6.00 feet wide, being a portion of the Public Utilities Easement within Parcel 6 of Parcel Map No. 4645, recorded in Book 47 of Parcel Maps, at Page 50, T.C.R., situated in the NE1/4 of Section 30, Township 18 South, Range 24 East, Mount Diablo Base and Meridian, in the City of Visalia, County of Tulare, State of California, the southerly line of said strip described as follows:

BEGINNING at the northeast corner of that portion of land dedicated to the City of Visalia per Grant Deed recorded as Instrument No. 2018-0033605, O.R.T.C.R., said northeast corner being the beginning of a non-tangent curve concave to the South having a radius of 53.00 feet, to which beginning of curve a radial line bears North 52°50'44" West, said beginning of curve also being on the existing northerly Right of Way line of Legacy Court as shown on said Parcel Map;
Thence northeasterly 61.65 feet along said curve and northerly Right of Way line through a central angle of 66°38'45";
Thence South 76°11'59" East 89.95 feet to an angle point in said northerly Right of Way line, said angle point being 30.00 feet North of the centerline of said Legacy Court as measured at right angles thereto and the POINT OF TERMINATION.

The sidelines of said strip should be prolonged or shortened so as to terminate at a line running parallel with and 6.00 feet northerly of the North line of said portion of land dedicated to the City of Visalia and the easterly prolongation thereof.

CONTAINING 815 SQUARE FEET, MORE OR LESS.

SEE EXHIBIT 'B' ATTACHED HERETO AND MADE A PART HEREOF.



04/16/2024

APN 073-220-017

EXHIBIT B

BASIS OF BEARINGS:

THE CENTERLINE OF LEGACY COURT BEARS N89°59'32"E PER PM 4645.

NOTE:

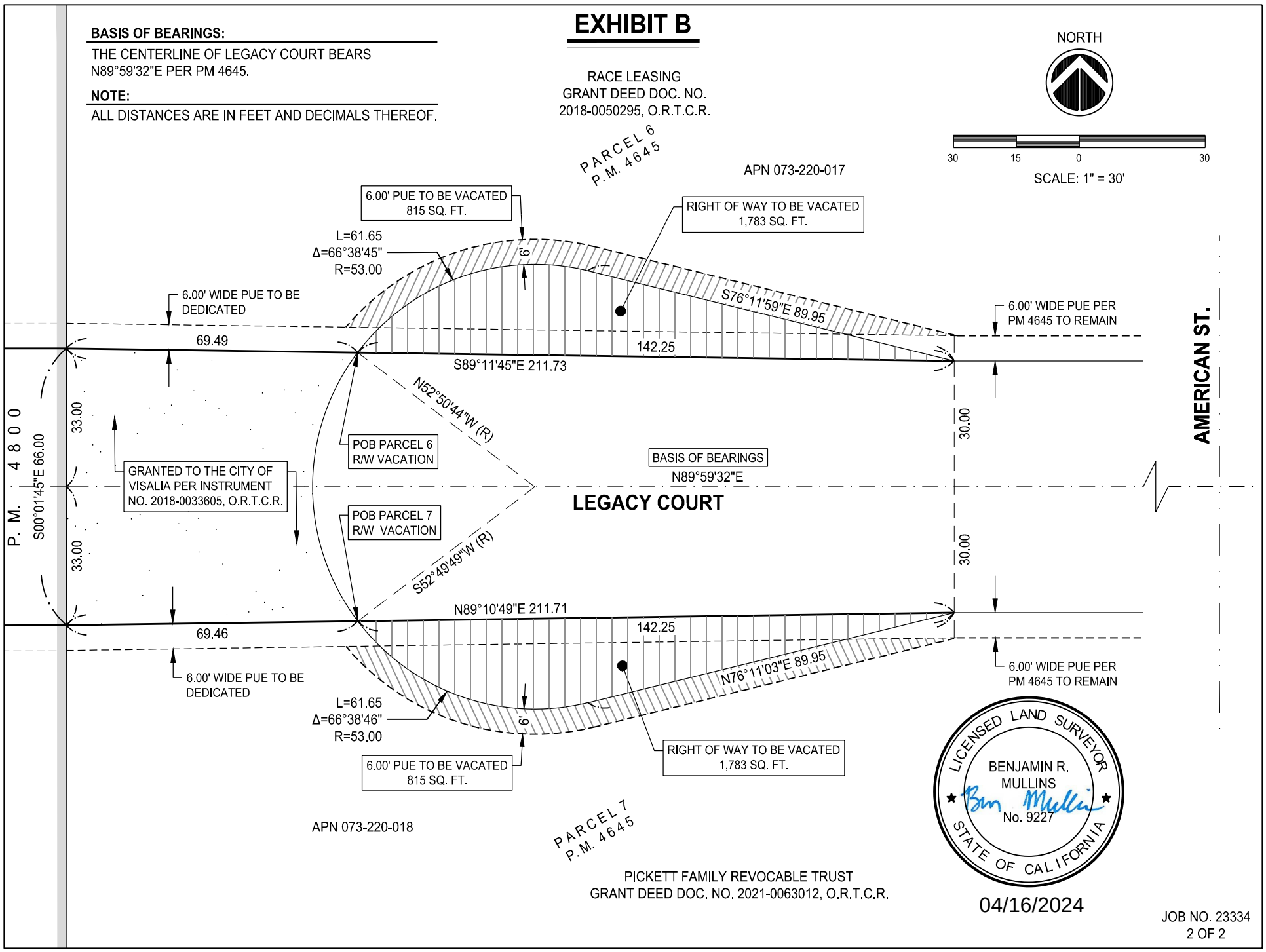
ALL DISTANCES ARE IN FEET AND DECIMALS THEREOF.

RACE LEASING
GRANT DEED DOC. NO.
2018-0050295, O.R.T.C.R.

NORTH

30 15 0 30

SCALE: 1" = 30'



LICENSED LAND SURVEYOR
BENJAMIN R. MULLINS
No. 9227
STATE OF CALIFORNIA

04/16/2024

JOB NO. 23334
2 OF 2

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EXHIBIT 'A'

RIGHT OF WAY VACATION -PARCEL 6

LEGAL DESCRIPTION EXHIBIT
Lane Project No. 23334
April 16, 2024

Being that portion of the Right of Way of Legacy Court lying within Parcel 6 of Parcel Map No. 4645, recorded in Book 47 of Parcel Maps, at Page 50, T.C.R., situated in the NE1/4 of Section 30, Township 18 South, Range 24 East, Mount Diablo Base and Meridian, in the City of Visalia, County of Tulare, State of California, more particularly described as follows:

BEGINNING at the northeast corner of that portion of land dedicated to the City of Visalia per Grant Deed recorded as Instrument No. 2018-0033605, O.R.T.C.R., said northeast corner being the beginning of a non-tangent curve concave to the South having a radius of 53.00 feet, to which beginning of curve a radial line bears North 52°50'44" West, said beginning of curve also being on the existing northerly Right of Way line of Legacy Court as shown on said Parcel Map;
Thence northeasterly 61.65 feet along said curve and northerly Right of Way line through a central angle of 66°38'45";
Thence South 76°11'59" East 89.95 feet to an angle point in said northerly Right of Way line, said angle point being 30.00 feet North of the centerline of said Legacy Court as measured at right angles thereto;
Thence North 89°11'45" West 142.25 feet along said northerly Right of Way line, to the POINT OF BEGINNING.

CONTAINING 1,783 SQUARE FEET, MORE OR LESS.

SEE EXHIBIT 'B' ATTACHED HERETO AND MADE A PART HEREOF.



04/16/2024

APN 073-220-017

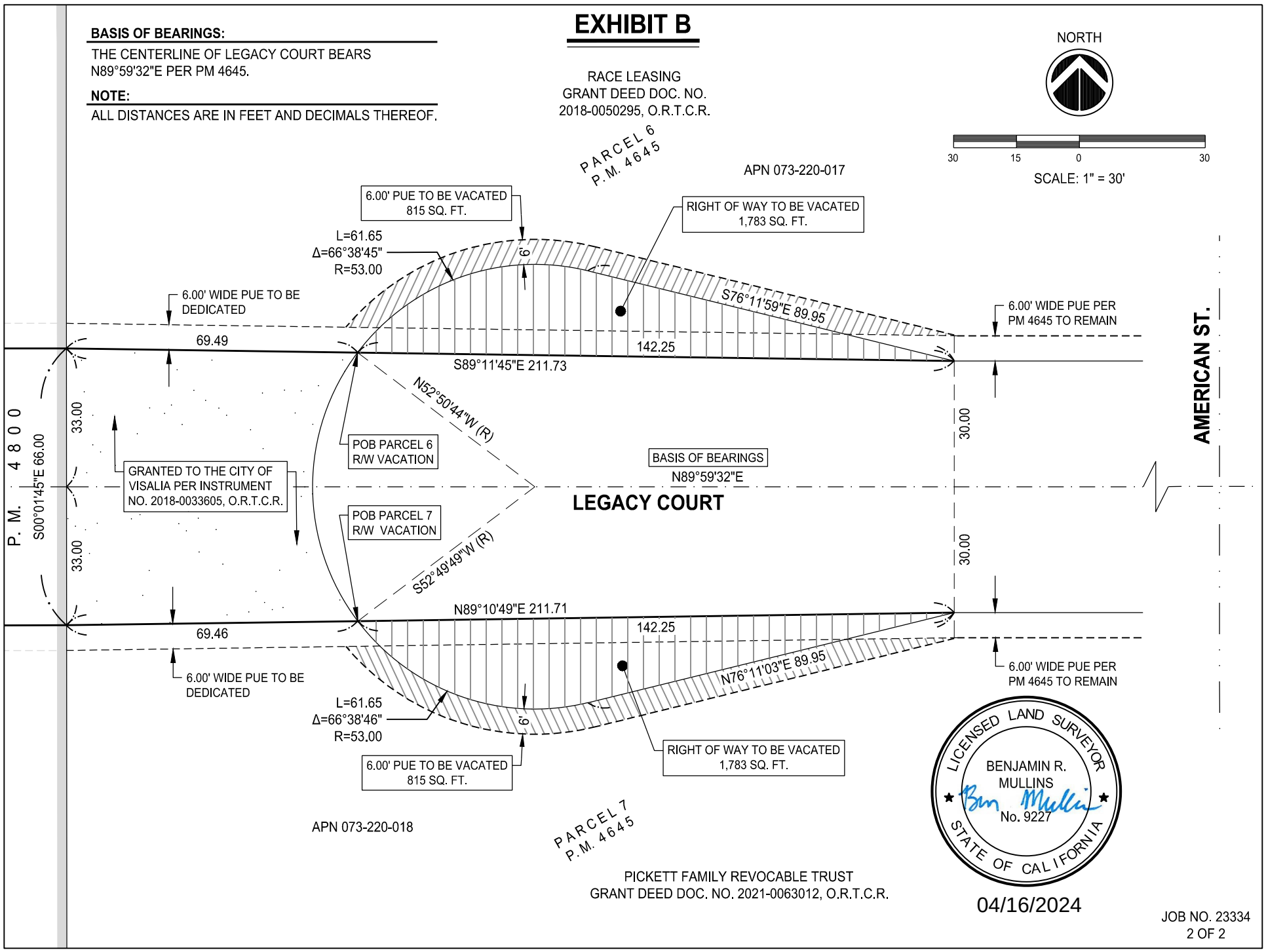
EXHIBIT B

BASIS OF BEARINGS:

THE CENTERLINE OF LEGACY COURT BEARS N89°59'32"E PER PM 4645.

NOTE:

ALL DISTANCES ARE IN FEET AND DECIMALS THEREOF.



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EXHIBIT 'A'

PUBLIC UTILITY EASEMENT VACATION-PARCEL 7

LEGAL DESCRIPTION EXHIBIT
Lane Project No. 23334
April 16, 2024

A strip of land 6.00 feet wide, being a portion of the Public Utilities Easement within Parcel 7 of Parcel Map No. 4645, recorded in Book 47 of Parcel Maps, at Page 50, T.C.R. situated in the NE1/4 of Section 30, Township 18 South, Range 24 East, Mount Diablo Base and Meridian, in the City of Visalia, County of Tulare, State of California, the northerly line of said strip described as follows:

BEGINNING at the southeast corner of that portion of land dedicated to the City of Visalia per Grant Deed recorded as Instrument No. 2018-0033605, O.R.T.C.R., said southeast corner being the beginning of a non-tangent curve concave to the North having a radius of 53.00 feet, to which beginning of curve a radial line bears South 52°49'49" West, said beginning of curve also being on the existing southerly Right of Way line of Legacy Court as shown on said Parcel Map;
Thence southeasterly 61.65 feet along said curve and southerly Right of Way line through a central angle of 66°38'46";
Thence North 76°11'03" East 89.95 feet to an angle point in said southerly Right of Way line, said angle point being 30.00 feet south of the centerline of said Legacy Court as measured at right angles thereto and the POINT OF TERMINATION.

The sidelines of said strip should be prolonged or shortened so as to terminate at a line running parallel with and 6.00 feet southerly of the South line of said portion of land dedicated to the City of Visalia and the easterly prolongation thereof.

CONTAINING 815 SQUARE FEET, MORE OR LESS

SEE EXHIBIT 'B' ATTACHED HERETO AND MADE A PART HEREOF.



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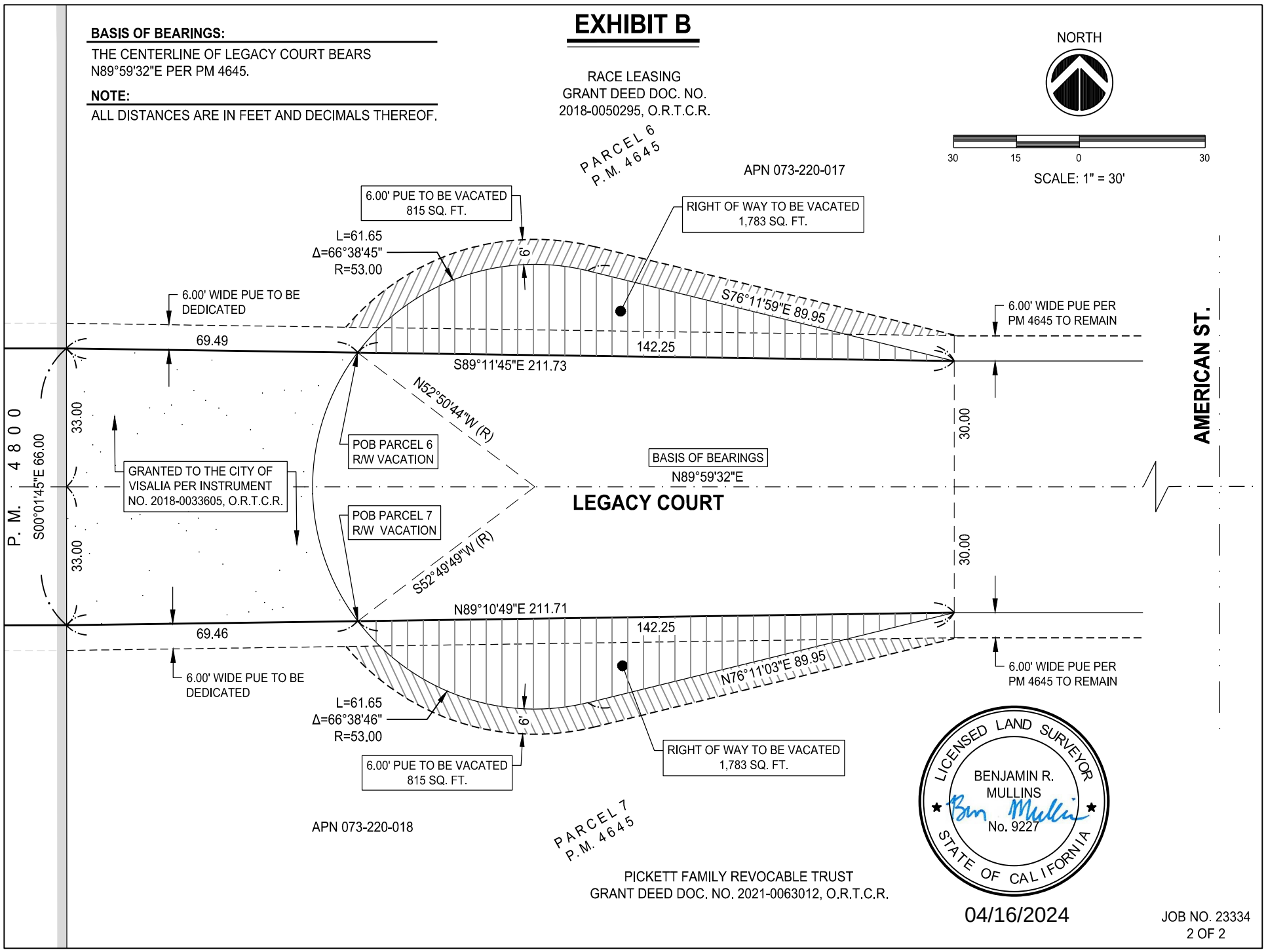
EXHIBIT B

BASIS OF BEARINGS:

THE CENTERLINE OF LEGACY COURT BEARS N89°59'32"E PER PM 4645.

NOTE:

ALL DISTANCES ARE IN FEET AND DECIMALS THEREOF.



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EXHIBIT ‘A’

RIGHT OF WAY VACATION -PARCEL 7

LEGAL DESCRIPTION EXHIBIT
Lane Project No. 23334
April 16, 2024

Being that portion of the Right of Way of Legacy Court lying within Parcel 7 of Parcel Map No. 4645, recorded in Book 47 of Parcel Maps, at Page 50, T.C.R., situated in the NE1/4 of Section 30, Township 18 South, Range 24 East, Mount Diablo Base and Meridian, in the City of Visalia, County of Tulare, State of California, more particularly described as follows:

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Thence southeasterly 61.65 feet along said curve and southerly Right of Way line through a central angle of 66°38'46";
Thence North 76°11'03" East 89.95 feet to an angle point in said southerly Right of Way line, said angle point being 30.00 feet south of the centerline of said Legacy Court as measured at right angles thereto;
Thence South 89°10'49" West 142.25 feet along said northerly Right of Way line to the POINT OF BEGINNING.

CONTAINING 1,783 SQUARE FEET, MORE OR LESS.

SEE EXHIBIT ‘B’ ATTACHED HERETO AND MADE A PART HEREOF.



04/16/2024

APN 073-220-018

EXHIBIT B

BASIS OF BEARINGS:

THE CENTERLINE OF LEGACY COURT BEARS N89°59'32"E PER PM 4645.

NOTE:

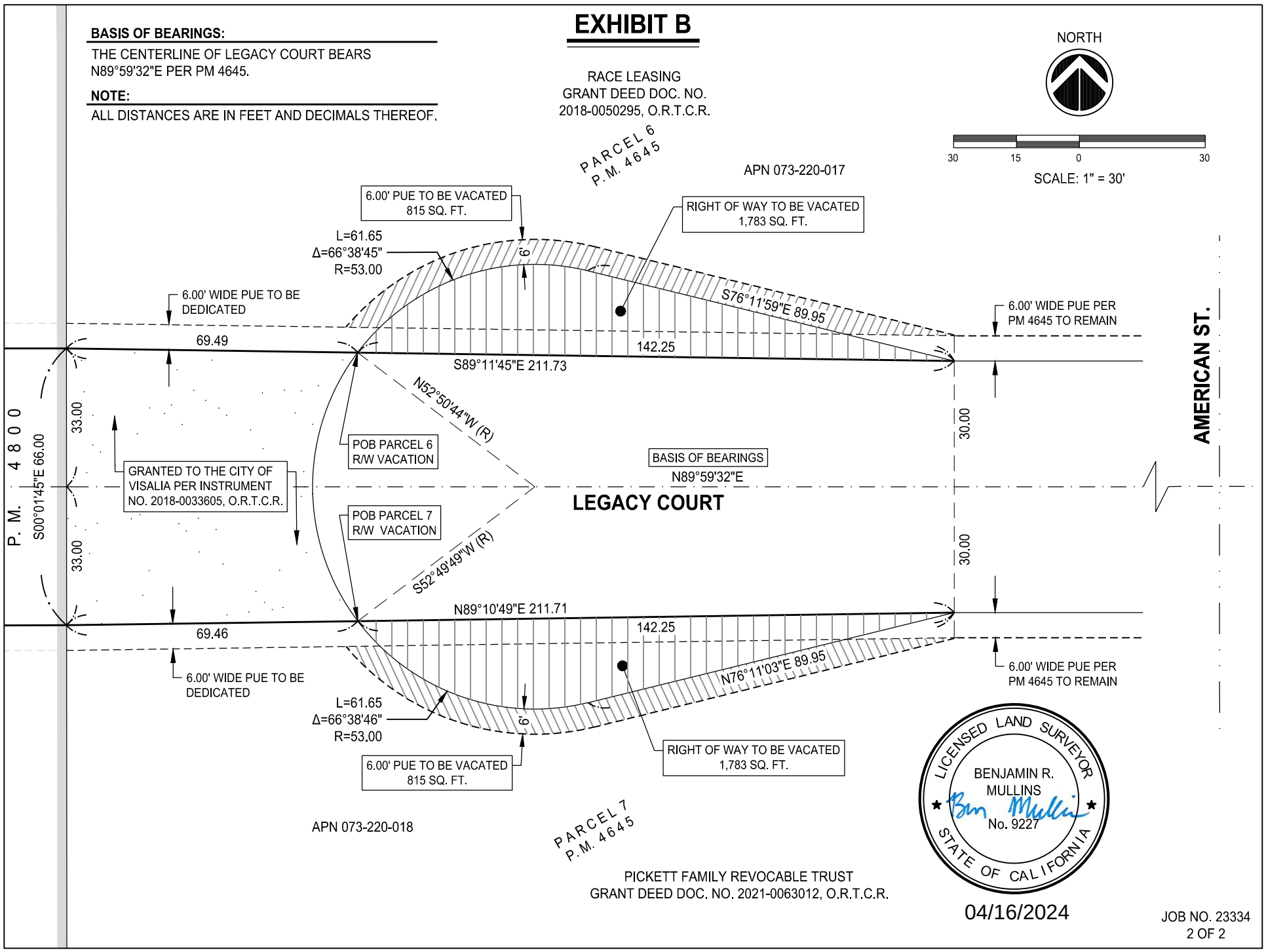
ALL DISTANCES ARE IN FEET AND DECIMALS THEREOF.

RACE LEASING
GRANT DEED DOC. NO.
2018-0050295, O.R.T.C.R.

NORTH

30 15 0 30

SCALE: 1" = 30'



LICENSED LAND SURVEYOR
BENJAMIN R. MULLINS
No. 9227
STATE OF CALIFORNIA

PICKETT FAMILY REVOCABLE TRUST
GRANT DEED DOC. NO. 2021-0063012, O.R.T.C.R.

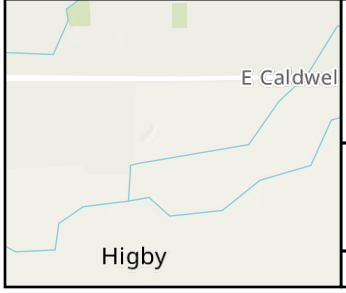
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Location Map
Legacy Ave Abandonment

City of Visalia, Fresno County Dept. PWP, California State Parks, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, Bureau of Land Management, EPA, NPS, USDA, USFWS, Nearmap US, Esri, NASA, NGA, USGS, FEMA

2024

Coordinate System: WGS 1984 Web Mercator Auxiliary Sphere

N

0 175 350 Feet

RESOLUTION NO. 2024 - ____

RESOLUTION ORDERING THE
SUMMARY VACATION AND ABANDONMENT
OF PORTIONS OF THE PUBLIC UTILITY EASEMENT AND RIGHT OF WAY DEDICATIONS
OVER PARCEL 6 AND 7 OF PARCEL MAP 4645 RECORDED IN BOOK 47 OF PARCEL
MAPS AT PAGE 50, TULARE COUNTY RECORDS

WHEREAS, The City of Visalia, State of California, has an easement for public utilities purposes and a dedication for right of way over Parcel 6 and 7 of parcel map 4645, recorded in Book 47 of Parcel Maps at Page 50, Tulare County Records.

WHEREAS, The City Council of the City of Visalia may vacate all or part of a street, highway, or public service easement pursuant to the Public Streets, Highways, and Service Easements Vacation Law (California Streets & Highways Code, section 8300 et seq.); and

WHEREAS, the summary vacation proceedings are to be conducted pursuant to the provisions in sections 8330 – 8336, Chapter 4 of Part 3, Division 9, entitled “Summary Vacation,” of the California Streets & Highways Code; and

WHEREAS, the summary vacation requirement for the public service easement has been met, pursuant to §8333(c) of the California Streets & Highways Code, the portions of the public service easement being vacated have been superseded by relocation and determined to be in excess by the holder of the easement, in this instance what was formerly a cul-de-sac has been modified into a through street and portions of the former cul-de-sac, including areas of the public service easement, have been determined to be unnecessary.

WHEREAS, the summery vacation requirements for the portions of the street right of way to be abandoned has been met pursuant to §8330(a) of the California Streets & Highways Code, and 8334(a), excess right of way of a street or highway not required for street or highway purposes, specifically that the street right of way has been superseded by relocation, in this instance what was formerly a cul-de-sac has been modified into a through street and portions of the former cul-de-sac have been determined to be unnecessary, it is also noted the areas vacated are under one ownership.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Council of the City of Visalia hereby orders the summary vacation and abandonment of portions of a public utilities easement and right of way dedication over Parcels 6 and 7 of Parcel Map 4645, recorded in Book 47 at Page 50, Tulare County Records. In this instance a planned cul-de-sac has been modified into a through street with the former areas of the cul-de-sac dedicated to public service easements and streets and highway usage no longer necessary.

A public hearing is not required, and the use of a summary proceeding is allowed for the vacation of a public service easement by having met at least one of the following cases described in California Streets and Highways Code section 8333, specifically subsection (c) having been superseded by relocation, or determined to be excess by the easement holder and there are no other public facilities located within the easement being vacated:

a. The easement has not been used for the purpose for which it was dedicated or acquired for five consecutive years immediately preceding the proposed vacation.
b. The date of dedication or acquisition is less than five years, and more than one year, immediately preceding the proposed vacation, and the easement was not continuously used since that date.
c. The easement has been superseded by relocation, or determined to be excess by the easement holder, and there are no other public facilities located within the easement.

2. A public hearing is not required, and the use of a summary proceeding is allowed for the vacation of a public service easement by having met California Streets and Highways Code section 8330(a), when a street or highway has been superseded by relocation:

    a. "The legislative body of a local agency may summarily vacate a street or highway that has been superseded by relocation."
    b. A street or highway shall not be summarily vacated pursuant to this section if vacation would do either of the following:
        1. Cut off all access to a person's property which, prior to relocation, adjoined the street or highway.
        2. Terminate a public service easement, unless the easement satisfies the requirements of Section 8333.

3. A public hearing is not required, and the use of a summary proceeding is allowed for the vacation of a street or highway by having met at least one of the following cases described in California Streets and Highways Code section 8334, which allows for summary vacation when a street or highway has been determined to be in excess and not required for street or highway purposes, in this instance both portions of this section apply as the street or highway of the former cul-de-sac is excess and not required, in addition the portion being vacated lies within one ownership and does not continue through ownership or touch the property of another.

    8334. The legislative body of a local agency may summarily vacate any of the following:

    a. An excess right-of-way of a street or highway not required for street or highway purposes.
    b. A portion of a street or highway that lies within property under one ownership and that does not continue through such ownership or end touching property of another.

4. From and after the date this resolution is recorded, portions of public service easement and right of way dedication are vacated and abandoned, and no longer constitute an easement or dedication. A map and legal descriptions of the portions of the street and public service easement being vacated are attached hereto as Exhibits 1 and 2, and made a part hereof by reference.

PASSED AND ADOPTED: June __, 2024 Leslie B Caviglia, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF TULARE) ss.
CITY OF VISALIA)

I, Leslie B. Caviglia, City Clerk of the City of Visalia, certify the foregoing is the full and true Resolution 2024-__ passed and adopted by the Council of the City of Visalia at a regular meeting held on June 17, 2024.

Dated: _____ Leslie B. Caviglia, CITY CLERK

_____
By Michelle E. Nicholson, Chief Deputy City Clerk

Exhibit 1

EXHIBIT ‘A’

PUBLIC UTILITY EASEMENT VACATION-PARCEL 6

LEGAL DESCRIPTION EXHIBIT
Lane Project No. 23334
April 16, 2024

A strip of land 6.00 feet wide, being a portion of the Public Utilities Easement within Parcel 6 of Parcel Map No. 4645, recorded in Book 47 of Parcel Maps, at Page 50, T.C.R., situated in the NE1/4 of Section 30, Township 18 South, Range 24 East, Mount Diablo Base and Meridian, in the City of Visalia, County of Tulare, State of California, the southerly line of said strip described as follows:

BEGINNING at the northeast corner of that portion of land dedicated to the City of Visalia per Grant Deed recorded as Instrument No. 2018-0033605, O.R.T.C.R., said northeast corner being the beginning of a non-tangent curve concave to the South having a radius of 53.00 feet, to which beginning of curve a radial line bears North 52°50'44" West, said beginning of curve also being on the existing northerly Right of Way line of Legacy Court as shown on said Parcel Map;
Thence northeasterly 61.65 feet along said curve and northerly Right of Way line through a central angle of 66°38'45";
Thence South 76°11'59" East 89.95 feet to an angle point in said northerly Right of Way line, said angle point being 30.00 feet North of the centerline of said Legacy Court as measured at right angles thereto and the POINT OF TERMINATION.

The sidelines of said strip should be prolonged or shortened so as to terminate at a line running parallel with and 6.00 feet northerly of the North line of said portion of land dedicated to the City of Visalia and the easterly prolongation thereof.

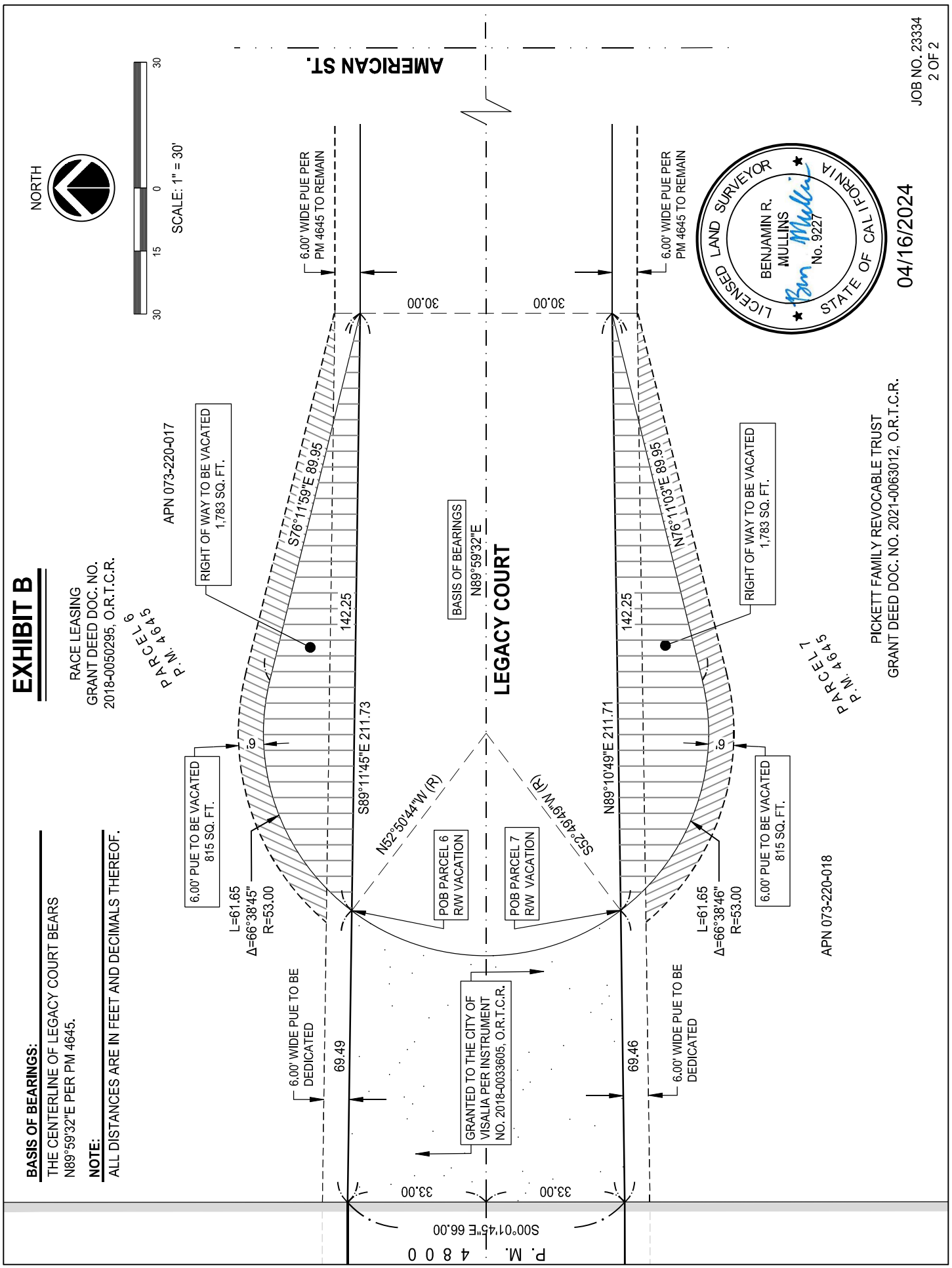
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SEE EXHIBIT ‘B’ ATTACHED HERETO AND MADE A PART HEREOF.



04/16/2024

APN 073-220-017



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Exhibit 1

EXHIBIT 'A'

PUBLIC UTILITY EASEMENT VACATION-PARCEL 7

LEGAL DESCRIPTION EXHIBIT
Lane Project No. 23334
April 16, 2024

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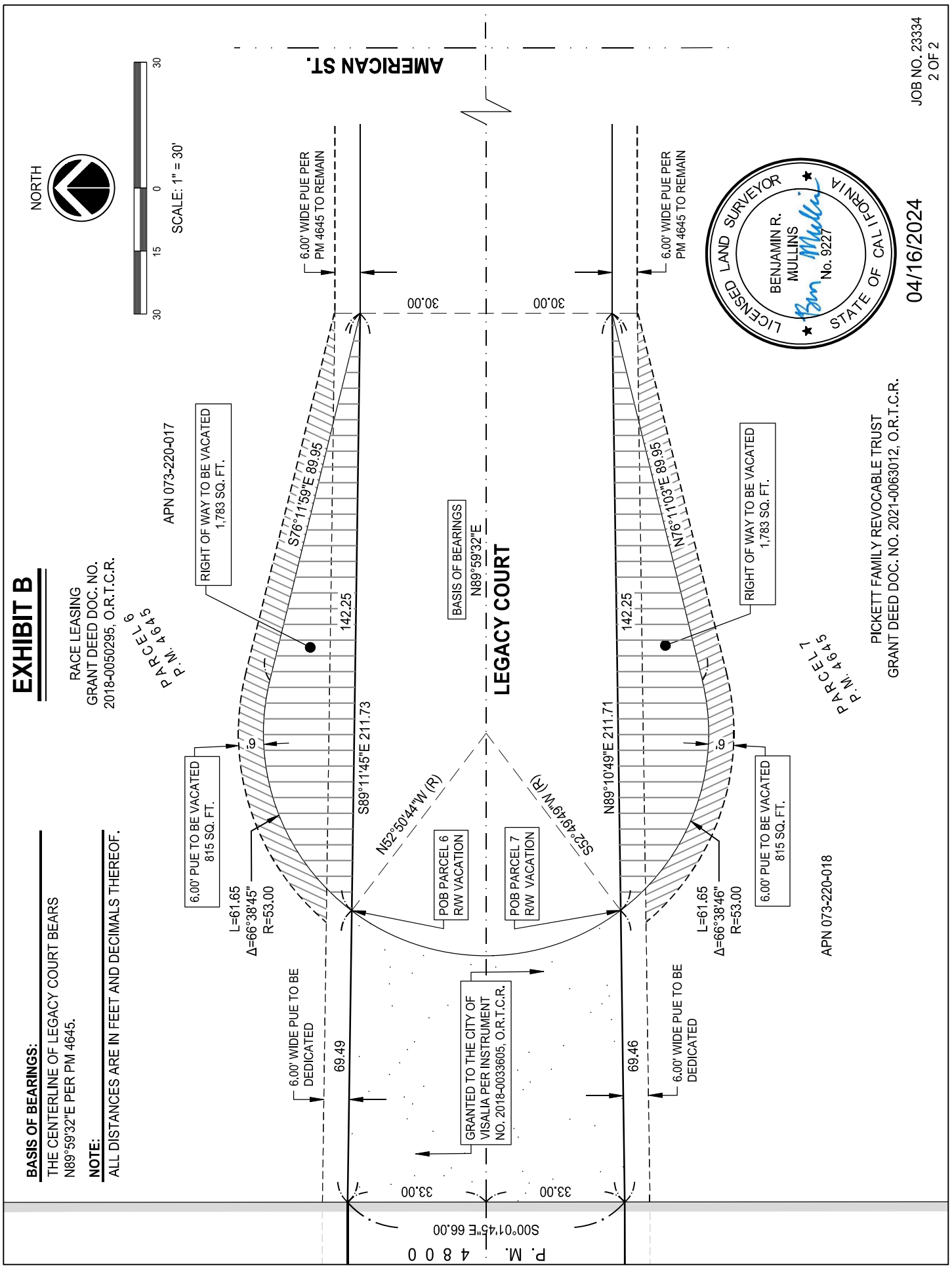
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Exhibit 2

EXHIBIT ‘A’

RIGHT OF WAY VACATION -PARCEL 6

LEGAL DESCRIPTION EXHIBIT
Lane Project No. 23334
April 16, 2024

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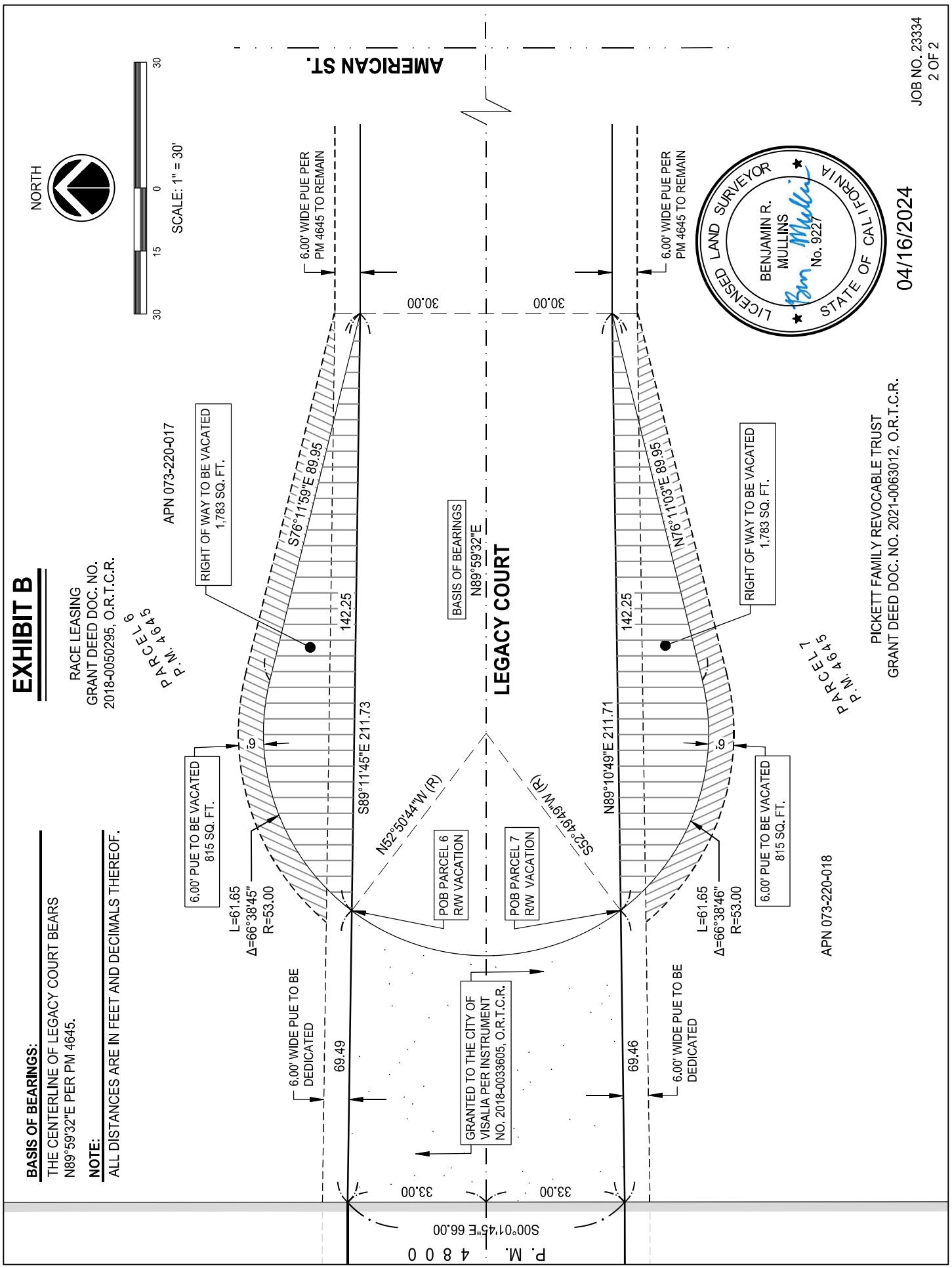
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Exhibit 2

EXHIBIT ‘A’

RIGHT OF WAY VACATION -PARCEL 7

LEGAL DESCRIPTION EXHIBIT
Lane Project No. 23334
April 16, 2024

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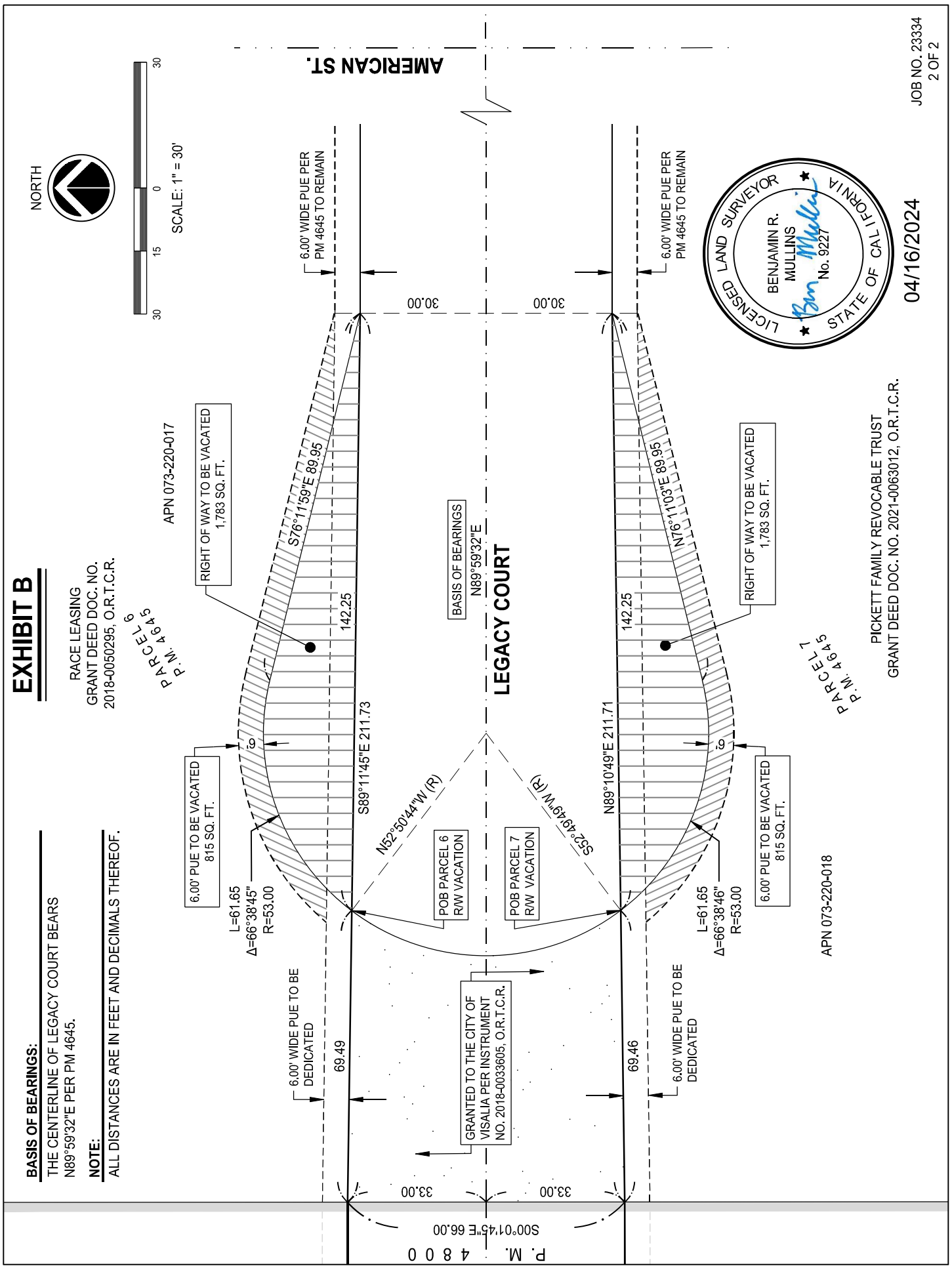
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Visalia City Council

Staff Report

File #: 24-0216 **Agenda Date:** 6/17/2024 **Agenda #:** 5.

Agenda Item Wording:
Ordinance Adoption - Second reading and adoption of Ordinance No. 2024-06, adding Chapter 3.14 (Cannabis Business Tax) to Title 3 of the Visalia Municipal Code to establish a tax on cannabis business activities within the city.
Deadline for Action: 6/17/2024

Submitting Department: Community Development

Contact Name and Phone Number:
Devon Jones, Economic Development Manager, devon.jones@visalia.city <mailto:devon.jones@visalia.city>, (559) 713-4190

Department Recommendation:
Staff recommends that the City Council conduct the second reading and adopt Ordinance No. 2024-06, adding Chapter 3.14 (Cannabis Business Tax) to Title 3 of the Visalia Municipal Code to establish a tax on cannabis business activities within the city. The Cannabis Business Tax will not take effect unless the tax measure is approved by the voters on November 5th.

Summary:
On June 3, 2024, the City Council conducted the first reading of Ordinance No. 2024-06, adding Chapter 3.14 (Cannabis Business Tax) to Title 3 of the Visalia Municipal Code to establish a tax on cannabis business activities within the city and adopted Resolution 2024-24 to place a cannabis tax measure on the November 2024 general election ballot. After the item was presented and public comments received, the City Council voted 5-0, to introduce and adopted Ordinance No. 2024-06.

Background Discussion:
Senate Bill (SB) 1186, the “Medicinal Cannabis Patients’ Right of Access Act” was signed into law in late 2022. This state law, which became effective on January 1, 2024, prohibits local agencies from enforcing any local regulations that prohibit the retail sale by delivery of medicinal cannabis. After this date, “delivery only” (i.e., delivery of medicinal cannabis) businesses will be permitted, subject to reasonable zoning regulations for public health and safety, within the City of Visalia. This means that warehouse-based businesses could legally operate in the City of Visalia as long as they sold medicinal cannabis via delivery only (i.e., no retail store front).

On July 17, 2023, Council authorized staff to initiate a zoning ordinance update to implement reasonable zoning regulations in response to SB 1186. On November 20, 2023, Council conducted the second reading and adoption of Ordinance No. 2023-13 for Zoning Text Amendment No. 2023-02, a request by the City of Visalia to amend Visalia Municipal Code Chapter 17.25, add Section 17.32.167, amend Chapter 8.64, and add Chapter 5.66 in order to address upcoming state mandated changes as a result of the passage of SB 1186, and to establish objective standards for permitting delivery only medical marijuana retail establishments within the City of Visalia. To date, staff is aware

of one such business type interested in Visalia and many others amongst storefront retail cannabis operators.

Also on July 17, 2023, Council authorized staff to hire a consultant through sole source contract process to assist staff with the preparation of a potential local tax measure specifically for cannabis sales for the 2024 general election and to identify potential revisions to cannabis regulations in Visalia so the City would be ready in the event additional state mandates prevent local agencies from restricting other types of cannabis businesses, or should the Council later decide to permit such businesses to operate in Visalia.

The local tax measure would not be proposing to legalize other types of cannabis sales, the tax would only authorize the City of Visalia to collect additional tax revenue from cannabis sales that state law has authorized to be conducted in Visalia or if the City Council, at a later date, decided to allow cannabis sales. Applicable local taxes can be charged under SB 1186, but no specific excise tax for cannabis currently exists within the city. At this time, should any applicable delivery only medicinal cannabis retailers open in the city only the normal business license fees and general sales tax apply.

In November 2023, Council authorized the City Manager to award a contract to HdL Companies for an amount not to exceed $35,000, with a total budget of $40,000, and a contract to Fairbank, Maslin, Maullin, Metz & Associates (FM3 Research) for an amount not to exceed $39,500, with a total budget of $45,000, and appropriate $85,000 from the General Fund. FM3 Research was tasked specifically with public opinion research to inform the potential local tax measure efforts.

FM3 Research presented their survey findings on May 6th and identified, among other things, that the majority of Visalia residents support allowing cannabis businesses to operate in Visalia and support the passage of a local tax measure on cannabis businesses. Council then authorized staff to continue working with HdL on the preparation of the tax measure materials and to appropriate $20,000 from the general fund for the development of informational materials for the potential tax measure.

HdL Companies is tasked specifically with development of the cannabis tax measure, including drafting of the ordinance, preparation of the ballot resolution, revenue estimates, and assistance with the ballot statement. They will also assist with drafting the regulatory framework should the state mandate local agencies to allow other types of cannabis businesses or the council later decide to allow such businesses. HdL Companies conducted their initial presentation to Council on May 20th to gather input to prepare the draft business tax ordinance presented for adoption here tonight. The first reading of this ordinance was conducted on June 3, 2024. Major elements of the cannabis business tax ordinance include:

- The Cannabis Business Tax is a general tax enacted solely for general, governmental purposes of the city and not for specific purposes. All of the proceeds from the tax imposed shall be placed in the city's general fund and be available for any lawful city purpose.
- The maximum tax rate is ten percent (10%) of gross receipts.
    - The actual tax rate can be set lower by Council at a later date and vary by industry segment.
- The tax will apply to retailers both in and outside the city (delivery into the city).
- Taxes are to be remitted monthly.

- Audits will be allowed by the city or third party designee.
- Personal cultivation for personal consumption is not subject to the tax.
- The option for a tax rate per square footage for cultivation businesses should the Council later decide to allow, or the state mandate that the city allow cultivation type businesses as well as retail.

On June 3rd, Council also adopted Resolution 2024-24 to place a cannabis tax measure on the November 2024 general election ballot. The cannabis tax would not have any effect unless the tax measure is approved by the voters on November 5th. The proposed ballot language is:

> "Shall the measure to fund general governmental services such as public safety, emergency response, youth programs, addressing homelessness and maintaining public spaces, by taxing cannabis businesses at a rate not exceeding 10% of gross receipts, or up to $10/square foot for cultivation, raising approximately $500,000 annually, requiring spending disclosures, and which would only be levied if state law mandates or the Council approves an ordinance allowing such businesses, lasting until ended by voters, be adopted?"

Fiscal Impact:
None at this time. However, if a local cannabis business tax measure is approved by the voters in November and the state mandates that the city allow other cannabis business types beyond medicinal delivery only/non-storefront retail, or the Council later decides to allow other cannabis business types to operate in the city, initial revenue estimates for retail sales range from $500,000 to $1 million annually (depending on tax rate) plus approx. $200,000 in additional sales tax annually. These amounts are based on estimated potential cannabis retail sales of $12 million annually.

Prior Council Action:
- On June 3, 2024, Council conducted the first reading of Ordinance No. 2024-06, adding Chapter 3.14 (Cannabis Business Tax) to Title 3 of the Visalia Municipal Code to establish a tax on cannabis business activities within the city and adopted Resolution 2024-24 to place a cannabis tax measure on the November 2024 general election ballot.
- On May 20, 2024, Council authorized staff to present an ordinance to include a local cannabis tax measure for voter consideration on the Tulare County November 2024 General Election ballot.
- On May 6, 2024, Council authorized staff to continue working with HdL to develop a local cannabis tax measure and ballot language to be included on the November 2024 ballot and appropriated $20,000 from the general fund for the development of tax measure informational materials.

- On November 20, 2023, Council conducted the second reading and adoption of Ordinance No. 2023-13 for Zoning Text Amendment No. 2023-02, a request by the City of Visalia to amend Visalia Municipal Code Chapter 17.25, add Section 17.32.167, amend Chapter 8.64, and add Chapter 5.66 in order to address upcoming state mandated changes as a result of the passage of SB 1186, and to establish objective standards for permitting delivery only medical marijuana retail establishments within the City of Visalia.
- On November 11, 2023, Council authorized the City Manager to award a contract to HdL

Companies for an amount not to exceed $35,000, with a total budget of $40,000.

- On November 6, 2023, the City Council authorized the City Manager to award a contract to FM3 Research for an amount not to exceed $39,500, with a total budget of $45,000.
- On July 17, 2023, Council directed staff to initiate a zoning ordinance update to implement reasonable zoning regulations in response to SB 1186 and hire a consultant, via a sole source contract, to assist staff with the preparation of a potential tax measure specifically for cannabis sales for the 2024 general election and to identify potential revisions to cannabis regulations in Visalia.

Other: N/A

Alternatives: Per Council direction

Recommended Motion (and Alternative Motions if expected):
I move to approve second reading and adopt of Ordinance No. 2024-06, adding Chapter 3.14 (Cannabis Business Tax) to Title 3 of the Visalia Municipal Code to establish a tax on cannabis business activities within the city.

Environmental Assessment Status:
Exempt from California Environmental Quality Act, Public Resources Code Sections 21000 et seq. ("CEQA") and 14 Cal. Code Re. Sections 15000 et seq. ("CEQA Guidelines").

CEQA Review:
This item is exempt from the California Environmental Quality Act, Public Resources Code Sections 21000 et seq. ("CEQA") and 14 Cal. Code Re. Sections 15000 et seq. ("CEQA Guidelines"). The calling and noticing of an election for the submission of a ballot measure to voters is not a project within the meaning of CEQA Guidelines 15378. The tax submitted to the voters is a general tax that can be used for any governmental purpose; it is not a commitment to any particular action or actions. As such, under CEQA Guidelines Section 15378 (b)(4), the tax is not a project within the meaning of CEQA because it creates a government funding mechanism that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment. If revenue generated by the tax were used for a purpose that would have such an effect, the City of Visalia would undertake the required CEQA review for that particular project. Therefore, pursuant to CEQA Guideline Section 15060 CEQA analysis is not required.

Attachments:

1. Ordinance No. 2024-06 - Cannabis Business Tax

ORDINANCE NO. 2024-06

AN ORDINANCE OF THE CITY OF VISALIA, CALIFORNIA ADDING CHAPTER 3.14 (CANNABIS BUSINESS TAX) TO TITLE 3 OF THE VISALIA MUNICIPAL CODE ESTABLISHING A TAX ON CANNABIS BUSINESS ACTIVITIES WITHIN THE CITY

WHEREAS, in 1996 California voters approved Proposition 215, that legalized, under state not federal law, the possession and use of cannabis for medical purposes by individuals under designated circumstances; and

WHEREAS, in 2016, California voters approved Proposition 64, the Adult Use of Marijuana Act, which established a system to legalize, control, and regulate the cultivation, processing, manufacture, distribution, testing, and sale of nonmedical marijuana. However, Proposition 64 expressly allowed local agencies, such as the City of Visalia to decide whether to allow commercial marijuana activities within the local agency jurisdiction along with allowing local agencies to pass, with requisite voter approval, local excise taxes on cannabis businesses; and

WHEREAS, in 2022, SB 1186, which became effective on January 1, 2024, was signed into law, this statute decreases the prior allowances for local agency control over cannabis business by stating cities in California cannot adopt or enforce regulations that prohibit the retail sale by delivery of medicinal cannabis, although zoning and business license regulations of such businesses are allowed by state law; and

WHEREAS, the City of Visalia, in response to SB 1186 modified its municipal code to allow non storefront or delivery only medicinal cannabis businesses within Visalia, although no such businesses presently operate within Visalia; and

WHEREAS, presently the City of Visalia has no local excise tax on cannabis businesses; and

WHEREAS, if in the future cannabis business activities are permitted in the City of Visalia by either a future City of Visalia City Council, the voters of Visalia through a future ballot measure, or state law permitting such sales, then the Visalia City Council desires that a tax be in place and imposed on any such future cannabis business activities; and

WHEREAS, the City Council finds that this ordinance would, if approved by voters, authorize a tax for general fund purposes on cannabis business activities that are allowed within the City of Visalia.

NOW THEREFORE THE CITY COUNCIL OF THE CITY OF VISALIA DOES ORDAIN AS FOLLOWS:

SECTION 1. CODE AMENDMENT. Chapter 3.14 is added to Title 3 of the Visalia Municipal Code

to read as follows:

CHAPTER 3.14

3.14.010 Title.
3.14.020 Authority and purpose.
3.14.030 Intent.
3.14.040 Definitions.
3.14.050 Tax imposed.
3.14.060 Registration, reporting, and remittance of tax.
3.14.070 Payments and communications – timely remittance.
3.14.080 Payment – when taxes deemed delinquent.
3.14.090 Notice not required by City.
3.14.100 Penalties and interest.
3.14.110 Refunds and credits.
3.14.120 Refund procedures.
3.14.130 Personal cultivation not taxed.
3.14.140 Administration of the tax.
3.14.150 Appeal procedures.
3.14.160 Enforcement – action to collect.
3.14.170 Apportionment.
3.14.180 Constitutionality and legality.
3.14.190 Audit and examination of premises and records.
3.14.200 Other licenses, permits, taxes or charges.
3.14.210 Payment of tax does not authorize unlawful business.
3.14.220 Deficiency determinations.
3.14.230 Failure to report – nonpayment, fraud.
3.14.240 Tax assessment – notice requirements.
3.14.250 Tax assessment – hearing, application, and determination.
3.14.260 Relief from taxes – disaster relief.
3.14.270 Conviction for violation – taxes not waived.
3.14.280 Violation deemed misdemeanor.
3.14.290 Severability.
3.14.300 Remedies cumulative.
3.14.310 Amendment or modification.

3.14.010 Title.

This ordinance shall be known as the Cannabis Business Tax Ordinance. This ordinance shall be applicable in the City of Visalia, California which shall be referred to herein as "City."

3.14.020 Authority and Purpose.

The purpose of this Ordinance is to adopt a tax, for revenue purposes, pursuant to Sections 37101 and 37100.5 of the California Government Code, upon cannabis businesses that

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engage in business in the City. The Cannabis Business Tax is levied based upon business gross receipts except for commercial cannabis cultivation which may be taxed either on business gross receipts or on the square footage of the permitted cultivation area. It is not a sales and use tax, a tax upon income, or a tax upon real property and shall not be calculated or assessed as such. The Cannabis Business Tax shall not be separately identified or otherwise specifically assessed or charged to any member, customer, patient, or caretaker. The Cannabis Business Tax is a general tax enacted solely for general, governmental purposes of the City and not for specific purposes. All of the proceeds from the tax imposed by this chapter shall be placed in the City's general fund and be available for any lawful City purpose.

3.14.030 Intent.

The intent of this Ordinance is to levy a tax on all cannabis businesses that operate in the City, regardless of whether such business would have been legal at the time this chapter was adopted. Nothing in this chapter shall be interpreted to authorize or permit any business activity that would not otherwise be legal or permissible under laws applicable to the activity at the time the activity is undertaken.

3.14.040 Definitions.

The following words and phrases shall have the meanings set forth below when used in this chapter:

A. An "arm's length transaction" is a sale entered into in good faith and for valuable consideration that reflects the fair market value in the open market between two informed and willing parties, neither under any compulsion to participate in the transaction.

B. “Business” shall include all activities engaged in or caused to be engaged in within the City, including any commercial or industrial enterprise, trade, profession, occupation, vocation, calling, or livelihood, whether or not carried on for gain or profit, but shall not include the services rendered by an employee to his or her employer.

C. “Calendar year” means January 1 through December 31, of the same year.

D. “Cannabis” means all parts of the plant Cannabis sativa Linnaeus, Cannabis indica, or Cannabis ruderalis, whether growing or not; the seeds thereof; the resin, whether crude or purified, extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or resin. “Cannabis” also means the separated resin, whether crude or purified, obtained from cannabis. “Cannabis” shall not include “industrial hemp,” unless otherwise specified.

E. “Cannabis product” means raw cannabis that has undergone a process whereby the raw agricultural product has been transformed into a concentrate, an edible product, or a topical product. “Cannabis product” also means cannabis products as defined by Section 11018.1

of the California Health and Safety Code and is not limited to medicinal cannabis products.

F. "Canopy" means all areas occupied by any portion of a cannabis plant whether contiguous or noncontiguous on any one site. When plants occupy multiple horizontal planes (as when plants are placed on shelving above other plants) each plane shall be counted as a separate canopy area.

G. "Cannabis business" means any business activity involving cannabis, including but not limited to cultivating, transporting, distributing, manufacturing, compounding, converting, processing, preparing, storing, packaging, delivering, testing, dispensing, retailing and wholesaling of cannabis, cannabis products or of ancillary products and accessories, whether or not carried on for gain or profit.

H. "Cannabis business tax" means the tax due pursuant to this chapter for engaging in a cannabis business in the City.

I. "Commercial cannabis cultivation" means cultivation of cannabis undertaken in the course of conducting a cannabis business.

J. "Commercial cannabis permit" means a permit, license, certificate, or other approval issued by the City to a person to authorize that person to operate a cannabis business or engage in business as a cannabis business within the City.

K. "Cultivation" means any activity involving the planting, growing, harvesting, drying, curing, grading, or trimming of cannabis and includes, but is not limited to, the operation of a nursery.

L. "Employee" means each and every person engaged in the operation or conduct of any business, whether as owner, member of the owner's family, partner, associate, agent, manager or solicitor, and each and every other person employed or working in such business for a wage, salary, commission, barter or any other form of compensation.

M. "Engaged in business as a cannabis business" means the commencing, conducting, operating, managing or carrying on of a cannabis business, whether done as owner, or by means of an officer, agent, manager, employee, or otherwise, whether operating from a fixed location in the City or coming into the City from an outside location to engage in such activities. A person shall be deemed engaged in business within the City if:

1. Such person or person's employee maintains a fixed place of business within the City for the benefit or partial benefit of such person;

2. Such person or person's employee owns or leases real property within the City for business purposes;

3. Such person or person's employee regularly maintains a stock of tangible

personal property in the City for sale in the ordinary course of business;

4. Such person or person's employee regularly conducts solicitation of business within the City;

5. Such person or person's employee regularly conducts sales by delivery to addresses within the City; or

6. Such person or person's employee performs work or renders services in the City.

The foregoing specified activities shall not be a limitation on the meaning of "engaged in business."

N. "Evidence of doing business" means evidence such as, without limitation, use of signs, circulars, cards or any other advertising media, including the use of internet or telephone solicitation, or representation to a government agency or to the public that such person is engaged in a cannabis business in the City.

O. "Gross Receipts," except as otherwise specifically provided, means, whether designated as a sales price, royalty, rent, membership fee, ATM service fee, delivery fee, slotting fee, any other fee, vaping room service charge, commission, dividend, or other designation, the total amount (including all receipts, cash, credits, services and property of any kind or nature) received or payable for sales of goods, wares or merchandise, or for the performance of any act or service of any nature for which a charge is made or credit allowed (whether such service, act or employment is done as part of or in connection with the sale of goods, wares, merchandise or not), without any deduction therefrom on account of the cost of the property sold, the cost of materials used, labor or service costs, interest paid or payable, losses or any other expense whatsoever. In the event the business is involved in a "non-arm's length transaction" the gross receipts will be subject to the fair market value using a methodology approved by the Tax Administrator. However, the following shall be excluded from Gross Receipts:

1. Cash discounts where allowed and taken on sales;

2. Any tax required by law to be included in or added to the purchase price and collected from the consumer or purchaser;

3. Such part of the sale price of any property returned by purchasers to the seller as refunded by the seller by way of cash or credit allowances or return of refundable deposits previously included in gross receipts;

4. Receipts derived from the occasional sale of used, obsolete or surplus trade fixtures, machinery or other equipment used by the taxpayer in the regular course of the taxpayer's business;

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5. Cash value of sales, trades or transactions between departments or units of the same business located in the City of Visalia and if authorized by the Tax Administrator in writing in accordance with Section 3.14.140 (B);

6. Whenever there are included within the gross receipts amounts which reflect sales for which credit is extended and such amount proved uncollectible in a subsequent year, those amounts may be excluded from the gross receipts in the year they prove to be uncollectible; provided, however, if the whole or portion of such amounts excluded as uncollectible are subsequently collected they shall be included in the amount of gross receipts for the period when they are recovered;

7. Receipts of refundable deposits, except that such deposits when forfeited and taken into income of the business shall not be excluded;

8. Retail sales of non-cannabis products, if and only if the Tax Administrator has issued an administrative ruling per Section 3.14.140 that such non-cannabis products shall not be subject to the cannabis business tax under this chapter. Such non-cannabis products may include branded merchandise such as t-shirts, sweaters, hats, stickers, key chains, bags, books, posters or other products, as well as cannabis accessories such as pipes, pipe screens, rolling papers, vape pen batteries (without cannabis) or other personal tangible property. Such non-cannabis products may also include products derived from industrial hemp, as defined, when intended for human consumption or ingestion through any means or for external application to the skin or body. Unless specifically excluded by an administrative ruling issued by the Tax Administrator, all such non-cannabis products shall be subject to the City's cannabis business tax. Any sales of non-cannabis products not subject to the cannabis business tax pursuant to an administrative ruling shall be subject to the appropriate business tax provisions of Chapter 5.04 as determined by the Tax Administrator.

9. Payments made by the tax-reporting cannabis business (Seller) to a cannabis business (Buyer) for the difference in the original acquisition price and subsequent renegotiated or finalized selling price of products or services sold to a specific end customer. This type of transaction is referred to as a "billback". The tax-reporting cannabis business must provide supporting documentation to substantiate the transaction in order to be eligible for an exemption.

P. "Industrial hemp" means a crop that is limited to types of the plant Cannabis sativa L. having no more than three-tenths of 1 percent tetrahydrocannabinol (THC) contained in the dried flowering tops, whether growing or not; the seeds of the plant; the resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds or resin produced therefrom, as defined by Section 11018.5 of the California Health and Safety Code and regulated by the Department of Food and Agriculture in accordance with the provisions of Division 24 (commencing with Section 81000) of the Food and Agricultural Code, inclusive.

Q. “Industrial hemp products” means any raw industrial hemp that has undergone a process whereby the raw agricultural product has been transformed into a concentrate, an edible product, or a topical product. “Hemp product” also means hemp products as defined by Section 11018.5 of the California Health and Safety Code.

R. “Lighting” means a source of light that is primarily used for promoting the biological process of plant growth. Lighting does not include sources of light that primarily exist for the safety or convenience of staff or visitors to the facility, such as emergency lighting, walkway lighting, or light admitted via small skylights, windows or ventilation openings.

S. “Medicinal cannabis” or “medicinal cannabis product” means cannabis or a cannabis product sold, or intended to be sold, for use pursuant to the Compassionate Use Act of 1996 (Proposition 215), found at Section 11362.5 of the Health and Safety Code, for a medicinal cannabis patient in California who possesses a physician’s recommendation and/or a cannabis card issued pursuant to Health and Safety Code Section 11362.71.

T. “Nursery” means a facility or part of a facility that is used only for producing clones, immature plants, seeds, and other agricultural products used specifically for the planting, propagation, and cultivation of cannabis.

U. A "non-arm's length transaction" is a transaction that does not meet the definition of an "arm's length transaction." In other words, the transaction is not a sale that reflects fair market value in the open market. One example of a non-arm's length transaction would be when a cultivator sells cannabis goods to a cannabis distributor at a sales price that is lower than what the same cultivator would charge to other cannabis distributors, or which does not reflect the fair market value in the open market.

V. “Person” means an individual, firm, partnership, joint venture, association, corporation, limited liability company, estate, trust, business trust, receiver, syndicate, or any other group or combination acting as a unit, whether organized as a nonprofit or for-profit entity, and includes the plural as well as the singular number.

W. “Processing” means a cultivation site that conducts only trimming, drying, curing, grading, packaging, or labeling of cannabis and non-manufactured cannabis products.

X. “Retailer” means a person or business as defined in Section 3.14.040 (V) who sells cannabis or cannabis products at their place of business or by delivery to an end user or customer for use or consumption rather than to another person or business for resale.

Y. “Sale”, “sell” and “to sell” means and includes any sale, exchange, or barter either as a retailer or wholesaler by a person or business as defined by Section 3.14.040 (V). It shall also mean any transaction whereby, for any consideration, title to cannabis or cannabis products are transferred from one person to another and includes the delivery of cannabis or cannabis products pursuant to an order placed for the purchase of the same, but does not include the return of cannabis or cannabis products to the licensee from whom the cannabis or cannabis product was purchased.

Z. "State" means the State of California.

AA. "State license," "license," or "registration" means a state license issued pursuant to California Business & Professions Code Section 26050, and all other applicable state laws, required for operating a cannabis business.

AB. "Tax Administrator" means the Finance Director of the City of Visalia or his or her designee.

AC. "Testing Laboratory" means a cannabis business that (i) offers or performs tests of cannabis or cannabis products, (ii) offers no service other than such tests, (iii) sells no products, excepting only testing supplies and materials, (iv) is accredited by an accrediting body that is independent from all other persons involved in the cannabis industry in the state and (v) is registered with the Department of Cannabis Control or other state agency.

3.14.050 Tax Imposed.

A. Beginning January 1, 2025, there is imposed upon each person who is engaged in business as a cannabis business a cannabis business tax. Such tax is payable regardless of whether the person has been issued a commercial cannabis business license, permit, or other certificate to operate lawfully in the City or is operating unlawfully. The City's acceptance of a cannabis business tax payment from a cannabis business operating illegally shall not constitute the City's approval or consent to such illegal operations.

B. The City Council may, by resolution or ordinance, increase or decrease the rate of the cannabis business tax, including the initial rate of cannabis business tax. Notwithstanding the foregoing, in no event shall the City Council repeal this tax or set any adjusted rate that exceeds the maximum rates calculated pursuant to this chapter.

C. The maximum rate of the cannabis business tax shall be calculated as follows:

1. For every person engaged in retail sales of cannabis or cannabis products, including as a retailer (dispensary) or non-storefront retailer (retail delivery business), or microbusiness, the person shall be subject to the maximum tax rate not to exceed ten percent (10%) of gross receipts.

2. For every person engaged in any wholesale cannabis business activity including but not limited to cannabis cultivation, manufacturing, distribution, or any other wholesale activity not specifically listed herein, the person shall be subject to the maximum tax rate not to exceed ten percent (10%) of gross receipts.

a. The City Council may, at its discretion, establish separate categories of wholesale cannabis businesses (e.g.; cultivation, manufacturing or distribution) subject to separate tax rates so long as the rate does not exceed the maximum rate for wholesale cannabis businesses established in Section 3.14.050 (C)(2), above.

3. As an alternative to the tax rate established in Section 3.14.050 (C)(2), above, the City Council may, by resolution or ordinance, establish a separate method and rate of taxation for cannabis cultivation based on the maximum square footage of canopy as allowed on the permit issued to the business by the City, as described below. The City may not change the method of taxation more often than annually, nor may it change the method of taxation more than twice (two times) within any 5-year period.

   a. Through January 1, 2026, the annual maximum rate shall be:

      i. Ten dollars ($10.00) per square foot of canopy space in a facility that uses exclusively artificial lighting.

      ii. Seven dollars ($7.00) per square foot of canopy space in a facility that uses a combination of natural and supplemental lighting as defined in Section 3.14.040 (R) of this chapter.

      iii. Four dollars ($4.00) per square foot of canopy space in a facility that uses no artificial lighting.

      iv. Two dollars ($2.00) per square foot of canopy space for any nursery.

   b. On January 1, 2026 and on each January 1, thereafter, the maximum annual tax rates specified in Subsection 3.14.050 (C) (3) (a), shall increase by the percentage increase in the Consumer Price Index ("CPI") for consumers in the Western Region as published by the United States Government Bureau of Labor Statistics. However, no CPI adjustment resulting in a decrease of any tax imposed by this subsection shall be made.

4. For every person engaged in the operation of a testing laboratory for cannabis or cannabis products, the person shall be subject to the maximum tax rate not to exceed ten percent (10%) of gross receipts.

D. Persons subject to the cannabis business tax shall register with the City and if applicable pay the registration fee pursuant to Section 3.14.060 and in accordance with Chapter 5.04 of the Visalia Municipal Code.

E. Businesses subject to the cannabis business tax under this section shall not be

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subject to the City's general business license tax as defined in Chapter 5.04 unless the business also sells non-cannabis products that are not subject to this tax pursuant to Section 3.14.040(O)(8).

3.14.060 Registration, reporting and remittance of tax.

A. Registration of Cannabis Business. All cannabis businesses shall be required to annually register as follows:

1. All persons engaging in business as a cannabis business, whether an existing, newly established or acquired business, shall register with the Tax Administrator within thirty (30) days of commencing operation and shall annually renew such registration within 30 days of the business registration anniversary date of each year thereafter. In registering, such persons shall furnish to the Tax Administrator a sworn statement, upon a form provided by the Tax Administrator, setting forth the following information:

    i. The name of the business;

    ii. The names and addresses of each owner;

    iii. The exact nature or kind of business;

    iv. The place where such business is to be carried on; and

    v. Any additional information which the Tax Administrator may require.

2. All persons engaging in retail sales of cannabis or cannabis products by delivery from locations outside of the City to addresses within the City shall apply for and retain a business license (business tax certificate) prior to conducting any such sales. To obtain a business license all such businesses shall do all of the following:

    i. Complete a Business Tax Certificate Application and Cannabis Delivery Business Registration Form;

    ii. Provide a copy of a valid DCC license and a valid license from a local agency authorizing the business to conduct cannabis operations as a retailer; and

    iii. Submit completed forms and license/permit processing fees as established by the Tax Administrator.

B. An annual registration fee in accordance with the current and approved City fee schedule shall be presented with the sworn statement submitted under this

chapter. This fee shall not be considered a tax and may be adjusted by resolution of the City Council.

C. The cannabis business tax imposed by this chapter shall be paid, in arrears, on a monthly basis. Each person owing a cannabis business tax shall on or before the last day of the month following the close of each month file with the Tax Administrator a statement ("tax statement") of the tax owed for that calendar month and the basis for calculating that tax. The Tax Administrator may require that the tax statement be submitted on a form prescribed by the Tax Administrator. The tax for each calendar month shall be due and payable on the same date that the tax statement is due.

D. Upon cessation of a cannabis business, tax statements and payments shall be immediately due for all calendar months up through the calendar month during which cessation occurred.

E. In the event that there is a change in ownership of any cannabis business:

a. The new owner is required to submit an updated registration form to the Tax Administrator;

b. The new owner is subject to an audit by the Tax Administrator; and

c. Unless otherwise provided by law, it is the joint and several liability of both the seller and buyer to remit any taxes, interest, penalties, and fees due up until the date of sale; otherwise, enforcement action may be taken pursuant to Section 3.14.160 of this chapter against both the seller and/or buyer in an amount to be determined by the Tax Administrator.

F. The Tax Administrator may, at his or her discretion, establish alternative reporting and payment periods for any taxpayer as the Tax Administrator deems necessary to ensure effective collection of the cannabis business tax. The Tax Administrator may also require that a deposit, to be applied against the taxes for a calendar month, be made by a taxpayer at the beginning of that calendar month. In no event shall the deposit required by the Tax Administrator exceed the tax amount he or she projects will be owed by the taxpayer for the calendar month. The Tax Administrator may require that a taxpayer make payments via a cashier's check, money order, wire transfer, or similar instrument.

3.14.070 Payments and communications – timely remittance.

Whenever any payment, statement, report, request or other communication is due, it must be received by the Tax Administrator on or before the final due date. A postmark will not be accepted as timely remittance. If the due date would fall on a Saturday, Sunday or a holiday observed by the City, the due date shall be the next regular business day on which the City is open to the public.

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3.14.080 Payment - when taxes deemed delinquent.

Unless otherwise specifically provided under other provisions of this chapter, the taxes required to be paid pursuant to this chapter shall be deemed delinquent if not received by the Tax Administrator on or before the due date as specified in Sections 3.14.060 and 3.14.070.

3.14.090 Notice not required by the City.

The City may as a courtesy send a tax notice to the cannabis business which owes the City a cannabis business tax. However, the Tax Administrator is not required to send a delinquency or other notice or bill to any person subject to the provisions of this chapter. Failure to send such notice or bill shall not affect the validity of any tax or penalty due under the provisions of this chapter.

3.14.100 Penalties and interest.

A. Any person who fails or refuses to pay any cannabis business tax required to be paid pursuant to this chapter on or before the due date shall pay penalties and interest as follows:

1. A penalty equal to ten percent (10%) of the amount of the tax, in addition to the amount of the tax, plus interest on the unpaid tax calculated from the due date of the tax at the rate of one percent (1%) per month.

2. If the tax remains unpaid for a period exceeding one calendar month beyond the due date, an additional penalty equal to twenty-five percent (25%) of the amount of the tax, plus interest at the rate of one percent (1%) per month on the unpaid tax and on the unpaid penalties.

3. Interest shall be applied at the rate of one percent (1%) per month on the first day of the month for the full month and will continue to accrue monthly on the tax and penalty until the balance is paid in full.

B. Whenever a check or electronic payment is submitted in payment of a cannabis business tax and the payment is subsequently returned unpaid by the bank for any reason, the taxpayer will be liable for the tax amount due plus any fees, penalties and interest as provided for in this chapter, and any other amount allowed under state law.

C. The Tax Administrator may waive the penalties imposed upon any person under this Section 3.14.100 if:

1. The person requests a waiver of penalties by submitting a written request for waiver to the Tax Administrator no later than June 30 of the second fiscal year following the fiscal year in which the tax became delinquent; and

2. The person provides evidence satisfactory to the Tax Administrator that the failure to pay timely was due to circumstances beyond the control of the person and

occurred notwithstanding the exercise of ordinary care and in the absence of willful neglect; and the person paid the delinquent taxes, penalties, accrued interest, and fees owed prior to applying to the Tax Administrator for a waiver.

D. The waiver provisions specified in Section 3.14.100 (C) shall not apply to interest accrued on the delinquent taxes and a waiver shall be granted only once during any twenty-four month period. The Tax Administrator's decision on a request for a waiver of penalties is final and conclusive and not subject to appeal under Section 3.14.150.

3.14.110 Refunds and credits.

A. No refund shall be made of any tax collected pursuant to this chapter, except as provided in Section 3.14.120.

B. No refund of any tax collected pursuant to this chapter shall be made because of the discontinuation, dissolution, or other termination of a business.

3.14.120 Refund procedures.

A. Whenever the amount of any cannabis business tax, penalty or interest has been overpaid, paid more than once, or has been erroneously collected or received by the City under this chapter, it may be refunded to the claimant who paid the tax provided that a written claim for refund signed under the penalty of perjury is filed with the Tax Administrator within one (1) year of the date the tax was originally due or paid, whichever came first. A person may only file a claim for refund if the person paid the tax. No person shall be entitled to a refund unless the person can support the claim by written records sufficient to show entitlement thereto. The Tax Administrator's decision on a claim for refund is final and conclusive and not subject to appeal under Section 3.14.150.

B. The Tax Administrator, his or her designee which may include a third party or any other City officer charged with the administration of this chapter shall have the right to examine and audit all the books and business records of the claimant in order to determine the eligibility of the claimant to the claimed refund. No claim for refund shall be allowed if the claimant refuses to allow such examination of claimant's books and business records after request by the Tax Administrator to do so. The Tax Administrator may collect a fee adopted by resolution by the City Council to pay for the cost of examination and audit should the books and records be provided in a form insufficient to allow the Tax Administrator to make a determination on the claim for refund.

C. In the event that the cannabis business tax was erroneously paid in an amount in excess of the tax due, and the error is attributable to the City, the City shall refund the amount of tax erroneously paid; provided that (i) a claim for refund has been timely filed with the Tax Administrator; and (ii) the refund cannot exceed, under any circumstance, the amount of tax overpaid during the twelve months preceding the last month for which the claim states the tax was overpaid.

3.14.130 Personal Cultivation Not Taxed.

The provisions of this chapter shall not apply to personal cannabis cultivation or personal use of cannabis, to the extent those activities are authorized in the "Medicinal and Adult Use Cannabis Regulation and Safety Act," as may be amended. This chapter shall not apply to personal use of cannabis that is specifically exempted from state licensing requirements, that meets the definition of personal use or equivalent terminology under state law, and provided that the individual receives no compensation whatsoever related to that personal cultivation or use.

3.14.140 Administration of the tax.

A. It shall be the duty of the Tax Administrator to collect the taxes, penalties, fees, and perform the duties required by this chapter.

B. For purposes of administration and enforcement of this chapter generally, the Tax Administrator may from time to time promulgate such administrative interpretations, rules, and procedures consistent with the purpose, intent, and express terms of this chapter as he or she deems necessary to implement or clarify such provisions or aid in enforcement.

C. The Tax Administrator may take such administrative actions as needed to administer the cannabis business tax, including but not limited to:

1. Provide to all cannabis business taxpayers forms for the reporting of the tax;

2. Provide information to any taxpayer concerning the provisions of this chapter;

3. Receive and record all taxes remitted to the City as provided in this chapter;

4. Maintain records of taxpayer reports and taxes collected pursuant to this chapter;

5. Assess penalties and interest to taxpayers pursuant to this chapter;

6. Determine amounts owed under and enforce collection pursuant to this chapter.

3.14.150 Appeal procedures.

A taxpayer aggrieved by a decision of the Tax Administrator with respect to the amount of tax, interest, penalties, and fees, if any, due under this chapter may appeal only if a hearing was requested and attended pursuant to Section 3.14.250. An appeal may be made by filing a notice of appeal with the City Clerk within thirty (30) calendar days of the serving or mailing of the Tax Administrator's decision of the amount due. Upon receipt of a timely notice of appeal, the City Clerk shall fix a time and place for hearing such appeal with the City Manager or his or her designee serving as the hearing officer. The City Clerk shall give at least ten (10) calendar days' notice of the appeal hearing in writing to such taxpayer at the last known place of address. The hearing officer shall render a written decision that shall be served on the taxpayer at the last known place of address. The decision of the hearing officer shall be final and conclusive. Any

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amount found to be due by the hearing officer shall be immediately due and payable upon the service of the decision. If no notice of appeal is filed within the time prescribed in this Section, the Tax Administrator's decision with respect to the amount of tax, interest, penalties, and fees due is final and conclusive.

3.14.160 Enforcement - action to collect.

Any taxes, interest, penalties, and/or fees required to be paid under the provisions of this chapter shall be deemed a debt owed to the City. Any person owing money to the City under the provisions of this chapter shall be liable in an action brought in the name of the City for the recovery of such debt. The provisions of this chapter shall not be deemed a limitation upon the right of the City to bring any other action including criminal, civil and equitable actions, based upon the failure to pay the tax, interest, penalties, and/or fees imposed by this chapter or the failure to comply with any of the provisions of this chapter.

3.14.170 Apportionment.

If a person subject to the tax is operating both within and outside the City, it is the intent of the City to apply the cannabis business tax so that the measure of the tax fairly reflects the proportion of the taxed activity actually carried on in the City. To the extent federal or state law requires that any tax due from any taxpayer be apportioned, the taxpayer may indicate said apportionment on his or her tax return. The Tax Administrator may promulgate administrative procedures for apportionment as he or she finds useful or necessary.

3.14.180 Constitutionality and legality.

This tax is intended to be applied in a manner consistent with the United States and California Constitutions and state law. None of the tax provided for by this chapter shall be applied in a manner that causes an undue burden upon interstate commerce, a violation of the equal protection or due process clauses of the Constitutions of the United States or the State of California or a violation of any other provision of the California Constitution or state law. If a person believes that the tax, as applied to him or her, is impermissible under applicable law, he or she may request that the Tax Administrator release him or her from the obligation to pay the impermissible portion of the tax.

3.14.190 Audit and examination of premises and records.

A. For the purpose of ascertaining the amount of cannabis business tax owed or verifying any representations made by any taxpayer to the City in support of his or her tax calculation, the Tax Administrator or his/her designees, which may include a third party, shall have the power to inspect any location where commercial cannabis activity occurs and to audit and examine all books and records (including, but not limited to bookkeeping records, access to METRC data, and/or point-of-sale data, state and/or federal income tax returns, excise tax returns, space utilized for cannabis related activities, and other records relating to the gross receipts of the business) of persons engaged in cannabis businesses. In conducting such

investigation, the Tax Administrator, or his/her designees, which may include a third party, shall have the power to inspect any space utilized for cannabis business related activities, equipment or software, such as computers, software systems, platforms, and databases (including METRC), and/or point of sale systems, to include any keys or access codes for access to and use of the equipment and/or software, that may contain such records.

B. It shall be the duty of every person liable for the collection and payment to the City of any tax imposed by this chapter to keep and preserve, for a period of at least three (3) years, all records as may be necessary to determine the amount of such tax as he or she may have been liable for the collection of and payment to the City, which records the Tax Administrator or his/her designee, which may include a third party, shall have the right to inspect at all reasonable times.

3.14.200 Other licenses, permits, taxes, fees or charges.

A. Nothing contained in this chapter shall be deemed to repeal, amend, be in lieu of, replace or in any way affect any requirements for any commercial cannabis permit, City license, permit, or other certificate required by, under or by virtue of any provision of any other Chapter of this code or any other ordinance or resolution of the City, nor be deemed to repeal, amend, be in lieu of, replace or in any way affect any tax, fee or other charge imposed, assessed or required under any other Chapter of this code or any other ordinance or resolution of the City. Any references made or contained in any other Chapter of this code to any licenses, permits, certificates, taxes, fees, or charges, or to any schedule of license, permit, certificate, or fees, shall be deemed to refer to the licenses, permits or certificates, and their respective taxes, fees or charges, or schedule of license fees, provided for in other Chapters of this code.

B. The Tax Administrator may revoke or refuse to renew the license required by this code for any business that is delinquent in the payment of any tax due pursuant to this chapter or that fails to make a deposit required by the Tax Administrator pursuant to Section 3.14.060.

C. A commercial cannabis permit issued under the Visalia Municipal Code may be revoked, suspended or not renewed in the event that the business holding that permit has failed to (i) make a deposit required by the Tax Administrator pursuant to Section 3.14.060 or (ii) timely pay all taxes, interest and penalties owed by that business under this chapter.

3.14.210 Payment of tax does not authorize unlawful business.

A. The payment of a cannabis business tax required by this chapter, and its acceptance by the City, shall not entitle any person to carry on any cannabis business unless the person has complied with all of the requirements of this code and all other applicable state laws.

B. No tax paid under the provisions of this chapter shall be construed as authorizing the conduct or continuance of any illegal or unlawful business, or any business in violation of any local or state law.

3.14.220 Deficiency determinations.

If the Tax Administrator is not satisfied that any statement filed as required under the provisions of this chapter is correct, or that the amount of tax is correctly computed, he or she may compute and determine the amount to be paid and make a deficiency determination upon the basis of the facts contained in the statement or upon the basis of any information in his or her possession or that may come into his or her possession within three (3) years of the date the tax was originally due and payable. One or more deficiency determinations of the amount of tax due for a period or periods may be made. When a person discontinues engaging in a cannabis business, a deficiency determination may be made at any time within three (3) years thereafter as to any liability arising from engaging in such cannabis business whether or not a deficiency determination is issued prior to the date the tax would otherwise be due. Whenever a deficiency determination is made, a notice shall be given to the person concerned in the same manner as notices of assessment are given under Section 3.14.240 and 3.14.250.

3.14.230 Failure to report—nonpayment, fraud.

A. Under any of the following circumstances, the Tax Administrator may make and give notice of an assessment of the amount of tax owed by a person under this chapter at any time:

1. If the person has not filed a complete statement required under the provisions of this chapter;

2. If the person has not paid the tax due under the provisions of this chapter;

3. If the person has not, after demand by the Tax Administrator, filed a corrected statement, or furnished to the Tax Administrator adequate substantiation of the information contained in a statement already filed, or paid any additional amount of tax due under the provisions of this chapter; or

4. If the Tax Administrator determines that the nonpayment of any cannabis business tax due under this chapter is due to fraud, a penalty of twenty-five percent (25%) of the amount of the tax shall be added thereto in addition to penalties and interest otherwise payable under this chapter and any other penalties allowed by law.

B. The notice of assessment shall separately set forth the amount of any tax known by the Tax Administrator to be due or estimated by the Tax Administrator, after consideration of all information within the Tax Administrator's knowledge concerning the business and activities of the person assessed, to be due under each applicable provision of this chapter and shall include the amount of any penalties or interest accrued on each amount to the date of the notice of assessment. The notice shall state that the person has thirty (30) calendar days from the date of the notice to make a written request for an informal hearing before the Tax Administrator. The notice shall also state that if the person fails to timely request an informal hearing within the

time allowed, the amount determined by the Tax Administrator is final and conclusive and is immediately due and payable.

3.14.240 Tax assessment - notice requirements.

The notice of assessment shall be served upon the person either by personal delivery, by overnight delivery by a nationally-recognized courier service, or by a deposit of the notice in the United States mail, postage prepaid thereon, addressed to the person at the address of the location of the business or to such other address as he or she shall register with the Tax Administrator for the purpose of receiving notices provided under this chapter; or, should the person have no address registered with the Tax Administrator for such purpose, then to such person's last known address. For the purpose of Section 3.14.240, a service by overnight delivery shall be deemed to have occurred one (1) calendar day following deposit with a courier and service by mail shall be deemed to have occurred three (3) days following deposit in the United States mail.

3.14.250 Tax assessment - hearing, application and determination.

Within thirty (30) calendar days after the date of service of the notice of assessment the person may apply in writing to the Tax Administrator for an informal hearing on the assessment. If application for an informal hearing is not made within the time herein prescribed, the tax assessed by the Tax Administrator shall become final and conclusive. Within thirty (30) calendar days of the receipt of any such application for an informal hearing, the Tax Administrator shall cause the matter to be set for an informal hearing before him or her, or his/her designee, no later than thirty (30) calendar days after the receipt of the application, unless a later date is agreed to by the Tax Administrator and the person requesting the informal hearing. Notice of such informal hearing shall be given by the Tax Administrator to the person requesting such informal hearing no later than five (5) calendar days prior to such informal hearing. A hearing under this section shall be informal and need not follow any formal rules of evidence. At such hearing said applicant may appear and offer evidence why the assessment as made by the Tax Administrator should not be confirmed and fixed as the tax due. After such hearing the Tax Administrator shall determine and reassess (if necessary) the proper amount of tax, interest, penalties, and fees to be charged and shall give written notice of the decision to the person in the manner prescribed in Section 3.14.240 for giving notice of assessment. No appeal of a notice of assessment may be made under Section 3.14.150 unless an informal hearing is timely requested and the person attends the hearing. If the person fails to appear at the informal hearing, the amount due determined by the Tax Administrator in the notice of assessment is final and conclusive.

3.14.260 Relief from taxes – disaster relief.

A. If a person is unable to comply with any tax requirement imposed under this chapter due to a disaster impacting its cannabis business, the person may notify the Tax Administrator of its inability to comply and request relief from the tax requirement. For purposes of this chapter, “disaster” means fire, flood, storm, tidal wave, earthquake, or similar public

calamity resulting in physical damage to real property, whether or not resulting from natural causes.

B. The person shall provide any information required by the Tax Administrator including, without limitation, why relief is requested, the time period for which the relief is requested, and the reason relief is needed for the specific amount of time. The person agrees to grant the Tax Administrator or his/her designee access to the location where the cannabis business has been impacted due to a disaster.

C. The Tax Administrator, in his/her sole discretion, may provide relief from the cannabis business tax requirement for businesses whose operations have been impacted by a disaster if such tax relief does not exceed ten thousand ($10,000) dollars. Such temporary relief may be granted for a reasonable amount of time, in the Tax Administrator's sole discretion, and the amount and duration of relief should be based upon how long it would reasonably take for the cannabis business to recover from the disaster. The Tax Administrator may require that the cannabis business follow certain conditions to receive temporary relief from the cannabis business tax requirement. The Tax Administrator's decision on a request for relief and the conditions that may be imposed for relief under this section are final and conclusive and not subject to appeal under Section 3.14.150.

3.14.270 Conviction for violation - taxes not waived.

The conviction and punishment of any person for failure to pay the required tax shall not excuse or exempt such person from any civil action for the tax debt unpaid at the time of such conviction. No civil action shall prevent a criminal prosecution for any violation of the provisions of this chapter or of any state law requiring the payment of all taxes.

3.14.280 Violation deemed misdemeanor.

Any person violating any of the provisions of this chapter shall be guilty of a misdemeanor pursuant to the penalty provision for municipal code violations stated in Chapter 1.12 of the Visalia Municipal Code.

3.14.290 Severability.

If any provision of this chapter, or its application to any person or circumstance, is determined by a court of competent jurisdiction to be unlawful, unenforceable, or otherwise void, that determination shall have no effect on any other provision of this chapter or the application of this chapter to any other person or circumstance and, to that end, the provisions hereof are severable.

3.14.300 Remedies cumulative.

All remedies and penalties prescribed by this chapter or which are available under any other provision of this code and any other provision of law or equity are cumulative. The use of

one or more remedies by the City shall not bar the use of any other remedy for the purpose of enforcing the provisions of this chapter.

3.14.310 Amendment or modification.

Except as set forth in Section 3.14.310, this chapter may be amended or modified but not repealed by the City Council without a vote of the people. However, as required by Article XIII C of the California Constitution, voter approval is required for any amendment that would expand, extend, or increase the rate of any tax levied pursuant to this chapter beyond the maximums set forth in this chapter. The people of the City of Visalia affirm that the following actions shall not constitute an increase of the rate of a tax:

A. The restoration or adjustment of the rate of the tax to a rate that is no higher than that allowed by this chapter, in those circumstances where, among others, the City Council has previously acted to reduce the rate of the tax or is incrementally implementing an increase authorized by this chapter;

B. An action that interprets or clarifies (i) the methodology of applying or calculating the tax or (ii) any definition applicable to the tax, so long as the interpretation or clarification (even if contrary to some prior interpretation or clarification) is not inconsistent with the provisions of this chapter; or

C. The collection of the tax imposed by this chapter even if the City had, for some period of time, failed to collect the tax.

SECTION 2. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The people of the City of Visalia hereby declare that they would have passed this ordinance and each section, subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

SECTION 3. ENVIRONMENTAL COMPLIANCE. The City Council hereby finds and determines that this resolution is exempt from the California Environmental Quality Act, Public Resources Code Sections 21000 et seq. ("CEQA") and 14 Cal. Code Re. Sections 15000 et seq. ("CEQA Guidelines"). The calling and noticing of an election for the submission of a ballot measure to voters is not a project within the meaning of CEQA Guidelines 15378. The tax submitted to the voters is a general tax that can be used for any governmental purpose; it is not a commitment to any particular action or actions.

Draft

As such, under CEQA Guidelines Section 15378 (b)(4), the tax is not a project within the meaning of CEQA because it creates a government funding mechanism that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment. If revenue generated by the tax were used for a purpose that would have such an effect, the City of Visalia would undertake the required CEQA review for that particular project. Therefore, pursuant to CEQA Guideline Section 15060 CEQA analysis is not required.

SECTION 4. EFFECTIVE DATE. Pursuant to the California Constitution, Article XIIIC(2)(b) and California Elections Code 9217, if a majority of the voters voting in the election on Measure "Insert_" vote in favor of the adoption of such measure, this ordinance shall be deemed valid and binding and shall be considered adopted upon the date that the vote is declared by the City Council and shall go into effect ten (10) days after that date.

This Ordinance was approved and adopted by the People of the City of Visalia at the City's November 5, 2024 statewide election.

This Ordinance was approved by Declaration of the vote by the City Council of the City of Visalia on _____.

_____
Brian Poochigian, Mayor

ATTEST:

_____
Leslie Caviglia, City Clerk

Draft

Visalia City Council

Staff Report

File #: 24-0220 **Agenda Date:** 6/17/2024 **Agenda #:** 6.

Agenda Item Wording:
Notice of Completion for Caldwell Avenue Improvement Project - Authorize the City Manager to file a Notice of Completion for the Caldwell Avenue Improvement Project from Akers Street to Shady Street.

Deadline for Action: 6/17/2024

Submitting Department: Community Development

Contact Name and Phone Number: Eric Bons, Senior Civil Engineer, Eric.Bons@visalia.city <mailto:Eric.Bons@visalia.city>, (559) 713-4350 Dolores Verduzco, Financial Analyst, Dolores.Verduzco@visalia.city <mailto:Dolores.Verduzco@visalia.city>, (559) 713-4540 Jason Huckleberry, Engineering and Building Director, Jason.Huckleberry@visalia.city <mailto:Jason.Huckleberry@visalia.city>, (559) 713-4495.

Department Recommendation:
Staff Recommends the City Council authorize the City Manager to file the Notice of Completion for the Caldwell Avenue Improvement Project from Akers Street to Shady Street.

Background Discussion:
Yarbs Grading and Paving Inc. was awarded the construction contract for the Caldwell Avenue Improvement Project (3010-72000/CP9485-999) from Akers Street to Shady Street on October 3, 2022 in the amount of $8,816,521.00. This project is part of the larger Avenue 280 (Caldwell Ave) corridor widening project sponsored by Tulare County Association of Governments (TCAG), the City of Visalia, County of Tulare, City of Farmersville, and the City of Exeter. The Avenue 280 project extends from State Route 99 to the City of Exeter. The larger project is being constructed in stages and by different agencies. The Caldwell Avenue Improvement Project from Akers Street to Shady Street reconstructed the roadway pavement, installed raised median islands, sidewalk, curb, gutter, traffic signal interconnect conduit, and streetlights.

The roadway improvements consisted of reconstructing the roadway with new aggregate base material and new hot mix asphalt pavement. In the process of reconstructing the roadway there were various utilities to be relocated and some new facilities installed. Some of the new facilities included additional streetlighting, irrigation sleeves to the new raised medians for future landscaping, and traffic signal interconnect conduit.

The original construction contract awarded to Yarbs Grading and Paving, Inc. was in the amount of $8,816,521.00. The final construction cost including the construction change orders totaled $9,253,618.23. The total construction change orders amounted to $437,097.64 (4.96%). The following is a breakdown of the construction contract changes.

Errors & Omissions (E&O)	$	19,876.09	0.23%
Utilities (UT)	$	210,107.30	2.38%
Balance of Quantities (BQ)	$	(134,655.32)	-1.53%
Unforseen Conditions (UN)	$	298,516.95	3.39%
Owner Directed Change in Scope (CofS)	$	43,252.62	0.49%
TOTAL:	$	437,097.64	4.96%

Errors and Omissions

The majority of these costs were the result of a subcontractor not including the cost of the streetlight poles. After review, the plans were slightly ambiguous, and the cost was split 50/50 between the City and the Contractor. Additionally, the construction plans did not address the necessary striping at Crenshaw Street at the intersection with Caldwell Avenue.

Utilities

The contractor performed additional potholing to determine the location and depth of the existing utilities for the purpose of relocation or protection of the existing utilities during the construction process. The contractor discovered an existing concrete farming irrigation pipe that had been abandoned in the past but not removed, this conflicted with the structural section of the roadway and had to be removed. Other conflicts were addressed during the construction process to rectify conflicts with SCE underground lines, removal of abandoned conduits, and the removal of existing pavement associated with the utilities.

Balance of Quantities

There were fifteen bid items that increased from the original bid quantity and five bid items that decreased from the original bid amount for a net savings of $134,655.32. A credit was issued to the City due to the decrease in price for the oil used in the hot mix asphalt pavement. This credit resulted in cost savings associated with the items included in the Balance of Quantities.

Unforseen Conditions

To minimize the street closure and reduce impacts to the public, the reconstruction of the major intersections was changed to utilizing a 12 ½ inch hot mix asphalt structural section while providing the structural strength to support the volume of traffic. An abandoned drainage culvert was discovered at the intersection of Caldwell Avenue and Chinowth Street, the culvert was removed and backfilled. Additional cement was needed in the full depth reconstruction (FDR) of the roadway to achieve the structural strength necessary for this arterial roadway traffic volumes. The existing streetlighting within the project limits were not functioning and the wiring was replaced to make the streetlights operational.

Owner Directed Change in Scope

The City updated the overhead safety lighting at the five signaled intersections within the project limits, installed two sewer laterals to vacant parcels located at the southeast corner of Caldwell Avenue at County Center to avoid cutting into the new roadway, paved an additional area of Demaree Street south of Caldwell Avenue, and other minor modifications to the project.

Fiscal Impact:

The construction project (CP9485) is multi-funded with an adopted budget of $12,213,735 as reflected in the table below.

Funding Table:

Fund No.	Fund Account	Amount
111	Gas Tax	$66,763
113	SB1 RMRA	$5,869,550
131	Measure R Local	$1,115,790
133	Measure R Regional	$4,179,557
141	Measure N	$830,060
511	Information Services	$152,015
	Budget Amount:	**$12,213,735**

Project Cost:

Item No.	Cost Items	Amount
1	Construction Cost -Awarded	$8,816,521
2	Construction Change Orders	$437,097
3	Design Costs - Consultant	$453,239
4	Design Costs - City Staff	$340,000
5	Right of Way	$131,000
6	Construction Management - Consultant	$410,100
7	Construction Surveying & Inspection & Project Management	$310,000
8	Material Testing	$159,000
9	Permit Fees	$30,180
10	Misc. project costs (Utilities setup fees, SWRCB fees, tree removal, weed abatement, etc.)	$34,000
	Total Project Cost:	**$11,094,137**
	Project Surplus Budget (Estimate):	$1,092,598

Project cost savings are mainly attributed to the construction contract change orders being less than the construction contract contingency of $1.3M estimated at the time of award. Any funds remaining after project completion will be returned to the fund from which they originated.

Prior Council Action:
April 3, 2023 Staff presentation of proposed construction change orders and the associated proposed construction phasing revisions.
October 3, 2022 Award construction contract for Caldwell Avenue Improvements from Akers Street to Shady Street.

June 20, 2022 Authorize SB1 Road Maintenance and Rehabilitation Account (RMRA) funds.

September 7, 2021 Authorized the City Manager to execute and agreement with 4 Creeks, Inc. to provide construction management services for the Caldwell Improvement Project from Akers to Shady Street in the amount of $410,100.

August 16, 2021 Accepted the staging plan presentation and approved nighttime work as proposed in the staff report and with proper public noticing

Other: None

Alternatives: None recommended.

Recommended Motion (and Alternative Motions if expected):
I move to authorize the City Manager to file the Notice of Completion for the Caldwell Avenue Improvement Project from Akers Street to Shady Street.
Environmental Assessment Status: Completed.

CEQA Review: Final Environmental Impact Report (FEIR) - State Clearinghouse #2008081126, Notice of Determination (NOD) - Receipt TC0663.

Attachments:
1. Location Map
2. Contractor Disclosure Form.

CITY OF VISALIA

Ownership Disclosure for Contractors and Consultants
To Accompany Bid Form

NAMES OF PRINCIPALS, PARTNERS, AND/OR TRUSTEES:

Firm Name: Yarbs Grading and Paving, Inc.

Firm Address: P.O. Box 87 Fowler, CA 93625

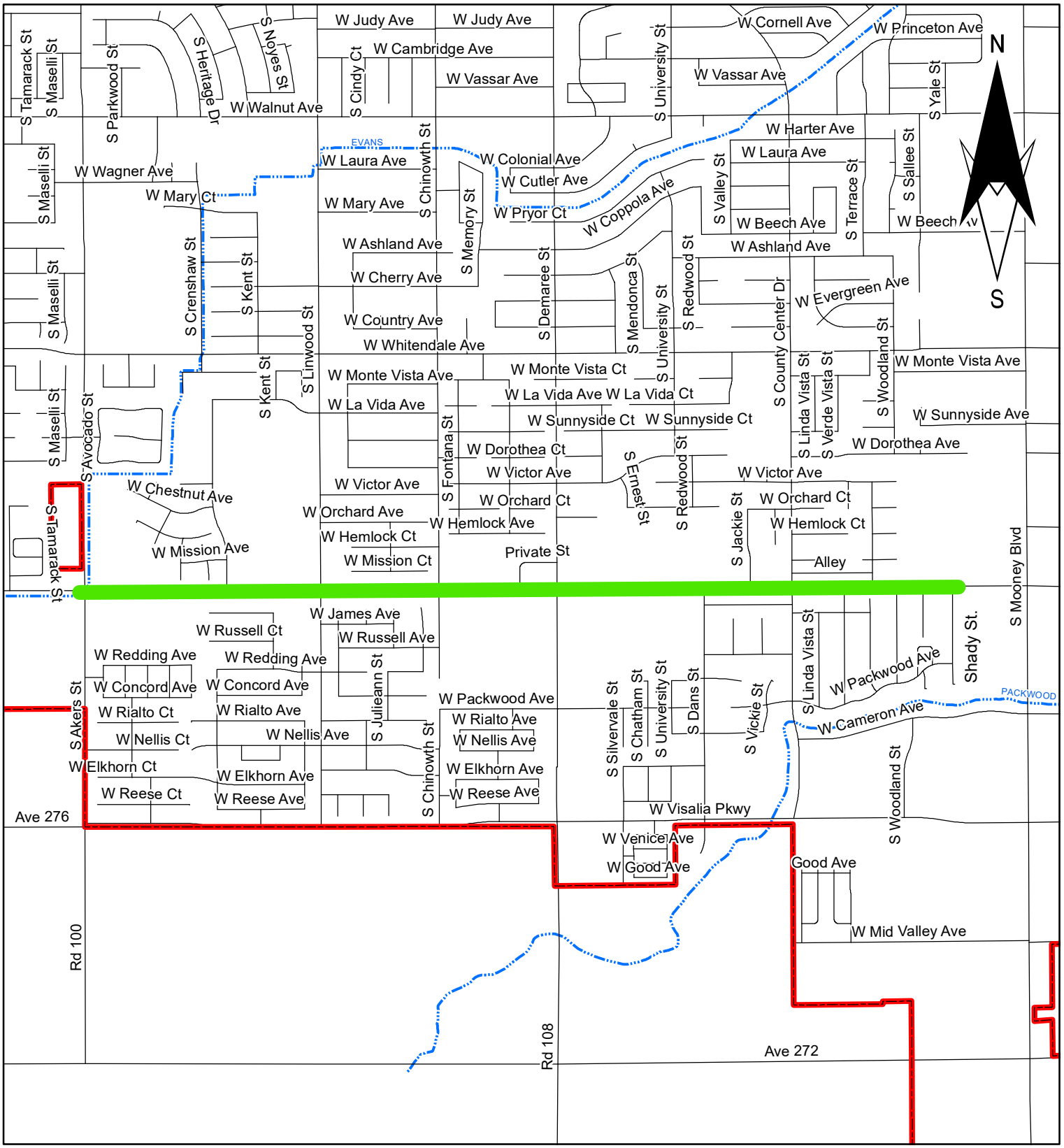
List the names of all principals, partners, and/or trustees. For corporations provide names of officers, directors and all stockholders owning more than 10% equity interest in corporation:

Troy Yarbrough, President

Ray Becerra, Secretary

Submitted by: Name Troy Yarbrough

Date 09-14-2022



CALDWELL AVENUE IMPROVEMENTS FROM AKERS STREET TO SHADY STREET

= Project Limits

1,500 750 0 1,500 Feet

Visalia City Council

Staff Report

File #: 24-0225 **Agenda Date:** 6/17/2024 **Agenda #:** 7.

Agenda Item Wording:

Investment Report - Accept the City of Visalia Cash and Investment Report for the third quarter of the fiscal year which consists of months January, February, and March of 2024.

Deadline for Action: 6/17/2024

Submitting Department: Finance and Technology Services

Contact Name and Phone Number: Jason Montgomery, 4425

Department Recommendation:

Staff recommends that Council accept the City of Visalia Cash and Investment Report for the third quarter of the fiscal year which consists of months January, February, and March of 2024.

Background Discussion:

The City accumulates significant cash assets before they are spent on a variety of governmental operations. For example, several large capital projects have accumulated substantial cash as they approach the start of the projects in the near future, or in some cases, have already begun. Some of these projects are the Fire Station 51, cape seal of various streets and the major rehab of Caldwell Avenue from Santa Fe to Lovers Lane. Some examples of large projects that cash has been accumulated for that have not started are the Civic Center Phase 2 project, and any potential mandated upgrades to the Water Reclamation Facility.

The quarterly investment report is intended to inform the City Council and community about the status of City investments and holds staff accountable for the investment and management of these funds.

City Investment Policy

The City's investments are diversified by the various maturities and credit types which are allowed under the City's Investment Policy and California Government Code Section 53600 et seq. It is the policy of the City to invest public funds in a manner which will provide the greatest security with the maximum investment return while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds.

The City continues to be conservative and prudent with the investment objectives, which in order of priority is safety, liquidity, and yield, while maintaining compliance with federal, state, and local laws and regulations. These investments will enable the City to meet expenditure requirements for the next six months, as required by state law.

Economic Outlook

At March 31, 2024, the national unemployment rate was at 3.8%. The Consumer Price Index was at 3.48%, a slight increase from the December 2023 rate of 3.35%. At its May 1, 2024 meeting, the Federal Open Market Committee (FOMC) kept the Federal Funds Rate (the rate at which institutions borrow and lend overnight funds to each other) at the current range of 5.25% to 5.50% as economic activity has continued to expand, the unemployment rate has remained low, and inflation has trended down over the last year, however, still remains higher than they would like.

Investors continue to remain hopeful that the FOMC will finally begin to cut rates soon, however, the consensus is that the FOMC will hold steady for the remainder of the year as inflation continues to remain above their optimum level of 2%.

Movements of the Federal Funds Rate are closely linked to Treasury Security rates; as the Federal Funds Rate increases, typically so do Treasury Security rates. Treasury Securities are investments that the City can purchase and are key benchmarks for other financial assets that the City can purchase (i.e.: Federal Agency's). Table I shows the rate comparison of the Federal Funds Rate and short term Treasury Securities between the second and third quarter of fiscal year 2023-24 as well as recent rates. Rates have rebounded across all maturity levels since December 2023. The City remains laddered across all maturities.

Table I

	December 2023 (2nd Quarter-FY23/24)	March 2024 (3rd Quarter-FY23/24)	May 29, 2024
Federal Funds Rate	5.25% - 5.50%	5.25% - 5.50%	5.25% - 5.50%
6 month Treasury	5.21%	5.29%	5.36%
1 year Treasury	4.75%	5.01%	5.22%
2 year Treasury	4.24%	4.62%	5.01%
3 year Treasury	4.01%	4.41%	4.80%
4 year Treasury	3.93%	4.31%	4.72%
5 year Treasury	3.85%	4.21%	4.65%

Portfolio Performance

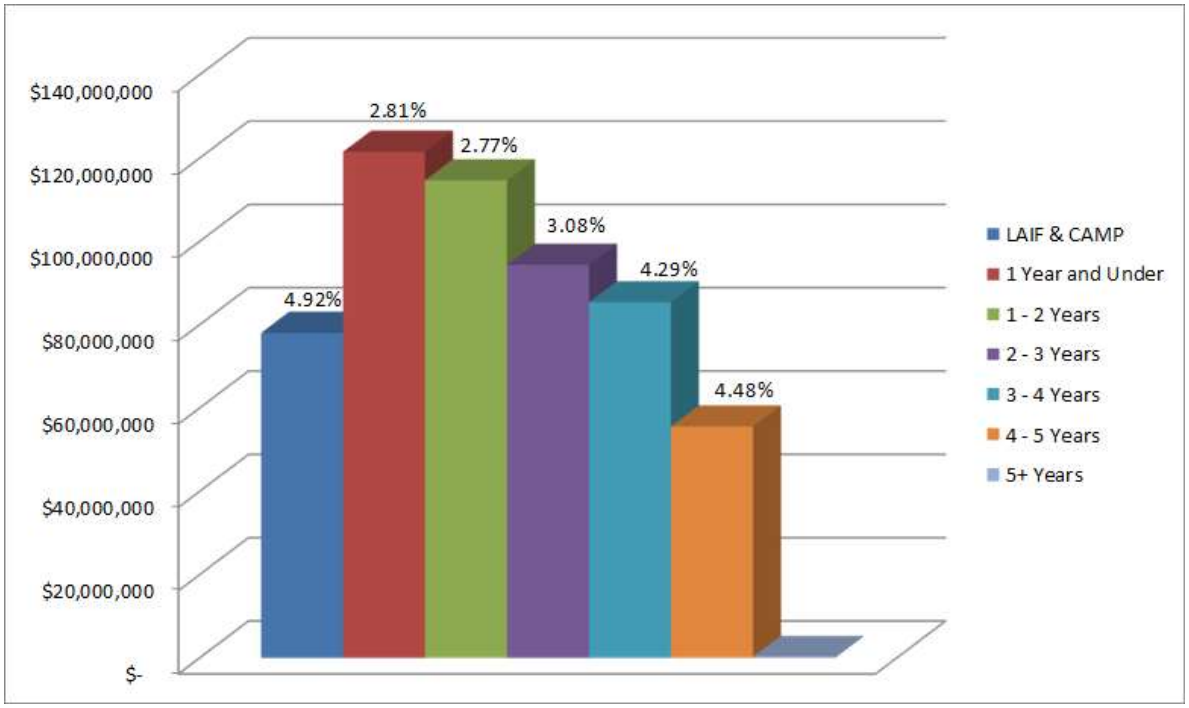
The March 31, 2024 investment portfolio managed balance was **$549,872,797.**
The earnings rate as of March 31, 2024 was **3.55%.** Key benchmarks and performance statistics for the City's portfolio are shown in Table II, Managed Portfolio Performance Statistics.

Table II: Managed Portfolio Performance Statistics (dollars in millions)

Quarter Ending	Portfolio Balance	City Monthly Portfolio Rate	LAIF & CAMP Balance	LAIF Rate	2 YR Treasury	Weighted Average Maturity (WAM)
December 2023	$548.2	3.43%	$81.2	3.81%	4.24%	649 Days
March 2024	$549.9	3.55%	$78.0	4.12%	4.62%	659 Days
Fiscal Year Average 2023/2024	**$533.6**	**3.26%**		**3.73%**		

The following Charts I and II show the portfolio ladder and distribution as of March 31, 2024. The portfolio ladder (Chart I - Maturity Ladder) shows our investments based on when they are to mature (ie. 1 year and under, 1-2 years, 2-3 years, etc…). The City invests in different maturity dates to take advantage of different earnings rates (usually the longer the maturity, the higher the earning rate) as well as to spread out maturities so that the proceeds are reinvested at regular intervals. In addition, the City will keep funds needed for operating costs in short term maturities, while investing funds in longer term maturities for those funds that are not yet needed (future projects). Chart II - Maturity Distribution shows what percent each maturity level is of the total investment portfolio.

Chart I
Maturity Ladder



- Note: Percent above each bar represents the average interest earnings rate for that maturity level

Chart II
Maturity Distribution

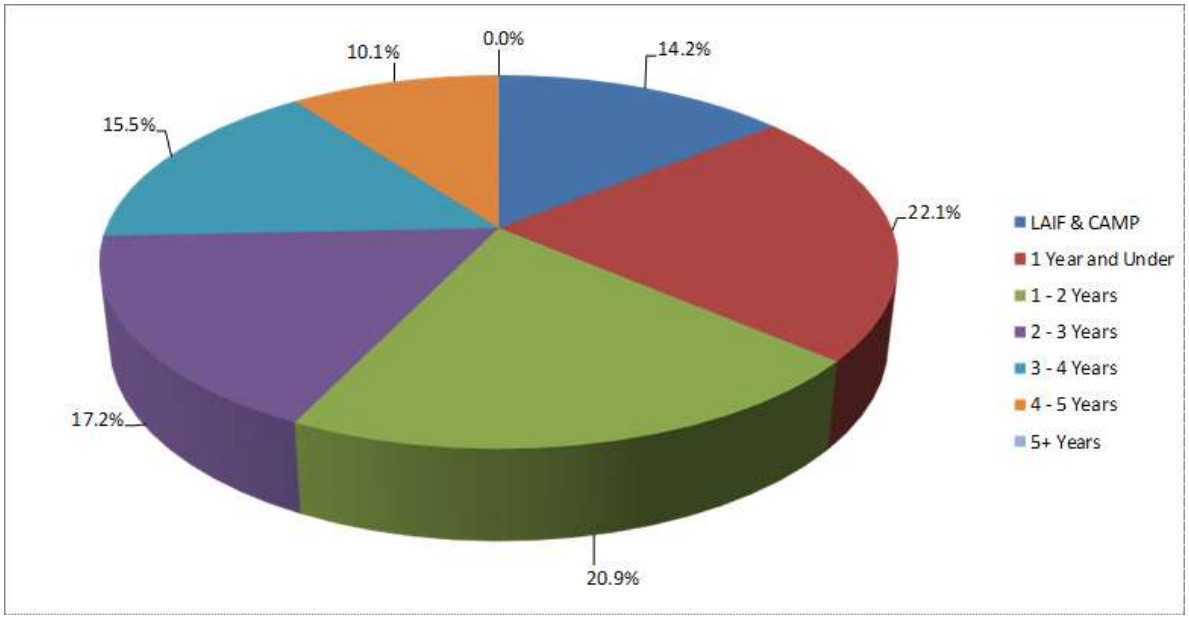


Table III: 3rd Quarter Investment Activity, shows investment activity for the quarter (January 2024 - March 2024).

Table III: 3rd Quarter Investment Activity

	TYPE	YIELD	COUPON	AMOUNT	MATURITY DATE	PURCHASE DATE
Maturities						
U.S. Treasury	Treasury	0.68%	2.63%	$ 2,000,000	01/02/2024	12/23/2021
City of Oakland	Muni	1.56%	1.58%	3,435,000	01/16/2024	02/27/2020
Bank of America	Corporate	0.44%	4.13%	3,000,000	01/22/2024	05/24/2021
US Bancorp	Corporate	1.32%	3.70%	2,500,000	01/30/2024	04/30/2020
Federal National Mortgage Assn.	Agency	1.76%	2.50%	2,000,000	02/05/2024	11/08/2019
Federal Home Loan Bank	Agency	4.90%	2.50%	3,000,000	02/13/2024	04/27/2023
Federal Home Loan Bank	Agency	4.90%	2.50%	2,000,000	02/13/2024	05/16/2023
Federal Farm Credit	Agency	0.29%	0.25%	2,000,000	02/26/2024	04/16/2021
Federal Farm Credit	Agency	4.84%	1.23%	2,000,000	03/04/2024	05/04/2023
Federal Home Loan Bank	Agency	4.79%	4.75%	3,000,000	03/08/2024	12/29/2022
Federal Home Loan Bank	Agency	1.46%	1.88%	2,000,000	03/08/2024	02/13/2020
Federal Farm Credit	Agency	0.31%	0.30%	2,000,000	03/18/2024	04/16/2021
				$ 28,935,000		
Purchases						
Santa Monica CA Unified School District	Muni	4.15%	1.20%	$ 3,760,000	08/01/2028	01/19/2024
Desert CA Community College District	Muni	4.15%	2.02%	1,500,000	08/01/2028	01/19/2024
Apple Inc.	Corporate	4.15%	1.40%	3,000,000	08/05/2028	01/19/2024
Federal National Mortgage Assn.	Agency	4.07%	0.75%	2,000,000	10/08/2027	01/24/2024
Federal Home Loan Bank	Agency	4.08%	4.75%	1,980,000	12/08/2028	01/24/2024
U.S. Treasury	Treasury	4.22%	4.50%	2,000,000	07/15/2026	02/08/2024
U.S. Treasury	Treasury	4.08%	0.38%	2,000,000	07/31/2027	02/08/2024
U.S. Treasury	Treasury	4.04%	1.00%	2,000,000	07/31/2028	02/08/2024
John Deere Capital Corp.	Corporate	4.44%	4.50%	2,000,000	01/16/2029	02/09/2024
Federal Home Loan Mortgage Corp.	Agency	4.52%	4.38%	2,000,000	02/09/2029	02/09/2024
San Jose Successor Agency	Muni	4.45%	3.13%	3,000,000	08/01/2028	02/12/2024
CA State University	Muni	4.45%	1.36%	3,000,000	11/01/2027	02/16/2024
Federal Farm Credit	Agency	4.20%	4.38%	2,000,000	02/28/2028	03/07/2024
Federal Home Loan Bank	Agency	4.11%	4.50%	2,000,000	03/09/2029	03/11/2024
U.S. Treasury	Treasury	4.46%	4.00%	2,000,000	01/15/2027	03/15/2024
Federal Home Loan Bank	Agency	4.47%	4.50%	2,000,000	03/12/2027	03/15/2024
				$ 36,240,000		

Fiscal Impact:
n/a

Prior Council Action: City of Visalia Cash and Investment Reports are reviewed and accepted quarterly.

Other: n/a

Alternatives: n/a

Recommended Motion (and Alternative Motions if expected):
Move to accept the City of Visalia Cash and Investment Report for the third quarter of the fiscal year which consist of months January, February, and March of 2024.

Environmental Assessment Status: n/a

CEQA Review: n/a

Attachments: Attachment #1, City of Visalia Cash and Investment Summary Attachment #2, City of Visalia Investment Report by Maturity Date

Attachment #1

City of Visalia
Cash and Investment Summary
Quarter Ended March 31, 2024

Security Investments	Par Value	Book Value	Market Value	% of Portfolio	Yield
Medium-Term Corporate Bonds	$ 98,200,000	$ 92,993,389	$ 94,683,842	17.22%	
Agency's	184,726,000	179,189,286	180,910,052	32.90%	
U.S. Treasury's	45,000,000	41,815,168	42,391,860	7.71%	
Municipal Bonds	161,850,000	150,264,205	153,587,493	27.93%	
Total Security Investments	**$ 489,776,000**	**$ 464,262,048**	**$ 471,573,247**	**85.76%**	
Other Investments					
Local Agency Investment Fund (LAIF)	$ 6,673,072	$ 6,673,072	$ 6,673,072	1.21%	
Local Agency Investment Fund (LAIF) - COVID	26,216,803	26,216,803	26,216,803	4.77%	
California Asset Management Program (CAMP)	34,155,698	34,155,698	34,155,698	6.21%	
California Asset Management Program (CAMP-TERM)	11,000,000	11,000,000	11,000,000	2.00%	
Local Bonds	253,977	253,977	253,977	0.05%	
Total Other Investments	**$ 78,299,550**	**$ 78,299,550**	**$ 78,299,550**	**14.24%**	
Total Investments	**$ 568,075,550**	**$ 542,561,598**	**$ 549,872,797**	**100.0%**	**3.55%**

Cash with Fiscal Agents		
US Bank 2014 COP (Convention Center Refinancing)	$	3
US Bank 2015 COP (VECC Loan)		14,687
US Bank 2003 East Visalia RDA		289,943
US Bank - Custodial Account		7,031
Delta Dental (Dental Prefunding)		60,700
Keenan & Associates (Workers Comp Prefunding)		410,012
Total Cash with Fiscal Agents	**$**	**782,376**
Cash in Banks and Other Cash		
Citizens Business Bank (Sweep and Operating)-estimate	$	8,786,305
Petty Cash - Various City Offices		11,850
Total Cash in Banks and Other Cash	**$**	**8,798,155**
Total Cash and Investments	**$**	**559,453,328**

Attachment #2

City of Visalia
Investment Report
By Maturity Date
03/31/2024

Investments	Type	Par Value	Book Value	Market Value	Coupon	Yield	% of Portfolio	Maturity	S&P/Moody's Credit Rating	Days to Maturity
CA ST	Muni	$ 2,000,000.00	$ 1,960,980.00	$ 2,000,000.00	3.00%	3.37%	0.36%	04/01/24	AA-	***1***
CA ST	Muni	$ 3,000,000.00	$ 2,941,470.00	$ 3,000,000.00	3.00%	4.00%	0.55%	04/01/24	AA-	***1***
CA ST	Muni	$ 3,000,000.00	$ 2,941,470.00	$ 3,000,000.00	3.00%	4.50%	0.55%	04/01/24	AA-	***1***
Citigroup	Corporate	$ 5,000,000.00	$ 4,886,850.00	$ 4,979,900.00	3.35%	3.35%	0.91%	04/29/24	A	***29***
Bank of America	Corporate	$ 3,000,000.00	$ 2,920,200.00	$ 2,993,310.00	3.10%	3.10%	0.54%	04/29/24	A-	***29***
Federal Home Loan Bank	Agency	$ 4,000,000.00	$ 3,978,840.00	$ 3,998,120.00	4.88%	4.80%	0.73%	05/08/24	AA+	***38***
Federal Farm Credit	Agency	$ 3,000,000.00	$ 2,927,250.00	$ 2,989,800.00	2.63%	5.19%	0.54%	05/16/24	AA+	***46***
Federal Home Loan Bank	Agency	$ 2,000,000.00	$ 1,951,400.00	$ 1,990,380.00	2.88%	1.85%	0.36%	06/14/24	AA+	***75***
Federal Home Loan Bank	Agency	$ 3,000,000.00	$ 2,982,660.00	$ 2,996,190.00	4.88%	4.72%	0.54%	06/14/24	AA+	***75***
Toyota Motor Credit	Corporate	$ 3,000,000.00	$ 2,858,640.00	$ 2,968,200.00	0.50%	0.59%	0.54%	06/14/24	A+	***75***
Federal Home Loan Mortgage Corporation	Agency	$ 3,750,000.00	$ 3,564,787.50	$ 3,706,237.50	0.38%	0.38%	0.67%	06/28/24	AA+	***89***
Federal Home Loan Bank	Agency	$ 2,000,000.00	$ 1,949,942.00	$ 1,987,320.00	2.75%	5.47%	0.36%	06/28/24	AA+	***89***
Federal National Mortgage Association	Agency	$ 2,000,000.00	$ 1,928,640.00	$ 1,981,760.00	1.75%	1.68%	0.36%	07/02/24	AA+	***93***
American Honda Finance Corp.	Corporate	$ 2,500,000.00	$ 2,375,275.00	$ 2,465,200.00	0.55%	0.71%	0.45%	07/12/24	A-	***103***
Santa Clara County	Muni	$ 6,535,000.00	$ 6,290,329.60	$ 6,462,788.25	2.00%	2.73%	1.18%	08/01/24	AAA	***123***
Federal Home Loan Bank	Agency	$ 2,000,000.00	$ 1,918,300.00	$ 1,971,820.00	1.50%	1.45%	0.36%	08/15/24	AA+	***137***
Federal Home Loan Bank	Agency	$ 2,000,000.00	$ 2,000,560.00	$ 2,001,540.00	5.50%	5.47%	0.36%	08/26/24	AA+	***148***
City of Berkeley	Muni	$ 800,000.00	$ 780,664.00	$ 793,744.00	3.50%	1.95%	0.14%	09/01/24	AA+	***154***
Federal Home Loan Bank	Agency	$ 2,000,000.00	$ 1,943,320.00	$ 1,978,560.00	2.88%	1.64%	0.36%	09/13/24	AA+	***166***
Toyota Motor Credit	Corporate	$ 3,000,000.00	$ 2,833,320.00	$ 2,936,190.00	0.63%	1.04%	0.53%	09/13/24	A+	***166***
Federal Home Loan Bank	Agency	$ 2,000,000.00	$ 1,955,760.00	$ 1,984,040.00	3.50%	4.00%	0.36%	09/13/24	AA+	***166***
CA ST	Muni	$ 3,000,000.00	$ 2,994,870.00	$ 3,000,930.00	5.50%	4.72%	0.55%	10/01/24	AA-	***184***
Anaheim Housing and Public Improvements Auth.	Muni	$ 2,500,000.00	$ 2,418,775.00	$ 2,470,000.00	2.94%	4.30%	0.45%	10/01/24	AA-	***184***
CA ST	Muni	$ 1,450,000.00	$ 1,374,875.50	$ 1,420,623.00	1.25%	4.00%	0.26%	10/01/24	AA-	***184***
Federal Home Loan Bank	Agency	$ 2,000,000.00	$ 1,979,140.00	$ 1,992,260.00	4.50%	4.83%	0.36%	10/03/24	AA+	***186***
Federal National Mortgage Association	Agency	$ 3,000,000.00	$ 2,862,330.00	$ 2,943,210.00	1.63%	0.75%	0.54%	10/15/24	AA+	***198***
Bank of New York Mellon Corp.	Corporate	$ 3,000,000.00	$ 2,867,190.00	$ 2,942,130.00	2.10%	0.52%	0.54%	10/24/24	A	***207***
Bank of New York Mellon Corp.	Corporate	$ 3,000,000.00	$ 2,867,190.00	$ 2,942,130.00	2.10%	1.93%	0.54%	10/24/24	A	***207***
U.S. Treasury	Treasury	$ 2,000,000.00	$ 1,881,100.00	$ 1,945,720.00	0.75%	4.31%	0.35%	11/15/24	Aaa	***229***
Federal Home Loan Bank	Agency	$ 2,000,000.00	$ 1,996,760.00	$ 1,996,860.00	5.30%	5.30%	0.36%	11/18/24	AA+	***232***
CA State Department Water	Muni	$ 5,000,000.00	$ 4,671,400.00	$ 4,849,900.00	0.51%	1.59%	0.88%	12/01/24	AAA	***245***
Santa Clara Valley California Water District	Muni	$ 3,500,000.00	$ 3,447,150.00	$ 3,475,780.00	4.25%	4.25%	0.63%	12/01/24	Aa1	***245***
Federal Home Loan Bank	Agency	$ 2,000,000.00	$ 1,929,160.00	$ 1,966,460.00	2.75%	1.48%	0.36%	12/13/24	AA+	***257***
Federal Home Loan Bank	Agency	$ 2,000,000.00	$ 1,982,260.00	$ 1,992,180.00	4.63%	4.83%	0.36%	12/13/24	AA+	***257***
Federal Home Loan Bank	Agency	$ 2,000,000.00	$ 1,993,690.00	$ 1,998,460.00	5.00%	5.24%	0.36%	12/13/24	AA+	***257***
State Street Corp.	Corporate	$ 3,000,000.00	$ 2,895,120.00	$ 2,956,440.00	3.30%	0.64%	0.54%	12/16/24	A	***260***
Federal Home Loan Bank	Agency	$ 3,000,000.00	$ 2,974,170.00	$ 2,990,640.00	4.65%	4.25%	0.54%	01/06/25	AA+	***281***
Federal National Mortgage Association	Agency	$ 2,000,000.00	$ 1,896,340.00	$ 1,947,200.00	1.63%	0.36%	0.35%	01/07/25	AA+	***282***
U.S. Treasury	Treasury	$ 2,000,000.00	$ 1,886,180.00	$ 1,939,380.00	1.38%	0.52%	0.35%	01/31/25	Aaa	***306***
Federal Home Loan Mortgage Corporation	Agency	$ 3,000,000.00	$ 2,831,910.00	$ 2,907,330.00	1.50%	0.74%	0.53%	02/12/25	AA+	***318***
Toyota Motor Credit	Corporate	$ 5,000,000.00	$ 4,731,050.00	$ 4,851,700.00	1.80%	2.30%	0.88%	02/13/25	A+	***319***
U.S. Treasury	Treasury	$ 2,000,000.00	$ 1,903,760.00	$ 1,946,840.00	2.00%	0.52%	0.35%	02/15/25	Aaa	***321***
Federal Home Loan Bank	Agency	$ 2,000,000.00	$ 1,982,880.00	$ 1,991,060.00	4.63%	4.22%	0.36%	03/14/25	AA+	***348***
U.S. Treasury	Treasury	$ 5,000,000.00	$ 4,799,400.00	$ 4,884,150.00	2.63%	2.36%	0.89%	03/31/25	Aaa	***365***
Bay Area Toll Authority	Muni	$ 3,000,000.00	$ 2,845,980.00	$ 2,916,840.00	2.33%	4.70%	0.53%	04/01/25	AA	***366***
Federal National Mortgage Association	Agency	$ 2,000,000.00	$ 1,849,640.00	$ 1,909,620.00	0.63%	0.59%	0.35%	04/22/25	AA+	***387***
Federal National Mortgage Association	Agency	$ 2,000,000.00	$ 1,849,640.00	$ 1,909,620.00	0.63%	3.15%	0.35%	04/22/25	AA+	***387***
Federal Farm Credit	Agency	$ 5,000,000.00	$ 4,795,850.00	$ 4,883,350.00	2.75%	2.75%	0.89%	04/25/25	AA+	***390***
Citigroup	Corporate	$ 5,000,000.00	$ 4,821,450.00	$ 4,909,250.00	4.00%	4.00%	0.89%	05/13/25	A	***408***
University of California Revenue	Muni	$ 2,000,000.00	$ 1,899,500.00	$ 1,944,500.00	2.59%	4.20%	0.35%	05/15/25	AA-	***410***
University of California Revenue	Muni	$ 2,140,000.00	$ 2,167,777.20	$ 2,147,083.40	5.79%	5.00%	0.39%	05/15/25	AA-	***410***
Federal Home Loan Mortgage Corporation	Agency	$ 2,000,000.00	$ 1,980,000.00	$ 1,995,840.00	5.05%	5.05%	0.36%	05/22/25	AA+	***417***
John Deere Capital Corp.	Corporate	$ 2,000,000.00	$ 1,940,968.00	$ 1,960,360.00	3.40%	5.18%	0.36%	06/06/25	A	***432***
Federal Home Loan Bank	Agency	$ 2,000,000.00	$ 1,836,800.00	$ 1,901,220.00	0.63%	0.52%	0.35%	06/13/25	AA+	***439***
Federal Home Loan Bank	Agency	$ 2,000,000.00	$ 1,991,904.00	$ 1,996,140.00	4.75%	4.97%	0.36%	06/13/25	AA+	***439***
Federal Home Loan Bank	Agency	$ 2,000,000.00	$ 2,011,989.78	$ 2,003,420.00	5.13%	4.79%	0.36%	06/13/25	AA+	***439***
Federal National Mortgage Association	Agency	$ 2,000,000.00	$ 1,836,160.00	$ 1,896,700.00	0.50%	0.46%	0.34%	06/17/25	AA+	***443***
Federal Farm Credit	Agency	$ 2,000,000.00	$ 1,987,888.00	$ 1,993,720.00	4.63%	4.96%	0.36%	06/20/25	AA+	***446***
Citigroup	Corporate	$ 3,000,000.00	$ 2,870,250.00	$ 2,961,300.00	4.75%	4.75%	0.54%	06/30/25	A	***456***
Los Angeles School District	Muni	$ 3,345,000.00	$ 3,073,319.10	$ 3,186,179.40	1.25%	1.09%	0.58%	07/01/25	Aa3	***457***
University of California Revenue	Muni	$ 3,000,000.00	$ 2,909,550.00	$ 2,933,070.00	3.06%	4.70%	0.53%	07/01/25	AA	***457***
Federal Home Loan Mortgage Corporation	Agency	$ 2,000,000.00	$ 1,839,340.00	$ 1,886,780.00	0.38%	4.88%	0.34%	07/21/25	AA+	***477***
JP Morgan Chase Co.	Corporate	$ 1,450,000.00	$ 1,413,489.00	$ 1,426,075.00	3.90%	1.07%	0.26%	07/15/25	A-	***471***
Federal Home Loan Mortgage Corporation	Agency	$ 2,996,000.00	$ 2,733,520.44	$ 2,826,396.44	0.38%	0.46%	0.51%	07/21/25	AA+	***477***
Los Angeles Commty College	Muni	$ 5,000,000.00	$ 4,543,900.00	$ 4,734,450.00	0.77%	0.97%	0.86%	08/01/25	AA+	***488***
Pittsburg CA Unified School District	Muni	$ 4,375,000.00	$ 4,301,106.25	$ 4,326,787.50	4.15%	5.00%	0.79%	08/01/25	A1	***488***
U.S. Treasury	Treasury	$ 2,000,000.00	$ 1,931,640.00	$ 1,954,460.00	3.13%	4.38%	0.36%	08/15/25	Aaa	***502***
WalMart Inc.	Corporate	$ 3,000,000.00	$ 2,940,120.00	$ 2,956,920.00	3.90%	4.11%	0.54%	09/09/25	AA	***527***
John Deere Capital Corp.	Corporate	$ 2,000,000.00	$ 1,924,120.00	$ 1,953,380.00	3.40%	4.27%	0.36%	09/11/25	A	***529***
Federal Home Loan Bank	Agency	$ 3,000,000.00	$ 2,803,110.00	$ 2,870,580.00	1.75%	1.33%	0.52%	09/12/25	AA+	***530***
Los Angeles School District	Muni	$ 5,000,000.00	$ 4,588,650.00	$ 4,735,300.00	1.54%	1.58%	0.86%	09/15/25	AA-	***533***
Federal Home Loan Mortgage Corporation	Agency	$ 2,000,000.00	$ 1,814,740.00	$ 1,873,400.00	0.38%	0.44%	0.34%	09/23/25	AA+	***541***

City of Visalia
Investment Report
By Maturity Date
03/31/2024 (cont.)

Federal Home Loan Mortgage Corporation	Agency	$ 2,000,000.00	$ 1,814,740.00	$ 1,873,400.00	0.38%	0.90%	0.34%	09/23/25	AA+	***541***
Federal Home Loan Mortgage Corporation	Agency	$ 2,000,000.00	$ 1,816,360.00	$ 1,875,360.00	0.55%	0.55%	0.34%	09/30/25	AA+	***548***
CA ST	Muni	$ 3,000,000.00	$ 3,013,290.00	$ 3,023,640.00	5.50%	4.74%	0.55%	10/01/25	AA-	***549***
Procter & Gamble Co.	Corporate	$ 3,000,000.00	$ 2,718,390.00	$ 2,806,890.00	0.55%	0.69%	0.51%	10/29/25	AA-	***577***
CA State	Muni	$ 2,000,000.00	$ 1,902,500.00	$ 1,942,300.00	3.00%	0.70%	0.35%	11/01/25	AA-	***580***
CA State University	Muni	$ 5,555,000.00	$ 5,047,606.30	$ 5,219,033.60	0.89%	1.63%	0.95%	11/01/25	AA-	***580***
Federal National Mortgage Association	Agency	$ 2,000,000.00	$ 1,812,640.00	$ 1,869,460.00	0.50%	0.68%	0.34%	11/07/25	AA+	***586***
Federal National Mortgage Association	Agency	$ 2,000,000.00	$ 1,812,640.00	$ 1,869,460.00	0.50%	1.13%	0.34%	11/07/25	AA+	***586***
U.S. Bancorp	Corporate	$ 3,000,000.00	$ 2,883,960.00	$ 2,938,830.00	3.95%	0.75%	0.53%	11/17/25	A	***596***
Federal Home Loan Bank	Agency	$ 2,000,000.00	$ 1,982,860.00	$ 1,989,920.00	4.50%	4.22%	0.36%	12/12/25	AA+	***621***
Toyota Motor Credit	Corporate	$ 2,000,000.00	$ 1,817,740.00	$ 1,859,860.00	0.80%	4.85%	0.34%	01/09/26	A+	***649***
Federal Farm Credit	Agency	$ 2,000,000.00	$ 1,965,800.00	$ 1,974,140.00	4.00%	4.00%	0.36%	01/13/26	AA+	***653***
John Deere Capital Corp.	Corporate	$ 3,000,000.00	$ 2,698,770.00	$ 2,785,710.00	0.70%	0.74%	0.51%	01/15/26	A	***655***
Federal Farm Credit	Agency	$ 2,000,000.00	$ 2,001,200.00	$ 2,001,100.00	4.75%	4.10%	0.36%	03/09/26	AA+	***708***
Charles Schwab Corp.	Corporate	$ 4,000,000.00	$ 3,533,520.00	$ 3,686,160.00	0.90%	1.04%	0.67%	03/11/26	A-	***710***
Federal Home Loan Bank	Agency	$ 2,000,000.00	$ 1,993,323.40	$ 1,980,080.00	4.13%	4.28%	0.36%	03/13/26	AA+	***712***
CA State	Muni	$ 3,400,000.00	$ 3,196,510.00	$ 3,269,610.00	2.65%	0.97%	0.59%	04/01/26	AA-	***731***
CA State	Muni	$ 1,320,000.00	$ 1,240,998.00	$ 1,269,378.00	2.65%	3.18%	0.23%	04/01/26	AA-	***731***
Bay Area Toll Authority	Muni	$ 2,405,000.00	$ 2,241,556.20	$ 2,299,059.75	2.43%	4.90%	0.42%	04/01/26	AA	***731***
Bay Area Toll Authority	Muni	$ 3,000,000.00	$ 2,796,120.00	$ 2,867,850.00	2.43%	4.69%	0.52%	04/01/26	AA	***731***
Federal National Mortgage Association	Agency	$ 2,000,000.00	$ 1,908,125.60	$ 1,901,020.00	2.13%	4.19%	0.35%	04/24/26	AA+	***754***
Amazon.Com Inc.	Corporate	$ 3,000,000.00	$ 2,697,090.00	$ 2,770,290.00	1.00%	1.02%	0.50%	05/12/26	AA	***772***
Federal Home Loan Bank	Agency	$ 2,000,000.00	$ 2,017,663.34	$ 2,005,800.00	4.75%	4.42%	0.36%	06/12/26	AA+	***803***
Federal Home Loan Bank	Agency	$ 2,000,000.00	$ 2,013,181.96	$ 2,005,800.00	4.75%	4.50%	0.36%	06/12/26	AA+	***803***
John Deere Capital Corp.	Corporate	$ 1,250,000.00	$ 1,122,362.50	$ 1,150,775.00	1.05%	0.91%	0.21%	06/17/26	A	***808***
U.S. Treasury	Treasury	$ 3,000,000.00	$ 2,703,060.00	$ 2,766,090.00	0.88%	1.61%	0.50%	06/30/26	Aaa	***821***
U.S. Treasury	Treasury	$ 2,000,000.00	$ 2,012,625.00	$ 1,997,040.00	4.50%	4.22%	0.36%	07/15/26	Aaa	***836***
Federal Farm Credit	Agency	$ 2,000,000.00	$ 1,992,740.00	$ 1,996,280.00	4.50%	4.68%	0.36%	07/27/26	AA+	***848***
U.S. Treasury	Treasury	$ 5,000,000.00	$ 4,454,500.00	$ 4,569,550.00	0.63%	2.58%	0.83%	07/31/26	Aaa	***852***
Los Angeles Community College District	Muni	$ 2,000,000.00	$ 1,775,840.00	$ 1,847,760.00	1.17%	2.38%	0.34%	08/01/26	AA+	***853***
Fremont Unified School District	Muni	$ 5,470,000.00	$ 4,832,963.80	$ 5,012,817.40	0.83%	3.30%	0.91%	08/01/26	AA-	***853***
Upper Santa Clara Valley Joint Powers Authority	Muni	$ 3,700,000.00	$ 3,301,917.00	$ 3,410,771.00	1.18%	3.43%	0.62%	08/01/26	AA+	***853***
San Jose Unified School District	Muni	$ 2,205,000.00	$ 2,112,125.40	$ 2,145,442.95	3.37%	3.55%	0.39%	08/01/26	AA+	***853***
Mountain View School District	Muni	$ 1,015,000.00	$ 937,332.20	$ 950,699.75	1.79%	4.45%	0.17%	09/01/26	AAA	***884***
Federal Home Loan Bank	Agency	$ 3,000,000.00	$ 2,768,610.00	$ 2,813,790.00	1.88%	1.12%	0.51%	09/11/26	AA+	***894***
Federal Home Loan Bank	Agency	$ 2,000,000.00	$ 2,000,300.00	$ 2,003,280.00	4.63%	4.62%	0.36%	09/11/26	AA+	***894***
Federal National Mortgage Association	Agency	$ 2,000,000.00	$ 1,846,000.00	$ 1,874,900.00	1.88%	1.21%	0.34%	09/24/26	AA+	***907***
U.S. Treasury	Treasury	$ 3,000,000.00	$ 2,684,070.00	$ 2,745,600.00	0.88%	3.02%	0.50%	09/30/26	Aaa	***913***
CA State	Muni	$ 3,000,000.00	$ 2,776,650.00	$ 2,844,210.00	2.38%	1.05%	0.52%	10/01/26	AA-	***914***
Federal Home Loan Bank	Agency	$ 2,000,000.00	$ 2,013,062.00	$ 2,005,140.00	4.63%	4.39%	0.36%	11/17/26	AA+	***961***
Federal Home Loan Bank	Agency	$ 2,000,000.00	$ 2,033,120.00	$ 2,005,140.00	4.63%	4.01%	0.36%	11/17/26	AA+	***961***
Federal Farm Credit	Agency	$ 3,000,000.00	$ 2,973,450.00	$ 2,979,300.00	4.25%	4.27%	0.54%	11/23/26	AA+	***967***
CA State Department Water	Muni	$ 5,000,000.00	$ 4,408,950.00	$ 4,568,950.00	1.05%	1.68%	0.83%	12/01/26	AAA	***975***
CA State Department Water	Muni	$ 1,500,000.00	$ 1,322,685.00	$ 1,370,685.00	1.05%	4.00%	0.25%	12/01/26	AAA	***975***
Federal Home Loan Bank	Agency	$ 2,000,000.00	$ 2,046,380.00	$ 2,012,720.00	4.88%	4.03%	0.37%	12/11/26	AA+	***985***
Federal Home Loan Bank	Agency	$ 3,000,000.00	$ 2,698,380.00	$ 2,753,970.00	1.25%	1.66%	0.50%	12/21/26	AA+	***995***
Federal Home Loan Bank	Agency	$ 5,000,000.00	$ 4,497,300.00	$ 4,589,950.00	1.25%	2.70%	0.83%	12/21/26	AA+	***995***
Federal Farm Credit	Agency	$ 2,000,000.00	$ 2,005,556.00	$ 1,981,580.00	4.13%	4.03%	0.36%	12/22/26	AA+	***996***
Federal Farm Credit	Agency	$ 2,000,000.00	$ 1,963,800.00	$ 1,967,460.00	3.88%	4.07%	0.36%	12/23/26	AA+	***997***
U.S. Treasury	Treasury	$ 2,000,000.00	$ 1,975,906.25	$ 1,976,100.00	4.00%	4.46%	0.36%	01/15/27	Aaa	***1020***
U.S. Treasury	Treasury	$ 5,000,000.00	$ 4,583,200.00	$ 4,652,350.00	1.88%	2.37%	0.85%	02/28/27	Aaa	***1064***
Federal Home Loan Bank	Agency	$ 3,000,000.00	$ 2,996,370.00	$ 3,002,700.00	4.50%	4.01%	0.55%	03/12/27	AA+	***1076***
Federal Home Loan Bank	Agency	$ 2,000,000.00	$ 2,001,660.00	$ 2,001,800.00	4.50%	4.70%	0.36%	03/12/27	AA+	***1076***
Amazon.Com Inc.	Corporate	$ 5,000,000.00	$ 4,761,650.00	$ 4,809,150.00	3.30%	3.38%	0.87%	04/13/27	AA	***1108***
Federal Farm Credit	Agency	$ 5,000,000.00	$ 4,730,800.00	$ 4,773,400.00	2.88%	2.88%	0.87%	04/26/27	AA+	***1121***
San Diego County Water Authority	Muni	$ 2,570,000.00	$ 2,280,515.20	$ 2,319,065.20	1.17%	4.55%	0.42%	05/01/27	AAA	***1126***
University of California Revenue	Muni	$ 1,600,000.00	$ 1,470,672.00	$ 1,504,640.00	2.56%	5.00%	0.27%	05/15/27	AA-	***1140***
University of California Revenue	Muni	$ 2,000,000.00	$ 1,773,260.00	$ 1,812,100.00	1.32%	4.69%	0.33%	05/15/27	AA	***1140***
University of California Revenue	Muni	$ 2,000,000.00	$ 1,773,260.00	$ 1,812,100.00	1.32%	4.00%	0.33%	05/15/27	AA	***1140***
University of California Revenue	Muni	$ 2,000,000.00	$ 1,758,540.00	$ 1,813,900.00	1.37%	3.90%	0.33%	05/15/27	AA	***1140***
Torrance CA Joint Powers Authority	Muni	$ 1,030,000.00	$ 908,573.30	$ 936,754.10	1.71%	4.85%	0.17%	06/01/27	AA	***1157***
Federal Home Loan Bank	Agency	$ 2,000,000.00	$ 1,992,720.00	$ 1,980,260.00	4.13%	4.23%	0.36%	06/11/27	AA+	***1167***
Federal Home Loan Mortgage Corporation	Agency	$ 2,000,000.00	$ 2,000,000.00	$ 1,995,820.00	5.20%	5.20%	0.36%	06/11/27	AA+	***1167***
Southern CA Public Power Authority	Muni	$ 2,000,000.00	$ 1,933,320.00	$ 1,966,560.00	4.11%	5.10%	0.36%	07/01/27	AA-	***1187***
Anaheim CA Public Financing Authority	Muni	$ 3,000,000.00	$ 2,660,940.00	$ 2,735,850.00	2.09%	5.53%	0.50%	07/01/27	AA	***1187***
U.S. Treasury	Treasury	$ 3,000,000.00	$ 2,854,406.25	$ 2,849,070.00	2.75%	4.20%	0.52%	07/31/27	Aaa	***1217***
U.S. Treasury	Treasury	$ 2,000,000.00	$ 1,761,687.50	$ 1,754,300.00	0.38%	4.08%	0.32%	07/31/27	Aaa	***1217***
San Joaquin California Community College Dist.	Muni	$ 2,500,000.00	$ 2,191,050.00	$ 2,257,000.00	1.43%	4.69%	0.41%	08/01/27	Aa2	***1218***
San Bernardino CA Community College Dist.	Muni	$ 1,455,000.00	$ 1,289,944.80	$ 1,329,331.65	1.61%	4.10%	0.24%	08/01/27	AA	***1218***
San Ramon Valley Unified School District	Muni	$ 3,445,000.00	$ 3,044,484.30	$ 3,121,548.95	1.44%	4.00%	0.57%	08/01/27	AA+	***1218***
Campbell CA Unified High School District	Muni	$ 1,875,000.00	$ 1,633,987.50	$ 1,674,037.50	1.04%	4.70%	0.30%	08/01/27	AAA	***1218***
Gavilan CA Community College District	Muni	$ 2,225,000.00	$ 1,968,301.75	$ 2,020,923.00	1.51%	4.80%	0.37%	08/01/27	AA	***1218***

City of Visalia
Investment Report
By Maturity Date
03/31/2024 (cont.)

U.S. Treasury	Treasury	$ 3,000,000.00	$ 2,773,230.00	$ 2,801,130.00	2.25%	2.97%	0.51%	08/15/27	Aaa	***1232***
U.S. Treasury	Treasury	$ 2,000,000.00	$ 1,857,309.18	$ 1,867,420.00	2.25%	4.20%	0.34%	08/15/27	Aaa	***1232***
Amazon.Com Inc.	Corporate	$ 5,000,000.00	$ 4,704,300.00	$ 4,765,450.00	3.15%	4.11%	0.87%	08/22/27	AA	***1239***
Federal Home Loan Bank	Agency	$ 2,000,000.00	$ 1,985,126.68	$ 2,005,940.00	4.50%	4.71%	0.36%	09/10/27	AA+	***1258***
Federal Farm Credit	Agency	$ 2,000,000.00	$ 2,011,160.00	$ 1,994,420.00	4.38%	3.77%	0.36%	09/15/27	AA+	***1263***
Toyota Motor Credit	Corporate	$ 2,000,000.00	$ 1,972,060.00	$ 1,980,580.00	4.55%	4.70%	0.36%	09/20/27	A+	***1268***
Federal National Mortgage Association	Agency	$ 2,000,000.00	$ 1,743,651.42	$ 1,763,180.00	0.75%	4.40%	0.32%	10/08/27	AA+	***1286***
Federal National Mortgage Association	Agency	$ 2,000,000.00	$ 1,773,600.00	$ 1,763,180.00	0.75%	4.07%	0.32%	10/08/27	AA+	***1286***
CA State University	Muni	$ 3,000,000.00	$ 2,686,320.00	$ 2,689,230.00	1.36%	4.45%	0.49%	11/01/27	AA-	***1310***
Federal Farm Credit	Agency	$ 2,000,000.00	$ 2,009,400.00	$ 2,002,680.00	4.50%	4.38%	0.36%	11/23/27	AA+	***1332***
Amazon.Com Inc.	Corporate	$ 3,000,000.00	$ 2,981,160.00	$ 2,998,410.00	4.55%	4.83%	0.55%	12/01/27	AA	***1340***
Federal Home Loan Bank	Agency	$ 2,000,000.00	$ 1,993,140.00	$ 1,989,240.00	4.25%	4.03%	0.36%	12/10/27	AA+	***1349***
Federal Farm Credit	Agency	$ 2,000,000.00	$ 1,952,240.00	$ 1,951,900.00	3.75%	4.00%	0.35%	12/22/27	AA+	***1361***
John Deere Capital Corp.	Corporate	$ 2,000,000.00	$ 1,998,340.00	$ 2,005,101.60	4.75%	4.64%	0.36%	01/20/28	A	***1390***
Apple Inc.	Corporate	$ 5,000,000.00	$ 4,333,550.00	$ 4,420,700.00	1.20%	4.67%	0.80%	02/08/28	AA+	***1409***
JP Morgan Chase Co.	Corporate	$ 3,000,000.00	$ 3,003,390.00	$ 2,938,320.00	5.20%	5.21%	0.53%	02/28/28	A-	***1429***
Federal Farm Credit	Agency	$ 2,000,000.00	$ 2,012,669.62	$ 1,998,960.00	4.38%	4.20%	0.36%	02/28/28	AA+	***1429***
CA ST	Muni	$ 3,000,000.00	$ 2,847,780.00	$ 2,902,170.00	3.50%	3.95%	0.53%	04/01/28	AA-	***1462***
CA ST	Muni	$ 3,000,000.00	$ 2,871,780.00	$ 2,902,170.00	3.50%	4.52%	0.53%	04/01/28	AA-	***1462***
JP Morgan Chase Co.	Corporate	$ 2,000,000.00	$ 1,955,220.00	$ 1,948,380.00	5.25%	5.25%	0.35%	05/30/28	A-	***1521***
Federal Home Loan Bank	Agency	$ 2,000,000.00	$ 1,994,600.00	$ 1,984,860.00	4.00%	4.06%	0.36%	06/30/28	AA+	***1552***
U.S. Treasury	Treasury	$ 2,000,000.00	$ 1,753,093.76	$ 1,742,660.00	1.00%	4.04%	0.32%	07/31/28	Aaa	***1583***
Desert CA Community College District	Muni	$ 2,000,000.00	$ 1,758,540.00	$ 1,816,300.00	2.02%	4.85%	0.33%	08/01/28	AA	***1584***
Desert CA Community College District	Muni	$ 1,500,000.00	$ 1,369,365.00	$ 1,362,225.00	2.02%	4.15%	0.25%	08/01/28	AA	***1584***
Los Angeles Community College District	Muni	$ 1,955,000.00	$ 1,695,473.75	$ 1,766,147.00	1.61%	5.12%	0.32%	08/01/28	AA+	***1584***
San Ramon Valley Unified School District	Muni	$ 1,730,000.00	$ 1,547,900.20	$ 1,544,094.20	1.67%	4.20%	0.28%	08/01/28	AA+	***1584***
Santa Moncia CA Unified School District	Muni	$ 3,760,000.00	$ 3,305,416.00	$ 3,286,578.40	1.20%	4.15%	0.60%	08/01/28	AA+	***1584***
San Jose Successor Agency	Muni	$ 3,000,000.00	$ 2,841,030.00	$ 2,825,280.00	3.13%	4.45%	0.51%	08/01/28	AA	***1584***
Apple Inc.	Corporate	$ 3,000,000.00	$ 2,661,480.00	$ 2,636,550.00	1.40%	4.15%	0.48%	08/05/28	AA+	***1588***
Federal Farm Credit	Agency	$ 2,000,000.00	$ 2,015,688.00	$ 2,015,600.00	4.50%	4.32%	0.37%	08/28/28	AA+	***1611***
Murrita Valley CA Unified School District	Muni	$ 2,990,000.00	$ 2,594,991.10	$ 2,644,655.00	1.56%	4.70%	0.48%	09/01/28	Aa2	***1615***
Federal Home Loan Bank	Agency	$ 2,000,000.00	$ 1,976,180.00	$ 2,008,320.00	4.38%	4.64%	0.37%	09/08/28	AA+	***1622***
Federal Farm Credit	Agency	$ 2,000,000.00	$ 1,980,318.00	$ 2,015,960.00	4.50%	4.73%	0.37%	09/22/28	AA+	***1636***
CA ST	Muni	$ 5,000,000.00	$ 4,999,950.00	$ 5,104,650.00	5.00%	5.00%	0.93%	10/01/28	AA-	***1645***
Federal Farm Credit	Agency	$ 3,000,000.00	$ 3,000,000.00	$ 3,015,840.00	5.52%	5.52%	0.55%	10/20/28	AA+	***1664***
Federal Home Loan Bank	Agency	$ 2,000,000.00	$ 2,081,972.00	$ 2,037,220.00	4.75%	3.83%	0.37%	12/08/28	AA+	***1713***
Federal Home Loan Bank	Agency	$ 1,980,000.00	$ 2,037,915.00	$ 2,016,847.80	4.75%	4.08%	0.37%	12/08/28	AA+	***1713***
Federal Farm Credit	Agency	$ 2,000,000.00	$ 2,040,340.00	$ 1,997,280.00	4.25%	3.80%	0.36%	12/15/28	AA+	***1720***
John Deere Capital Corp.	Corporate	$ 2,000,000.00	$ 2,005,174.00	$ 1,980,200.00	4.50%	4.44%	0.36%	01/16/29	A	***1752***
Federal Home Loan Mortgage Corporation	Agency	$ 2,000,000.00	$ 1,986,860.00	$ 1,987,880.00	4.38%	4.52%	0.36%	02/09/29	AA+	***1776***
Federal Home Loan Bank	Agency	$ 2,000,000.00	$ 2,034,961.44	$ 2,019,500.00	4.50%	4.11%	0.37%	03/09/29	AA+	***1804***
Total Investments		**$ 489,776,000.00**	**$ 464,262,048.07**	**$ 471,573,246.34**			**85.8%**			

Other Investments

Local Agency Investment Funds (LAIF)	LAIF	$ 6,673,072.46	$ 6,673,072.46	$ 6,673,072.46	4.12%	4.12%	1.2%	03/31/24	N/A	-
Local Agency Investment Funds (LAIF) - COVID	LAIF	$ 26,216,802.59	$ 26,216,802.59	$ 26,216,802.59	4.12%	4.12%	4.8%	03/31/24	N/A	-
California Asset Management Program (CAMP)	CAMP	$ 34,155,698.07	$ 34,155,698.07	$ 34,155,698.07	5.48%	5.48%	6.2%	03/31/24	N/A	-
California Asset Management Program (TERM)	TERM	$ 11,000,000.00	$ 11,000,000.00	$ 11,000,000.00	5.58%	5.58%	2.0%	07/01/24	N/A	***92***
Orchard Walk West	Bond	$ 135,000.00	$ 135,000.00	$ 135,000.00	6.75%	6.75%	0.0%	06/01/26	N/A	***792***
Atwood Water Main District	Bond	$ 72,812.23	$ 72,812.23	$ 72,812.23	4.00%	4.00%	0.0%	09/02/30	N/A	***2346***
Laura Water Main District	Bond	$ 46,165.22	$ 46,165.22	$ 46,165.22	4.00%	4.00%	0.0%	09/02/30	N/A	***2346***
Total Other Investments		**$ 78,299,550.57**	**$ 78,299,550.57**	**$ 78,299,550.57**			**14.2%**			
Total Portfolio Holdings		**$ 568,075,550.57**	**$ 542,561,598.64**	**$ 549,872,796.91**		**3.55%**	**100.0%**			

Visalia City Council

Staff Report

File #: 24-0226 **Agenda Date:** 6/17/2024 **Agenda #:** 8.

Agenda Item Wording:
Approve Resolution Number 2024-28 adopting the City of Visalia's annually updated Investment Policy and delegating authority to invest funds for the City to the Finance Director/Treasurer for fiscal year 2024-25.

Deadline for Action: 6/17/2024

Submitting Department: Finance and Technology Services

Contact Name and Phone Number: Jason Montgomery, 4425

Department Recommendation:
Staff recommends that Council take the following actions for fiscal year 2024-25.

1. Approve the annually adopted Investment Policy.
2. Continue to delegate authority of the investment program to the Finance Director/Treasurer, Renee Nagel.

Background Discussion:
The City of Visalia's Investment Policy and the Delegation of Authority to invest funds for the City must be adopted annually. The City's Investment Policy insures the City is investing public funds in a manner which will provide the greatest security with the maximum investment return while meeting the daily cash flow demands of the entity and conforming to all state and local statutes governing the investment of public funds. Staff is recommending that Council adopt the policy for fiscal year 2024-25 which has no changes from the prior year. The Investment Policy is attached.

Authority to manage the City's investment program is derived from the City's Charter. On November 21, 1983, Council delegated responsibility (Resolution 83-96) for the investment program to the Finance Director (Treasurer), who establishes written procedures for the operation of the investment program consistent with this investment policy. Procedures should include: safekeeping, repurchase agreements, wire transfer agreements, banking service contracts, and collateral/depository agreements. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Treasurer.

The Treasurer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials. Annually, Council will review and adopt by resolution the Investment Policy, in which Council will delegate responsibility for the investment program to the Finance Director/Treasurer.

Authority To Invest Funds
According to California Government Code Section 53607, the authority to invest funds of a local agency may be delegated for a one year period or until the delegation of authority is revoked. As in past years, staff recommends assigning Finance Director/Treasurer, Renee Nagel, with City investment responsibility.

City Investment Policy
It is the policy of the City to invest public funds in a manner which will provide the greatest security with the maximum investment return while meeting the daily cash flow demands of the entity and conforming to all state and local statutes governing the investment of public funds.

The City's investments are diversified by the various maturities, call structures, and credit types which are allowed by the City's Investment Policy and California Government Code Section 53600 et seq.

Annually, staff reviews the policy (as required) and proposes changes that reflect changes to the federal, state, and local investment statutes. This year there are no proposed changes to the Investment Policy.

Fiscal Impact:
n/a

Prior Council Action: The City of Visalia's Investment Policy and the Delegation of Authority to invest funds for the City are adopted annually. Council last approved these items on June 5, 2023.

Other: n/a

Alternatives: n/a

Recommended Motion (and Alternative Motions if expected):
Move to approve Resolution No. 2024-28 adopting the City of Visalia's annually updated Investment Policy and Delegating Authority to invest funds for the City to the Finance Director/Treasurer, Renee Nagel.

Environmental Assessment Status: n/a

CEQA Review: n/a

Attachments: Attachment #1, City of Visalia Investment Policy
Attachment #2, City of Visalia Resolution 2024-xx approving the Investment Policy and Delegating Authority to the Finance Director/Treasurer

CITY OF VISALIA

Statement of Investment Policy

INTRODUCTION

The City of Visalia (The City) strives to maintain the level of investment of all funds as near 100% as possible through daily and projected cash flow determinations. Investments are made so maturities match or precede the cash needs of the City. The City will insure that principal invested is protected from loss while maintaining adequate cash availability and maximizing yield on invested funds.

The basic premise underlying the City's investment philosophy is to insure that money is always available when needed. A minimum amount of 6% of the adopted operating budget is maintained in immediately available investments, such as the State Treasurer's Local Agency Investment Fund or other cash equivalents. This may include commercial paper, banker's acceptances, or new repurchase agreements.

The City's portfolio will be limited to an average life of three years or less. When the market warrants purchase of longer maturities to capture a higher rate of return, purchases will be limited to United States Treasury Notes and Bonds, Federal Agencies, Medium Term Notes, and Mortgage Backed Securities.

The City will attempt to ladder the portfolio with staggered maturities so that a portion of the portfolio will mature each year. In addition, the economy and various markets are monitored carefully to assess the probable course of interest rates. In a market with low or increasing interest rates, the City will attempt to invest in securities with shorter maturities. This makes funds available for other investments when the interest rates are higher. When interest rates appear to be near a relative high rate, the City will attempt to purchase investments with medium to long-term maturities to lock in the higher rate of return. When interest rates are falling, the City will invest in securities with longer maturities to hold the higher rate for a longer period of time.

The City will also take advantage of any new investment instrument that becomes eligible for municipal investment only after a detailed review of the investment, and its safety, liquidity and yield are completed.

1.0 Policy

It is the policy of the City to invest public funds in a manner which will provide the greatest security with the maximum investment return while meeting the daily cash flow demands of the entity and conforming to all state and local statutes governing the investment of public funds.

2.0 Scope

It is intended that this Investment Policy cover all funds and investment activities under the direct authority of the City organization.

3.0 Prudence

As a charter city, the City operates its pooled cash investments under the prudent investor rule. Investments shall be made with the judgment and care, under the circumstances then prevailing which investors of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. This affords the City a broad spectrum of investment opportunities as long as the investment is deemed prudent and is allowable under current legislation of the State of California, the charter of the City, and this investment policy. Investments will be made in a range of instruments to insure diversification of the City's portfolio and liquidity of assets in an emergency situation.

3.1 The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments. Future State of California legislative actions affecting this investment policy (adding further restrictions to the type and length of investments) shall not apply to those investments held prior to the enactment of said legislation unless specifically identified in the legislative action.

4.0 Objective

The primary objectives, in priority order, of the City of Visalia's investment activities shall be:

4.1 **Safety:** Safety of principal is the foremost objective of the investment program. Investments of the City shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.

a. Credit Risk, which is the risk of loss due to the failure of the security issuer or backer, will be minimized by:
   - Limiting investments to the types of securities listed in Section 8.0 of this Investment Policy
   - Pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisers with which the City will do business in accordance with Section 7.0
   - Diversifying the investment portfolio so that the impact of potential losses from any one type of security or from any one individual issuer will be minimized.

b. Interest Rate Risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by:
   - Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity
   - Investing funds primarily in shorter-term securities, money market mutual funds, or similar investment pools and limiting the average maturity of the portfolio in accordance with this policy as outlined in Section 13.0.

4.2 **Liquidity:** The City's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements which might be reasonably anticipated.

4.3 **Return on Investments:** The City's investment portfolio shall be designed with the objective of attaining a rate of return throughout budgetary and economic cycles, commensurate with the City's investment risk constraints and the cash flow characteristics of the portfolio. Securities shall generally be held until maturity with the following exceptions:

- A security with declining credit may be sold early to minimize loss of principal.
- A security swap would improve the quality, yield, or target duration in the portfolio.
- Liquidity needs of the portfolio require that the security be sold.

5.0 Delegation of Authority:

Authority to manage the City's investment program is derived from the City's Charter. On November 21, 1983 Council delegated responsibility (Resolution 83-96) for the investment program is to the Finance Director (Treasurer), who shall establish written procedures for the operation of the investment program consistent with this investment policy. Procedures should include reference to: safekeeping, repurchase agreements, wire transfer agreements, banking service contracts and collateral/depository agreements. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Treasurer. The Treasurer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials. Annually, Council will review and adopt by resolution the updated Investment Policy, in which Council will delegate responsibility for the investment program to the Treasurer.

6.0 Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the Treasurer any material interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the City, particularly with regard to the time of purchases and sales.

7.0 Authorized Financial Dealers and Institutions:

The Treasurer will maintain a list of financial institutions authorized to provide investment services. In addition, a list will also be maintained of approved security broker/dealers selected by credit worthiness who are authorized to provide investment services in the State of California. These may include "primary" dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (uniform net capital rule). No public deposit shall be made except in a qualified public depository as established by State laws.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Treasurer with the following:

- Audited Financial Statements
- Proof of National Association of Security Dealers certification
- Completed broker/dealer questionnaire
- Certification of having read this investment policy
- Compliance with City of Visalia insurance requirements for professional services agreements for general, professional and automotive liability.

An annual review of the financial condition and registrations of qualified bidders will be conducted by the Treasurer. In addition, a current audited financial statement is required to be on file for each financial institution and broker/dealer in which the City conducts investment transactions.

The City shall also be open to contracting investment management services for a portion of the portfolio. That portion shall be limited to longer term investments of two years or longer. Any investment management firm contracted shall meet criteria established by the Treasurer. All investments made under contract will be purchased in the City's name and in accordance with the guidelines established by the City's investment policy.

8.0 Authorized and Suitable Investments

The City is empowered by statute to invest in the following types of securities. Any instrument not expressly permitted is prohibited. Specific limitations are provided on the maximum allowable percentage per investment category and further limitations by issuer within each investment category. With the exception of insured and/or collateralized bank deposits, overnight repurchase agreements, U.S. Government securities, including its agencies and instrumentalities, and authorized pools, no more than 10% of the City's aggregate investment portfolio may be invested in securities of a single issuer regardless of sector. Any percentage limitation for a particular category of investment is only applicable at the time of purchase.

A. Securities of the U.S. Government

Securities of the U.S. Government include U.S. Treasury bills, notes and bonds.

U.S. Treasury Bills - are issued by the U.S. Treasury and are available in maturities out to one year. They are non-interest bearing and sold on a discount basis. The face amount is paid at maturity.

Treasury Notes - are issued by the U.S. Treasury with maturities from two to ten years. They are issued in coupon form and many issues are also available in registered form. Interest is payable at six month intervals until maturity.

Treasury Bonds - are issued by the U.S. Treasury with maturities of ten years to thirty years. The City may purchase the interest and/or principal of a U.S. Treasury Bond. A principal only instrument is commonly called a "stripped" or "zero" coupon. Stripped coupons are sold at a discount basis. The face amount is paid at maturity.

B. Securities of U.S. Government Agencies

The capital of U.S. government agencies was initially financed by the United States Treasury. As the agencies have grown and operated profitably over the years, the Treasury's investment has been replaced in a large measure by private capital. At the present time, obligations of only a few agencies are backed by the full faith and credit of the U.S. Government. The obligations of all the federal agencies described in the following sections are not guaranteed by the U.S. Government with the exception of Government National Mortgage Association, but are considered to be investments of the highest quality.

Federal National Mortgage Association - (Fannie Mae) Is a quasi- public corporation created by an act of Congress to assist the home mortgage market by purchasing mortgages insured by the Federal Housing Administration and the Farmers Home Administration, as well as those guaranteed by the Veterans Administration. FNMA issues Notes and Bonds. Notes are issued with maturities of less than one year with interest paid at maturity. Bonds are issued for 15 and 30 year maturities with interest paid semi-annually. Interest is computed on a 30/360 day basis. There is a strong secondary market in these securities. A secondary market means these instruments are actively traded; they are bought and sold daily.

Government National Mortgage Association - (Ginnie Mae) is a wholly owned corporate instrumentality of the United States within the Department of Housing and Urban Development. A certificate collateralized by FHA/VA residential mortgages represents a share in a pool of FHA or VA mortgages. Ginnie Mae's are registered securities. Principal and interest are paid monthly and sent directly from the issuer of the pool, usually a mortgage banker, to the City. Original maturities range from 12 to 30 years with a 7 to 12 year assumed average life. (Assumed average life is due to prepayments of mortgages).

Federal Home Loan Banks - provide credit to member lending institutions such as savings and loan associations, cooperative banks, insurance companies and savings banks. The agency offers bonds in the public market with maturities of one year to ten years. These bonds are usually offered on a quarterly basis depending on the current demands of the housing industry. Interest is paid semi-annually on a 30/360 day basis.

Federal Farm Credit Banks - are debt instruments issued to meet the financial needs of farmers and the national agricultural industry. Discount notes are issued monthly with 6 and 9 month maturities. Discount notes pay interest at maturity. Longer term debentures (2-5 years) are also issued. Debentures pay interest semi-annually on a 30/360 day basis. These issues enjoy an established secondary market.

Small Business Administration Loans - (SBA) The Small Business Administration is an independent agency of the United States government which furnishes financial and management assistance to small businesses. The SBA guarantees the principal portion of the loans it approves. The City purchases the guaranteed portion of these loans. Maturity can be for 1 year to 30 years. These loans can be either set at a fixed rate or variable rate which is usually tied to the prime rate. Principal and interest are paid monthly on a 30/360 day basis.

Federal Home Loan Mortgage Corporation - (Freddie Macs) A publicly held government-sponsored enterprise created on July 24, 1970 pursuant to the Federal Home Loan Mortgage Corporation Act, Title III of the Emergency Home Finance Act of 1970, as amended. Freddie Mac's statutory mission is to provide stability in the secondary market for home mortgages, to respond appropriately to the private capital market and to provide ongoing assistance to the secondary market for home mortgages by increasing the liquidity of mortgage investments and improving the distribution of investment capital available for home mortgage financing. Maturity can be for 1 year to 30 years. These loans can be either set at a fixed rate or variable rate.

Other U.S. government securities available to the City for investment purposes include: Student Loan Marketing Association (SLMA or Sallie Mae), Aid for International Development (AID), and debentures of Tennessee Valley Authority (TVA). However, these instruments are not offered on a regular basis and do not offer the same liquidity as the before mentioned instruments.

C. **Securities of the State of California or Its Sub-Divisions**

The State of California and its sub-divisions occasionally provide a good investment alternative, such as notes, bonds and other evidences of indebtedness. They are used to meet the financial needs of State, or other agencies of the State. These investments, during certain market conditions, can provide a higher yield even without the tax benefit that the private sector takes advantage of. The City will only purchase California securities with credit ratings of A or better by a nationally recognized rating agency; and with maturities of 5 years or less. Their interest is calculated on a 30/360 day basis like Agency bonds. Interest is paid semi-annually.

D. **Time Deposits and Certificates of Deposit**

Time Deposits are placed with commercial banks, savings association, or state or federal credit unions. A time deposit is a receipt for funds deposited in a financial institution for a specified period of time at a specified rate of interest. Generally, the time is 3 months to 2 years. Denominations can be any agreed upon amount and interest is normally calculated using actual number of days on a 360-day year and paid monthly. Deposits are insured by the Federal Deposit Insurance Corporation (FDIC) currently up to $250,000 per institution and Certificates of Deposit can be supported by either 110% U.S. Government agency notes or 150% mortgages currently held by the bank or savings and loan. An institution must meet the following criteria to be considered by the City:

- The institution must maintain a net worth to asset ratio of at least 3% and a positive earnings record.
- The institution must make available a current FDIC call report or FHLB report. A call report presents the solvency of the institution to the agency with oversight responsibility of that institution.

E. **Negotiable Certificates of Deposit**

Negotiable Certificates of Deposit are a form of Certificate of Deposit which have been an important money market instrument since 1961 when commercial banks began issuing them and a secondary market developed to provide liquidity. Since these certificates of deposit can be traded in the secondary market, they are negotiable instruments, hence their name negotiable certificate of deposit. They are supported only by the strength of the institution from which they are purchased. Interest is paid semi-annually computed on a 30/360 day basis. Maturities range from 3 months to 2 years. Negotiable Certificates of Deposit are generally issued in blocks of $1 million, $5 million, $10 million, etc.

The City will restrict its investments in Negotiable Certificates of Deposit to the 100 largest United States banks according to asset size. The profitability of the financial institution as well as its financial stability is also taken into account prior to placing the investment.

F. **Banker's Acceptance Notes**

A banker's acceptance (B.A.) is a unique credit instrument used to finance both domestic and international transactions. As a money market instrument, it is an attractive short-term investment. When a bank "accepts" such a time draft, it becomes, in effect, a predated certified check payable to the bearer at some future, specified date. Little risk is involved because the commercial bank assumes primary liability once the draft is accepted. Banker's acceptances are frequently in odd amounts. Maturities normally range from 30 up to 180 days. Banker's acceptances are sold at a discount. This means the face amount is received at maturity. The City will purchase Banker’s acceptances from only the 100 largest United States banks according to asset size. The profitability of the financial institution as well as its financial stability is also taken into account prior to placing the investment.

G. **Commercial Paper**

Commercial paper is the trade name applied to unsecured promissory notes issued by finance and industrial companies to raise funds on a short term basis. Commercial paper can be purchased on an interest bearing or discount basis. Interest bearing instruments pay interest semi-annually. Discounted instruments pay interest at maturity. The City will invest in commercial paper only if the paper attains the highest ranking or attains the highest letter and number rating as provided for by a nationally recognized statistical-rating organization (NRSRO). Maturities range from 30 to 180 days with interest computed on a 30/360 day basis.

H. **Medium Term Notes**

In recent years, this financing mechanism has grown, providing capital to the private sector, and diminishing the Negotiable Certificate of Deposit market. The trend towards medium term notes is related to buyer and seller flexibility and convenience. The notes are issued on any given date and maturing on a negotiated date. They generally range from 2 to 5 years in maturity. This market provides an excellent alternative to Negotiable C.D.'s. The City will only purchase Medium Term Notes with credit ratings of A or better by a nationally recognized rating agency; and with maturities of 5 years or less. Their interest is calculated on a 30/360 day basis like Agency bonds. Interest is paid semi-annually.

I. **Local Agency Investment Fund**

The Local Agency Investment Fund (LAIF) was established by the State to enable treasurers to place funds in a pool for investment. The LAIF has been particularly beneficial to those jurisdictions with small portfolios. Each agency is limited to an investment of $75.0 million per account. The City uses this fund for short term liquidity, investment, and yield when rates are declining. Funds are available on demand and interest is paid quarterly.

J. **Repurchase Agreement**

Closely associated with the functioning of the Federal funds market is the negotiation of repurchase agreements or repo's. Banks may buy temporarily idle funds from a customer by selling U.S. Government or other securities with the contractual agreement to repurchase the same security on a future date determined by negotiation. For the use of funds, the customer receives an interest payment from the bank; the interest rate reflects both the prevailing demand for Federal funds and the maturity of the repo. Repurchase Agreements are usually executed for $100,000 or more. The City will require physical delivery of the securities backing the repo to its safekeeping agent. The institution from which the City purchases a repo must transfer on an ongoing basis sufficient securities to compensate for changing market conditions and to insure that the market value of securities is valued at 102 percent or greater of the funds borrowed against those securities. Generally, maturities range from 1 to 90 days with interest paid at maturity, and may not exceed one year. A Master Repurchase Agreement is required.

K. **Reverse Repurchase Agreements**

Reverse Repurchase Agreements, on the other hand simply reverses the above process of purchasing repurchase agreements. The City, in effect, sells a particular security to a firm for a stated period of time, not to exceed 92 days. Interest is paid at maturity. The City pays the firm interest on the cash it receives while receiving the interest on original security. The City will in turn purchase a short term security at a higher rate of interest. Reverse repurchase agreements may also be used to alleviate a temporary cash shortage. The City of Visalia will never utilize the reverse repurchase agreement in order to meet its cash needs. Reinvestment of reverse repurchases will be in securities of shorter or equal maturities to a reverse repurchase agreement. Reverse repurchase agreements cannot exceed 20% of the investment portfolio.

L. **Money Market Mutual Funds**

Money Market Mutual Funds are shares issued by diversified management companies who invest in the securities and obligations as authorized by subdivisions (a) to (j), inclusive, or subdivisions (m) or (n) of Government Code Section 53630 and comply with the investment restrictions of Article 2 (commencing with Section 53630 of the California Government Code). To be eligible for investment

pursuant to this subdivision, these companies shall either: (1) attain the highest ranking or the highest letter and numerical rating provided by not less than two nationally recognized rating services, or (2) have an investment adviser registered with the Securities and Exchange Commission with not less than five year's experience investing in the securities and obligations as authorized by subdivisions (a) to (j), inclusive, or subdivisions (m) or (n) of Government Code section 53630, and with assets under management in excess of five hundred million dollars ($500,000,000). The purchase price of shares purchased pursuant to this subdivision shall not include any commission that these companies may charge and shall not exceed 20 percent of the investment portfolio.

M. **Investment Pools other than LAIF**

Managed Investment Pool's pursuant to California Government Code Section 53601 (p) for which shares of beneficial interest issued by a joint powers authority organized pursuant to California Government Code Section 6509.7 that invests in the securities and obligations authorized in subdivisions (a) to (q), inclusive. Each share shall represent an equal proportional interest in the underlying pool of securities owned by the joint powers authority. To be eligible under this section, the joint powers authority issuing the shares shall have retained an investment adviser that meets all of the following criteria:

1. The advisor is registered or exempt from registration with the Securities and Exchange Commission.
2. The advisor has not less than five years of experience investing in the securities and obligations authorized in subdivisions (a) to (q), inclusive.
3. The advisor has assets under management in excess of five hundred million dollars ($500,000,000).

9.0 Other Investment Pools:

A thorough investigation of investment pools, as authorized by statute, shall be conducted prior to the City's investment. Any pool shall provide the following:

- A description of eligible investment securities, and a written statement of investment policy and objectives (i.e. are reserves, retained earnings, etc. utilized by the pool and is the pool eligible for bond proceeds and/or will it accept such proceeds)
- A description of interest calculations and distribution methods, and how gains and losses are treated
- A description of how the securities are safeguarded (including the settlement processes), and how often securities are priced and the program audited
- A description of who may invest in the program
- A description of how deposits and withdrawals will be made, how often they are allowed and any minimum or maximum limitations
- A reporting schedule for receiving statements and portfolio activity
- A fee schedule and method of assessment

10.0 Collateralization:

Collateralization will be required on two types of investments: certificates of deposit and repurchase (and reverse) agreements. Deposits are insured by the Federal Deposit Insurance Corporation (FDIC) currently up to $250,000 per institution and Certificates of Deposit can be supported by either

110% U.S. Government agency notes or 150% mortgages currently held by the bank or savings and loan.

11.0 Safekeeping and Custody:

Securities purchased with invested funds that are in a negotiable, bearer, registered, or nonregistered format, shall require delivery of all the securities to the City, including those purchased for the City by financial advisors, consultants, or managers using the City's funds, by book entry, physical delivery, or by third party custodial agreement. The transfer of securities to the counterparty bank's customer book entry account may be used for book-entry delivery.

To insure the safety and internal accounting controls necessary to establish a stable and accurate investment system, the City uses an investment confirmation document. This document is prepared by Treasury and approved by accounting personnel. Copies are also distributed to the City accounting department, Treasury investment file, and the institutions with which the order to transfer funds was placed (safekeeping). This transaction control document, or "Confirmation" form, contains information regarding the type of investment; amount invested; interest rate; purchase and maturity dates; and any delivery instructions. This confirmation is matched to the Broker's Confirmation and held in the Treasury's file until the security is sold or matures.

12.0 Diversification:

The City operates its investment pool with many State and self-imposed constraints. It does not buy stocks and it does not speculate. Currently Government Code Section 53600 (et seq) restricts the City portfolio to:

- 30% in Negotiable Certificates of Deposit
- 25% in Commercial Paper
- 20% in Money Market Mutual Funds
- 40% in Bankers Acceptance Notes
- 30% in Medium Term Notes
- 20% in Repurchase Agreements

These restrictions primarily apply to short-term investments and are interpreted to apply at the time of investment. If, as the portfolio mix changes over time, a particular segment exceeds these restrictions the prudent investor rule shall apply.

The City will be selective in purchasing long-term negotiable certificates of deposit and medium term notes, placing such an investment only with a large stable institution.

13.0 Maximum Maturities

To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. The City will operate a portfolio with an average life of three years or less. This is to insure liquidity and the ability to move with changing markets and interest rates.

No investments shall be made in investments with maturities greater than five (5) years without specific Council approval not less than ninety days prior to the investment**.** Exception: Mortgage Backed Securities, such as Federal National Mortgage Association (Fannie Mae) and Government National Mortgage Association (Ginnie Mae) which have maturities greater than five (5) years, and not to exceed 30 years may be purchased. While the final maturity on these investments is greater than five (5) years,

the return of principal and interest is received on a monthly basis (as mortgages are being paid, refinanced, and pre-paid), therefore minimizing the investment risk. At no point, will investments with maturities greater than five (5) years exceed 20% of the portfolio value.

14.0 Internal Control

To assure compliance with policies and procedures, the Treasurer, along with finance staff, shall form an investment committee. The committee will meet to review the investment portfolio and collectively establish investment goals and parameters for purchases. The committee will also collectively decide on investment purchases and sales of holdings.

15.0 Performance Standards

The investment portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow needs.

15.1 Market Yield (Benchmark): The City's investment strategy is passive. Passive investment portfolio management generally indicates that the Treasurer will purchase an instrument and hold it through maturity, and then reinvest the monies. Although the City's investment strategy is passive, this will not restrict the Treasurer from evaluating when swaps are appropriate or if the sale of an instrument is prudent prior to final maturity. Given this strategy, a series of appropriate benchmarks shall be established against which portfolio performance shall be compared on a regular basis. The benchmarks shall be reflective of the actual securities being purchased and risks undertaken and the benchmarks shall have a similar weighted average maturity as the portfolio.

16.0 Reporting

Quarterly, the Treasurer will issue a report for Council's review of the City's current investment portfolio, detailing securities purchase and maturity date, face and market value, credit quality, and any reverse activities.

Periodically, the long-term investments will be reviewed in order to determine if it is advantageous to sell those securities and purchase others. The review will consider current market conditions and various spread relationships among security types. Additionally, a statement will be issued indicating the findings of the analysis. The monitoring of the conditions set forth in this policy statement is the responsibility of the Treasurer.

17.0 Investment Policy Adoption

The City's investment policy shall be adopted by resolution. The policy shall be reviewed annually by the City Council and any modifications made thereto must be approved by them.

Exhibit A

City of Visalia - Summary of Eligible Investments

Type of Issue	Original Maturities	Interest Payments	U.S. Govt. Guaranteed?
U.S. Treasury Bills	91 day and 182 day Bills auctioned each Monday for settlement on Thursday.	Issued at a discount from par. Paid at maturity.	Yes
	52 week bills auctioned every fourth Thursday for settlement on the following Thursday.	Discount is based on the actual number of days on a 360 day basis. Paid at maturity.	
U.S. Treasury Notes	2 to 10 years.	Paid semi-annual based on the actual days in the month and half-year.	Yes
U.S. Treasury Bonds	10 to 30 years.	Paid semi-annual based on the actual days in the month and half-year.	Yes
Strips or Zeros	10 to 30 years.	Issued at a discount from par. Paid at maturity on a 30/360 day basis.	Yes
FNMA(Federal National Mortgage Association)	Discount notes are issued with maturities less than one year.	Issued at a discount from par. Paid at maturity on a 30/360 day basis.	No
	15 year and 30 year mortgage-backed securities with a 7 and 15 year assumed average life.	Principal and interest paid semi-annually on a 30/360 day basis.	No
GNMA(Gov't National Mortgage Association)	Various maturities from 12 to 30 years with an assumed average life of 7 to 12 years.	Principal and interest paid monthly on a 30/360 day basis.	Yes
FHLB(Fed Home Loan Bank)	Bonds of maturities from 1 to 10 years.	Paid semi-annually on 30/360 day basis.	No

Exhibit A

City of Visalia - Summary of Eligible Investments

Type of Issue	Original Maturities	Interest Payments	U.S. Govt. Guaranteed?
FFCB(Fed Farm Credit Bank)	6 and 9 month offered monthly.	Paid at maturity on a 30/360 day basis.	No
	Debentures are issued with 2 to 5 years maturities.	Paid semi-annually on a 30/360 day basis.	No
SBA(Small Bus. Administration)	Loans to Small Businesses. The principal portion of the loan is guaranteed by the SBA. 1 to 30 years.	Principal and interest paid monthly. On a 30/360 day basis. Can be a fixed or variable rate which is usually tied to prime rate.	No
FHLMC(Fed. Home Loan Mortgage Corporation)	30 year final with 12 year assumed average life.	Principal and interest paid monthly on a 30/360 day basis.	No
California Securities	Debentures are issued with 2 to 5 years maturities.	Paid semi-annually on a 30/360 day basis.	No
CD(Certificate of Deposit)	3 months to 5 years.	Paid monthly on a actual/360 day basis.	No
NCD(Negotiable Certificates of Deposit)	3 months to 2 years. Some issues have quarterly floating rates.	Paid semi-annually. Floaters pay quarterly.	No
BA Notes(Banker's Acceptance Notes)	30 to 180 days.	Issued at a discount from par. Paid at maturity.	No
Commercial Paper	Unsecured promissory note issued by finance and industrial companies to raise short term capital. Generally 30 to 180 days.	Can be interest bearing or a discounted note. If interest bearing, paid semi-annually. If discounted, paid at maturity.	No
MTN(Medium Term Notes)	2 to 5 years. Extended maturity commercial paper.	Paid semi-annually on a 30/360 day basis.	No
LAIF(Local Agency Investment Fund) State Pool	Funds are available on demand. Investments are restricted by Gov't. Code, same as the City's.	Paid quarterly.	No

Exhibit A

City of Visalia - Summary of Eligible Investments

Type of Issue	Original Maturities	Interest Payments	U.S. Govt. Guaranteed?
Repurchase Agreements	Negotiated. A short term investment transaction with a contractual agreement to repurchase the same securities at a future date. In essence, the City loans the Bank money for a specified time collateralized by marketable securities. Terms are from 1 to 90 days.	Paid at maturity.	No
Reverse Repurchase Agreements	Negotiated. This transaction is the mirror image of the repurchase agreement. Instead of the City loaning the Bank money, the Bank loans the City funds. The City then "repurchases" securities with matched maturities to the end of the contract. Terms are from 1 to 90 days.	Paid at maturity.	No
Money Market Mutual Funds	Funds are available on demand. Shares issued by a diversified management company.	Paid Monthly	No
Other Investment Pools	Funds are available on demand.	Paid quarterly	No

GLOSSARY

AGENCIES: Federal agency securities

ANNUAL COMPREHENSIVE FINANCIAL REPORT (Annual Financial Report): The official annual report for the City of Visalia. It includes five combined statements for each individual fund and account group prepared in conformity with GAAP. It also includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, and a detailed Statistical Section.

ASKED: The price at which securities are offered.

ARBITRAGE: Transactions by which securities are bought and sold in different markets at the same time for the sake of the profit arising from a yield difference in the two markets.

BANKERS ACCEPTANCE (BA): A draft of bill or exchange by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer.

BID: The price offered by a buyer of securities. (When you are selling securities, you ask for a bid.) See Offer.

BROKER: A broker brings buyers and sellers together for a commission.

CERTIFICATE OF DEPOSIT (CD): A time deposit with a specific maturity evidenced by a certificate. Large-denomination CD's are typically negotiable.

COLLATERAL: Securities, evidence of deposit or other property which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

COUPON: (a) The annual rate of interest a bond's issuer promises to pay the bondholder on the bond's face value. (b) A certificate attached to a bond evidencing interest due on a payment date.

DEALER: A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his/her own account.

DEBENTURE: A bond secured only by the general credit of the issuer.

DELIVERY VERSUS PAYMENT (DVP): There are two methods of delivery of securities: delivery versus payment and delivery versus receipt. Delivery versus payment is delivery of securities with an exchange of money for the securities. Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the securities.

DERIVATIVES: (1) Financial instruments whose return profile is linked to, or derived from, the movement of one or more underlying index or security, and may include a leveraging factor, or (2) financial contracts based upon notional amounts whose value is derived from an underlying index or security (interest rates, foreign exchange rates, equities or commodities).

DISCOUNT: The difference between the cost price of a security and its maturity when quoted at lower than face value. A security selling below original offering price shortly after sale also is considered to be at a discount.

DISCOUNT SECURITIES: Non-interest bearing money market instruments that are issued at a discount and redeemed at maturity for full face value, e.g. U.S. Treasury Bills.

DIVERSIFICATION: Dividing investment funds among a variety of securities offering independent returns.

FEDERAL CREDIT AGENCIES: Agencies of the Federal government set up to supply credit to various classes of institutions and individuals, e.g., S&L's, small business firms, students, farmers, farm cooperatives, and exporters.

FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC): A federal agency that insures bank deposits, currently up to $250,000 per deposit.

FEDERAL FUNDS RATE: The rate of interest at which Fed funds are traded. This rate is currently pegged by the Federal Reserve through open-market operations.

FEDERAL HOME LOAN BANKS (FHLB): Government sponsored wholesale banks

(currently 12 regional banks) which lend funds and provide correspondent banking services to member commercial banks, thrift institutions, credit unions and insurance companies. The mission of the FHLB's is to liquefy the housing related assets of its members who must purchase stock in their district Bank.

FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA): FNMA, like GNMA was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development (HUD). It is the largest single provider of residential mortgage funds in the United States. Fannie Mae, as the corporation is called, is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and second loans, in addition to fixed-rate mortgages. FNMA's securities are also highly liquid and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal interest.

FEDERAL OPEN MARKET COMMITTEE (FOMC): Consists of seven members of the Federal Reserve Board and five of the twelve Federal Reserve Bank Presidents. The President of the New York Federal Reserve Bank is a permanent member, while the other Presidents serve on a rotating basis. The Committee periodically meets to set Federal Reserve guidelines regarding purchases and sales of Government Securities in the open market and a means of influencing the volume of bank credit and money.

FEDERAL RESERVE SYSTEM: the central bank of the United States created by Congress and consisting of a seven member Board of Governors in Washington, DC, 12 regional banks and about 5,700 commercial banks that are members of the system.

GENERALLY ACCEPTED ACCOUNTING PRINCIPALS (GAAP): The standard established by the National Council on Governmental Accounting which establishes the *minimum* requirements for a fair presentation of financial data in external financial reports. GAAP also assures a degree of comparability in financial reporting among different governments.

GOVERNMENT NATIONAL MORTGAGE ASSOCIATION (GNMA or Ginnie Mae): Securities influencing the volume of bank credit guaranteed by GNMA and issued by mortgage bankers, commercial banks, savings and loan associations, and other institutions. Security holder is protected by full faith and credit of the U.S. Government. Ginnie Mae securities are backed by the FHA, VA or FMHM mortgages. The term "passthroughs" is often used to describe Ginnie Mae's.

LIQUIDITY: A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes.

LOCAL AGENCY INVESTMENT FUND: The Local Agency Investment Fund (LAIF) was established by the State to enable treasurers to place funds in a pool for investments. The LAIF has been particularly beneficial to those jurisdictions with small portfolios. Each account is limited to an investment of $75.0 million.

MARKET VALUE: The price at which a security is trading and could presumably be purchased or sold.

MASTER REPURCHASE AGREEMENT: A written contract covering all future transactions between the parties to repurchase—reverse repurchase agreements that establishes each party's rights in the transactions. A master agreement will often specify, among other things, the right of the buyer-lender to liquidate the underlying securities in the event of default by the seller-borrower.

MATURITY: The date upon which the principal or stated value of an investment becomes due and payable.

MONEY MARKET: The market in which short-term debt instruments (bills, commercial paper, bankers' acceptances, etc.) are issued and traded.

OFFER: The price asked by a seller of securities. (When you are buying securities, you ask for an offer.) See Asked and Bid.

OPEN MARKET OPERATIONS: Purchases and sales of government and certain other securities in the open market by the New York Federal Reserve Bank as directed by the FOMC in order to influence the volume of money and credit in the

economy. Purchases inject reserves into the bank system and stimulate growth of money and credit; sales have the opposite effect. Open market operations are the Federal Reserve's most important and most flexible monetary policy tool.

PORTFOLIO: Collection of securities held by an investor.

PRIMARY DEALER: A group of government securities dealers who submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC)-registered securities broker-dealers, banks, and a few unregulated firms.

PRUDENT PERSON RULE: An investment standard. In some states the law requires that a fiduciary, such as a trustee, may invest money only in a list of securities selected by the custody state--the so-called legal list. In other states the trustee may invest in a security if it is one which would be bought by a prudent person of discretion and intelligence who is seeking a reasonable income and preservation of capital.

QUALIFIED PUBLIC DEPOSITORIES: A financial institution which does not claim exemption from the payment of any sales or compensating use or ad valorem taxes under the laws of this state, which has segregated for the benefit of the commission eligible collateral having a value of not less than its maximum liability and which has been approved by the Public Deposit Protection Commission to hold public deposits.

RATE OF RETURN: The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond the current income return.

REPURCHASE AGREEMENT (REPO): A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date. The security "buyer" in effect lends the "seller" money for the period of the agreement, and the terms of the agreement are structured to compensate him for this. Dealers use Repos extensively to finance their positions. Exception: When the Fed is said to be doing Repos, it is lending money, increasing bank reserves.

SAFEKEEPING: A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

SECONDARY MARKET: A market made for the purchase and sale of outstanding issues following the initial distribution.

SECURITIES & EXCHANGE COMMISSION: Agency created by Congress to protect investors in securities transactions by administering securities legislation.

SEC RULE 15C3-1: See Uniform Net Capital Rule.

STRUCTURED NOTES: Notes issued by Government Sponsored Enterprises (FHLB, FNMA, SLMA, etc.) and corporations which have imbedded options (e.g. call features, step-up coupons, floating rate coupons, derivative-based returns) into their debt structure. Their market performance is impacted by the fluctuation of interest rates, the volatility of the imbedded options and shifts in the shape of the yield curve.

TREASURY BILLS: A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months, and one year.

TREASURY BONDS: Long-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities of more than 10 years.

TREASURY NOTES: Long-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities from two to 10 years.

UNIFORM NET CAPITAL RULE: Securities and Exchange Commission requirement that member firms as well as nonmember broker-dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called net capital rule and net capital ratio. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.

YIELD: The rate of annual income return on an investment, expressed as a percentage. (a) INCOME YIELD is obtained by dividing the current dollar income by the current market price for the security. (b) NET YIELD or YIELD TO MATURITY is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

RESOLUTION NO. 2024-xx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VISALIA ADOPTING THE CITY INVESTMENT POLICY

WHEREAS, the Council of the City of Visalia has adopted the Statement of Investment Policy; and

WHEREAS, California Government Code section 53646 requires annual review and adoption of the Investment Policy; and

WHEREAS, the authority to manage the City's investment program is derived from the City's Charter; and

WHEREAS, California Government Code section 53607 requires the authority to invest the funds of the City to be delegated annually to the Finance Director/Treasurer,

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Visalia adopt the City of Visalia Statement of Investment Policy and delegate responsibility for the investment program to the Finance Director/Treasurer.

PASSED AND ADOPTED: LESLIE B. CAVIGLIA, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF TULARE) ss.
CITY OF VISALIA)

I, Leslie B. Caviglia, City Clerk of the City of Visalia, certify the foregoing is the full and true Resolution _____ passed and adopted by the Council of the City of Visalia at a regular meeting held on _____.

Dated: Leslie B. Caviglia, CITY CLERK

By Michelle E. Nicholson, Chief Deputy City Clerk

Visalia City Council

Staff Report

File #: 24-0231 **Agenda Date:** 6/17/2024 **Agenda #:** 9.

Agenda Item Wording:

Victory Oaks Phase 1 Final Map - Request authorization to record the final map for Victory Oaks Phase 1 Subdivision located on the north side of Ferguson Avenue approximately 800 feet west of Demaree Street; and request authorization for the formation of the Landscape and Lighting District No. 24-04 and authorize ordering the improvements and levying the annual assessments. Resolution Nos. 2024-__ required.
Deadline for Action: None

Submitting Department: Community Development

Contact Name and Phone Number:

Edelma Gonzalez, Associate Engineer, edelma.gonzalez@visalia.city <mailto:edelma.gonzalez@visalia.city>, (599) 713-4364 Jason Huckleberry, Building and Engineering Director Jason.huckleberry@visalia.city <mailto:Jason.huckleberry@visalia.city> (559) 713-4495

Department Recommendation:

Staff recommends that City Council authorize the recordation of the final map for Victory Oaks, Phase 1 subdivision, located on the north side of Ferguson Avenue approximately 800 feet west of Demaree Street (73 Lots). Staff also recommends the City Council adopt Resolution No. 2024-__ initiating proceedings for the formation of Assessment District No. 24-04 “Victory Oaks” and adopt Resolution No. 2024-__ ordering the improvements and levying the annual assessments for assessment District No. 24-04, “Victory Oaks”.

Background Discussion:

The Final map for Victory Oaks Phase 1 Subdivision will subdivide a portion of a 23.7-acre parcel into a 73-lot single-family residential subdivision, a 2.02-acre park parcel, and two outlots. Outlots A & B are landscape lots along the project’s Ferguson Avenue frontage to be dedicated to the maintenance district formed with the subdivision. The proposed single-family subdivision will be accessible from the abutting residential subdivision to the north which will provide access from Fontana Street, as well as from a local street connection to Ferguson Avenue and serviced by interior local public streets with full improvements such as curb, gutter, parkway, landscaping sidewalk, streetlights, and other public underground infrastructure (i.e., sewer lines, storm drainage, gas, electricity, and water).

Both interior and exterior streets will be improved to their ultimate right-of-way width within the boundaries of the Victory Oaks subdivision. Improvements along Ferguson Avenue will be completed with Phase 1 and includes construction of curb, gutter, parkway landscaping, sidewalk, 6’ block-wall, streetlighting, and undergrounding of utility lines.

The final map is ready for recording. All bonds, cash payments, subdivision agreement, and final map have been submitted by the developer, VoV Capital LP, A California Limited Partnership, as follows: 1) An executed subdivision agreement; 2) Faithful Performance Bond in the amount of $3,264,443.25, a Labor and Materials Bond in the amount of $1,632,221.63; a Maintenance Bond in the amount of $326,444.33, and a Faithfull Performance Bond for retention and preservation of Valley Oaks trees in the amount of $10,000 3) cash payment of $496,484.21 distributed to various accounts to cover City fees; and 4) Final map. All required items

have been submitted and approved by the City prior to the final map being executed and recorded.

The Landscape and Lighting Assessment District No. 24-04 and have also been reviewed and approved as to form by the Landscape and Lighting District Committee. All new landscaping installed within the outlots and parkways for this development will strictly adhere to the State Model Water Efficient Landscape Ordinance (MWELO). MWELO requires that landscaping and irrigation plans be certified by a qualified entity (i.e., a Landscape Architect) for compliance with the State and City's water conservation requirements. In addition, MWELO increases water efficiency standards for new landscapes through use of more efficient irrigation systems, inclusion of drought tolerant plant and tree species, and by limiting the portion of landscapes that can be covered in turf.

The Faithful Performance Bond covers the cost of constructing the public improvements noted in the subdivision agreement and the Labor and Material Bond covers the salaries and benefits as well as the materials supplied to install the required public improvements. As required by the Subdivision Ordinance, the Faithful Performance Bond covers 100% of the cost of the public improvements. The Labor and Material Bond is valued at 50% of the Faithful Performance Bond. A Maintenance Bond valued at 10% of the cost of the public improvements will be required prior to recording the Notice of Completion. The Maintenance Bond is held for one year after the recording and acts as a warranty for the public improvements installed per the subdivision agreement. The cash payment covers Development Impact Fees such as storm water acquisition, waterways, sewer front foot fees, and any outstanding plan check and inspection fees. The plan check and inspection fees are estimated at the beginning of the final map process and are not confirmed until the subdivision agreement is finalized. Differences are due in cash at the time of City Council approval of the map.

The City of Visalia has been allowing the developers of subdivisions to form assessment districts under the Landscape and Lighting Act of 1972, and now under Proposition 218, in lieu of using homeowners associations for the maintenance of common features such as landscaping, irrigation systems, street lights, street trees, and local streets. The maintenance of these improvements is a special benefit to the development and enhances the land values to the individual property owners in the district.

The Landscape and Lighting Act allows for the use of summary proceedings when all the affected property owners have given their written consent to waive the requirement for a public hearing. The notice period is also waived. The owner of this development has given their written consent to waive the public hearing and form this district. The use of summary proceedings allows for the initiation of proceedings and the final annexation action of the assessment district to be acted upon together as separate resolutions.

Pursuant to Title 16 (Subdivisions) of the Visalia Municipal Code, the City's authorization to record the final map is a ministerial action. Specifically, Section 16.24.080 limits the City Council's action to the specific determination that the final map conforms substantially to the contents of the tentative map, Chapter 16, and the Subdivision Map Act, and provides in pertinent part that "if the Council determines that the map is in conformity with the requirements of this Chapter, the Council shall approve the map (emphasis added)." Disapproval based upon any other reasons would be outside the authority of the Council for this particular action. The Council may reject any and all offers of dedication in the final map pursuant to Section 16.24.080, and require that the City Engineer so indicate on the map, however staff's recommendation is that the City Council authorize recordation of the final map and accept all offers of dedication as previously described in this report.

Fiscal Impact:

73 lots (Victory Oaks Phase 1) will contribute to Landscape and Lighting Assessment District No. 24-04

created for maintenance of common features related to this subdivision (e.g., Victory Oaks). The annual lot assessment will be $669.73 per lot.

Prior Council Action:

On September 23, 2022 Council held a public hearing and authorized the following:

1. Conduct a Public Hearing and consider the following actions related to the project site located on the north side of West Ferguson Avenue, approximately 800 feet west of North Demaree Street (APN: 077-190-007). 2. Adopt Initial Study / Mitigated Negative Declaration No. 2022-04 for Annexation No. 2022-01 and Victory Oaks Tentative Subdivision Map No. 5586 (Resolution No. 2022-57 required); and 3. Initiation of Proceedings for Annexation No. 2022-01 a request by D.R. Horton, to annex a 23.7-acre parcel into the City Limits of Visalia; and
4. Authorize the detachment from County Service Area No. 1 in accordance with State and County requirements; and 5. Authorize the City Manager to sign and enter into a Pre-Annexation Agreement (Resolution No. 2022-58 required).

On June 10, 1987 Council authorized the use of landscape maintenance assessment districts per the Landscape and Lighting Act of 1972 for maintaining common area features that are a special benefit and enhance subdivisions.

Other: Committee/Commission Review and Action: The Tentative subdivision map for Victory Oaks (Tentative Subdivision Map No. 5586) was approved by the Planning Commission on September 26th, 2022. Annexation No. 2022-01 for Victory Oaks was approved by the Planning Commission on September 26th, 2022, based on the findings and conditions in Resolution No. 2022.04.

Alternatives: None

Recommended Motion (and Alternative Motions if expected):

I move to authorize the recordation of the final map for Victory Oaks - Phase 1; the adoption of Resolution No. 2024-__ initiating proceedings for the annexation to Assessment District No. 24-04 “Victory Oaks”; and the adoption of Resolution No. 2024-__ ordering the improvements and levying the annual assessments for Assessment District No. 24-04 “Victory Oaks”.

Environmental Assessment Status:

Mitigated Negative Declaration (MND) No. 2022-04 was prepared consistent with the California Environmental Quality Act and City of Visalia Environmental Guidelines adopted December 13th, 2021.

CEQA Review:

Mitigated Negative Declaration (MND) No. 2022-04 was prepared consistent with the California Environmental Quality Act and City of Visalia Environmental Guidelines adopted December 13th, 2021.

Attachments:

1. Final Map
2. Aerial Map
3. Location Map
4. Development Disclosure
5. Resolution Documents including:
   - Resolution Initiating Proceedings for Formation
   - Clerk’s Certification

Resolution Ordering the Improvements
Exhibit A - Assessment Diagram
Exhibit B - Landscape Location Diagram
Exhibit C - Tax roll Assessment
Exhibit D - Engineer’s Report

VICTORY OAKS - PHASE 1

BEING A DIVISION OF THE WEST 16 ACRES OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER AND THE EAST 8 ACRES OF THE EAST HALF OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 18 SOUTH, RANGE 24 EAST, M.D.B.&M., IN THE CITY OF VISALIA, COUNTY OF TULARE, STATE OF CALIFORNIA. EXCEPTING THEREFROM ANY PORTION OF THE EAST HALF OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER LYING WEST OF THE EAST 8 ACRES OF SAID SECTION 23.

CONSISTING OF 4 SHEETS SHEET 1 OF 4

JUNE 2024

OWNER'S STATEMENT

THE UNDERSIGNED HEREBY CERTIFY THAT THEY ARE THE ONLY PERSONS HAVING ANY RECORD TITLE INTEREST IN THE REAL PROPERTY INCLUDED WITHIN THE BOUNDARIES OF THE SUBDIVISION SHOWN UPON THIS MAP, AND DO HEREBY CONSENT TO THE PREPARATION AND RECORDING OF SAID MAP AND THE CONSENT OF NO OTHER PERSON IS NECESSARY.

WE HEREBY OFFER FOR DEDICATION AND DO HEREBY DEDICATE THE FOLLOWING, AS SHOWN WITHIN THE BOUNDARIES OF THE MAP HEREON, FOR THE SPECIFIED PURPOSES:

1. RIGHTS OF WAY FOR WEST FERGUSON AVENUE, NORTH CHINOWTH STREET, BABCOCK AVENUE, JULIEANN STREET, NORTH FONTANA STREET, SUNNYVIEW AVENUE, AND DELAWARE AVENUE IN FEE TO THE CITY OF VISALIA.
2. LOTS A AND B IN FEE TO THE CITY OF VISALIA FOR LANDSCAPING, PUBLIC UTILITIES, SIDEWALKS, BLOCK WALLS, AND OTHER PUBLIC PURPOSES.
3. LOT C IN FEE TO THE CITY FOR PUBLIC PARK PURPOSES.
4. PUBLIC UTILITY EASEMENTS FOR THE INSTALLATION AND MAINTENANCE OF GAS LINES AND CONDUITS FOR ELECTRIC, TELEVISION AND TELEPHONE SERVICES, TOGETHER WITH ANY AND ALL APPURTENANCES PERTAINING THERETO, AS SHOWN HEREON AND DESIGNATED AS "PUE" (PUBLIC UTILITY EASEMENT).
5. BLOCK WALL EASEMENTS, TO THE CITY OF VISALIA FOR THE INSTALLATION AND MAINTENANCE OF BLOCK WALLS AS SHOWN HEREON AND DESIGNATED AS "BWE" (BLOCK WALL EASEMENT).

FOR: VOV CAPITAL LP, A CALIFORNIA LIMITED PARTNERSHIP

BY: AHA DEVELOPMENT GROUP, INC., A CALIFORNIA CORPORATION
ITS: GENERAL PARTNER

_____
BY: MATTHEW S. WATSON, PRESIDENT DATE

NOTARY ACKNOWLEDGEMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF CALIFORNIA
COUNTY OF _____

ON _____, 20__ BEFORE ME, _____, A NOTARY PUBLIC IN AND FOR

SAID STATE AND COUNTY PERSONALLY APPEARED, _____
WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

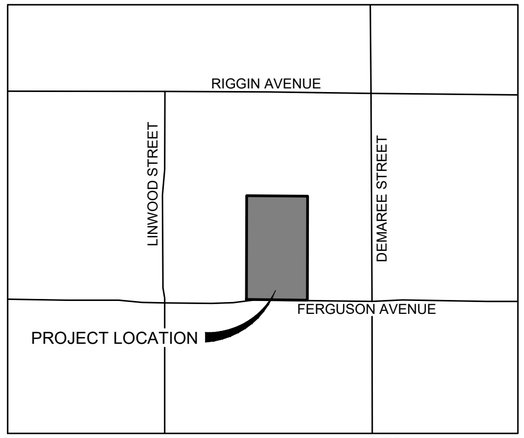
I CERTIFY UNDER PENALTY OF PERFURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND.

_____ _____
SIGNATURE PRINT NAME

_____ MY COMMISSION EXPIRES: _____
PRINCIPAL PLACE OF BUSINESS

COMMISSION NO. _____



VICINITY MAP
N.T.S.

SURVEYOR'S STATEMENT

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF D.R. HORTON ON SEPTEMBER 28, 2021 AND SAID FIELD SURVEY IS TRUE AND COMPLETE AS SHOWN. I HEREBY STATE THAT ALL MONUMENTS ARE OF THE CHARACTER AND OCCUPY THE POSITIONS INDICATED OR THAT THEY WILL BE SET IN THOSE POSITIONS WITHIN ONE YEAR OF THE RECORDING OF THIS MAP, AND THAT THE MONUMENTS ARE, OR WILL BE, SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED, AND THAT THIS FINAL MAP SUBSTANTIALLY CONFORMS TO THE CONDITIONALLY APPROVED TENTATIVE MAP.

_____
TIMOTHY M. ODOM, P.L.S. 8468 DATE

PROFESSIONAL LAND SURVEYOR
TIMOTHY M. ODOM
No. 8468
STATE OF CALIFORNIA

CITY SURVEYOR'S STATEMENT

I HEREBY CERTIFY THAT I HAVE EXAMINED THIS MAP AND FIND IT TO BE SUBSTANTIALLY THE SAME AS IT APPEARED ON THE TENTATIVE MAP AND ANY APPROVED ALTERATIONS THEREOF; THAT ALL PROVISIONS OF CHAPTER 2 OF THE SUBDIVISION MAP ACT AND ANY LOCAL ORDINANCES APPLICABLE AT THE TIME OF APPROVAL OF THE TENTATIVE MAP, HAVE BEEN COMPLIED WITH; AND THAT I AM SATISFIED THAT THIS MAP IS TECHNICALLY CORRECT.

_____
MICHAEL E. LONG, PLS 6815 DATE
CITY SURVEYOR

PROFESSIONAL LAND SURVEYOR
MICHAEL E. LONG
EXP: 9-30-24
No. 6815
STATE OF CALIFORNIA

RECORDER'S STATEMENT

DOCUMENT NO. _____

FEE PAID: _____

FILED THIS _____ DAY OF _____ , 202_ , AT _____ _____ M. IN BOOK _____ OF MAPS, AT

PAGE _____ TULARE COUNTY RECORDS, AT THE REQUEST OF PROVOST & PRITCHARD INC.

TARA K. FREITAS, CPA
TULARE COUNTY ASSESSOR/CLERK-RECORDER

BY _____
DEPUTY

CITY CLERK'S STATEMENT

THIS IS TO STATE THAT AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF VISALIA HELD ON THE

_____ DAY OF _____, 202_, AN ORDER WAS DULY AND REGULARLY MADE AND ENTERED INTO APPROVING THIS MAP AND SUBDIVISION AND, ON BEHALF OF THE PUBLIC, ACCEPTING SUBJECT TO IMPROVEMENT, THE PUBLIC STREETS, AND LETTERED LOTS A, B, AND C, AND ACCEPTING THE PUBLIC UTILITY EASEMENTS AND THE BLOCK WALL EASEMENTS, ALL INCLUDED WITHIN THE BOUNDARIES OF THE SUBDIVISION AND AS SHOWN UPON THIS MAP.

WITNESS MY HAND AND OFFICIAL SEAL OF THE CITY OF VISALIA THIS _____ DAY OF _____, 202_.

LESLIE B. CAVIGLIA
CITY MANAGER/CITY CLERK

_____
CHIEF DEPUTY CITY CLERK

BOARD OF SUPERVISORS' STATEMENT

I, JASON T. BRITT, COUNTY ADMINISTRATIVE OFFICER/CLERK OF THE BOARD OF SUPERVISORS OF THE COUNTY OF TULARE, STATE OF CALIFORNIA DO HEREBY STATE THE SAID BOARD OF SUPERVISORS HAS APPROVED THE PROVISIONS MADE FOR THE PAYMENT OF TAXES AS PROVIDED IN DIVISION 2 OF TITLE 7 OF THE GOVERNMENT CODE OF THE STATE OF CALIFORNIA.

DATED THIS _____ DAY OF _____, 20_____

JASON T. BRITT, COUNTY ADMINISTRATIVE OFFICER/
CLERK OF THE BOARD OF SUPERVISORS

BY_____
DEPUTY

FLOOD HAZARD NOTE

AS DELINEATED ON THE FEDERAL EMERGENCY MANAGEMENT AGENCY'S FLOOD INSURANCE RATE MAP (MAP NUMBER 06107C0930E) FOR COMMUNITY NO. 060409, CITY OF VISALIA, TULARE COUNTY, CALIFORNIA, EFFECTIVE JUNE 16, 2009, THE PROPERTY SHOWN ON THIS MAP LIES FULLY WITHIN A FLOOD ZONE AREA DESIGNATED ZONE X (SHADED), WHICH ARE AREAS OF 0.2-PERCENT ANNUAL CHANCE FLOODING, AREAS OF 1-PERCENT ANNUAL CHANCE FLOODING WHERE AVERAGE DEPTHS ARE LESS THAN 1 FOOT, AREAS OF 1-PERCENT ANNUAL CHANCE FLOODING WHERE THE CONTRIBUTING DRAINAGE AREA IS LESS THAN 1 SQUARE MILE, AND AREAS PROTECTED FROM THE 1-PERCENT ANNUAL CHANCE FLOOD BY LEVEES.

LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT

ALL THE REAL PROPERTY INCLUDED IN THE BOUNDARIES OF THE SUBDIVISION SHOWN UPON THIS MAP IS INCLUDED IN "ASSESSMENT DISTRICT NO. _____, CITY OF VISALIA, TULARE COUNTY, CALIFORNIA" ESTABLISHED PURSUANT TO THE LANDSCAPE AND LIGHTING ACT OF 1972.

CITY PLANNER'S STATEMENT

I HEREBY STATE THAT THIS FINAL MAP CONFORMS TO THE TENTATIVE SUBDIVISION MAP 5586 VICTORY OAKS, APPROVED BY THE CITY OF VISALIA PLANNING COMMISSION AT THE REGULAR MEETING HELD ON SEPTEMBER 26, 2022.

_____
PAUL BERNAL DATE
PLANNING AND COMMUNITY PRESERVATION DIRECTOR/CITY PLANNER

PREPARED BY
EST. 1968
PROVOST & PRITCHARD
CONSULTING GROUP
An Employee Owned Company
400 E MAIN STREET, STE 300
VISALIA, CALIFORNIA 93291-6337
559/636-1166 FAX 559/636-1177
www.ppeng.com

DATE: 5/22/24
JOB NO.: 159421002
DRAWING NO.: FM

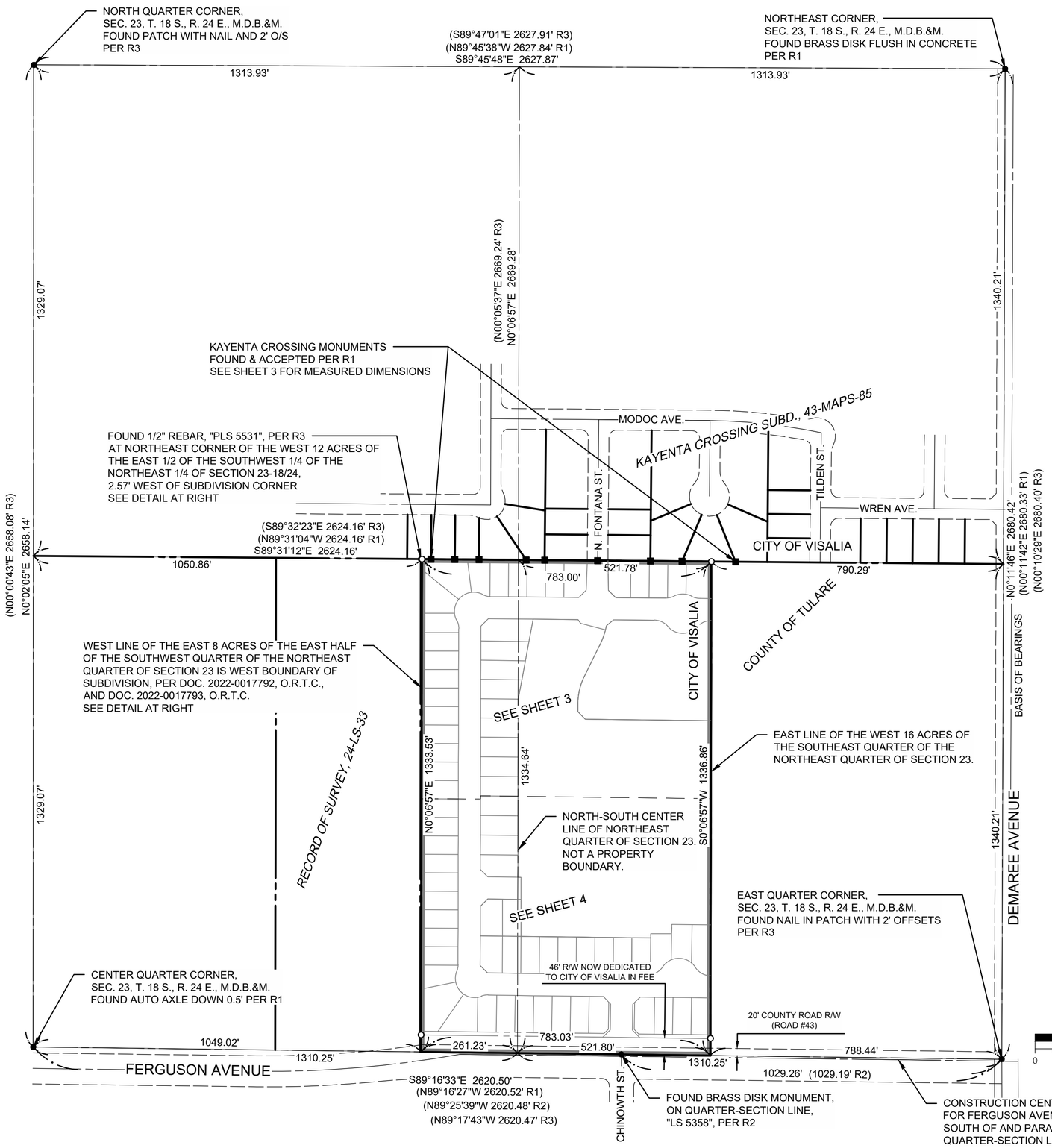
TSM 5586

VICTORY OAKS - PHASE 1

BEING A DIVISION OF THE WEST 16 ACRES OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER AND THE EAST 8 ACRES OF THE EAST HALF OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 18 SOUTH, RANGE 24 EAST, M.D.B.&M., IN THE CITY OF VISALIA, COUNTY OF TULARE, STATE OF CALIFORNIA. EXCEPTING THEREFROM ANY PORTION OF THE EAST HALF OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER LYING WEST OF THE EAST 8 ACRES OF SAID SECTION 23.

CONSISTING OF 4 SHEETS SHEET 2 OF 4

JUNE 2024



LEGEND

- ● MONUMENT, FOUND & ACCEPTED AS DESCRIBED, UNLESS OTHERWISE NOTED
- ■ FOUND & ACCEPTED 3/4" IRON PIPE, "PLS 8163", PER R1
- ○ SET 3/4"x30" IRON PIPE WITH TAG MARKED "LS 8468", DN 6" UNLESS OTHERWISE NOTED
- ⊡ WITNESS CORNER: SET 3/4"x30" IRON PIPE WITH TAG MARKED "LS 8468", DN 6", ON PROPERTY LINE AND 4' DISTANT FROM THE INTERSECTING LINE, AT RIGHT-ANGLES
- △ SET BRASS DISK, STAMPED "PLS 8468", FLUSH IN CONCRETE
- ( ) INDICATES RECORD DATA PER REFERENCE TABLE BELOW
- ═══ SUBDIVISION BOUNDARY LINE

T.C.R. TULARE COUNTY RECORDS
O.R.T.C. OFFICIAL RECORDS OF TULARE COUNTY

NOTES

1. ALL DISTANCES ARE US SURVEY FEET, GROUND, IN FEET AND DECIMAL PARTS THEREOF.
2. DISTANCES NOT MONUMENTED ARE CALCULATED.
3. ALL CURVES ARE DIMENSIONED WITH RADIUS, ARC LENGTH AND DELTA.
4. DUE TO ROUNDING, THE SUM OF INDIVIDUAL DIMENSIONS MAY NOT EQUAL THE OVERALL DIMENSION.

REFERENCES

(R1) RECORD DATA PER KAYENTA CROSSING SUBDIVISION, RECORDED IN BOOK 43 OF MAPS AT PAGE 85, TULARE COUNTY RECORDS, OR CALCULATED THEREFROM

(R2) RECORD DATA PER SILVER OAKS, UNIT NO. 1, RECORDED IN BOOK 41 OF MAPS AT PAGE 44, TULARE COUNTY RECORDS, OR CALCULATED THEREFROM

(R3) RECORD DATA PER RECORD OF SURVEY RECORDED IN BOOK 24 OF LICENSED SURVEYS AT PAGE 33, TULARE COUNTY RECORDS, OR CALCULATED THEREFROM

BASIS OF BEARINGS

THE EAST LINE OF THE NORTHEAST QUARTER OF SECTION 23 - 18/24, M.D.B.&M., TAKEN AS NORTH 00°11'46" EAST, AS MEASURED BY GPS OBSERVATIONS

PREPARED BY
EST 1988
PROVOST & PRITCHARD
CONSULTING GROUP
An Employee Owned Company
400 E MAIN STREET, STE 300
VISALIA, CALIFORNIA 93291-6337
559/636-1166 FAX 559/636-1177
www.ppeng.com

DATE: 5/22/24
JOB NO.: 159421002
DRAWING NO.: FM

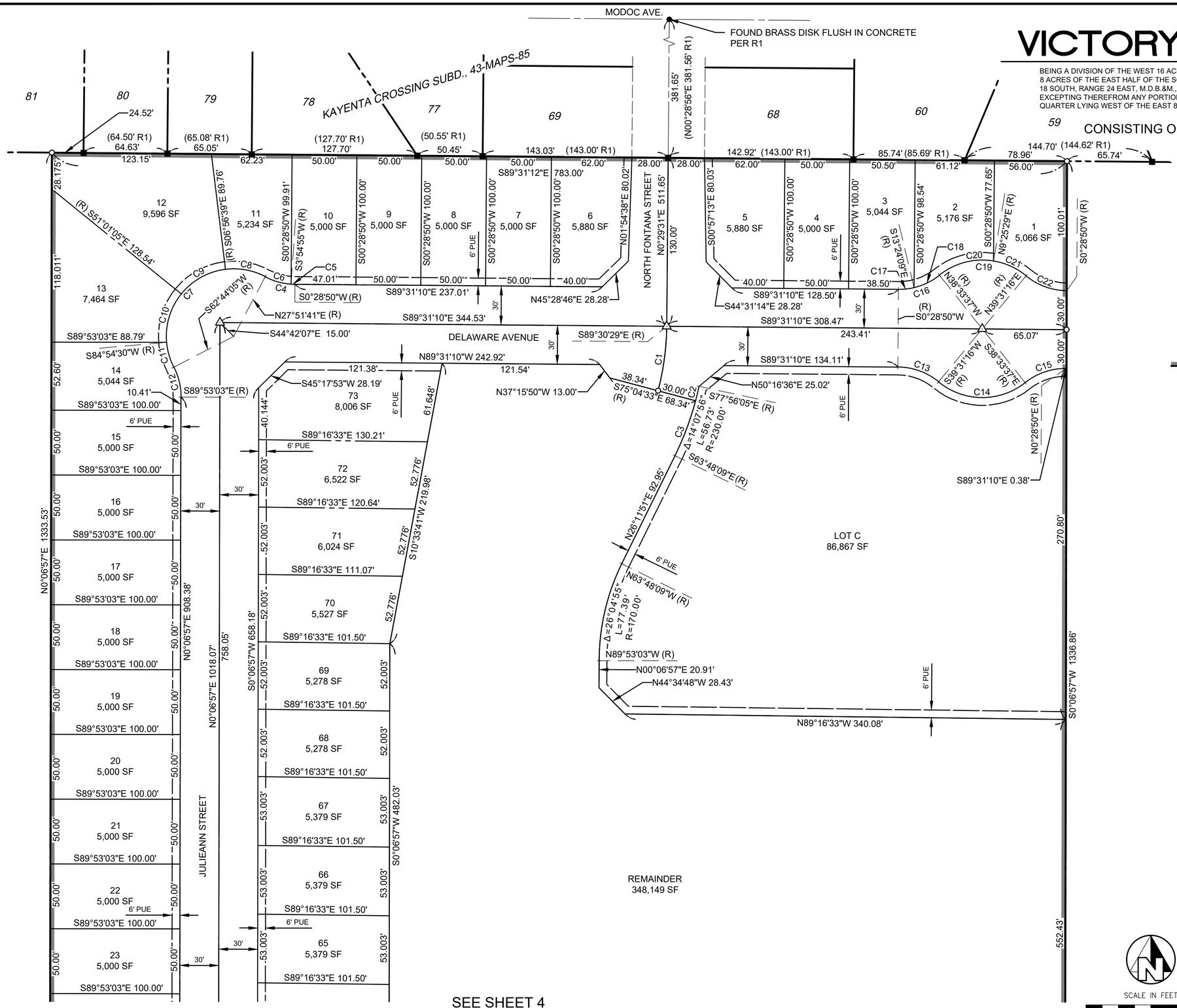
TSM 5586

VICTORY OAKS - PHASE 1

BEING A DIVISION OF THE WEST 16 ACRES OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER AND THE EAST 8 ACRES OF THE EAST HALF OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 18 SOUTH, RANGE 24 EAST, M.D.B.&M., IN THE CITY OF VISALIA, COUNTY OF TULARE, STATE OF CALIFORNIA. EXCEPTING THEREFROM ANY PORTION OF THE EAST HALF OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER LYING WEST OF THE EAST 8 ACRES OF SAID SECTION 23.

CONSISTING OF 4 SHEETS SHEET 3 OF 4

JUNE 2024



LEGEND

- ● MONUMENT, FOUND & ACCEPTED AS DESCRIBED, UNLESS OTHERWISE NOTED
- ■ FOUND & ACCEPTED 3/4" IRON PIPE, "PLS 8163", PER R1
- ○ SET 3/4"x30" IRON PIPE WITH TAG MARKED "LS 8468", DN 6" UNLESS OTHERWISE NOTED
- ⊡ WITNESS CORNER: SET 3/4"x30" IRON PIPE WITH TAG MARKED "LS 8468", DN 6", ON PROPERTY LINE AND 4' DISTANT FROM THE INTERSECTING LINE, AT RIGHT-ANGLES
- △ SET BRASS DISK, STAMPED "PLS 8468", FLUSH IN CONCRETE
- ( ) INDICATES RECORD DATA PER REFERENCE TABLE ON SHEET 2
- SUBDIVISION BOUNDARY LINE
- (R) RADIAL BEARING

T.C.R. TULARE COUNTY RECORDS
O.R.T.C. OFFICIAL RECORDS OF TULARE COUNTY
PUE PUBLIC UTILITY EASEMENT
BWE BLOCK WALL EASEMENT

ALL DISTANCES ARE US SURVEY FEET, GROUND DISTANCES NOT MONUMENTED ARE CALCULATED

CURVE TABLE			
NUMBER	LENGTH	RADIUS	DELTA
C1	50.38'	200.00'	14° 25' 56"
C2	11.48'	230.00'	2° 51' 32"
C3	45.25'	230.00'	11° 16' 24"
C4	23.89'	50.00'	27° 22' 51"
C5	3.00'	50.00'	3° 26' 06"
C6	20.90'	50.00'	23° 56' 46"
C7	131.71'	52.00'	145° 07' 36"
C8	31.59'	52.00'	34° 48' 20"
C9	40.00'	52.00'	44° 04' 25"
C10	40.00'	52.00'	44° 04' 25"
C11	20.12'	52.00'	22° 10' 25"
C12	23.89'	50.00'	27° 22' 51"
C13	34.07'	50.00'	39° 02' 26"
C14	72.23'	53.00'	78° 04' 53"
C15	34.07'	50.00'	39° 02' 26"
C16	34.07'	50.00'	39° 02' 26"
C17	12.12'	50.00'	13° 52' 59"
C18	21.95'	50.00'	25° 09' 28"
C19	72.23'	53.00'	78° 04' 53"
C20	44.39'	53.00'	47° 59' 06"
C21	27.84'	53.00'	30° 05' 47"
C22	34.07'	50.00'	39° 02' 26"

SCALE IN FEET
0 25 50 100

MONUMENTATION NOTES
SET 3/4" I.P., 2.5' LONG, DOWN 0.5', TAGGED "LS 8468" AT ALL LOT CORNERS, ANGLE POINTS, AND CURVES, UNLESS SHOWN OTHERWISE

PREPARED BY
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SEE SHEET 3

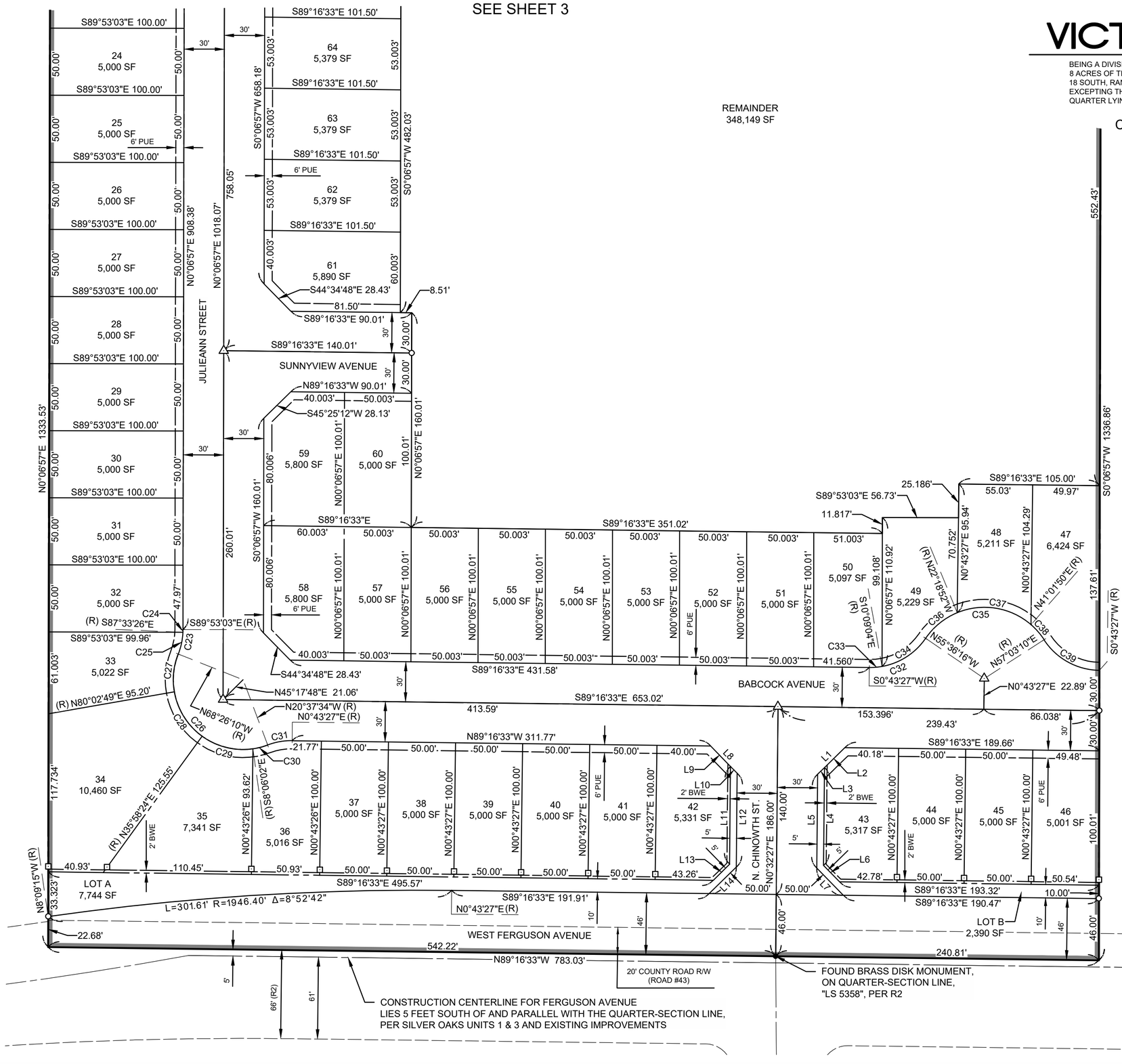
TSM 5586

VICTORY OAKS - PHASE 1

BEING A DIVISION OF THE WEST 16 ACRES OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER AND THE EAST 8 ACRES OF THE EAST HALF OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 18 SOUTH, RANGE 24 EAST, M.D.B.&M., IN THE CITY OF VISALIA, COUNTY OF TULARE, STATE OF CALIFORNIA. EXCEPTING THEREFROM ANY PORTION OF THE EAST HALF OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER LYING WEST OF THE EAST 8 ACRES OF SAID SECTION 23.

CONSISTING OF 4 SHEETS SHEET 4 OF 4

JUNE 2024



LEGEND

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- ( ) INDICATES RECORD DATA PER REFERENCE TABLE ON SHEET 2
- SUBDIVISION BOUNDARY LINE
- (R) RADIAL BEARING

T.C.R.	TULARE COUNTY RECORDS
O.R.T.C.	OFFICIAL RECORDS OF TULARE COUNTY
PUE	PUBLIC UTILITY EASEMENT
BWE	BLOCK WALL EASEMENT

ALL DISTANCES ARE US SURVEY FEET, GROUND DISTANCES NOT MONUMENTED ARE CALCULATED

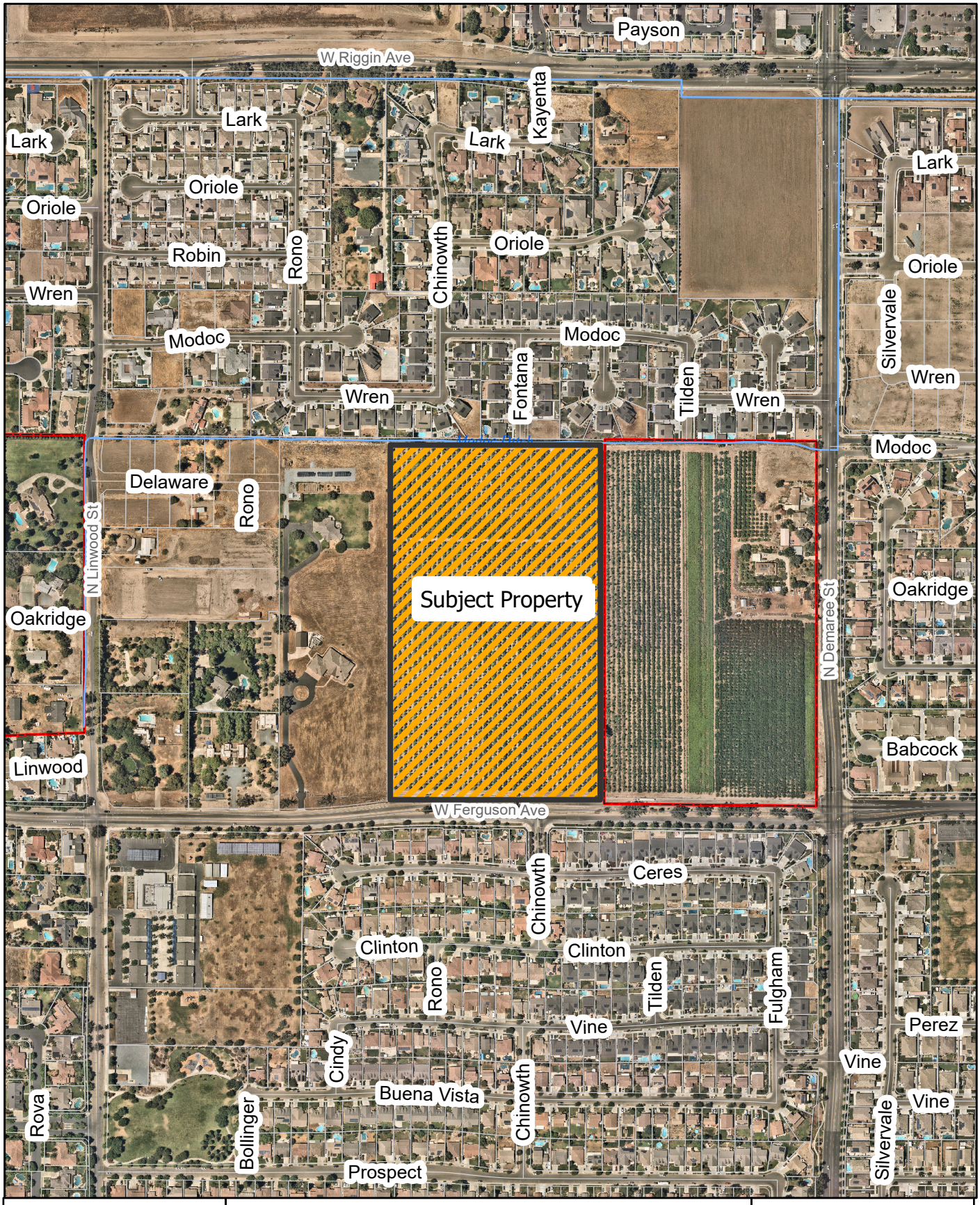
CURVE TABLE			
NUMBER	LENGTH	RADIUS	DELTA
C23	18.72'	50.00'	21° 26' 54"
C24	2.03'	50.00'	2° 19' 38"
C25	16.69'	50.00'	19° 07' 16"
C26	119.97'	52.00'	132° 11' 25"
C27	28.60'	52.00'	31° 31' 02"
C28	40.00'	52.00'	44° 04' 25"
C29	40.00'	52.00'	44° 04' 25"
C30	11.37'	52.00'	12° 31' 33"
C31	18.63'	50.00'	21° 21' 01"
C32	49.16'	50.00'	56° 19' 43"
C33	9.49'	50.00'	10° 52' 30"
C34	39.67'	50.00'	45° 27' 13"
C35	104.21'	53.00'	112° 39' 26"
C36	30.79'	53.00'	33° 17' 24"
C37	58.60'	53.00'	63° 20' 42"
C38	14.82'	53.00'	16° 01' 20"
C39	49.16'	50.00'	56° 19' 43"

LINE TABLE		
NUMBER	BEARING	LENGTH
L1	N45°37'57"E	28.24'
L2	N45°37'57"E	21.18'
L3	N45°37'57"E	7.06'
L4	N0°32'27"E	72.92'
L5	N0°32'27"E	70.00'
L6	N44°22'03"W	17.11'
L7	N44°22'03"W	28.33'
L8	S44°22'03"E	28.33'
L9	N44°22'03"W	21.25'
L10	N44°22'03"W	7.08'
L11	N0°32'41"E	72.95'
L12	N0°32'27"E	70.00'
L13	N45°37'57"E	17.02'
L14	N45°37'57"E	28.24'

SCALE IN FEET
0 25 50 100

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Legend

- City Limits
- Waterways
- Parcels

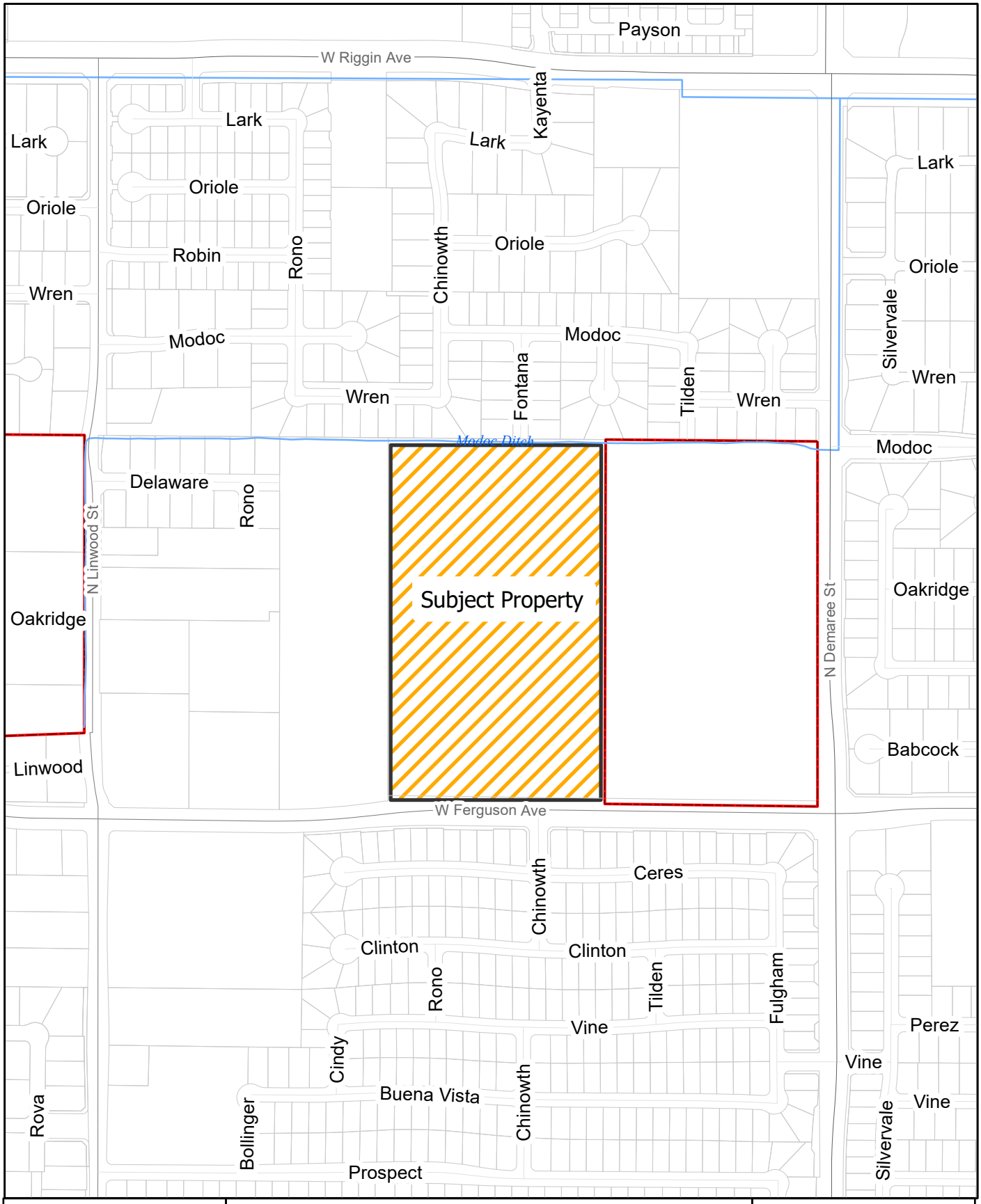
Aerial Map

Victory Oaks Subdivision

0 140 280 560 840 1,120

Feet

N



Legend

- City Limits
- Waterways
- Parcels

Location Map

Victory Oaks Subdivision

0 140 280 560 840 1,120

Feet

N

CITY OF VISALIA
Disclosure Development Project

NOTICE OF COMPLETION

INCOMPLETE OR LATE SUBMISSION OF DISCLOSURE STATEMENT COULD RESULT IN CONTINUANCE OR DELAY OF YOUR PROJECT.

SITE:

Address or APN(s): 077-190-007 (W of NWC of Ferguson and Demaree)

Short Title or Name of proposed project: Victory Oaks - Phase 1

Summary description of the proposed project: First phase of 2 phase, 117 lot subdivision.

DEVELOPER(S):

If more than two developers, please provide information and signature(s) on a separate sheet.

Name (print) VOV Capital LP

Mailing Address 1170 N. Coast Hwy
Laguna Beach, CA 92651

Phone (949) 612-9170

Name (print) Aha Development Group, Inc.

Mailing Address 1170 N. Coast Hwy
Laguna Beach, CA 92651

Phone (949) 612-9170

Statement: I/We declare under penalty of perjury that I am/we are the developers(s) of the property per the executed Subdivision Agreement with the City of Visalia. I/We authorize the person named in this application as the Project Main Contact to act as my/our representative with City Staff regarding the processing of this application.

6/3/2024
Date

Developer Signature
Matthew S. Watson, President of Aha Development Group, Inc, General Partner of VOV Capital LP
Print Name & Title

Date

Developer Signature

Print Name & Title

NAMES OF PRINCIPALS, PARTNERS, AND/OR TRUSTEES:

List the names of all principals, partners, and/or trustees where any property owner and/or developer/builder are a partnership or trust. For corporations provide names of officers, directors and all stockholders owning more than 10% equity interest in corporation:

Partner/Owner/Trustee: Matthew Watson and Shea Watson, Trustees of the Matthew and Shea Watson Living Trust, Dated 2/16/2022

Partner/Owner/Trustee: Aha Development Group, Inc.

Partner/Owner/Trustee: Matthew Watson

Partner/Owner/Trustee: Shea Watson

Partner/Owner/Trustee:

RESOLUTION NO. 2024-04

RESOLUTION INITIATING PROCEEDINGS
FOR ASSESSMENT DISTRICT NO. 24-04
Victory Oaks Subdivision
(Pursuant to Landscape and Lighting Act of 1972)

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council proposes to form an assessment district pursuant to the Landscaping & Lighting Act of 1972 (Section 22500 and following, Streets & Highways Code) for the purpose of the following improvements:

   Maintenance of local streets, streetlights, landscaping, block wall, and any other applicable equipment or improvements.

2. The proposed district shall be designated "Assessment District No. 24-04, City of Visalia, Tulare County, California," and shall include the land shown on the map designated "Assessment Diagram, Assessment District No. 24-04, City of Visalia, Tulare County, California", which is on file with the City Clerk and is hereby approved and known as "Victory Oaks."

3. The City Engineer of the City of Visalia is hereby designated engineer for the purpose of these formation proceedings. The City Council hereby directs the Engineer to prepare and file with the City Clerk a report in accordance with Article 4 of Chapter 1 of the Landscape & Lighting Act of 1972.

4. The owner "VOV Capital LP, a California limited partnership" hereafter referred to as "D.R. Horton".

PASSED AND ADOPTED: _____ ___, 2024 LESLIE B. CAVIGLIA, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF TULARE) ss.
CITY OF VISALIA)

I, Leslie B. Caviglia, City Clerk of the City of Visalia, certify the foregoing is the full and true Resolution 2024-__ passed and adopted by the Council of the City of Visalia at a regular meeting held on _____ ___, 2024.

Dated: LESLIE B. CAVIGLIA, CITY CLERK

By Michelle Nicholson, Chief Deputy City Clerk

CLERK'S CERTIFICATION TO COUNTY AUDITOR

ASSESSMENT DISTRICT NO. 24-04
Victory Oaks Subdivision
(Pursuant to Landscaping & Lighting Act of 1972)

TO THE COUNTY AUDITOR OF THE COUNTY OF TULARE:

I hereby certify that the attached document is a true copy of that certain Engineer's Report, including assessments and assessment diagram, for "Assessment District No. 24-04, City of Visalia, Tulare County, California" confirmed by the City Council of the City of Visalia on _____ ___, 2024, by its Resolution No. 2024-__.

This document is certified, and is filed with you, pursuant to Section 22641 of the Streets and Highways Code.

Dated: LESLIE B. CAVIGLIA, CITY CLERK

By Michelle Nicholson, Chief Deputy City Clerk

RESOLUTION NO. 2024-04

RESOLUTION ORDERING THE IMPROVEMENTS FOR ASSESSMENT DISTRICT NO. 24-04 Victory Oaks Subdivision (Pursuant to the Landscape & Lighting Act of 1972)

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The City Council adopted its Resolution Initiating Proceedings for Assessment District No. 24-04, City of Visalia, Tulare County, California, and directed the preparation and filing of the Engineer's Report on the proposed formation.

2. The Engineer for the proceedings has filed an Engineer's Report with the City Clerk.

3. The owners of all land within the boundaries of the proposed landscape and lighting district have filed their consent to the formation of the proposed district, and to the adoption of the Engineer's Report and the levy of the assessments stated therein.

4. The City Council hereby orders the improvements and the formation of the assessment district described in the Resolution Initiating Proceedings and in the Engineer's Report.

5. The City Council hereby confirms the diagram and the assessment contained in the Engineer's Report and levies the assessment for the fiscal year 2024-25.

6. The City Council hereby forwards the following attachments to Tulare County Recorder's Office for recordation:

    a. Clerk's Certification to County Auditor
    b. Resolution Initiating Proceedings
    c. Resolution Ordering Improvements
    d. Engineer's Report:

Exhibit A	-	Assessment Diagram showing all parcels of real property within the Assessment District
Exhibit B	-	Landscape Location Diagram
Exhibit C	-	Tax Roll Assessment
Exhibit D	-	Engineer's Report

PASSED AND ADOPTED: _____ ___, 2024 LESLIE B. CAVIGLIA, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF TULARE) ss.
CITY OF VISALIA)

I, Leslie B. Caviglia, City Clerk of the City of Visalia, certify the foregoing is the full and true Resolution 2024-__ passed and adopted by the Council of the City of Visalia at a regular meeting held on _____ ___, 2024.

Dated: LESLIE B. CAVIGLIA, CITY CLERK

By Michelle Nicholson, Chief Deputy City Clerk

Exhibit "A"
Landscape Location Diagram
Landscape & Lighting Assessment District No. 24-04
Victory Oaks

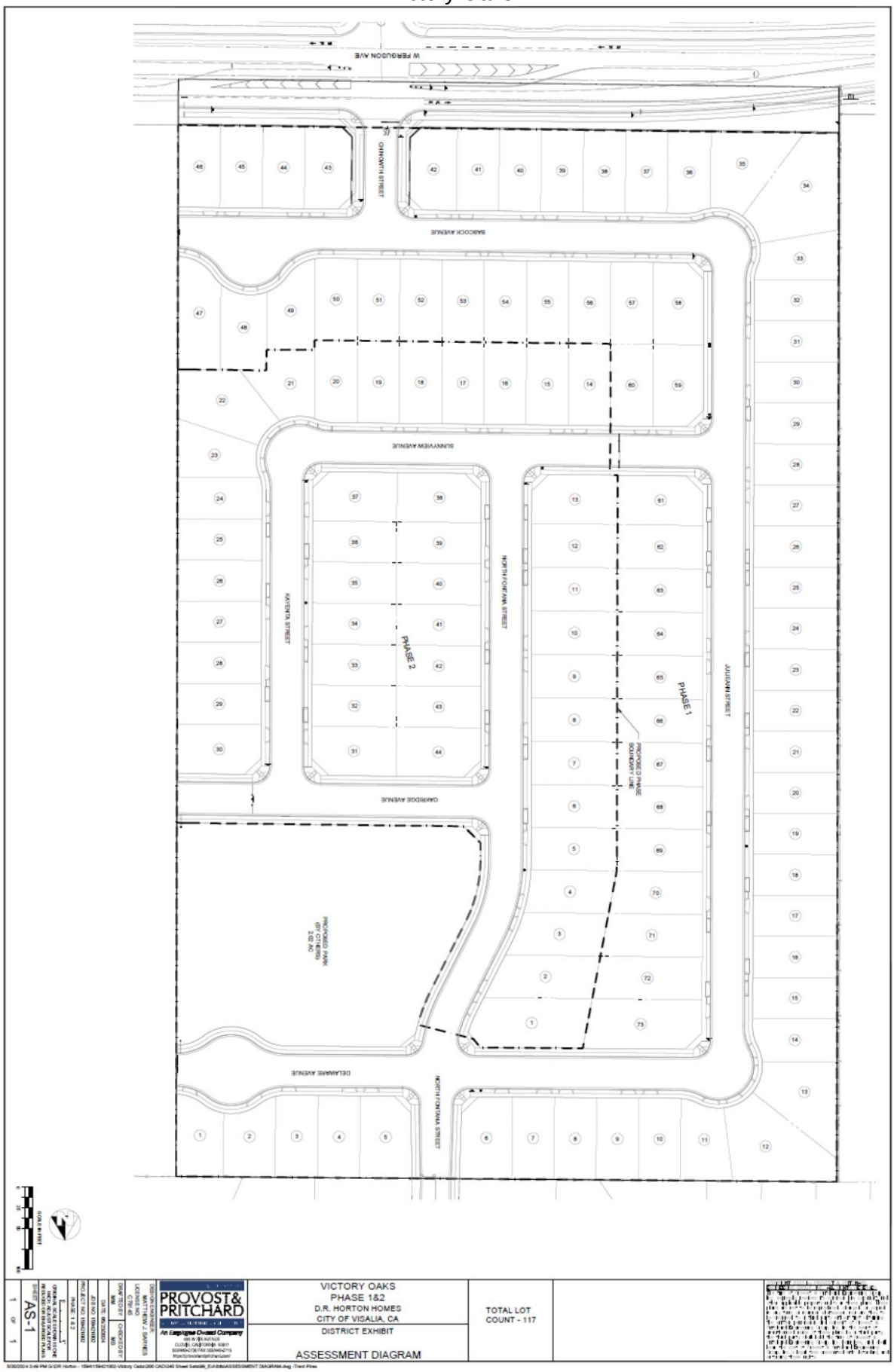


Exhibit "B"
Landscape Location Diagram
Landscape & Lighting Assessment District No. 24-04
Victory Oaks

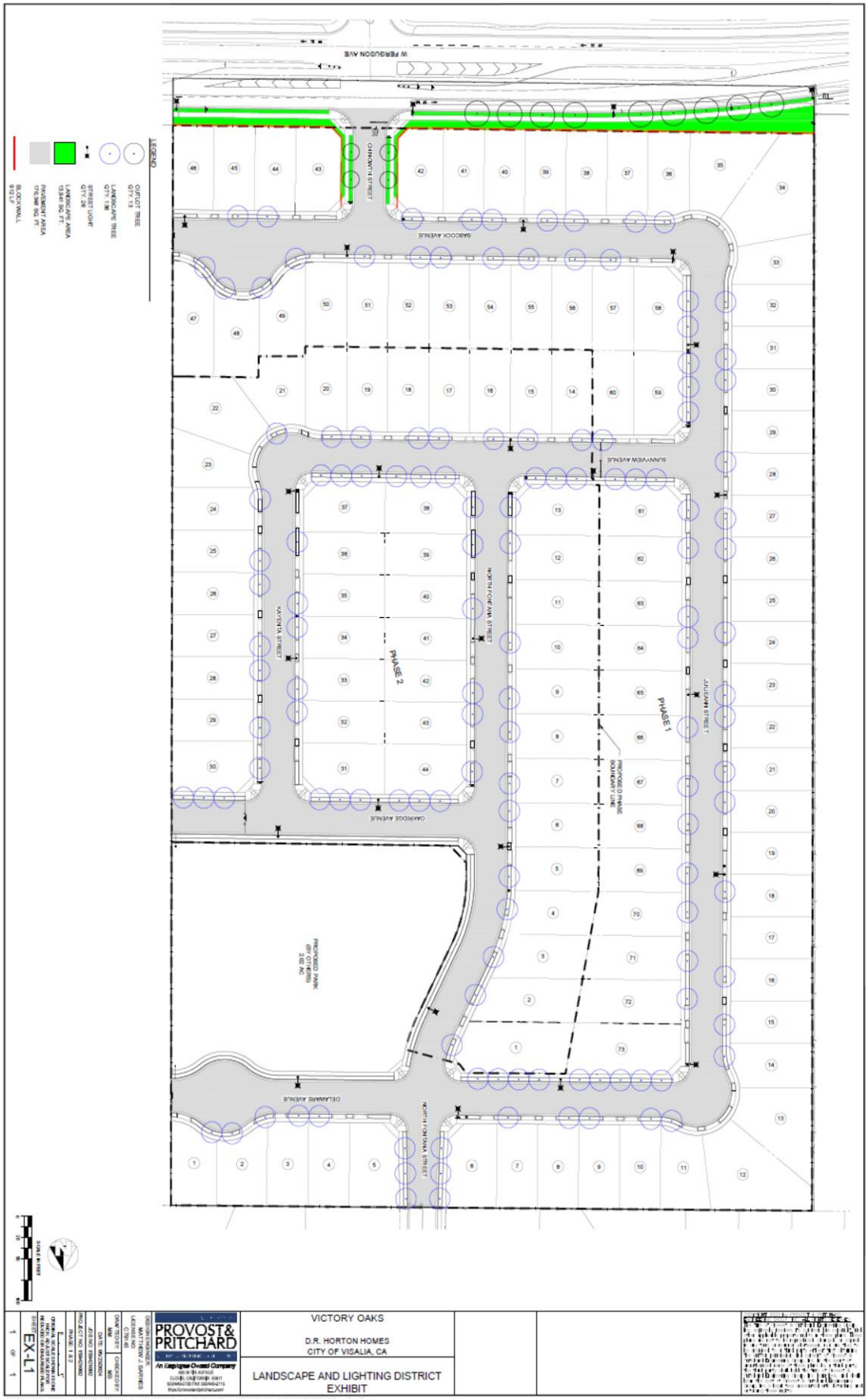


Exhibit "C"
Tax Roll Assessment
Landscape & Lighting Assessment District 24-04
Victory Oaks
Fiscal Year 2024-25

APN	ASSESSMENT	OWNER	LOT #	DISTRICT
TBD	$669.73	Vov Capital LP a California Limited Partnership	1	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	2	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	3	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	4	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	5	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	6	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	7	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	8	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	9	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	10	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	11	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	12	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	13	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	14	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	15	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	16	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	17	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	18	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	19	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	20	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	21	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	22	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	23	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	24	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	25	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	26	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	27	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	28	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	29	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	30	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	31	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	32	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	33	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	34	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	35	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	36	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	37	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	38	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	39	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	40	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	41	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	42	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	43	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	44	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	45	24-04 Victory Oaks

Exhibit "C"
Tax Roll Assessment
Landscape & Lighting Assessment District 24-04
Victory Oaks
Fiscal Year 2024-25

APN	ASSESSMENT	OWNER	LOT #	DISTRICT
TBD	$669.73	Vov Capital LP a California Limited Partnership	46	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	47	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	48	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	49	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	50	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	51	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	52	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	53	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	54	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	55	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	56	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	57	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	58	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	59	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	60	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	61	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	62	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	63	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	64	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	65	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	66	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	67	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	68	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	69	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	70	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	71	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	72	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	73	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	74	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	75	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	76	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	77	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	78	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	79	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	80	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	81	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	82	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	83	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	84	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	85	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	86	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	87	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	88	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	89	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	90	24-04 Victory Oaks

Exhibit "C"
Tax Roll Assessment
Landscape & Lighting Assessment District 24-04
Victory Oaks
Fiscal Year 2024-25

APN	ASSESSMENT	OWNER	LOT #	DISTRICT
TBD	$669.73	Vov Capital LP a California Limited Partnership	91	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	92	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	93	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	94	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	95	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	96	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	97	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	98	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	99	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	100	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	101	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	102	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	103	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	104	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	105	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	106	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	107	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	108	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	109	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	110	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	111	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	112	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	113	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	114	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	115	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	116	24-04 Victory Oaks
TBD	$669.73	Vov Capital LP a California Limited Partnership	117	24-04 Victory Oaks

Exhibit "D"
Engineer's Report
Landscape & Lighting Assessment District 24-04
Victory Oaks
Fiscal Year 2024-25

General Description

This Assessment District (24-04, Victory Oaks) is located on the north side of Ferguson Avenue approximately 800 feet west of Demaree Street. Exhibit "A" is a map of Assessment District 24-24. This District includes maintenance of street trees, streetlights, block wall, pavement on local streets, and other applicable equipment or improvements. The maintenance of irrigation systems and block walls includes, but is not limited to, maintaining the structural and operational integrity of these features and repairing and acts of vandalism (graffiti, theft or damage) that may occur. This District includes the preventive maintenance of all internal local streets by means including, but not limited to overlays, cape seals, crack seals, and reclamite (oiling). The total number of lots within the district is 117 lots.

Determination of Benefit

The purpose of landscaping is to provide an aesthetic impression for the area. The lighting is to provide safety and visual impressions for the area. The block wall provides security, aesthetics, and sound suppression. The maintenance of any landscape areas, streetlights, streets, and block walls is vital for the protection of both economic and humanistic values of the development. In order to preserve the values incorporated within developments and to concurrently have an adequate funding source for the maintenance of all internal local streets within the subdivision, the City Council has determined that landscape areas, street lights, block walls, street trees, and all internal local streets, should be included in a maintenance district to ensure satisfactory levels of maintenance.

Method of Apportionment

In order to provide an equitable assessment to all owners within the District, the following method of apportionment has been used. All lots in the District benefit equally, including lots not adjacent to landscape areas, block walls, and street lights. The lots not adjacent to landscape areas, block walls, and street lights benefit by the uniform maintenance and overall appearance of the District. All lots in the District have frontage on an internal local street and therefore derive a direct benefit from the maintenance of the local streets.

Estimated Costs

The estimated costs to maintain the District includes the costs to maintain any landscaping, street trees, landscape trees, street lights, block walls, and pavement on local streets. The regular preventive maintenance of pavement on local streets is based on the following schedule: Reclamite on a 5 year cycle, Crack Seal on a 7 year cycle; Cape Seal on a 15 year cycle and Overlays on a 20 year cycle.

Exhibit "D"
Engineer's Report
Landscape & Lighting Assessment District 24-04
Victory Oaks
Fiscal Year 2024-25

The quantities, estimated costs, and per lot assessment in the "Victory Oaks" landscape and lighting district are as follows:

Decription	20 Yr Cycle	Unit	Amount	Cost Per Unit	Times per Year	Annual Cost Per Unit	Annual Total Cost
Turf	Monthly	Sq Ft	0	$ 0.055	12	$ 0.660	$ -
Shrub	Monthly	Sq Ft	13,941	$ 0.029	12	$ 0.348	$ 4,851.47
Water	Monthly	Sq Ft	13,941	$ 0.018	12	$ 0.216	$ 3,011.26
Electricity	Monthly	meter	1	$20.690	12	$ 248.280	$ 248.28
Landscape trees	Annual	Each	13	$ 60.00	1	$ 60.000	$ 780.00
Interior Street Tree	Annual	Each	136	$ 60.00	1	$ 60.000	$ 8,160.00
Street Lights (Electricity & Maint)	Monthly	Each	26	$ 11.30	12	$ 135.600	$ 3,525.60
Block Wall	Annual	Ln Ft	912	$ 0.75	1	$ 0.750	$ 684.00
Project Management	Annual	Lots	117	$ 40.00	1	$ 40.000	$ 4,680.00
						Subtotal	$ 25,940.60
Decription	**20 Yr Cycle**	**Unit**	**Amount**	**Cost Per Unit**	**Times per Year**	**Cost Per Unit**	**Annual Total Cost**
Reclamite (5 year cycle)	Twice	Sq Yd	18,928	$ 0.96	2	$ 0.960	$ 1,817.09
Crack seal (7 year cycle)	Twice	Sq Yd	18,928	$ 0.68	2	$ 0.680	$ 1,287.10
cape seal (15 year cycle)	Once	Sq Yd	18,928	$ 11.16	1	$ 11.160	$ 10,561.82
2.0' Overlay (20 year cycle)	Once	Sq Yd	18,928	$ 33.42	1	$ 33.420	$ 31,628.69
						Subtotal	$ 45,294.70
Total							$ 71,235.31
10% Reserve Fund (Repairs)			10%				$ 7,123.53
Grand Total							$ 78,358.84
Number of Lots							**117**
Annual Per Lot Assessment							$ 669.73

Exhibit "D"
Engineer's Report
Landscape & Lighting Assessment District 24-04
Victory Oaks
Fiscal Year 2024-25

Annual Cost Increase

This assessment district shall be subject to an automatic annual increase derived by the following formula:

year "n" assessment = ($78,358.84) (1.05) $^{(n-1)}$

where "n" equals the age of the assessment district with year one (1) being the year that the assessment district was formed;

However, in no case shall the assessment be greater than 1) The actual cost of providing the benefit conferred to each parcel plus any prior years' deficit and less any carryover, as determined annually or; 2) a 10% increase over the prior year's assessment.

The reserve fund shall be replenished as necessary to maintain a level of 10% of the estimated maintenance cost so long as the annual assessment change does not exceed the limits identified above.

Example 1) The year four estimated costs are $85,411.13 [a 9% increase over the base year assessment of $78,358.84]. The ceiling on the assessment increase for year four would be $90,710.15 [ceiling = ($78,358.84) (1.05) $^{(4-1)}$]. The assessment would be set at $85,411.13 or the actual cost of providing the maintenance effort.

Example 2) The year four assessment is estimated at the actual cost of providing the maintenance effort of $88,545.49 [a 7% increase over the previous year assessment and a 13.0% increase over the base year assessment]. The ceiling on the assessment increase for year four would be $90,710.15 [ceiling = ($78,358.84) (1.05) $^{(4-1)}$]. The assessment would be set at $88,545.49 or the actual cost of providing the maintenance effort because it is less than the ceiling amount and the year-to-year increase is less than the 10% cap on increases in any given year.

Example 3) The year four assessment is $85,411.13 [a 9% increase over the base year assessment $78,358.84] and damage occurred to the masonry wall raising the year five assessment to $104,201.58 [a 22% increase over the previous year assessment]. The year five assessment will be capped at $93,952.11, a 10% increase over the previous year and under the ceiling of $95,245.66 [ceiling = ($78,358.84) (1.05) $^{(5-1)}$]. The difference of $10,249.34 will be recognized as a deficit and carried over into future years' assessment.

Exhibit "D"
Engineer's Report
Landscape & Lighting Assessment District 24-04
Victory Oaks
Fiscal Year 2024-25

City Engineer Certification

I hereby certify that this report was prepared under my supervision and this report is based on information obtained from the improvement plans of the subject development.

Jason Huckleberry Date
For City Engineer

Visalia City Council

Staff Report

File #: 24-0235 **Agenda Date:** 6/17/2024 **Agenda #:** 10.

Agenda Item Wording:
Authorize Purchase of Replacement Solid Waste Residential Delivery Truck - Approve the purchase of a Solid Waste Residential Delivery Truck from Visalia Ford and appropriate the amount of $49,153.64 from the Solid Waste Enterprise Fund.

Deadline for Action: 6/17/2024

Submitting Department: Public Works

Contact Name and Phone Number: Jason Serpa, Public Works Manager, 713-4533, jason.serpa@visalia.city; Nick Bartsch, Public Works Director, 713-4052, nick.bartsch@visalia.city

Department Recommendation:
Staff recommends that Council approve the purchase of a Solid Waste Residential Delivery Truck and appropriate the amount of $49,153.64 from the Solid Waste Enterprise Fund.

Background Discussion:
The City of Visalia Solid Waste Residential Division provides weekly solid waste service for residents within the City limits. This includes servicing approximately 127,000 residential cans. Apart from the solid waste trucks that service the cans on a day-to-day basis, maintenance staff take care of the daily deliveries, removals and repairs necessary to maintain the equipment in the field and in the corporation yard. This activity requires a delivery and maintenance truck that can tow a trailer that is able to carry equipment from site to site.

Recently, this F-350 1-ton truck (#253905) has been deemed inoperable by our Fleet staff, stating that the repairs would exceed the amount of $26,000 in engine repair costs. Fleet has recommended the replacement of the truck instead of repairing it, due to the age (2009) and condition of the truck in comparison to the cost of repair.

Staff also recommends that the type of truck purchased be a minimum of a ¾ ton pickup to be able to do the duties required. The only local dealer that has a minimum ¾ ton work truck with a single cab, base trim level for purchase is Visalia Ford. All other dealerships only had larger or more equipped trucks that were more expensive when compared to the work capacity that this truck is needed in.

Fiscal Impact:
After searching for 2-wheel drive, single cab work trucks at all local Tulare County dealerships including Ford, Chevrolet, and Dodge, Public Works staff acquired 1 quote from a Sourcewell Cooperative website (National Auto Fleet Group) and a matching quote from Visalia Ford for an identical truck. The truck at Visalia Ford is already on the lot and ready for purchase. The quotes obtained, including taxes and fees, were as follows:

Visalia Ford - $49,153.64
National Auto Fleet Group - $49,120.65

Keeping in mind the local preference, staff recommends that Council approve the purchase from the local dealer instead of purchasing from the cooperative. This would save on delivery and build times as the truck from the National Fleet Cooperative would be ordered from the factory. The truck, as equipped, will be able to be put into service immediately as no other components are required.

If any proceeds are received for the disposition of the current delivery truck that will not be repaired, the funds will be returned to the Solid Waste Enterprise Fund.

Prior Council Action: N/A

Other: N/A

Alternatives: To not approve the purchase of a Solid Waste Residential Delivery Truck for the amount of $49,153.64 and repair the existing truck. This is not recommended as the cost of repair is more than half the cost of a replacement truck and the current truck is 15 years old.

Recommended Motion (and Alternative Motions if expected):
I move to approve the purchase of a Solid Waste Residential Delivery Truck from Visalia Ford and appropriate the amount of $49,153.64 from the Solid Waste Enterprise Fund.
Environmental Assessment Status: N/A

CEQA Review: N/A

Attachments: Visalia Ford Quote, National Auto Fleet Group Quote, Fleet Purchase Authorization Forms

GROPPETTI AUTOMOTIVE FAMILY
Count on us!

QUOTE

VISALIA FORD

P O BOX 1431, VISALIA, CA 93279
Phone 559-737-6025
mikem@groppettiauto.com

INVOICE # NO.REC90914
DATE: 06/06/2024

EXPIRATION DATE 06/30/2024

TO JASON SERPA
CITY OF VISALIA
707 W. ACEQUIA AVE
VISALIA, CA 93291
Phone559-799-2287
Customer ID No.QB872

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
M. MORA		Due on receipt	

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	2024 FORD F-250 RC 4X2 142" WB	$45,264.42	$45,264.42
	SEE ATTACHED SPEC SHEET MSRP $47,130.00		
	VIN # 1FTBF2AA0REC90914		
1	CA TIRE FEE	$8.75	$8.75
1	CA DMV E-FILE	$33.00	$33.00
		SUBTOTAL	$45,306.17
		SALES TAX	$3,847.47
		TOTAL	$49,153.64

Quotation prepared by: _____

This is a quotation on the goods named, subject to the conditions noted below: SOLD AS EQUIPPED PER ATTACHED SPEC SHEET

To accept this quotation, sign here and return: _____

THANK YOU FOR YOUR BUSINESS!

KTP-001852 CA 9-NORMAL,NB,201852,RA042 11262

ULC			U	W		C				
CERT	CERT	CERT	TRD	RAMP	BUMP	CAMP	BOOK	ENPL	ROTA	

020125 1609/1780 1FTBF2AA0 REC90914 NB FEPL

Ford
ford.com

VEHICLE DESCRIPTION

SUPER DUTY

RE C90914

2024 F250 SRW 4X2 REG CAB
XL 142" WB STYLESIDE
6.8L DEVCT NA PFI V8 ENGINE
10-SPEED AUTO TORQSHIFT-G

EXTERIOR
OXFORD WHITE
INTERIOR
MEDIUM DARK SLATE VINYL

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

EXTERIOR
- DOOR HANDLES - BLACK
- HEADLAMPS - AUTOLAMP (ON/OFF)
- TOW HOOKS
- TRAILER BRAKE CONTROLLER
- TRAILER SWAY CONTROL
- TRAILER TOW MIRRORS
- WIPERS- INTERMITTENT

INTERIOR
- 4.2" PRODUCTIVITY SCREEN
- AIR COND, MANUAL FRONT
- CLOTH SUN VISORS
- DRIVER SEAT-MANUAL LUMBAR
- OUTSIDE TEMP DISPLAY
- PARTICULATE AIR FILTER
- POWER LOCKS AND WINDOWS
- STEERING:TILT/TELESCOPE, CRUISE & AUDIO CONTROLS

FUNCTIONAL
- 4-WHEEL ANTILOCK BRAKE SYS
- FORDPASS™ CONNECT 5GWI-FI HOTSPOT TELEMATICS MODEM
- HILL START ASSIST
- REAR VIEW CAMERA
- REMOTE KEYLESS ENTRY
- SYNC®4 W/8" SCREEN
- TWIN I-BEAM INDEPENDENT FRT SUSPENSION W/STAB BAR

SAFETY/SECURITY
- ADVANCETRAC™ WITH RSC®
- AIRBAGS - SAFETY CANOPY®
- BELT-MINDER CHIME
- DRIVER/PASSENGER AIR BAGS
- SECURILOCK® ANTI-THEFT SYS
- SOS POST-CRASH ALERT SYS™

WARRANTY
- 3YR/36,000 BUMPER / BUMPER
- 5YR/100,000 DIESEL ENGINE
- 5YR/60,000 POWERTRAIN
- 5YR/60,000 ROADSIDE ASSIST

INCLUDED ON THIS VEHICLE	(MSRP)
OPTIONAL EQUIPMENT/OTHER	
1012-824R07/17/23CA PREFERRED EQUIPMENT PKG:600A	
10-SPEED AUTO TORQSHIFT-G	NO CHARGE
3.73 RATIO REGULAR AXLE	NO CHARGE
FRONT LICENSE PLATE BRACKET	NO CHARGE
10000# GVWR PACKAGE	
50 STATE EMISSIONS	NO CHARGE
SPARE TIRE AND WHEEL	NO CHARGE
JACK	
UPFITTER SWITCHES	165.00
190AMP(GAS)/250AMP(6.7L) ALTR	NO CHARGE

PRICE INFORMATION	(MSRP)
BASE PRICE	$44,970.00
TOTAL OPTIONS/OTHER	165.00
TOTAL VEHICLE & OPTIONS/OTHER	45,135.00
DESTINATION & DELIVERY	1,995.00

	RAMP ONE	RA84	
	RAMP TWO		RAIL
		ITEM #:	72-M125 O/T 5B

TOTAL MSRP $47,130.00

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SPECIAL ORDER
RA042 N RB 2X 415 001852 01 04 24

California Air Resources Board

Flexible-Fuel Vehicle Gasoline-Ethanol (E85)

Environmental Performance

These ratings are not directly comparable to the U.S. EPA/DOT light-duty vehicle label ratings. For information on how to compare, please see www.arb.ca.gov/ep_label.

Protect the environment. Choose vehicles with **higher ratings**:

Greenhouse Gas Rating (tailpipe only)

A+ Cleaner — D — D

Smog Rating (tailpipe only)

A+ Cleaner — A — D

Using alternative fuels may change scores.

Vehicle emissions are a primary contributor to climate change and smog. Ratings are determined by the California Air Resources Board based on this vehicle's measured emissions.

CALIFORNIA AIR RESOURCES BOARD

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score Not Rated

Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash	Driver	Not Rated
	Passenger	Not Rated

Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

Side Crash	Front seat	Not Rated
	Rear seat	Not Rated

Based on the risk of injury in a side impact.

Rollover Not Rated

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest. Source: National Highway Traffic Safety Administration (NHTSA). www.safercar.gov or 1-888-327-4236

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The FordPass® Connect modem is active and sending vehicle data (e.g., diagnostics) to Ford. See in-vehicle settings for connectivity options.

*Based on 1977–2022 CY total sales. **FordPass Connect (optional on select vehicles), the FordPass App and complimentary Connected Services are required for remote features (see FordPass Terms for details). Connected service and features depend on compatible AT&T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Connected service excludes Wi-Fi hotspot.

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1FTBF2AA0REC90914

WARNING: Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P65Warnings.ca.gov/passenger-vehicle.

SCAN OR TEXT 1FREC90914 TO 46526

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www.ford.com/help/privacy-terms/

06/06/2024

National Auto Fleet Group
A Division of Chevrolet of Watsonville
490 Auto Center Drive, Watsonville, CA 95076
(855) 289-6572 • (831) 480-8497 Fax
Fleet@NationalAutoFleetGroup.com

6/6/2024

Quote ID: **38099**

Order Cut Off Date: **TBA**

Jason Serpa
City of Visalia
Public Works Department

336 N Ben Maddox Way

Visalia, California, 93292

Dear Jason Serpa,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.
One (1) New/Unused (2024 Ford Super Duty F-250 SRW (F2A) XL 2WD Reg Cab 8' Box 142" WB,) and delivered to your specified location, each for

	One Unit (MSRP)	One Unit	Total % Savings	Total Savings
Contract Price	$46,965.00	$45,264.42	3.621 %	$1,700.58
Tax (8.5000 %)		$3,847.48		
Tire fee		$8.75		
Total		$49,120.65		

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell (Formerly Known as NJPA) Contract 091521-NAF** . Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 20 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper
Account Manager
Email: Fleet@NationalAutoFleetGroup.com
Office: (855) 289-6572
Fax: (831) 480-8497

Vehicle Purchase Authorization Form

To be Completed by Requesting Department

1: Vehicle To Be Purchased

Make:	Model:	Fund/Division:
FORD	F-250	4442
CIP Account #	**Budget Amount:**	**Requested By: (Print Name & Initial)**
N/A	N/A	Jason Serpa

New Vehicle Specifications: (if more space needed – attach pages)

F-250 w/ tow package (single cab work truck)
- see dealer sticker (attached)

2: Vehicle To Be Replaced: (To be completed for replacement vehicles only)

Vehicle #:	Make:	Model:
253905	FORD	F-350
Year:	**Mileage:**	**Annual Miles Driven:**
2009	98,910	6,594
Annual Preventative Maintenance Costs:	**Repair Costs Life-To-Date:**	
$447 / year	$41,273	

To be Completed by Fleet

3: Fleet Recommendations:

1. Does current vehicle meet Policy guidelines for replacement?	☑ Yes	☐ No	☐ N/A
2. Does vehicle evaluation justify replacement?	☑ Yes	☐ No	☐ N/A
3. Replacing with same class of vehicle? (If "no" attach memo)	☑ Yes	☐ No	☐ N/A
4. Requested Vehicle Specifications Approved?	☑ Yes	☑ No	
5. Alternative Fuel/Hybrid/Low-emission vehicle available for these specifications?	☐ Yes	☑ No	
Recommended Alternative Fuel/Hybrid/Low Emission Vehicle: Make / Model / Recommended Fuel System			
6. Is a recycled vehicle available for this use?	☐ Yes	☑ No	
Recommended Recycled Vehicle: Make / Model / Vehicle Number			
7. Is a used Enterprise department vehicle available for this use?	☐ Yes	☑ No	
Recommended Enterprise Vehicle: Make / Model / Vehicle Number			

4. Approvals:

Department Head Approval:	Date: 6/7/24
Fleet Supervisor Approval:	Date: 6/7/24
Public Works Director Approval:	Date: 6-7-24
Finance Director Approval:	Date:

Vehicle Evaluation Form

Vehicle Description:

Vehicle #:	Make:	Model:
523905	Ford	f350
Year:	**Mileage \ Hours:**	**Completed By: (Print Name & Initial)**
2009	98,910	S.Ellis

Rating Guide: (1-10) 1=Excellent to 10=Unservicable; (1-5) 1=Excellent to 5= Unservicable

Rating 1-10	Component: (Comments)
10	**ENGINE: Turned in early due to blown engine. Cost to repair is over value of vehicle.**
5	**Transmission/Differential: Trans is good.**
n/a	**Power Take Off:**
5	**Chassis Outside: (including tires, brakes & windows)Tires and brakes are good. Body is** in good shape.

Rating 1-5	Component: (Comments)
3	**Suspension System:** normal wear
5	**Cooling System:oil in cooloing system, with fuel.**
3	**Steering System:steering has normal wear**
3	**Vehicle Interior:dash is shoeing signs of cracking. Seat needs reupholstered. Floor is** showing signs of wear near pedals.
34	Total Scoring Key: ~~**Heavy Equipment**: 0-15=Excellent, 16-30=Good, 31-45=Fair, 46-60=Poor~~ **Light Eqipment**: 0-11=Excellent, 12-25=Good, 26-37=Fair, 38-50=Poor

Operational Cost Summary by Equipment
For Month: 12 2023

Equipment ID	Miles/ Eng Hr	Fuel Cost	Oil Cost	PM Cost	Repair Cost	Depreciation Cost	MISC. Cost	Total Cost
253905 1 TON 09								
Month	0	155.04	0.00	100.85	0.00	0.00	105.00	360.89
Calendar YTD	7586	3722.06	0.00	882.48	19551.29	0.00	5509.20	29665.03
Life-to-Date	98910	45699.04	0.00	6705.39	34566.33	0.00	16500.35	103471.11

----------END OF REPORT----------

Visalia City Council

Staff Report

File #: 24-0240 **Agenda Date:** 6/17/2024 **Agenda #:** 11.

Agenda Item Wording:
Adopt Resolution & Exchange Regional Transportation funds to State Highway Account Funds: Adopt Resolution No. 2024-29 to authorize the City Manager to sign the Fiscal Year 2023/24 Claim to the Tulare County Association of Governments for Regional Surface Transportation Program Funds in Exchange for State Highway Account Funds and appropriate $889,030 toward Road Rehabilitation.

Deadline for Action: None

Submitting Department: Community Development

Contact Name and Phone Number:
Dolores Verduzco, Financial Analyst, Dolores.Verduzco@visalia.city, (559) 713-4540 Jason Huckleberry, Engineering & Building Director, Jason.Huckleberry@visalia.city, (559) 713-4495

Department Recommendation:
Staff recommends Council adopt Resolution 2024-29 authorizing the City Manager to sign the Fiscal Year 2023/24 Claim to the Tulare County Association of Governments (TCAG) for Regional Surface Transportation Program (RSTP) Funds in Exchange for State Highway Account Funds and appropriate $889,030 toward a Road Rehabilitation project.

Background Discussion:
RSTP federal funds for fiscal year 2023/24 are eligible to exchange for state funds. The estimated 2023/24 RSTP allocation amount available to the City of Visalia is $889,030. TCAG requires a resolution authorized by the governing board identifying an officer with the authority to sign the Fiscal Year 2023/24 RSTP Exchange for State Highway Account Funds Claim.

RSTP funds are distributed to TCAG as the designated Metropolitan Planning Organization (MPO) for Tulare County for surface transportation improvements. Funds are distributed to member agencies based on population size. Previously, the Visalia UZA (urbanized area) boundary encompassing Visalia, Tulare, Exeter, Farmersville and surrounding unincorporated communities combined exceeded the 200,000-population threshold. Agencies encompassed by the Visalia UZA were not able to exchange RSTP federal funds for state funds. The 2020 Census changed how urban areas were determined and as a result all member agencies may exchange, beginning fiscal year 2023/24, RSTP funds for state funds.

Staff recommends the exchange of RSTP funds to State Highway Account funds as state funds have fewer restrictions, a shorter environmental process, and no local match requirement compared to federal funds. For fiscal year 2023/24, the RSTP balance available to member agencies for exchange of state funds is $2,952,831. Based on population size, approximately 30.1% is being allocated to the City of Visalia in the amount of $889,030. Staff recommends funds be utilized toward road

rehabilitation. The street/road segments to be rehabilitated will be identified through the Pavement Management System.

Fiscal Impact:
Staff recommends the appropriation of State Highway Account funds in the amount of $889,030 to a road rehabilitation project. There is no fee to exchange the RSTP funds for state funds. RSTP funds were not included in the FY 24/25 and 25/26 Budget due to these funds being approved on a project basis.

Prior Council Action: None.

Alternatives: Not submit the FY 2023/24 RSTP Funds Exchange Claim Form.

Recommended Motion (and Alternative Motions if expected):
I move to adopt Resolution No. 2024-29 to authorize the City Manager to sign the Fiscal Year 2023/24 Claim to the Tulare County Association of Governments (TCAG) for Regional Surface Transportation Program (RSTP) Funds in Exchange for State Highway Account Funds and appropriate $889,030 toward Road Rehabilitation.
Environmental Assessment Status: N/A.

CEQA Review: Environmental review to be completed prior to construction.

Attachments:
1. Resolution 2024-29
2. FY 2023-24 RSTP Funds Exchange Claim Form

Claim to the Tulare County Association of Governments
for Regional Surface Transportation Program (RSTP) Funds in Exchange for
State Highway Account Funds FY 2023/2024

Claimant: **City of Visalia**

FY 2023/2024 Claim Amount: $889,030

Claim Guidelines:
Projects outlined in the table below to be funded with this claim are only those projects that are defined under Sections 133(b) and 133(c) of Title 23, United States Code and Article XIX of the California State Constitution, implemented in accordance with the requirements of Section 182.6(d)(1) of the Streets and Highways Code.

Claim Instructions:
1. List (print or type**)** each **INDIVIDUAL** project to be funded with this claim.
2. List the amount of funds to be used for each project.
3. If the project is not a capacity expanding project and is exempt from the air quality conformance analysis check the "Exempt" box. **(☒)**
4. If the project is a capacity expanding project and the "build" alternative of the air quality conformance analysis has been completed for the project as required check the "Air Quality" box. **(☒)**

Project	Cost of Project	Air Quality	Exempt
1. Road Rehabilitation	$889,030	☐	☒
2.	$	☐	☐
3.	$	☐	☐
4.	$	☐	☐

@BCL@0417ACF9

Claim to the Tulare County Association of Governments
for Regional Surface Transportation Program (RSTP) Funds in Exchange for
State Highway Account Funds FY 2023/2024

Claimant: City of Visalia

FY 2023/2024 Claim Amount: $889,030

It is understood by **City of Visalia,** (claimant) that payment of this claim is subject to approval by the TCAG Governing Board and must be in accordance with the TCAG and Caltrans Agreement. Said monies (and the interest earned on such monies subsequent to allocation) will be used only for those purposes for which the claim is approved.

The undersigned claimant, by accepting these funds agrees to establish a special account for the purpose of depositing funds received from TCAG pursuant to this agreement:

a. For cities, within their Special Gas Tax Street Improvement Fund; or
b. For the county, within their County Road Fund

The undersigned claimant, by accepting these funds, agrees to grant the State of California auditors access to their books and records for the purpose of verifying that funds paid hereunder are properly accounted for and proceeds are expended in accordance with the terms of this agreement. All documents will be available for inspection by authorized Caltrans agents at any time during the project development and for a four-year period from the date of completion of the project, or one year after the audit is completed or waived by Caltrans, whichever is later.

If the undersigned claimant fails to use funds received hereunder in accordance with the terms of the agreement, the claimant agrees to return the exchange funds to TCAG for credit to the special account described above.

Further, the **City Manager** of the claimant certifies that the financial information contained herein, is reasonable and accurate to the best of his/her knowledge.

Authorized Representative:

_____
Signature

Leslie Caviglia
Print Name

City Manager
Title

_____
Date

_____
Executive Director, TCAG

_____
Print Name

@BCL@0417ACF9

RESOLUTION NO. 2024-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VISALIA AUTHORIZING THE CITY MANAGER TO FILE A REGIONAL SURFACE TRANSPORTATION PROGRAM (RSTP) EXCHANGE FOR STATE HIGHWAY ACCOUNT FUNDS CLAIM FOR FISCAL YEAR 2023-24

WHEREAS, the Tulare County Association of Governments (TCAG) and the California Department of Transportation (Caltrans) have entered into a Standard Agreement contract to exchange unobligated balances of federal Regional Surface Transportation Program (RSTP) funds with non-federal State Highway Account funds; and

WHEREAS, Caltrans Division of Programming releases a 5-year ESTIMATE of RSTP Exchange Program apportionments for inclusion in the Federal Transportation Improvement Program (FTIP) Programming document every 2-years to California Metropolitan Planning Organizations (MPO's); and

WHEREAS, TCAG is the designated MPO for Tulare County; and

WHEREAS, the Annual RSTP Exchange Program fund apportionment is an ESTIMATE and subject to change during the Fiscal Year 2023-24 due to many Federal Surface Transportation Bill variables including the annual Appropriations Act as well as other Congressional action (i.e rescissions); and

WHEREAS, the FINAL RSTP Exchange apportionment amount is published at the end of Fiscal Year 2023-24 and can be different than the ESTIMATE of RSTP Exchange apportionment figure; and

WHEREAS, Annually, Caltrans sends TCAG a Standard Agreement contract that includes an RSTP Exchange Program apportionment figure; and

WHEREAS, TCAG applies a population-based distribution formula using current Department of Finance (DOF) population estimates (January 2024) to the RSTP apportionment to determine the amount of RSTP Exchange funds to be distributed to TCAG member jurisdictions; and

WHEREAS, the ESTIMATE of RSTP Exchange Program fund apportionment amount available to claim in Fiscal Year 2023-24 for the City of Visalia is $889,030; and

WHEREAS, Payment of the ESTIMATE of RSTP Exchange fund claim will be subject to all conditions specified in the fully executed standard contract agreement between TCAG and Caltrans, as well as the TCAG RSTP Exchange Claim form requirements: Projects to be funded with this claim are only those projects that are defined under Sections 133(b) and 133(c) of Title 23 of the United States Code and Article XIX of the California State Constitution, implemented in accordance with the requirements of Section 182.6(d)(1) of the Streets and Highways Code; and

WHEREAS, if the FINAL RSTP Exchange apportionment figure is higher for Fiscal Year 2023-24 than the ESTIMATE of RSTP Exchange apportionment figure, Caltrans would have to revise the RSTP Exchange Standard Agreement contract with the higher RSTP figure before TCAG could instruct the Tulare County Auditor Controller's Office to distribute a greater amount of RSTP Exchange Program funds to member agencies, than identified in this resolution; and

WHEREAS, if the FINAL RSTP Exchange apportionment figure is lower for Fiscal Year 2023-24 than the ESTIMATE of RSTP Exchange apportionment amount, Caltrans does not have to revise the RSTP Exchange contract with the lower amount before TCAG could recalculate the available RSTP Exchange Program funds using the same population-based formula and then instruct the Tulare County Auditor-Controller's Office to distribute the lower Fiscal Year 2023-24 FINAL RSTP Exchange Program fund amount to member agencies; and

WHEREAS, the CITY OF VISALIA has established special gas tax street improvement funds as a requirement to receive the RSTP Exchange Program funds: and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Visalia that the City Manager is hereby authorized to sign the above-described Fiscal Year 2023-24 RSTP Exchange Program fund claim on behalf of the City of Visalia in the amount of $889,030

PASSED AND ADOPTED by the City Council of the City of Visalia State of California this _____ day of _____, 2024, by the following vote:

Visalia City Council

Staff Report

File #: 24-0243 **Agenda Date:** 6/17/2024 **Agenda #:** 12.

Agenda Item Wording:
Authorize the City Manager to execute the Memorandum of Understanding by and between the City of Visalia and Police Managers and Supervisors Association (Group A) for the period of July 1, 2024 through June 30, 2027.

Deadline for Action: 6/17/2024

Submitting Department: Administration

Contact Name and Phone Number: Leslie Caviglia; 713-4317

Department Recommendation:
It is recommended that the City Council approve the tentative agreements with City Bargaining Group A and authorize the City Manager to execute the associated Memorandum of Understanding

Background Discussion:
In April, City staff began negotiating a successor Memorandum of Understanding (MOU) with the Police Managers and Supervisors Association (City of Visalia Bargaining Group A) whose current MOU expires on June 30, 2024. Parameters were provided by City Council in accordance with the City's financial outlook in an effort to maintain a sustainable budget, while at the same time acknowledging the efforts of its employees. Consistent with those parameters, the City reached tentative agreement with Bargaining Group A. Group A subsequently held a ratification vote and approved the tentative agreement containing the following provisions:

1. 3-year term
2. Salary increases of 6% in 2024, 4% in 2025, and 2% with an additional 2% (4% total) in 2026 if sales tax milestones are met.
3. Longevity pay of 2.5% at 5, 10, 15 and 20 years of all full time service with the City of Visalia. Prior full-time law enforcement officer experience to be considered in determining longevity date.
4. Modify specialty pay compensation to 2% of base wages per qualified assignment. Maximum number of paid assignments are 2 for Police Sergeants and 1 for Police Lieutenants.
5. Add Defensive Tactics and Peer Support to list of qualified specialty assignments.
6. Modify Traffic Bureau assignment premium pay to 2% of base pay plus 2% for maintenance.
7. Increase bilingual pay from $900 to $1,300 per year, paid bi-weekly
8. Modification of the discipline policy, #116, for additional of Administrative Hearing Procedure language.

Fiscal Impact:
The cost of the 6% increase in year one for Bargaining Group A is $315,372 across all funds. The cost of the longevity pay in year one is approximately $301,666 across all funds.

Prior Council Action: Closed session 3/4/2024, 3/18/2024, 4/01/2024, 4/15/2024, 5/6/2024, 5/20/24

and 6/3/24

Other: N/A

Alternatives: n/a

Recommended Motion (and Alternative Motions if expected):
I move to authorize the City Manager to execute the Memorandum of Understanding by and between the City of Visalia and Bargaining Group A for the period of July 1, 2024, through June 30, 2027.
Environmental Assessment Status: Click or tap here to enter text.

CEQA Review: N/A

Attachments: Group A Tentative Agreement

Tentative Agreement

City of Visalia and the Police Managers and Supervisors Association (Group A)

June 5, 2024

1. Term of contract: Three years.

2. Salary ranges for all unit classifications shall be increased as follows:
   - 6% effective the pay period that includes July 1, 2024 or the pay period following formal Council approval, whichever is sooner.
   - 4% effective the pay period that includes July 1, 2025
   - 2% effective the pay period that includes July 1, 2026.
   - An additional 2% salary increase will be added to the agreed upon 2% for FY 26/27if the City's General Fund Sales Tax Revenue for FY 25/26 is equal or greater than FY 22/23 Sales tax of $46.6 million. The final number will not be determined for FY 25/26 until all Sales Tax payments have been distributed to Cities with the final payment being in September 2026. If the Sales Tax is $46.6 million or more, the City will add the additional 2% wage increase starting in the first pay period in October 2026.

   During the term of the MOU, the City agrees that if any bargaining group receives more than the City Council approved base wage percentage increase that Group A receives for this current round of negotiations, the City will reopen negotiations to discuss base wages only.

The following items will be effective in the first pay period in July 2024:

3. Longevity pay based on years of service as a percentage of base wages as follows:

   a. 2.5% at 5+ years
   b. 2.5% at 10+ years
   c. 2.5% at 15+ years
   d. 2.5% at 20+ years

   Lateral officers prior full-time law enforcement officer experience may be counted toward years of service in determining longevity pay.

4. Convert method of specialty assignment pay for assignments outlined in MOU Article 6, Section 4 from flat amount to 2% of base wages per assignment, with a maximum number of two (2) assignments compensated for sergeants and a maximum of one (1) assignment compensated for lieutenants. Add defensive tactics and peer support to the list of eligible assignments. *(If the sales tax trigger identified in item #2 is met, City agrees to reopen negotiations in year 3 of contract on the sole item of specialty pay upon the request of the Association)*

5. Increase bilingual pay to $1,300 annually, paid on a bi-weekly basis.

6. Members assigned to the Traffic Bureau will receive premium pay of 2%. In recognition of the time spent maintaining their Department-issued motorcycle, they will be compensated an additional 2% of base wages. The City and the Association agree that

they have considered the relevant facts and investigated the number of actual hours worked in maintaining their department-issued motorcycle, and the compensation reflects this.

7. Delete MOU Article 6, Section 2, Paragraph B in its entirety. The 10% limit to maximum salary increases per fiscal year is eliminated.

8. Modify discipline policy provisions related to Administrative Hearing Procedure. City Policy #116, Section VII, Paragraphs 3 and 4 will be replaced with:

    3. The Hearing shall be set for the earliest mutually agreeable date, which shall not be less than ten (10) calendar days or more than sixty (60) calendar days from the date the request for appeal was received. These timeframes are firm, and the parties are expected to regard these dates as dates certain. In the event a hearing date is not agreed upon within ten (10) calendar days from the date the request for appeal was received, the City shall unilaterally schedule the hearing date within the next sixty (60) calendar days.

    4. The parties shall mutually select the Hearing Officer from the Mediator Referral List posted on the Tulare County Superior Court website. Starting with the employee's side, each party shall strike the name of one Hearing Officer. The Hearing Officer remaining after the striking process will be deemed the selected Hearing Officer. If the Hearing Officer mutually selected by the parties to hear the appeal is not available to conduct the Hearing within the time period specified, the parties shall select another Hearing Officer using the same process or upon mutual agreement. The parties shall have 5 working days to start to strike names. If the employee fails to timely engage in the striking process, they will be considered to have waived their right to strike names and the City shall appoint a Hearing Officer from the list who is able to conduct the hearing within sixty (60) calendar days.

Signatures

For the City:	For the Association
Che Johnson	Stacie Casabian

Visalia City Council

Staff Report

File #: 24-0237 **Agenda Date:** 6/17/2024 **Agenda #:** 1.

Agenda Item Wording:
Contested Special Assessments - Authorization to allow the City of Visalia to place items contested during the June 3, 2024, public hearing on the Miscellaneous Special Assessments on the Tulare County secured property tax roll.
Deadline for Action: 6/17/2024

Submitting Department: Finance and Technology Services

Contact Name and Phone Number: Ruth Pena, 713-4327, ruth.pena@visalia.city <mailto:ruth.pena@visalia.city>

Department Recommendation:
After investigation of the protests received during the Public Hearing held on June 3, 2024, it is recommended that eight of the nine contested items be placed on the Miscellaneous Special Assessments of the Tulare County secured property tax roll for collection.

Background Discussion:
During the Public Hearing held on June 3, 2024, six individuals objected to nine of the proposed tax roll assessments. Five property owners spoke in person at the public hearing and one property owner contested three proposed assessments in an email sent to the City, prior to the protest deadline. Staff was directed to examine the assessments further and return with recommendations.

Of the nine contested items, eight are being recommended to be placed on the Miscellaneous Special Assessments of the Tulare County secured property tax roll for collection and one is recommended to be removed from the tax roll.

Any property owner may avoid having their item placed on the tax roll by paying the amount due prior to June 30, 2024.

Public Hearing Process

In general, the current process of holding a public hearing to determine whether to place certain assessments, fines and delinquent costs on the tax roll is a limited process. The only issue to be considered by the Council is whether the assessment or fine is owed and the code procedure followed, not to review the background or cause of the assessment in the first instance. In all cases, an administrative appeal hearing process has been provided to determine the substance of the issue, and there is no further appeal to the City Council.

Pursuant to Visalia Municipal Code Sections 15.44.040 and 8.40.060, administrative costs associated with overseeing the abatement of the conditions constituting a public nuisance (including the cost of inspections) may be assessed and made a lien on the real property where the public nuisance exists or existed.

The City has put in place an administrative enforcement procedure (Visalia Municipal Code Chapter 1.13) that allows property owners to appeal both the determination that a nuisance exists as well as the assessment of inspection fees through an administrative process, culminating in a hearing before an Administrative Hearing

Officer, which results in a final Administrative Enforcement Order. Under this process, if the appellant disagrees with the Hearing Officer's decision, the appellant has 90 days to appeal the decision to the Superior Court - there is no appeal to the City Council.

Only after all administrative and court appeals periods have expired is the City authorized to place unpaid fines and abatement fees (including inspection fees) on the Tulare County property tax roll for collection.

Following this process, the Finance Department presented the Council with a resolution on June 3, 2024, to place unpaid fees on the Tulare County property tax roll for collection. The fees are from cases for which the property owner has not appealed within the statutory time frame.

Payments can be made by June 30, 2024, to avoid the assessment being placed on the tax roll.

Recommended to Place on Tax Roll:

1. Property Owner: Don Celillo
   Property Address: 7211 W Pershing
   APN: 081-150-013
   Account #: FA00369
   Lien Amount: $4,576.00

The Fire Department has determined that the property owner was given the proper notification and policies and procedures were followed. It is recommended that $4,576.00 be assessed on the property tax roll. Attachments 2 & 5 provide additional information on the details of the procedures that were followed.

2. Property Owner: Don Celillo
   Property Address: 5533 W Hillsdale
   APN: 085-240-007
   Account #: FA00368
   Lien Amount: $5,676.00

The Fire Department has determined that the property owner was given the proper notification and policies and procedures were followed. It is recommended that $5,676.00 be assessed on the property tax roll. Attachments 3 & 5 provide additional information on the details of the procedures that were followed.

3. Property Owner: Don Celillo
   Property Address: 823 W Center
   APN: 093-191-003
   Account #: FA200038
   Lien Amount: $3,645.00

The Fire Department has determined that the property owner was given the proper notification and policies and procedures were followed. It is recommended that $$3,645.00 be assessed on the property tax roll. Attachments 4 & 5 provide additional information on the details of the procedures that were followed.

4. Property Address: 1138 W Valley
   APN: 095-024-001
   Account #: FD230014
   Lien Amount: $924.72

The Fire Department has determined that the property owner was given the proper notification and policies and procedures were followed. It is recommended that $924.72 be assessed on the property tax roll.

Attachment 6 provides additional information on the details of the procedures that were followed.

5. Property Owner: Rosalind Price
Property Address: 2615 W Dorothea
APN: 121-215-014
Account #: 756998
Original Amount: $841.28
Payment Made: $180.00
Lien Balance: $661.28

The Finance Department and Utility Billing have determined that the property owner was given the proper notification and policies and procedures were followed. It is recommended that $661.28 be assessed on the property tax roll. Attachment 7 provides additional information on the details of the procedures that were followed.

6. Property Owner: Dennis Santillanez
Property Address: 539 E Modoc Ave
APN: 091-350-013
Account #: 827641
Lien Amount: $846.90

The Finance Department and Utility Billing have determined that the property owner was given the proper notification and policies and procedures were followed. It is recommended that $846.90 be assessed on the property tax roll. Attachment 8 provides additional information on the details of the procedures that were followed.

7. Property Owner: Tony Diaz
Property Address: 700 N Locust
APN: 094-015-011
Account #: 756628
Original Amount: $585.51
Payment Made: $164.02
Lien Balance: $421.49

The Finance Department and Utility Billing have determined that the property owner was given the proper notification and policies and procedures were followed. It is recommended that $421.49 be assessed on the property tax roll. Attachment 9 provides additional information on the details of the procedures that were followed.

8. Property Owner: Catalina Daggett
Property Address: 511 W Goshen Ave
APN: 093-174-002
Case Number: CE230379
Lien Amount: $118.09

The Planning and Community Development Department and Neighborhood Preservation Division have determined that the property owner was given the proper notification and policies and procedures were followed. It is recommended that $118.09 be assessed on the property tax roll. Attachment 10 provides additional information on the details of the procedures that were followed.

Not Recommended to Place on Tax Roll:

9.	Property Owner:	Catalina Daggett
	Property Address:	511 W Goshen Ave
	APN:	093-174-002
	Case Number:	CE210021
	Lien Amount:	$389.94

The Planning and Community Development Department and Neighborhood Preservation Division recommend that these fees be removed from the tax roll based on Assembly Bill 1418 which went into effect on January 1, 2024. The bill prohibits the collection of reimbursement for police officer time based solely on contact with officers.

Although the bill went into effect after the fees were assessed on the property, in the interest of fairness, staff recommends that the fees in the amount of $389.94 be removed from the tax lien assessment. Attachment 11 provides additional information on the details of the procedures that were followed.

Fiscal Impact:
Without placement on the Tax Roll, these charges for services are unlikely to be recovered.

Prior Council Action: City Council Public Hearing on June 3, 2024.

Other: N/A

Alternatives: Do not authorize the Finance Department to place parcel 081-150-013, 085-240-007, 093-191-003, 095-024-001, 121-215-014, 091-350-013, 094-015-011 and093-174-002 on the Miscellaneous Special Assessment of the Tulare County secured tax roll.

Recommended Motion (and Alternative Motions if expected):
Adoption of Resolution 2024-25 that allows the City of Visalia to place the assessment for parcels 081-150-013, 085-240-007, 093-191-003, 095-024-001, 121-215-014, 091-350-013, 094-015-011 and 093-174-002 on the miscellaneous assessments of the Tulare County secured tax roll for collection.

Environmental Assessment Status: N/A

CEQA Review: N/A

Attachments:

- Attachment 1: Resolution 2024-25
- Attachment 2: 081-150-013 (7211 W Pershing)
- Attachment 3: 085-240-007 (5533 W Hillsdale)
- Attachment 4: 093-191-003 (823 W Center)
- Attachment 5: 095-024-001 (1138 W Valley)
- Attachment 6: Fire Department Administrative Penalty
- Attachment 7: 121-215-014 (2615 W Dorothea)
- Attachment 8: 091-350-013 (539 E Modoc Ave)

- Attachment 9: 094-015-011 (700 N Locust)
- Attachment 10: 093-174-002 (511 W Goshen Ave)
- Attachment 11: 093-174-002 (511 W Goshen Ave)

ATTACHMENT 1

RESOLUTION NO. 2024-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VISALIA CERTIFYING TO THE COUNTY THE VALIDITY OF THE LEGAL PROCESS USED TO PLACE MISCELLANEOUS SPECIAL ASSESSMENTS ON THE SECURED TAX ROLL

WHEREAS, Sections 38771-38775 of the Government Code authorizes cities to declare what constitutes a nuisance, establish a procedure for the abatement of a nuisance, and make the cost of abatement of a nuisance a special assessment against the parcel; and

WHEREAS, the written notices have been mailed to all delinquent accounts, and the required public hearing has been held as specified by the Visalia Ordinance Code; and

WHEREAS, a public hearing was held on June 3, 2024; and

WHEREAS, the City is placing miscellaneous special assessments on the Tulare County secured property tax roll for collection; and

WHEREAS, the City has complied with all laws pertaining to the levy of the special assessments to be collected; and

WHEREAS, the matter of the outstanding delinquent alarm fees for 7211 W Pershing, 081-150-013, $4,576.00; 5533 W Hillsdale, 085-240-007, $5,676.00; 823 W Center, 093-191-003, $3,645.00; have been confirmed to be correct, and the fee assessments are recommended to be placed on the tax roll for collection; and

WHEREAS, the matter of the outstanding delinquent weed abatement fee for 1138 W Valley, 095-024-001, $924.72, has been confirmed to be correct, and the fee assessment is recommended to be placed on the tax roll for collection; and

WHEREAS, the matter of the outstanding delinquent utility billing fees for 2615 W Dorothea, 121-215-014, $661.28; 539 E Modoc Ave, 091-350-013, $846.90; 700 N Locust, 094-015-011, $421.49; have been confirmed to be correct, and the fee assessments are recommended to be placed on the tax roll for collection; and

WHEREAS, the matter of the outstanding delinquent code enforcement fee for 511 W Goshen Ave, 093-174-002, $118.09, has been confirmed to be correct, and the fee assessment is recommended to be placed on the tax roll for collection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Visalia that the following items be added to the certified list of Miscellaneous Special Assessments, and direct the Finance Director to give the updated list to the Tulare County Auditor for placement on the secured tax roll for collection:

1. 7211 W Pershing, 081-150-013, $4,576.00
2. 5533 W Hillsdale, 085-240-007, $5,676.00
3. 823 W Center, 093-191-003, $3,645.00
4. 1138 W Valley, 095-024-001, $924.72
5. 2615 W Dorothea, 121-215-014, $661.28

6. 539 E Modoc Ave, 091-350-013, $846.90
7. 700 N Locust, 094-015-011, $421.49
8. 511 W Goshen Ave, 093-174-002, $118.09

PASSED AND ADOPTED:

STATE OF CALIFORNIA)
COUNTY OF TULARE) ss.
CITY OF VISALIA

ATTACHMENT 2

Property Owner:	Don Celillo
Property Address:	7211 W. Pershing
APN:	081-150-013
Acct#:	FA00369
Assessed Fees:	$4,160
Tax Roll Charge:	$416 (10%)
Lien Amount:	$4,576

History:

Fees assessed against 7211 W. Pershing, APN 081150013, are associated with FA00369 for a total of $4,160.00. The annual permit was initiated on 10/17/2016, the permit for fiscal year 2016-2017 was issued after receiving all needed information from the property owner. Once the permit expired on 6/30/2017 no renewal information was received after multiple requests were made.

On 10/24/2019 an administrative citation was issued to the property owner for failure to obtain the required permit (see Attachment 5).

Additional citations and requests for compliance were issued to the property owner with the final citation being issued on 3/06/2023 for a total of $4,160.00.

There are a total of 54 documents associated with this case, the documents include applications sent to the owner, pre-citation notices, citations, Realquest reports, liens, and notices of fees due.

The property owner did not submit any documents back to the Fire Prevention Division for the renewal of this permit as required, nor were any appeals applied for during the allotted time frame.

Policy/Ordinance:

These fees have been assessed in accordance with VMC 1.13.

Staff Recommendation:

The Visalia Fire Department recommends that these fees be applied to the Secure Tax Roll.

City of Visalia

Fire Department

420 N. Burke Street · Visalia, California 93292

559-713-4026 · prevention.division@visalia.city

June 4, 2024

Re: FA00369 7211 W. Pershing APN 081150013

Fees accessed against 7211 W. Pershing, APN 081150013 are associated with FA00369 for a total of $4,160.00. The annual permit was initiated on 10/17/2016, the permit for fiscal year 2016-2017 was issued after receiving all needed information from the property owner. Once the permit expired on 6-30-2017 no renewal information was received after multiple requests were made. On 10/24/2019 an administrative citation was issued to the property owner for failure to obtain the required permit. Additional citations and requests for compliance were issued to the property owner with the final citation being issued on 3/06/2023 for a total of $4,160.00.

There are a total of 54 documents associated with this case, the documents include applications sent to the owner, pre-citation notices, citations, Realquest reports, lien's, and notices of fees due. The property owner did not submit any documents back to the Fire Prevention Division for the renewal of this permit as required, nor were any appeals applied for during the allotted time frame.

All notices were sent to the property information as on file with the Tulare County Accessors Secure Tax Roll as required by VMC 1.13.

The Visalia Fire Department recommends that these fees be applied to the Secure Tax Roll.

If you have any questions, please contact Corbin Reed at 559-713-4272.

Thank you,

Corbin Reed
Fire Marshal

City of Visalia - Fire Department
420 NORTH BURKE STREET
VISALIA, CA 93292

2221 F5

CELILLO DON G (TR)
PO BOX 648
VISALIA CA 93279-0648

ADMINISTRATIVE ENFORCEMENT LETTER

Notice of Violation of Visalia Municipal Code
Imposition of Administrative Enforcement Oder, Fines and/or Costs
(All Purpose - VMC 1.13.060)

Fire Alarm Permit #: **FA00369**

Name and Address of Responsible Party:
7211 W PERSHING CT, VISALIA, CA 93291

Municipal Code Sections Violated:
Alarm Systems 8.08

General Grounds for Finding of Violation:
Failure to Obtain Fire Alarm Permit

Previous Balance:	$3,660.00
Administrative Penalty:	**$500.00**
Total Due:	**$4,160.00**

Real Property at Issue:
7211 W PERSHING CT, VISALIA, CA 93291

Date of Violation: **07/01/2022**

Issuing Administrative Enforcement Officer:
Fire Alarm Coordinator Stephanie Phipps
Fire Marshal Corbin Reed

Fine Due Date: **3/16/2023**

Appeal Request Deadline: **3/16/2023**

Notice and Issuance of Order

NOTICE IS HEREBY GIVEN that the undersigned Administrative Enforcement Officer has, upon investigation, determined that you have committed one or more violations of the Visalia Municipal Code, as set forth specifically herein, and the undersigned Administrative Enforcement Officer therefore has issued this Administrative Enforcement Order pursuant to the authority and the procedure set forth in Chapter 1.13 of the Visalia Municicpal Code.

Enforcement Officer's Statement of Conditions and Violations of Municipal Code Sections
(Notice Required by VMC 1.13.060(B)(2))

Facts Establishing Violation

The City of Visalia Fire Department has made multiple attempts to obtain a fire alarm permit for fiscal year 2022. At the time of this notice the property owner has failed to submit all needed information to obtain a fire alarm permit. Failure to obtain a fire alarm permit is a violation of the City of Visalia Municipal Code 8.08.070.

City of Visalia - Fire Department
420 NORTH BURKE STREET
VISALIA, CA 93292

2221 F3

CELILLO DON G (TR)
PO BOX 648
VISALIA CA 93279-0648

Permit # **FA00369**

ALARMED ADDRESS:
7211 W PERSHING CT, VISALIA, CA 93291

CITY OF VISALIA JULY 1, 2022 to JUNE 30, 2023 ALARM PERMIT RENEWAL

Fill this section out if you are no longer the owner of the property listed on this permit

[ ] CHANGE OF OWNERSHIP (please sign at the bottom, no fee required for cancellation)

PERSON(S) WHO CAN PROVIDE 24 HOUR ACCESS TO PREMISES IN THE EVENT OF EMERGENCY
KEYHOLDERS ONLY. MUST BE ASSOCIATED WITH TENANT
(we only call the numbers listed below; please provide 24 hr. phone number)

Name of Emergency Contact: _____ 24 Hr Phone #: _____

Business Name: _____

Business Address: _____

Name of Emergency Contact: _____ 24 Hr Phone #: _____

Business Name: _____

Business Address: _____

Name of Emergency Contact: _____ 24 Hr Phone #: _____

Business Name: _____

Business Address: _____

[ ] ATTACH THE COMPLETED FIRE ALARM ANNUAL SERVICE REPORT CHECKOFF SHEET

Please sign, date and mail the entire form with your payment of **$3,660.00** payable to CITY OF VISALIA.
The renewal amount may reflect any renewal fees past due.

_____ _____
SIGNATURE **DATE**

PLEASE FEEL FREE TO CALL 559-713-4026 OR EMAIL PREVENTION.DIVISION@VISALIA.CITY
WITH ANY QUESTIONS OR CONCERNS YOU MAY HAVE

ATTACHMENT 3

Property Owner:	Don Celillo
Property Address:	5533 W. Hillsdale
APN:	085-240-007
Acct#:	FA00368
Assessed Fees:	$5,160.00
Tax Roll Charge:	$516.00 (10%)
Lien Amount:	$5,676.00

History:

Fees assessed against 5533 W. HIllsdale, APN 085240007, are associated with FA00368 for a total of $5,160.00. The permit was initiated on 10/14/2016, the permit for fiscal year 2016-2017 was issued after receiving all needed information from the property owner. Once the permit expired on 6/30/2017 no renewal information was received after multiple requests were made.

On 10/14/2019 an administrative citation was issued to the property owner for failure to obtain the required permit (see Attachment 5).

Additional citations and requests for compliance were issued to the property owner with the final citation being issued on 3/06/2023 for a total of $5,160.00.

There are a total of 63 documents associated with this case, the documents include applications sent to the owner, pre-citation notices, citations, Realquest reports, liens, and notices of fees due.

The property owner did not submit any documents back to the Fire Prevention Division for the renewal of this permit as required, nor were any appeals applied for during the allotted time frame.

Policy/Ordinance:

These fees have been assessed in accordance with VMC 1.13.

Staff Recommendation:

The Visalia Fire Department recommends that these fees be applied to the Secure Tax Roll.

City of Visalia

Fire Department

420 N. Burke Street · Visalia, California 93292

559-713-4026 · prevention.division@visalia.city

June 4, 2024

Re: FA00368 5533 W. Hillsdale APN 085240007

Fees accessed against 5533 W. HIllsdale, APN 085240007 are associated with FA00368 for a total of $5,160.00. The permit was initiated on 10/14/2016, the permit for fiscal year 2016-2017 was issued after receiving all needed information from the property owner. Once the permit expired on 6-30-2017 no renewal information was received after multiple requests were made. On 10/14/2019 an administrative citation was issued to the property owner for failure to obtain the required permit. Additional citations and requests for compliance were issued to the property owner with the final citation being issued on 3/06/2023 for a total of $5,160.00.

There are a total of 63 documents associated with this case, the documents include applications sent to the owner, pre-citation notices, citations, Realquest reports, lien's, and notices of fees due. The property owner did not submit any documents back to the Fire Prevention Division for the renewal of this permit as required, nor were any appeals applied for during the allotted time frame.

All notices were sent to the property information as on file with the Tulare County Accessors Secure Tax Roll as required by VMC 1.13.

The Visalia Fire Department recommends that these fees be applied to the Secure Tax Roll.

If you have any questions, please contact Corbin Reed at 559-713-4272.

Thank you,

Corbin Reed
Fire Marshal

City of Visalia - Fire Department
420 NORTH BURKE STREET
VISALIA, CA 93292

2221 F5

CELILLO DON G (TR)
PO BOX 648
VISALIA CA 93279-0648

ADMINISTRATIVE ENFORCEMENT LETTER

Notice of Violation of Visalia Municipal Code
Imposition of Administrative Enforcement Oder, Fines and/or Costs
(All Purpose - VMC 1.13.060)

Fire Alarm Permit #: **FA00368**

Name and Address of Responsible Party:
5533 W HILLSDALE AVE, Visalia, CA 93291

Municipal Code Sections Violated:
Alarm Systems 8.08

General Grounds for Finding of Violation:
Failure to Obtain Fire Alarm Permit

Previous Balance:	$4,660.00
Administrative Penalty:	**$500.00**
Total Due:	**$5,160.00**

Real Property at Issue:
5533 W HILLSDALE AVE, Visalia, CA 93291

Date of Violation: **07/01/2022**

Issuing Administrative Enforcement Officer:
Fire Alarm Coordinator Stephanie Phipps
Fire Marshal Corbin Reed

Fine Due Date: **3/16/2023**

Appeal Request Deadline: **3/16/2023**

Notice and Issuance of Order

NOTICE IS HEREBY GIVEN that the undersigned Administrative Enforcement Officer has, upon investigation, determined that you have committed one or more violations of the Visalia Municipal Code, as set forth specifically herein, and the undersigned Administrative Enforcement Officer therefore has issued this Administrative Enforcement Order pursuant to the authority and the procedure set forth in Chapter 1.13 of the Visalia Municicpal Code.

Enforcement Officer's Statement of Conditions and Violations of Municipal Code Sections
(Notice Required by VMC 1.13.060(B)(2))

Facts Establishing Violation

The City of Visalia Fire Department has made multiple attempts to obtain a fire alarm permit for fiscal year 2022. At the time of this notice the property owner has failed to submit all needed information to obtain a fire alarm permit. Failure to obtain a fire alarm permit is a violation of the City of Visalia Municipal Code 8.08.070.

City of Visalia - Fire Department
420 NORTH BURKE STREET
VISALIA, CA 93292

2221 F3

CELILLO DON G (TR)
PO BOX 648
VISALIA CA 93279-0648

Permit # **FA00368**

ALARMED ADDRESS:
5533 W HILLSDALE AVE, Visalia, CA 93291

CITY OF VISALIA JULY 1, 2022 to JUNE 30, 2023 ALARM PERMIT RENEWAL

Fill this section out if you are no longer the owner of the property listed on this permit

[ ] CHANGE OF OWNERSHIP (please sign at the bottom, no fee required for cancellation)

PERSON(S) WHO CAN PROVIDE 24 HOUR ACCESS TO PREMISES IN THE EVENT OF EMERGENCY
KEYHOLDERS ONLY. MUST BE ASSOCIATED WITH TENANT
(we only call the numbers listed below; please provide 24 hr. phone number)

Name of Emergency Contact: _____ 24 Hr Phone #: _____

Business Name: _____

Business Address: _____

Name of Emergency Contact: _____ 24 Hr Phone #: _____

Business Name: _____

Business Address: _____

Name of Emergency Contact: _____ 24 Hr Phone #: _____

Business Name: _____

Business Address: _____

[ ] ATTACH THE COMPLETED FIRE ALARM ANNUAL SERVICE REPORT CHECKOFF SHEET

Please sign, date and mail the entire form with your payment of **$4,660.00** payable to CITY OF VISALIA.
The renewal amount may reflect any renewal fees past due.

_____ _____
SIGNATURE **DATE**

PLEASE FEEL FREE TO CALL 559-713-4026 OR EMAIL PREVENTION.DIVISION@VISALIA.CITY
WITH ANY QUESTIONS OR CONCERNS YOU MAY HAVE

ATTACHMENT 4

Property Owner:	Don Celillo
Property Address:	823 W. Center
APN:	093-191-003
Acct#:	FA200038
Assessed Fees:	$3,645.00
Tax Roll Charge:	$364.50 (10%)
Lien Amount:	$4,009.50

History:

Fees assessed against 823 W. Center, APN 093191003, are associated with FA200038 for a total of $3,645.00. The permit was initiated on 8/19/2020, no documents were submitted by the property owner and the permit was never issued.

The final citation for this permit was issued on 3/16/2023 after the property owner failed to obtain a permit for the better part of three years (see Attachment 5).

There are a total of 43 documents associated with this case, the documents include applications sent to the owner, pre-citation notices, citations, Realquest reports, liens, and notices of fees due.

The property owner did not submit any documents back to the Fire Prevention Division, nor were any appeals applied for during the allotted time frame.

Policy/Ordinance:

These fees have been assessed in accordance with VMC 1.13.

Staff Recommendation:

The Visalia Fire Department recommends that these fees be applied to the Secure Tax Roll.

City of Visalia

Fire Department

420 N. Burke Street · Visalia, California 93292

559-713-4026 · prevention.division@visalia.city

June 4, 2024

Re: FA200038 823 W. Center, APN 093191003

Fees accessed against 823 W. Center, APN 093191003 are associated with FA200038 for a total of $3,645.00. The permit was initiated on 8/19/2020, no documents were submitted by the property owner and the permit was never issued. The final citation for this permit was issued on 3/16/2023 after the property owner failed to obtain a permit for the better part of three years. There are a total of 43 documents associated with this case, the documents include applications sent to the owner, pre-citation notices, citations, Realquest reports, lien's, and notices of fees due. The property owner did not submit any documents back to the Fire Prevention Division, nor were any appeals applied for during the allotted time frame.

All notices were sent to the property information as on file with the Tulare County Accessors Secure Tax Roll as required by VMC 1.13.

The Visalia Fire Department recommends that these fees be applied to the Secure Tax Roll.

If you have any questions, please contact Corbin Reed at 559-713-4272.

Thank you,

Corbin Reed
Fire Marshal

City of Visalia - Fire Department
420 NORTH BURKE STREET
VISALIA, CA 93292

2221 F5

CELILLO DON G (TR)
PO BOX 648
VISALIA CA 93279-0648

ADMINISTRATIVE ENFORCEMENT LETTER

Notice of Violation of Visalia Municipal Code
Imposition of Administrative Enforcement Oder, Fines and/or Costs
(All Purpose - VMC 1.13.060)

Fire Alarm Permit #: **FA200038**

Name and Address of Responsible Party:
823 W CENTER AVE, Visalia, CA 93291

Municipal Code Sections Violated:
Alarm Systems 8.08

General Grounds for Finding of Violation:
Failure to Obtain Fire Alarm Permit

Previous Balance:	$3,145.00
Administrative Penalty:	**$500.00**
Total Due:	**$3,645.00**

Real Property at Issue:
823 W CENTER AVE, Visalia, CA 93291

Date of Violation: **07/01/2022**

Issuing Administrative Enforcement Officer:
Fire Alarm Coordinator Stephanie Phipps
Fire Marshal Corbin Reed

Fine Due Date: **3/16/2023**

Appeal Request Deadline: **3/16/2023**

Notice and Issuance of Order

NOTICE IS HEREBY GIVEN that the undersigned Administrative Enforcement Officer has, upon investigation, determined that you have committed one or more violations of the Visalia Municipal Code, as set forth specifically herein, and the undersigned Administrative Enforcement Officer therefore has issued this Administrative Enforcement Order pursuant to the authority and the procedure set forth in Chapter 1.13 of the Visalia Municicpal Code.

Enforcement Officer's Statement of Conditions and Violations of Municipal Code Sections
(Notice Required by VMC 1.13.060(B)(2))

Facts Establishing Violation

The City of Visalia Fire Department has made multiple attempts to obtain a fire alarm permit for fiscal year 2022. At the time of this notice the property owner has failed to submit all needed information to obtain a fire alarm permit. Failure to obtain a fire alarm permit is a violation of the City of Visalia Municipal Code 8.08.070.

City of Visalia - Fire Department
420 NORTH BURKE STREET
VISALIA, CA 93292

2221 F3

CELILLO DON G (TR)
PO BOX 648
VISALIA CA 93279-0648

Permit # **FA200038**

ALARMED ADDRESS:
823 W CENTER AVE, Visalia, CA 93291

CITY OF VISALIA JULY 1, 2022 to JUNE 30, 2023 ALARM PERMIT RENEWAL

Fill this section out if you are no longer the owner of the property listed on this permit

[ ] CHANGE OF OWNERSHIP (please sign at the bottom, no fee required for cancellation)

PERSON(S) WHO CAN PROVIDE 24 HOUR ACCESS TO PREMISES IN THE EVENT OF EMERGENCY
KEYHOLDERS ONLY. MUST BE ASSOCIATED WITH TENANT
(we only call the numbers listed below; please provide 24 hr. phone number)

Name of Emergency Contact: _____ 24 Hr Phone #: _____

Business Name: _____

Business Address: _____

Name of Emergency Contact: _____ 24 Hr Phone #: _____

Business Name: _____

Business Address: _____

Name of Emergency Contact: _____ 24 Hr Phone #: _____

Business Name: _____

Business Address: _____

[ ] ATTACH THE COMPLETED FIRE ALARM ANNUAL SERVICE REPORT CHECKOFF SHEET

Please sign, date and mail the entire form with your payment of **$3,145.00** payable to CITY OF VISALIA.
The renewal amount may reflect any renewal fees past due.

_____ _____
SIGNATURE **DATE**

PLEASE FEEL FREE TO CALL 559-713-4026 OR EMAIL PREVENTION.DIVISION@VISALIA.CITY
WITH ANY QUESTIONS OR CONCERNS YOU MAY HAVE

ATTACHMENT 5

Fire Department Administrative Penalty

Municipal Code section 1.13.050

Administrative Penalty

An administrative penalty pursuant to Municipal Code section 1.13.050 has been assessed for violation of Visalia Municipal Code 8.08.070. Each person who violates any provision of this code shall be subject to the imposition and payment of an administrative fine or fines as provided below:

Number of offenses	*Amount of Administrative Penalty*
First	$ 100.00
Second	$ 200.00
Third and subsquent violations	$ 500.00

Any property owner, or other responsible person, who, after notification by a City Enforcement Officer, fails to abate a condition as set forth in Visalia Municipal Code shall become liable for the expenses of persons involved in the abatement of said nuisance, including injury to City employees or contractors for work performed which is determined to have been caused by or attributed to said conditions. This shall also include necessary police assistance in the abatement of said nuisances. Such expenses shall become a lien on the property.

Obligation to Pay Penalty and Costs

The total administrative penalty assessed hereby must be paid no later than the due date as indicated on the cover page, regardless of compliance with any corrective action within the deadline provided herein. The penalty shall be made payable to the City of Visalia, attn. Fire Prevention Accounts Receivable, and delivered to 420 N Burke Street, Visalia CA 93292. Failure to pay penalties and costs imposed herein shall subject the responsible party to further penalties and costs, which together with the original fine and fees may be collected through any available means, including but not limited to levying of charges on the secured tax rolls pursuant to applicable provisions of local and state law.

Applicable Visalia Municipal Codes

1.13.110 Payment and Collection of the Administrative Penalty

A. The city may take the actions set forth in this section to collect any unpaid penalty. The failure of any person to pay any penalty assessed by administrative order within the time specified on the administrative order shall result in the assessment of an additional late fee to be charged. The amount of the late fee shall be ten percent of the total amount of the civil penalty due and owing. An administrative penalty shall accrue interest at the same annual rate as any civil judgment. Interest shall accrue commencing on the 26th day following service of the hearing officer's decision.

B. Civil Action. The City may commence a civil action or small claims court action to collect the administrative penalty, and in such event, the city shall be entitled to recover reasonable attorney's fees and all costs associated with collection of the penalty. Costs include, but are not limited to, staff time incurred in the collection of the penalty and those set forth in Code of Civil Procedure Section 1033.5.

C. Lien. The amount of the unpaid administrative penalty, plus late charge, plus interest, plus any other costs as provided in this chapter, may be declared a lien on any real property owned by the responsible party within the city of Visalia against whom an administrative penalty has been imposed. Notice shall be given to the responsible party prior to the recordation of the lien, and shall be served in the same manner as a summons in a civil action pursuant to Article 3 (commencing with Section 415.10) of Chapter 4 of Title 5 of Part 2 of the Code of Civil Procedure. The lien shall attach when the city manager or his/her designee records a lien listing delinquent unpaid administrative penalties with the Tulare County Recorder's Office. The lien shall specify the amount of the lien, the date of the code violation(s), the date of the final administrative decision, the street address, legal description, and assessor's parcel number of the parcel on which the lien is imposed, and the name and address of the record owner of the parcel.

In the event that the lien is discharged, released, or satisfied, either through payment or foreclosure, notice of the discharge containing the information specified in this section shall be recorded by the city clerk or designee.

D. Special Assessment. The amount of the unpaid administrative penalty, plus late charges, plus interest, plus any other costs as provided in this chapter, may be declared a special assessment against any real property owned by the responsible party within the city of Visalia against whom an administrative penalty has been imposed. The city council may impose the special assessment on more than one parcel. However, the amount of the assessment shall not exceed the penalty imposed for the administrative violation. The city manager or his/her designee may present a resolution to the city council to declare a special assessment, and upon passage and adoption thereof shall cause a certified copy thereof to be recorded with the Tulare County recorder's office. The assessment may then be collected at the same time and in the same manner as ordinary municipal taxes are collected, and shall be subject to the same penalties and the same procedure and sale in case of delinquency as provided for ordinary municipal taxes or, after recording, the lien may be foreclosed by judicial or other sale in the manner and means provided by law.

E. Withholding Future Entitlements. The city may withhold issuance of licenses, permits and other future entitlements to a responsible party or any project, property, or application of any kind whenever any administrative penalty remains unpaid.

F. Other Enforcement Procedures. The city may take such other actions as are allowed for enforcement of a civil judgment as provided for pursuant to the enforcement of judgment law, Sections 680.010, et. seq. of the California Code of Civil Procedure.

8.08.070 Permits and exemptions.

It shall constitute a violation of Section 8.08.110 for any subscriber to use, install or cause to be used or installed any alarm system upon any premises under his control within the city without having an alarm system permit therefore. An alarm system permittee shall comply with the following conditions:

A. Permit Application. A permit application required under this chapter shall be filed with the enforcement authorities or their designees. Separate applications for police alarm systems and fire alarm systems shall be filed. The enforcement authorities shall prescribe the form of the applications and request such information as is necessary to evaluate and act upon the permit applications.

B. Alarm Company Responsibility. Any alarm company operator or alarm agent shall, prior to the installation of an alarm system, provide the person using the alarm with a city-provided alarm permit application form.

C. Renewal of Permit. Permittees are required to file an application for renewal, together with the applicable fee within sixty (60) days prior to the expiration of their existing permit.

D. Permit Issuance. Upon the filing and approval of the application specifying the requirements as set forth by the enforcement authority, a permit may be issued. Said permit, when issued, shall be valid for the fiscal year.

E. Permit Denial. The enforcement authority may deny the application for alarm permit for any of the following reasons:

1. The application for permit does not contain all information required by the enforcement authority;
2. The information is not submitted on the required application form;
3. The submission of any false or misleading information on the application;
4. The proposed alarm does not meet the standards set forth in this chapter;
5. Any other valid reason determined to present a potential health or safety hazard to the city, its residents and/or emergency response personnel.

F. Permit Fee. The enforcement authority may establish such fee requirements as deemed necessary for the purpose of offsetting the reasonable administrative or investigative costs for original and renewal permits.

G. Permit--Correction of Information. Whenever any change occurs relating to the written information required by the permit application, the permittee shall give written notice of such change to the enforcement authority or designee within twenty (20) days.

H. Permit--Separate Permit Required. A separate alarm permit shall be required for each premises on which an alarm system is used or installed.

I. Exemption. The provisions of this chapter are not applicable to audible alarms affixed to automobiles, boats, boat trailers, recreational vehicles or household smoke alarms not monitored by emergency response personnel or an alarm agent.

8.08.060 Appeals.

In order to prevent or lessen the unnecessary hardship or practical difficulties in exceptional cases where it is difficult or impossible to comply with the strict letter of this chapter, the permittee or his designated agent shall have the option to apply for an exemption from any provisions of this chapter, to the city manager or designee. The city manager or designee shall exercise those powers on these matters in such a way that the public welfare is secured, and substantial justice done most nearly in accord with the intent and purpose of this chapter.

Notice of Right to Seek an Appeal

Property owners, who wish to object to correction requirements imposed hereby, or the imposition of the penalties or costs assessed in this notice, are hereby notified that they have the right to request an Administrative Hearing before a hearing officer pursuant to the provisions of Visalia Municipal Code Chapter 1.13 to dispute whether they have violated the municipal code. Alternatively, under Visalia Municipal Code Section 8.08.060, listed above, persons that believe the facts in their particular circumstances represent an exceptional case and that they can show an unnecessary hardship or a practical difficulty to comply with the Visalia Municipal Code requirements for Alarm Systems, may request an appeal with the Visalia City Manager, or the designee of the City Manager.

If the City does not receive a request for an appeal hearing within ten (10) business days, then this administrative order will become final, and may not be further challenged administratively or in court.

An administrative hearing must be requested by filing a Notice of Appeal with the Visalia Fire Department Prevention Division located at 420 N. Burke, Visalia California 93292. The request for an appeal must be made in writing.

At the time the appeal is filed (under either appeal process) an appeal fee in the amount of $100 is due and payable, or evidence provided that a request for an advance deposit hardship waiver has been filed with the City of Visalia - Finance Division. The appeal fee shall be returned if the hearing officer does not uphold the administrative enforcement order.

There are no appeals to City Council and any responsible party upon whom a final administrative enforcement order has been imposed may seek review of the order pursuant to the California Code of Civil Procedures.

You may contact me should you have any questions or wish to discuss this administrative enforcement order.
Sincerely,

Stephanie Phipps
Sr. Office Assistant/ Fire Alarm Coordinator
Visalia Fire Department
City of Visalia
(559)713-4486
Stephanie.Phipps@visalia.city

C: Corbin Reed, Fire Marshal

Visalia Fire Department
Fire Prevention Division
420 N Burke St. Visalia, CA 93292
(559) 713-4266

FIRE ALARM ANNUAL SERVICE REPORT CHECKOFF SHEET

This form is to be completed by the licensed inspection, testing and maintenance inspector

Property address _____

Location of panel _____

Service company name _____

Service company license number _____

Service company phone number _____

Monitoring company name _____

Monitoring company phone number _____

Date service performed _____

Total number of installed devices _____

Total number of tested devices _____

Service results Pass [ ] Fail [ ]

Comments _____

_____

_____

_____

_____

By signing this document the servicing contractor certifies that testing and inspection have been performed in accordance with NFPA 72 standards for annual servicing of a fire alarm system.

Inspector Name (Print) _____

Inspector Signature _____

ATTACHMENT 6

Property Address:	1138 W. Valley
APN:	095-024-001
Acct#:	FD230014
Assessed Fees:	$840.65
Tax Roll Charge:	$84.07 (10%)
Lien Amount:	$924.72

History:

Douglas Ivers filed an appeal at Council regarding notices issued for 1138 S. Valley, APN 095024001. Per the Tulare County's Secure Tax Roll the mailing address for all notices is 611 W. Kimball Ave, Visalia CA, 93277.

The property located at 1138 S. Valley belonged to Mr. Ivers parents who passed away several years ago, since that time the Tulare County Accessors/Recorders office has updated their records to show Mr. Ivers as the owner and provided his mailing address.

1138 S. Valley has been abated of junk, trash, debris, weeds, and overgrowth numerous times. Each time the notices are sent to the required mailing address of 611 W. Kimball, and Mr. Ivers calls and informs us that he is not the property owner. In turn Mr. Ivers is advised each time to disregard the notices, and that until the information is updated on the Secure Tax Roll, we are required to send him the notices.

There is currently one being Tax Rolled this year, FD230014 which was initiated on 1/09/2023 with a balance of $840.65.

Policy/Ordinance:

These fees have been assessed in accordance with VMC 1.13.

Staff Recommendation:

The Visalia Fire Department recommends that these fees be applied to the Secure Tax Roll.

City of Visalia

Fire Department

420 N. Burke Street · Visalia, California 93292

559-713-4026 · prevention.division@visalia.city

June 5, 2024

Re: 1138 S. Valley

Douglas Ivers filed an appeal at Council regarding notices issued for 1138 S. Valley, APN 095024001. Per the Tulare County's Secure Tax Roll the mailing address for all notices is 611 W. Kimball Ave, Visalia CA, 93277. The property located at 1138 S. Valley belonged to Mr. Ivers parents who passed away several years ago, since that time the Tulare County Accessors/Recorders office has updated their records to show Mr. Ivers as the owner and provided his mailing address.

1138 S. Valley has been abated of junk, trash, debris, weeds and overgrowth numerous times. Each time the notices are sent to the required mailing address of 611 W. Kimball, and Mr. Ivers calls and informs us that he is not the property owner. In turn Mr. Ivers is advised each time to disregard the notices, and that until the information is updated on the Secure Tax Roll, we are required to send him the notices.

There is currently one being Tax Rolled this year, FD230014 which was initiated on 1-09-2023 with a balance of $840.65. No documents have been provided as attachments to this memo.

The Visalia Fire Department recommends that these fees be applied to the Secure Tax Roll in accordance with VMC 1.13.

If you have any questions, please contact Corbin Reed at 559-713-4272.

Thank you,

Corbin Reed
Fire Marshal

ATTACHMENT 7

Property Owner:	Rosalind Price
Property Address:	2615 W Dorothea
APN:	121-215-014
Acct#:	756998
Original Amount:	$841.28
Payment:	$180.00
Lien Balance:	$661.28

History:

April 6, 2023 – A Public Hearing Notice was mailed to 2615 W Dorothea.

August 31, 2023 – Customer tax rolled $490.48.

April 17, 2024 – A Public Hearing Notice was mailed to 2615 W Dorothea.

May 6, 2024 – Past Due Notice was mailed to 2615 W Dorothea.

Account Background:

Rosalind Price and Fidelita Miller, POA of Rosalind Price, attended the Public Hearing on June 3,2024 stating that charges are not being denied, but rather requesting for a 6-month extension on the delinquent balance proposed to be tax rolled. Fidelita states that Rosalind was under the impression that her bills were being paid. Fidelita has recently helped Rosalind save her house from foreclosure and is currently working on a budget for Rosalind, her daughter, and granddaughter. Customer does not qualify for the senior discount due to there being more than two residents residing at this house.

Rosalind's account history shows that this account has previously been tax rolled. This customer was tax rolled $21.72 in August of 2022 and $490.48 in August of 2023. Account data shows that there have been limited attempts made by any of the residents at this address inquiring about their outstanding account balance. The last inquiry was made by the customer's granddaughter on October 20,2022. Since then, one payment was received on March 7,2023 for $200.00. There has been no other account activity.

Customer has received monthly invoices and past due notices since September 2022.

Policy:

Municipal Code allows the City of Visalia to tax roll delinquent utilities as a means of collection. (VMC 13.08.880; VMC 8.28.170). This method has become the most effective way of collection of past due charges since 2014 when the City was separated from CalWater for billing.

Staff Recommendation:

The Finance Department and Utility Billing Division has determined that the property owner was given proper notification of the tax roll amount and that all policies and procedures were followed according to the municipal code.

Staff recommends that the outstanding balance of $791.28, minus payment received on June 3, 2024 for $180.00, plus the administrative fee of $50.00, for a total of $661.28 be placed as a tax lien assessment on the property at 2615 W Dorothea.

City of Visalia - Utility Billing
Questions? Call: (559) 713-4499
See Hours on Next Page

Make payments online:
https://covbill.visalia.city

UTILITY BILL

ROSALIND PRICE

Account Number:	756998
Invoice ID:	0002759413
Bill Date:	04/30/2024
Due Date:	**05/30/2024**

Pay now to avoid collection action.

IMPORTANT MESSAGES

* * Next Dump On Us is on June 22, 2024 * *

Visit the Water Conservation Division website for watering schedule:
www.visalia.city/depts/administration/water_conservation/

Residential Recycling Information:
www.visalia.city/residentialrecycling

As of April 8, 2024 New Hours

Lobby:	Mon-Thurs	7:30a–5:00p
	Fri	Closed
Call Center:	Mon-Thurs	7:30a–5:00p
	Fri	7:30a–11:30a

ACCOUNT SUMMARY

Previous Balance:	$989.22
Payments Received :	$0.00
Balance Forward:	$989.22
Adjustments:	$0.00
Current Charges - Past Due After 05/30/2024:	$65.98
TOTAL AMOUNT DUE:	**$1,055.20**

Service Period: 04/01/2024 - 04/30/2024

CURRENT CHARGES AND ADJUSTMENTS

Late Fee - Full Payment not received by due date	$10.00
Service Address: #0001 - 2615 W Dorothea Ave	
Regular Trash Service	$23.85
Sewer - Residential	$26.45
Storm Drain Fees	$5.09
Ground Water 5/8 - 3/4 inch	$0.59
Current Charges - Past Due After 05/30/2024:	**$65.98**

City of Visalia - Utility Billing
707 W Acequia Ave
Visalia, CA 93291-4745

Please return this portion with your payment.
Please make checks payable to: City of Visalia
Please include account number on the check.

Account Number	756998
Invoice ID	**0002759413**
Due Date	05/30/2024
Amount Due	$1,055.20
Enter Amount Paid	$

Late fee applied if payment received after due date.

Pay online at: https://covbill.visalia.city

ROSALIND PRICE
2615 W Dorothea Ave
Visalia, CA 93277-7211

City of Visalia
PO Box 80268
City of Industry, CA 91716-8268

00080268027569980000000002759413001055203

City of Visalia - Utility Billing
707 W ACEQUIA AVE
VISALIA, CA 93291

Monday, May 6, 2024

CITY OF VISALIA UTILITY PAST DUE NOTICE

Service Address: 700 N Locust St

RESPONSIBLE PARTY: ALLIED ENTERPRISES

Our records indicate that the account below remains **significantly past due**. If the account has recently been paid in full, please disregard this notice. If payment has not been made, please remit payment now to avoid further costs and penalties. This notice is being sent to both the account holder, and if different, the property owner also.

This account has been assessed monthly late fees of $10 for residential customers and 10% or $10 (whichever is greater) for commercial customers (VMC 8.28.200 and 13.08.880 B). ***However, if the bill is left unpaid another 14 days, additional charges will accrue and other actions may be taken by the City to satisfy the account up to and including declaring sewer discharges illegal at this property.***

NOTE TO PROPERTY OWNERS:
Properties with unpaid City utility service charges over 60 days may incur the following:
* For delinquent property owner accounts the City has the right to place the delinquent balances on your property tax bill for collection if not paid immediately. (VMC 8.28.200 B, C, D and 13.08.880 E 1, 2, 3, 4)

* Tenant accounts will be placed in collection status. VMC 8.28.170 (F, G, H) and 13.08.880 (D, H). For tenant account in collection status, the property owner will have a choice of resolutions including, but not limited to:
  * New account in the property owner's name can be opened beginning with a zero balance and you will be billed and responsible for all future city services.
  * The property can be yellow tagged as uninhabitable due to illegal sewer discharge and Code Enforcement proceedings could ensue to remove delinquent tenant from the property.
  * Additionally, if you fail to correct the violation as required and/or we confirm that you are continuing to utilize the utility service, you will be fined pursuant to Visalia Municipal Code Section 1.13.050 C, at a rate of $100.00 for the first day of violation, $200.00 for the second day of violation, and **$500.00** for each day thereafter.

Payments can be made in person or by mail at 707 W. Acequia Ave, Visalia, CA 93291, online by visiting **https://covbill.visalia.city**, or by phone at (559) 713-4499. Payments mailed to our Payment Center must reach our office by the due date on this notice. Please make checks payable to the City of Visalia.

If you have any questions regarding this Past Due Notice, please contact our Customer Care Center at (559) 713-4499.

Service Address: 700 N Locust St

As Of	Delinquent Amount Due*	Current Balance	Due Date
05/06/2024	$715.34	$986.36	05/30/2024

756628-T

*Delinquent amount due may not include any CURRENT charges or fees.

City of Visalia - Utility Billing
707 W ACEQUIA AVE
VISALIA, CA 93291

Please return this portion with your payment.
Please make checks payable to: City of Visalia.
Please include customer account number on check.

Account Number	756628
Due Date	05/30/2024
Past Due Amount	$715.34
Enter Amount Paid	$

Late fee applied if payment received after due date.

Pay online at https://covbill.visalia.city

ALLIED ENTERPRISES
920 W Walnut Ave
Visalia, CA 93277-5334

CITY OF VISALIA
PO BOX 80268
CITY OF INDUSTRY, CA 91716-8268

00080268027566280000000000000000000715345

City of Visalia

707 West Acequia Ave
PO Box 5078
Visalia, CA 93292

Finance Division

Utility Billing
Tel:(559) 713-4499
Fax: (559) 713-4801

April 17, 2024

PRICE RONALD DEAN & ROSALIND L
2615 W DOROTHEA AVE
VISALIA CA 93277-7211

OWNER NOTICE of PUBLIC HEARING

A public hearing has been set for ***Monday June 3, 2024* at approximately 7:00 PM.** The meeting is to be held at the City of Visalia Council Chambers located at 707 W. Acequia in Visalia, CA 93291 for the purpose of placing the delinquent refuse and utility charges billed up to December 31, 2023 on the tax roll for the 24/25 tax year.

Our records indicate a delinquent balance for utility charges as shown below. If you wish to pay the balance prior to it being placed on the tax roll you must do so **NO LATER THAN May 31, 2024.** If your payment is not received by this date, we will continue with the tax roll process of your past due balance. Payment can be made payable to City of Visalia and mailed to:

City of Visalia
ATTN: Utility Billing
707 W Acequia Ave
Visalia CA 93291

Account No.	APN No.	Site Address	Amount Due billed up to12/31/23
756998	121215014	2615 W Dorothea Ave	$791.28

City Ordinance regarding delinquent refuse/sewer charges.

Once a year, the City Council shall cause to be prepared a report of delinquent fees including late charges and shall set a public hearing date. Council shall cause notice of the hearing to be mailed to the landowners listed on the report. At the hearing the Council shall hear any objections or protests of landowners liable to be assessed for delinquent fees and late charges and shall confirm the report. The delinquent fees in the report shall constitute a special assessment(s) against the respective parcel(s) of land and shall be placed on the county's current assessment roll as a lien on the property. For complete information refer to Ordinance, VMC 8.28.200 (B,C,D) and SEC 13.08.880 (E 1,2,3,4).

Per Resolution 2007-68 – A property tax administration fee of $50.00 will be assessed for each delinquent account placed on the property tax rolls.

If you have any questions regarding these charges, please contact our office at 559-713-4499.

F:\Tax Roll\2024 Public Hearing Notices.doc

ATTACHMENT 8

Property Owner:	Dennis Santillanez
Property Address:	539 E Modoc Ave
APN:	091-350-013
Acct#:	827641
Lien Amount:	$846.90

History:

April 6, 2023 – An Owner Notice of Public Hearing was mailed to 539 E Modoc Ave.

April 17, 2023 – Customer paid delinquent balance and was removed from the 2023/24 Tax Roll list.

April 2023 to June 2024 – Customer has been mailed monthly invoices to 539 E Modoc Ave.

July 2023 to April 2024 - Past Due Notices have been mailed to customer monthly.

April 17, 2024 – A Public Hearing Notice was mailed to 539 E Modoc Ave.

May 6, 2024 – Past Due Notice was mailed to 539 E Modoc Ave.

Account Background:

Dennis Santillanez, co-property owner, attended the Public Hearing on June 3, 2024, contesting the delinquent balance proposed to be tax rolled. The customer stated that he was not aware of the delinquent balance.

Previous account history has shown that this customer experienced a similar situation last year. The customer was mailed a Notice of Public hearing on April 6, 2023. The customer made a payment on April 17,2023 which resolved their delinquent balance. The customer has not made a payment since. This customer receives monthly invoices and has been mailed past due notices every month since July 2023.

Dennis stated that he will make payment for the full proposed tax roll amount by June 30, 2024, the cutoff date. If the amount is not paid by the cutoff date, City policy is to continue to tax roll the item.

Policy:

Municipal Code allows the City of Visalia to tax roll delinquent utilities as a means of collection. (VMC 13.08.880; VMC 8.28.170). This method has become the most effective way of collection of past due charges since 2014 when the City was separated from CalWater for billing.

Staff Recommendation:

The Finance Department and Utility Billing have determined that the property owner was given proper notification of the tax roll amount.

Staff recommends that the outstanding balance of $796.90, plus the administrative fee of $50.00, for a total of $846.90 be placed as a tax lien assessment on the property at 539 E Modoc.

The customer will automatically be removed from the Tax roll list if full payment is received by June 30, 2024.

City of Visalia

707 West Acequia Ave
PO Box 5078
Visalia, CA 93292

Finance Division

Utility Billing
Tel:(559) 713-4499
Fax: (559) 713-4801

April 17, 2024

SANTILLANEZ DENNIS ERIC & LORI ANN
539 E MODOC AVE
VISALIA CA 93292-7646

OWNER NOTICE of PUBLIC HEARING

A public hearing has been set for ***Monday June 3, 2024* at approximately 7:00 PM.** The meeting is to be held at the City of Visalia Council Chambers located at 707 W. Acequia in Visalia, CA 93291 for the purpose of placing the delinquent refuse and utility charges billed up to December 31, 2023 on the tax roll for the 24/25 tax year.

Our records indicate a delinquent balance for utility charges as shown below. If you wish to pay the balance prior to it being placed on the tax roll you must do so **NO LATER THAN May 31, 2024.** If your payment is not received by this date, we will continue with the tax roll process of your past due balance. Payment can be made payable to City of Visalia and mailed to:

City of Visalia
ATTN: Utility Billing
707 W Acequia Ave
Visalia CA 93291

Account No.	APN No.	Site Address	Amount Due billed up to12/31/23
827641	091350013	539 E Modoc Ave	$796.90

City Ordinance regarding delinquent refuse/sewer charges.

Once a year, the City Council shall cause to be prepared a report of delinquent fees including late charges and shall set a public hearing date. Council shall cause notice of the hearing to be mailed to the landowners listed on the report. At the hearing the Council shall hear any objections or protests of landowners liable to be assessed for delinquent fees and late charges and shall confirm the report. The delinquent fees in the report shall constitute a special assessment(s) against the respective parcel(s) of land and shall be placed on the county's current assessment roll as a lien on the property. For complete information refer to Ordinance, VMC 8.28.200 (B,C,D) and SEC 13.08.880 (E 1,2,3,4).

Per Resolution 2007-68 – A property tax administration fee of $50.00 will be assessed for each delinquent account placed on the property tax rolls.

If you have any questions regarding these charges, please contact our office at 559-713-4499.

F:\Tax Roll\2024 Public Hearing Notices.doc

City of Visalia - Utility Billing
707 W ACEQUIA AVE
VISALIA, CA 93291

Monday, May 6, 2024

CITY OF VISALIA UTILITY PAST DUE NOTICE

Service Address: 539 E Modoc Ave

RESPONSIBLE PARTY: LORI A SANTILLANEZ

Our records indicate that the account below remains **significantly past due**. If the account has recently been paid in full, please disregard this notice. If payment has not been made, please remit payment now to avoid further costs and penalties. This notice is being sent to both the account holder, and if different, the property owner also.

This account has been assessed monthly late fees of $10 for residential customers and 10% or $10 (whichever is greater) for commercial customers (VMC 8.28.200 and 13.08.880 B). ***However, if the bill is left unpaid another 14 days, additional charges will accrue and other actions may be taken by the City to satisfy the account up to and including declaring sewer discharges illegal at this property.***

NOTE TO PROPERTY OWNERS:
Properties with unpaid City utility service charges over 60 days may incur the following:
* For delinquent property owner accounts the City has the right to place the delinquent balances on your property tax bill for collection if not paid immediately. (VMC 8.28.200 B, C, D and 13.08.880 E 1, 2, 3, 4)

* Tenant accounts will be placed in collection status. VMC 8.28.170 (F, G, H) and 13.08.880 (D, H). For tenant account in collection status, the property owner will have a choice of resolutions including, but not limited to:
    * New account in the property owner's name can be opened beginning with a zero balance and you will be billed and responsible for all future city services.
    * The property can be yellow tagged as uninhabitable due to illegal sewer discharge and Code Enforcement proceedings could ensue to remove delinquent tenant from the property.
    * Additionally, if you fail to correct the violation as required and/or we confirm that you are continuing to utilize the utility service, you will be fined pursuant to Visalia Municipal Code Section 1.13.050 C, at a rate of $100.00 for the first day of violation, $200.00 for the second day of violation, and **$500.00** for each day thereafter.

Payments can be made in person or by mail at 707 W. Acequia Ave, Visalia, CA 93291, online by visiting **https://covbill.visalia.city**, or by phone at (559) 713-4499. Payments mailed to our Payment Center must reach our office by the due date on this notice. Please make checks payable to the City of Visalia.

If you have any questions regarding this Past Due Notice, please contact our Customer Care Center at (559) 713-4499.

Service Address: 539 E Modoc Ave

As Of	Delinquent Amount Due*	Current Balance	Due Date
05/06/2024	$929.84	$1,062.78	05/30/2024

827641-T

*Delinquent amount due may not include any CURRENT charges or fees.

City of Visalia - Utility Billing
707 W ACEQUIA AVE
VISALIA, CA 93291

Please return this portion with your payment.
Please make checks payable to: City of Visalia.
Please include customer account number on check.

Account Number	827641
Due Date	05/30/2024
Past Due Amount	$929.84
Enter Amount Paid	$

Late fee applied if payment received after due date.

Pay online at https://covbill.visalia.city

LORI A SANTILLANEZ
539 E Modoc Ave
Visalia, CA 93292

CITY OF VISALIA
PO BOX 80268
CITY OF INDUSTRY, CA 91716-8268

00080268028276410000000000000000000929849

UTILITY BILL

City of Visalia - Utility Billing
Questions? Call: (559) 713-4499
See Hours on Next Page

Make payments online:
https://covbill.visalia.city

LORI A SANTILLANEZ

Account Number:	827641
Invoice ID:	0002749349
Bill Date:	04/30/2024
Due Date:	**05/30/2024**

Pay now to avoid collection action.

IMPORTANT MESSAGES

* * Next Dump On Us is on June 22, 2024 * *

Visit the Water Conservation Division website for watering schedule:
www.visalia.city/depts/administration/water_conservation/

Residential Recycling Information:
www.visalia.city/residentialrecycling

As of April 8, 2024 New Hours

Lobby:	Mon-Thurs	7:30a–5:00p
	Fri	Closed
Call Center:	Mon-Thurs	7:30a–5:00p
	Fri	7:30a–11:30a

ACCOUNT SUMMARY

Previous Balance:	$996.31
Payments Received :	$0.00
Balance Forward:	$996.31
Adjustments:	$0.00
Current Charges - Past Due After 05/30/2024:	$66.47
TOTAL AMOUNT DUE:	**$1,062.78**

Service Period: 04/01/2024 - 04/30/2024

CURRENT CHARGES AND ADJUSTMENTS

Late Fee - Full Payment not received by due date	$10.00
Service Address: #0002 - 539 E Modoc Ave	
Regular Trash Service	$23.85
Sewer - Residential	$26.45
Storm Drain Fees	$5.12
Ground Water 1 inch	$1.05
Current Charges - Past Due After 05/30/2024:	**$66.47**

City of Visalia - Utility Billing
707 W Acequia Ave
Visalia, CA 93291-4745

Please return this portion with your payment.
Please make checks payable to: City of Visalia
Please include account number on the check.

Account Number	827641
Invoice ID	**0002749349**
Due Date	05/30/2024
Amount Due	$1,062.78
Enter Amount Paid	$

Late fee applied if payment received after due date.

Pay online at: https://covbill.visalia.city

LORI A SANTILLANEZ
539 E Modoc Ave
Visalia, CA 93292

City of Visalia
PO Box 80268
City of Industry, CA 91716-8268

00080268028276410000000002749349001062785

ATTACHMENT 9

Property Owner:	Tony Diaz
Property Address:	700 N Locust
APN:	094-015-011
Acct#:	756628
Original Amount:	$585.51
Payments:	$164.02
Lien Balance:	$421.49

History:

November 30, 2021 – Customer came into office questioning the sewer increase on his bill. Staff informed customer of the annual commercial sewer increase. Customer informed staff of the two residential units on the property. Customer is only billed for two commercial units at this time.

December 8, 2021 – Planning and Code Enforcement informed Utility staff that there are two residential units and two commercial units on this property.

December 8, 2021 – A letter was sent to the customer notifying him of the billing corrections made to his monthly sewer, storm, and refuse fees. Changes would reflect on the next utility bill.

December 31, 2021 – Monthly invoice sent to customer that reflects billing corrections. Invoice includes two residential units and two commercial units verified by CE.

January 28, 2022 – Customer came into office regarding the increase in his bill. Staff explained the billing corrections made to his account. The customer stated he did not receive the notice and was given a copy of the letter.

March 10, 2022 – Utility Billing Analyst (JS) met with Tony Diaz and Z5, property owner of 711 N Court. Z5 and Tony Diaz agreed to split 2-yard trash 50/50.

October 28, 2022 – Utility Billing Analyst (JS) agreed to waive $148.95 in late fees due to possible miscommunication during the meeting with City staff on March 10,2022. After waiving late fees, the customer's outstanding balance is only service charges.

March 30, 2023 – Utility Billing Analyst (BO) met with Mr. Diaz to discuss billing issue. The late fees that were agreed to be waived on October 28, 2022, were not entered into the billing system. Credited $357.09 of late fees from January 2022 – February 2023 to honor previous agreement. The customer was informed no more late fees would be waived and is responsible for remaining outstanding balance.

March 30, 2023 – Customer received a copy of the requested breakdown of account balance.

April 6, 2023 - A Public Hearing Notice was mailed to 920 W Walnut.

April 14, 2023 – Customer received a copy of the requested breakdown of the monthly sewer charges.

April 17, 2024 – A Public Hearing Notice was mailed to 920 W Walnut.

Account Background:

Tony Diaz attended the Public Hearing on June 3, 2024, contesting the delinquent balance proposed to be tax rolled. More specifically, Mr. Diaz is contesting the sewer and trash rates that he has been billed for.

On November 30, 2021, City staff was informed by Mr. Diaz that there were two additional residential units at 707 N Locust in addition to the two commercial units. The Planning and Code Enforcement Department verified that Mr. Diaz's property is legally permitted as two residential and two commercial units. City staff updated the service charges to accurately reflect the information provided. The sewer classification changed from commercial to commercial-mixed resulting in an increase of sewer charges from $2.38 per CCF to $4.01 per CCF.

In addition, Mr. Diaz has contested the charges billed for trash services. He claims that he had an agreement with the previous property owner at 711 N Court, Mike Knopf, that states the owner of 711 N Court is responsible for all trash services. Mr. Diaz and the new property owner of 711 N Court, Z5, met with City Staff on March 10, 2022, and agreed to split the billing for trash services, 50/50.

City staff has waived a total of $357.09 of late charges on Mr. Diaz's account. Utility charges have been explained to Mr. Diaz on multiple occasions. The customer has also received two separate breakdowns of charges. Mr. Diaz has been made aware of the past due balance in person on multiple occasions. He also receives monthly invoices and past due notices.

Policy:

Municipal Code allows the City of Visalia to tax roll delinquent utilities as a means of collection. (VMC 13.08.880; VMC 8.28.170). This method has become the most effective way of collection of past due charges since 2014 when the City was separated from CalWater for billing.

Staff Recommendation:

The Finance Department and Utility Billing Division has determined that the property owner was given proper notification of the tax roll amount and that all policies and procedures were followed according to the municipal code.

Staff recommends that the outstanding balance of $535.51, minus payment received on April 25, 2024 for $82.01, minus payment received on May 31, 2024 for $82.01, plus the administrative fee of $50.00, for a total of $421.49 be placed as a tax lien assessment on the property at 700 N Locust.

City of Visalia

707 W Acequia Ave
Visalia CA 93291
Www.ci.visalia.ca.us

Finance Division

Utility Billing
(559) 713-4312
Fax: 713-4818

December 8, 2021

Allied Enterprises
920 W Walnut Ave
Visalia CA 93277

Dear Utility Customer for account #756628 at 700 N Locust:

Discussion with the Planning and Code Enforcement departments have verified that your property referenced above is legally permitted as two residential units and two commercial units. Reviewing the utility bill, we are not charging the correct monthly sewer, storm & refuse fees.

The sewer fee was adopted by Resolution 2002-67 in July 2002, for properties within the City limits that are connected to the City sewer lines. Mixed-use sewer is billed $4.01 per CCF, per month.

The storm sewer fees were adopted by Resolution 2001-49 in July 2001, for all properties within City limits. The storm water fee is used for the following purposes:

- Operation & Maintenance ($0.24 per 1,000 sq ft of parcel)
- Master Plan Improvements ($0.84 per unit)
- Kaweah Reservoir Enlargement & Local Storm Water Maintenance ($0.57 per unit)
- Waterway Acquisition ($0.51 per unit)
- Correct Existing Deficiencies ($0.67 per unit)

The refuse fees were adopted by Resolution 1996-90 in September 1996, for all properties within City limits. Minimum service consists of shared or reduced Automated or Manual container service as determined by the Solid Waste Division of the City of Visalia

- Minimum rate per household/unit is $12.75 per month.

Effective your next City of Visalia utility bill, we will update the monthly sewer fee to $56.14, monthly storm fee to $6.51 and the monthly refuse fee to $25.50. These fee changes will appear on the bill you receive in January 2022, for December 2021 charges.

No retroactive charges will be placed on this account. Only new charges will be charged on a going-forward basis.

Sincerely,
Jason Serpa
Public Works Manager
City of Visalia
559-713-4312

Billing Name: Allied Enterprises
Account #: 756628
Service Address: 700 N Locust
Mailing Address: 920 W Walnut Ave
Phone Numbers: 559-732-6401

Date: 03/29/2023

Billing Date	Refuse Service	Sewer Service	Storm Sewer	Ground Water	City Penalty	Adjustments	Payments	Monthly Charge	Total Due	Service Date	Notes
									0.00		
12/31/2021	25.50	56.14	6.51	0.53				88.68	88.68	12/1/2021 - 12/31/2021	
01/28/2022							(37.46)	-37.46	51.22	Payment	
01/31/2022	25.50	56.14	6.51	0.53	10.00			98.68	149.90	1/1/2022 - 1/31/2022	
02/28/2022	25.50	56.14	6.51	0.53	13.99			102.67	252.57	2/1/2022 - 2/28/2022	
03/02/2022							(41.00)	-41.00	211.57	Payment	
03/30/2022							(41.00)	-41.00	170.57	Payment	
03/31/2022	40.02	56.14	6.51	0.53	14.66	-38.25		79.61	250.18	3/1/2022 - 3/31/2022	Credit Billing of Two No Bin Service Charges ($12.75 Dec Jan Feb) / Started 2 yd Commercial and Lock & Gate
04/29/2022							(75.00)	-75.00	175.18	Payment	
04/30/2022	40.02	56.14	6.51	0.53	15.93			119.13	294.31	4/1/2022 - 4/30/2022	
05/31/2022	40.02	48.12	6.51	0.53	20.15	-32.08		83.25	377.56	5/1/2022 - 5/31/2022	Credit CCF Rate for Leak - Dec Jan Mar Apr $8.02 - Didn't credit Feb '22 -sewer didn't bill the correct full amount
05/31/2022							(75.00)	-75.00	302.56	Payment	
06/29/2022							(75.00)	-75.00	227.56	Payment	
06/30/2022	40.02	48.12	6.51	0.53	20.56			115.74	343.30	6/1/2022 - 6/30/2022	
07/29/2022							(75.00)	-75.00	268.30	Payment	
07/31/2022	40.02	48.12	6.51	0.53	22.77			117.95	386.25	7/1/2022 - 7/31/2022	
08/30/2022							(75.00)	-75.00	311.25	Payment	
08/31/2022	36.94	48.12	6.51	0.53	26.38			118.48	429.73	8/1/2022 - 8/31/2022	2yd increased from 1x/wk to 2x/wk @ 711 N Court - Reduced split Percentage 75/25 (Allied Reduced $2.69)
09/30/2022	37.33	48.12	6.55	0.55	28.50			121.05	550.78	9/1/2022 - 9/30/2022	
09/30/2022							(75.00)	-75.00	475.78	Payment	
10/28/2022							(92.55)	-92.55	383.23	Payment	
10/31/2022	37.33	48.12	6.55	0.55	29.32			121.87	505.10	10/1/2022 - 10/31/2022	
11/30/2022	37.33	66.85	6.55	0.55	30.56			141.84	646.94	11/1/2022 - 11/30/2022	Sewer Increase 16.67 @ 4.01
11/30/2022							(92.56)	-92.56	554.38	Payment	
12/28/2022							(92.56)	-92.56	461.82	Payment	
12/31/2022	37.33	66.85	6.55	0.55	34.71			145.99	607.81	12/1/2022 - 12/31/2022	
01/30/2023							(92.56)	-92.56	515.25	Payment	
01/31/2023	37.33	66.85	6.55	0.55	39.22			150.50	665.75	1/1/2023 - 1/31/2023	
02/28/2023	37.33	66.85	6.55	0.55	50.34			161.62	827.37	2/1/2023 - 2/28/2023	
03/02/2023							(92.56)	-92.56	734.81	Payment	
								0.00	734.81		
								0.00	734.81	Balance Due	

Removing all late fees from 3/2/2023 back to Jan 2022 Totaling $357.09
Balance due is now $377.72 if this is not paid by next month we will not be waiving anymore late fees
*Gave copy to Mr. Diaz on 3/30/2023

Late Fee amount JS Agreed to waive
Late Fee amount RN Agreed to waive

Notes:
4/14/23 - JD received sewer charge explanation

Acct #756628

700 N Locust - Allied Enterprises

2 Resid & 2 Comm Confirmed

7/11/23

Sewer Charge Explanation			
Oct-21	$ 33.04	SEW COMM	
Dec-21	$ 56.14	SEW MIXED	
May-22	$ 48.12	SEW MIXED	
Nov-22	$ 66.85	SEW MIXED	

Updated 10/1/2021		
CCF Info		
Dec 2020	10	
Jan 2021	29	*
Feb 2021	3	
total:	42	
CCF Avg =	14	
SewComm Rate:	$ 2.36	
Monthly Sewer:	$ 33.04	**

Updated 12/1/2021		
CCF Info		
Dec 2020	10	
Jan 2021	29	
Feb 2021	3	
total:	42	
CCF Avg =	14	
MixedUse Rate:	$ 4.01	
Monthly Sewer:	$ 56.14	

Updated 5/1/2022		
CCF Info		
Feb 2021	3	
Mar 2021	6	
Apr 2021	7	
May 2021	13	
Jun 2021	19	
Jul 2021	24	
Aug 2021	13	
Sep 2021	11	
total:	96	
CCF Avg =	12	
MixedUse Rate:	$ 4.01	
Monthly Sewer:	$ 48.12	

5/4/2022 Credited account $32.08 ($8.02 x 4)

Updated 11/1/2022		
CCF Info		
Dec 2021	20	
Jan 2022	19	
Feb 2022	11	
total:	50	
CCF Avg =	16.67	
MixedUse Rate:	$ 4.01	
Monthly Sewer:	$ 66.85	**

* Cust reported leak - causing high ccf reading
= but never provided proof of repairs to COV or CW.
5/4/2022 Per CW customer called in Feb 2021 and was mailed a form to file a claim due to leak but form was never returned.

** 9/1/21's billed $26.45 incorrectly. Correct CCF was uploaded, but the update changed the rate ($2.36 to 1.89), instead of the monthly fee ($26.45 to $33.04).
'= was corrected on 10/1/2021's billing.

** 10/1/22's billed $48.12 incorrectly. Correct CCF was uploaded, but the update changed the rate ($4.01 to $2.887), instead of the monthly fee ($48.12 to $66.85).
'= was corrected on 11/1/2022's billing.

To Be Updated 10/1/23	
CCF Info	
Dec 2021	12
Jan 2022	10
Feb 2022	8
total:	30
CCF Avg =	10.00
MixedUse Rate:	$ 4.01
Monthly Sewer:	$ 40.10

SANITARY (Wastewater):

Non-Industrial

$ 26.45	Per month	Residential
$ 13.25	Per month	Senior Citizen Life Line Residential Discount (equals 1/2 of residential)
$ 2.36	Per CCF *	Commercial and retail
$ 4.01	Per CCF *	Commercial Mixed Complex
$ 5.26	Per CCF *	Restaurants, bars and fraternal lodges
$ 3.15	Per CCF *	Laundries
$ 1.80	Per CCF *	Car washes
$ 5.03	Per CCF *	Groceries with garbage grinders
$ 8.34	Per month	Per room for hotels / motels
$ 0.86	Per month	Per student per school
$ 2.36	Per CCF *	Rest homes

* 100% of the Dec., Jan. and Feb. average water consumption. Minimum charge = Residential monthly charge

City of Visalia

707 West Acequia Ave
PO Box 5078
Visalia, CA 93292

Finance Division

Utility Billing
Tel: (559) 713-4499
Fax: (559) 713-4801

April 17, 2024

DIAZ JOHN ANTHONY
920 W WALNUT AVE
VISALIA CA 93277-5334

OWNER NOTICE of PUBLIC HEARING

A public hearing has been set for ***Monday June 3, 2024* at approximately 7:00 PM.** The meeting is to be held at the City of Visalia Council Chambers located at 707 W. Acequia in Visalia, CA 93291 for the purpose of placing the delinquent refuse and utility charges billed up to December 31, 2023 on the tax roll for the 24/25 tax year.

Our records indicate a delinquent balance for utility charges as shown below. If you wish to pay the balance prior to it being placed on the tax roll you must do so **NO LATER THAN May 31, 2024.** If your payment is not received by this date, we will continue with the tax roll process of your past due balance. Payment can be made payable to City of Visalia and mailed to:

City of Visalia
ATTN: Utility Billing
707 W Acequia Ave
Visalia CA 93291

Account No.	APN No.	Site Address	Amount Due billed up to12/31/23
756628	094015011	700 N Locust St	$535.51

City Ordinance regarding delinquent refuse/sewer charges.

Once a year, the City Council shall cause to be prepared a report of delinquent fees including late charges and shall set a public hearing date. Council shall cause notice of the hearing to be mailed to the landowners listed on the report. At the hearing the Council shall hear any objections or protests of landowners liable to be assessed for delinquent fees and late charges and shall confirm the report. The delinquent fees in the report shall constitute a special assessment(s) against the respective parcel(s) of land and shall be placed on the county's current assessment roll as a lien on the property. For complete information refer to Ordinance, VMC 8.28.200 (B,C,D) and SEC 13.08.880 (E 1,2,3,4).

Per Resolution 2007-68 – A property tax administration fee of $50.00 will be assessed for each delinquent account placed on the property tax rolls.

If you have any questions regarding these charges, please contact our office at 559-713-4499.

F:\Tax Roll\2024 Public Hearing Notices.doc

City of Visalia - Utility Billing
707 W ACEQUIA AVE
VISALIA, CA 93291

Monday, May 6, 2024

CITY OF VISALIA UTILITY PAST DUE NOTICE

Service Address: 700 N Locust St

RESPONSIBLE PARTY: ALLIED ENTERPRISES

Our records indicate that the account below remains **significantly past due**. If the account has recently been paid in full, please disregard this notice. If payment has not been made, please remit payment now to avoid further costs and penalties. This notice is being sent to both the account holder, and if different, the property owner also.

This account has been assessed monthly late fees of $10 for residential customers and 10% or $10 (whichever is greater) for commercial customers (VMC 8.28.200 and 13.08.880 B). ***However, if the bill is left unpaid another 14 days, additional charges will accrue and other actions may be taken by the City to satisfy the account up to and including declaring sewer discharges illegal at this property.***

NOTE TO PROPERTY OWNERS:
Properties with unpaid City utility service charges over 60 days may incur the following:
* For delinquent property owner accounts the City has the right to place the delinquent balances on your property tax bill for collection if not paid immediately. (VMC 8.28.200 B, C, D and 13.08.880 E 1, 2, 3, 4)

* Tenant accounts will be placed in collection status. VMC 8.28.170 (F, G, H) and 13.08.880 (D, H). For tenant account in collection status, the property owner will have a choice of resolutions including, but not limited to:
  * New account in the property owner's name can be opened beginning with a zero balance and you will be billed and responsible for all future city services.
  * The property can be yellow tagged as uninhabitable due to illegal sewer discharge and Code Enforcement proceedings could ensue to remove delinquent tenant from the property.
  * Additionally, if you fail to correct the violation as required and/or we confirm that you are continuing to utilize the utility service, you will be fined pursuant to Visalia Municipal Code Section 1.13.050 C, at a rate of $100.00 for the first day of violation, $200.00 for the second day of violation, and **$500.00** for each day thereafter.

Payments can be made in person or by mail at 707 W. Acequia Ave, Visalia, CA 93291, online by visiting **https://covbill.visalia.city**, or by phone at (559) 713-4499. Payments mailed to our Payment Center must reach our office by the due date on this notice. Please make checks payable to the City of Visalia.

If you have any questions regarding this Past Due Notice, please contact our Customer Care Center at (559) 713-4499.

Service Address: 700 N Locust St

As Of	Delinquent Amount Due*	Current Balance	Due Date
05/06/2024	$715.34	$986.36	05/30/2024

756628-T

*Delinquent amount due may not include any CURRENT charges or fees.

City of Visalia - Utility Billing
707 W ACEQUIA AVE
VISALIA, CA 93291

Please return this portion with your payment.
Please make checks payable to: City of Visalia.
Please include customer account number on check.

Account Number	756628
Due Date	05/30/2024
Past Due Amount	$715.34
Enter Amount Paid	$

Late fee applied if payment received after due date.

Pay online at https://covbill.visalia.city

ALLIED ENTERPRISES
920 W Walnut Ave
Visalia, CA 93277-5334

CITY OF VISALIA
PO BOX 80268
CITY OF INDUSTRY, CA 91716-8268

00080268027566280000000000000000000715345

City of Visalia - Utility Billing
Questions? Call: (559) 713-4499
See Hours on Next Page

Make payments online:
https://covbill.visalia.city

UTILITY BILL

ALLIED ENTERPRISES

Account Number:	756628
Invoice ID:	0002759380
Bill Date:	04/30/2024
Due Date:	**05/30/2024**

Pay now to avoid collection action.

IMPORTANT MESSAGES

* * Next Dump On Us is on June 22, 2024 * *

Visit the Water Conservation Division website for watering schedule:
www.visalia.city/depts/administration/water_conservation/

Residential Recycling Information:
www.visalia.city/residentialrecycling

As of April 8, 2024 New Hours

Lobby:	Mon-Thurs	7:30a–5:00p
	Fri	Closed
Call Center:	Mon-Thurs	7:30a–5:00p
	Fri	7:30a–11:30a

ACCOUNT SUMMARY

Previous Balance:	$932.28
Payments Received - **THANK YOU:**	$-82.01
Balance Forward:	$850.27
Adjustments:	$0.00
Current Charges - Past Due After 05/30/2024:	$136.09
TOTAL AMOUNT DUE:	**$986.36**

Service Period: 04/01/2024 - 04/30/2024

CURRENT CHARGES AND ADJUSTMENTS

Late Fee - Full Payment not received by due date	$54.09
Service Address: #0001 - 700 N Locust St	
Storm Drain Fees	$3.98
Sewer - Mixed	$40.10
2 Yard Commercial Trash Service	$31.05
Lock and Gate Service Fee - 2 x Weekly	$6.28
Ground Water 5/8 - 3/4 inch	$0.59
Current Charges - Past Due After 05/30/2024:	**$136.09**

City of Visalia - Utility Billing
707 W Acequia Ave
Visalia, CA 93291-4745

Please return this portion with your payment.
Please make checks payable to: City of Visalia
Please include account number on the check.

Account Number	756628
Invoice ID	**0002759380**
Due Date	05/30/2024
Amount Due	$986.36
Enter Amount Paid	$

Late fee applied if payment received after due date.

Pay online at: https://covbill.visalia.city

ALLIED ENTERPRISES
920 W Walnut Ave
Visalia, CA 93277-5334

City of Visalia
PO Box 80268
City of Industry, CA 91716-8268

00080268027566280000000002759380000986368

ATTACHMENT 10

Property Owner:	Catalina Daggett
Property Address:	511 W Goshen Avenue
APN:	093-174-002
Case Number	CE230379
Lien Amount:	$118.09

History:

April 18, 2023 – Complaint received that there was water flooding the back yard of the property and they had increased the height of their side fence with tarps. Property is in the Historic District.

An inspection confirmed that there was flooding in the yard of 511 W Goshen, and they had in fact placed tarps increasing the fence height above the allowable heigh limit and it was not an approved material in the Historic District, nor did it have Historic Preservation Committee approval.

A Notice and Order was sent requiring that the broken lines be repaired and remove the tarp fence by April 25, 2023. The notice included inspection fees in the amount of $107.35.

April 25, 2023 – A follow-up inspection was conducted, and the violations had been corrected.

July 23, 2023 – Invoice sent for the outstanding balance.

November 27, 2023 – Invoice Sent for the outstanding balance.

January 29, 2023 – Invoice sent for the outstanding balance.

March 25, 2024 – Invoice sent for the outstanding balance.

April 16, 2024 – Notice of Public Hearing sent regarding the outstanding balance.

May 27, 2024 – Invoice sent for the outstanding balance.

Policy:

Municipal Code allows the City of Visalia to tax roll delinquent code enforcement fees as a means of collection. (VMC 1.13.110). This method has become the most effective way of collecting outstanding balances.

Staff Recommendation:

The Planning and Community Development Department and Neighborhood Preservation Division confirmed that the property at 511 W Goshen had municipal code violations that resulted in $107.35 of staff time for inspections. Furthermore, the property owner was properly notified of the balance due and received 6 invoices prior to the Public Hearing. Additionally, the initial notice contained the amount due as well as the Public Hearing Notice.

Staff recommends that the outstanding balance of $107.35, plus the ten percent administrative fee of $10.74, for a total of $118.09 be placed as a tax lien assessment on the property at 511 W Goshen.

City of Visalia
315 East Acequia Ave, Visalia, California 93291
Code Enforcement
Phone: 559-713-4534 Email: CEnforcement@visalia.city

NOTICE OF FEES DUE

July 26, 2023

DAGGETT CATALINA Q
511 W GOSHEN AVE
VISALIA CA 93291-4846

Case: CE230379
Parcel: 093174002
Location: 511 W GOSHEN AVE
Total Due: $107.35

DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT
Retain this portion for your records

Case Number: CE230379 Location: 511 W GOSHEN AVE

Item	Description	Account Code	Amount	Payment Rec'd	Amount Due
437	CDBG Code Enf Re-Inspection Fee	6122-46539	$71.00	$0.00	$71.00
433	CDBG Code Enf Administrative Fee	6122-44228	$0.85	$0.00	$0.85
437	CDBG Code Enf Re-Inspection Fee	6122-46539	$35.50	$0.00	$35.50
				TOTAL DUE:	**$107.35**

Please remit the balance due within 30 days of invoice date.

Failure to pay in full shall result in further collection actions by the City of Visalia pursuant to Chapter 1.13 of the Visalia Municipal Code, including but not limited to a lien against your property, a special assessment against any real property owned by you, submission of this matter to a collection agency, and/or commencement of a civil action in California Superior Court. Such collection actions may also result in the imposition of additional administrative fees, as well as attorney's fees, associated with said additional collection actions.

If you would like to pay by phone, please contact 559-713-4444. You may also make payment arrangements by contacting 559-713-4441.

Make Checks Payable To: **City of Visalia**

Mail To: **Code Enforcement**
315 E. Acequia Avenue
Visalia, CA 93291

Thank you for your prompt attention to this matter.

City of Visalia
315 East Acequia Ave, Visalia, California 93291
Code Enforcement
Phone: 559-713-4534 Email: CEnforcement@visalia.city

NOTICE OF FEES DUE

November 27, 2023

DAGGETT CATALINA Q
511 W GOSHEN AVE
VISALIA CA 93291-4846

Case: CE230379
Parcel: 093174002
Location: 511 W GOSHEN AVE
Total Due: $107.35

DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT
Retain this portion for your records

Case Number: CE230379 Location: 511 W GOSHEN AVE

Item	Description	Account Code	Amount	Payment Rec'd	Amount Due
437	CDBG Code Enf Re-Inspection Fee	6122-46539	$71.00	$0.00	$71.00
433	CDBG Code Enf Administrative Fee	6122-44228	$0.85	$0.00	$0.85
437	CDBG Code Enf Re-Inspection Fee	6122-46539	$35.50	$0.00	$35.50
				TOTAL DUE:	**$107.35**

Please remit the balance due within 30 days of invoice date.

Failure to pay in full shall result in further collection actions by the City of Visalia pursuant to Chapter 1.13 of the Visalia Municipal Code, including but not limited to a lien against your property, a special assessment against any real property owned by you, submission of this matter to a collection agency, and/or commencement of a civil action in California Superior Court. Such collection actions may also result in the imposition of additional administrative fees, as well as attorney's fees, associated with said additional collection actions.

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Make Checks Payable To: **City of Visalia**

Mail To: **Code Enforcement**
315 E. Acequia Avenue
Visalia, CA 93291

Thank you for your prompt attention to this matter.

City of Visalia
315 East Acequia Ave, Visalia, California 93291
Code Enforcement
Phone: 559-713-4534 Email: CEnforcement@visalia.city

NOTICE OF FEES DUE

January 29, 2024

DAGGETT CATALINA Q
511 W GOSHEN AVE
VISALIA CA 93291-4846

Case: CE230379
Parcel: 093174002
Location: 511 W GOSHEN AVE
Total Due: $107.35

DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT
Retain this portion for your records

Case Number: CE230379 Location: 511 W GOSHEN AVE

Item	Description	Account Code	Amount	Payment Rec'd	Amount Due
437	CDBG Code Enf Re-Inspection Fee	6122-46539	$71.00	$0.00	$71.00
433	CDBG Code Enf Administrative Fee	6122-44228	$0.85	$0.00	$0.85
437	CDBG Code Enf Re-Inspection Fee	6122-46539	$35.50	$0.00	$35.50
				TOTAL DUE:	**$107.35**

Please remit the balance due within 30 days of invoice date.

Failure to pay in full shall result in further collection actions by the City of Visalia pursuant to Chapter 1.13 of the Visalia Municipal Code, including but not limited to a lien against your property, a special assessment against any real property owned by you, submission of this matter to a collection agency, and/or commencement of a civil action in California Superior Court. Such collection actions may also result in the imposition of additional administrative fees, as well as attorney's fees, associated with said additional collection actions.

If you would like to pay by phone, please contact 559-713-4444. You may also make payment arrangements by contacting 559-713-4441.

Make Checks Payable To: **City of Visalia**

Mail To: **Code Enforcement**
315 E. Acequia Avenue
Visalia, CA 93291

Thank you for your prompt attention to this matter.

City of Visalia
315 East Acequia Ave, Visalia, California 93291
Code Enforcement
Phone: 559-713-4534 Email: CEnforcement@visalia.city

NOTICE OF FEES DUE

April 01, 2024

DAGGETT CATALINA Q
511 W GOSHEN AVE
VISALIA CA 93291-4846

Case: CE230379
Parcel: 093174002
Location: 511 W GOSHEN AVE
Total Due: $107.35

DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT

Retain this portion for your records

Case Number: CE230379 Location: 511 W GOSHEN AVE

Item	Description	Account Code	Amount	Payment Rec'd	Amount Due
437	CDBG Code Enf Re-Inspection Fee	6122-46539	$35.50	$0.00	$35.50
433	CDBG Code Enf Administrative Fee	6122-44228	$0.85	$0.00	$0.85
437	CDBG Code Enf Re-Inspection Fee	6122-46539	$71.00	$0.00	$71.00
				TOTAL DUE:	**$107.35**

Please remit the balance due within 30 days of invoice date.

Failure to pay in full shall result in further collection actions by the City of Visalia pursuant to Chapter 1.13 of the Visalia Municipal Code, including but not limited to a lien against your property, a special assessment against any real property owned by you, submission of this matter to a collection agency, and/or commencement of a civil action in California Superior Court. Such collection actions may also result in the imposition of additional administrative fees, as well as attorney's fees, associated with said additional collection actions.

If you would like to pay by phone, please contact 559-713-4444. You may also make payment arrangements by contacting 559-713-4441.

Make Checks Payable To: **City of Visalia**

Mail To: **Code Enforcement**
315 E. Acequia Avenue
Visalia, CA 93291

Thank you for your prompt attention to this matter.

City of Visalia

315 East Acequia Ave., Visalia, CA 93291

Neighborhood Preservation

Telephone (559) 713-4534 Fax (559)713-4812

4/16/2024

DAGGETT CATALINA Q
511 W GOSHEN AVE
VISALIA, CA 93291-4846

OWNER NOTICE OF PUBLIC HEARING

A public hearing has been set for **Monday, June 3, 2024 at 7:00 PM.** The meeting is to be held at the City of Visalia Council Chambers located at 707 W. Acequia in Visalia, California for the purpose of placing the delinquent abatement charges on the tax roll for the 2024-2025 tax year.

Our records indicate a delinquent balance for abatement charges as shown below. If you wish to pay the balance prior to it being placed on the tax roll you must do so **NO LATER THAN : THURSDAY, MAY 2, 2024.** If your payment is not received by this date, we will continue with the tax roll process of your past due balance. Also a 10% Administrative Fee will be added to your balance.
Payments can be mailed to:

City of Visalia
ATTN: Code Enforcement
315 E Acequia Ave
Visalia CA 93291

APN No.	Site Address	Case No. or Account No.	Amount Due
093174002	W GOSHEN AVE, Visalia, CA 93291	CE210021	$354.50
093174002	W GOSHEN AVE, Visalia, CA 93291	CE230379	$107.35

If you have any questions regarding these charges please contact Neighborhood Preservation at (559)713-4441.

ATTACHMENT 11

Property Owner:	Catalina Daggett
Property Address:	511 W Goshen Avenue
APN:	093-174-002
Case Number	CE210021
Lien Amount:	$389.94

History:

January 19, 2021- A Public Nuisance case was opened on the property based on the excessive unsubstantiated police calls to the property. The property owner's son contacted the office regarding the Public Nuisance Declaration. He was advised that we needed to speak to the property owner regarding the matter. However, the owner never contacted the office. The calls continued and as a result the property owner was billed $389.94 for the police officer's time.

Staff Recommendation:

The Planning and Community Development Department and Neighborhood Preservation Division recommend that these fees be removed from the tax roll based on Assembly Bill 1418 which went into effect on January 1, 2024. The bill prohibits the collection of reimbursement for police officer time based solely on contact with officers.

Although the bill went into effect after the fees were assessed on the property, in the interest of justice staff recommends that the fees in the amount of $389.94 be removed from the tax lien assessment.

City of Visalia

315 East Acequia Ave., Visalia, CA 93291

Neighborhood Preservation

Telephone (559) 713-4534 Fax (559)713-4812

4/16/2024

DAGGETT CATALINA Q
511 W GOSHEN AVE
VISALIA, CA 93291-4846

OWNER NOTICE OF PUBLIC HEARING

A public hearing has been set for **Monday, June 3, 2024 at 7:00 PM.** The meeting is to be held at the City of Visalia Council Chambers located at 707 W. Acequia in Visalia, California for the purpose of placing the delinquent abatement charges on the tax roll for the 2024-2025 tax year.

Our records indicate a delinquent balance for abatement charges as shown below. If you wish to pay the balance prior to it being placed on the tax roll you must do so **NO LATER THAN : THURSDAY, MAY 2, 2024.** If your payment is not received by this date, we will continue with the tax roll process of your past due balance. Also a 10% Administrative Fee will be added to your balance.
Payments can be mailed to:

City of Visalia
ATTN: Code Enforcement
315 E Acequia Ave
Visalia CA 93291

APN No.	Site Address	Case No. or Account No.	Amount Due
093174002	W GOSHEN AVE, Visalia, CA 93291	CE210021	$354.50
093174002	W GOSHEN AVE, Visalia, CA 93291	CE230379	$107.35

If you have any questions regarding these charges please contact Neighborhood Preservation at (559)713-4441.

2024-25 TAX ROLL
CONTESTED SPECIAL ASSESSMENTS

PUBLIC HEARING
JUNE 3, 2024

- A June 3rd, Public Hearing held to approve fees and charges to be placed on the Tax Roll.
- Protests were received both in person, and in writing.
- 6 individuals protested a total of 9 proposed assessments.
- Staff was directed to examine the assessments further and return with recommendations.

STAFF REVIEW AND RECOMMENDATIONS

- Staff confirmed all protested assessments followed proper appeal procedures
  - Proper Notice
  - Appeal Periods have expired
- 8 assessments are recommended to be placed on the Tax Roll:
  - Fire Department – 4
  - Utility Billing – 3
  - Code Enforcement – 1

STAFF REVIEW AND RECOMMENDATIONS

- 1 Assessment recommended for removal from the Tax Roll:
  - Code Enforcement Billed Reimbursement of City Police Officer Cost – 1
  - Changes in the law effective January 1, 2024, prohibit this type of Fee going forward
  - This proposed assessment predates law change, but staff recommends removal based upon this new standard

OPPORTUNITY TO PAY

Property owners may avoid having their item placed on the tax roll by paying the amount due prior to June 30, 2024.

QUESTIONS



Visalia City Council

Staff Report

File #: 24-0236 **Agenda Date:** 6/17/2024 **Agenda #:** 2.

Agenda Item Wording:
Public Hearing and adoption of the City of Visalia 2024/25 and 2025/26 multi-year budget. Resolution 2024-26.

Deadline for Action: 6/30/2024

Submitting Department: Finance and Technology Services

Contact Name and Phone Number: Renee Nagel - Finance & Technology Director (559) 713-4375, Amee Swearingen - Budget Analyst (559) 713-4170

Department Recommendation:
That the City Council take the following actions:

- Continue review and discussion of the proposed budget;
- Conduct a required public hearing to receive citizen input; and
- Approve the City Fiscal Year 2024/25 and 2025/26 Budget. Specific items may be requested for separate approval.

Background Discussion:
The City Council has spent the last several months reviewing the Capital Budget and Measure N. Last meeting the operating budget and the budget, as a whole, was presented to Council. Questions not addressed at the June 3rd meeting are addressed at the end of this report.

Staff recommends that the Council adopt a budget by June 30 to comply with the Charter requirements. The charter requires a budget appropriation for all expenditures. However, if Council desires further discussion of the budget, the June 17th public hearing could be continued to a special meeting which would need to be held before June 30th.

Finally, the Visalia Charter states that at any regularly scheduled meeting the City Council may make changes to the adopted budget. That being the case, Council has the ability to reshape the budget as it sees fit throughout the year. As staff often mentions, the budget is a living, breathing document, because fiscal circumstances change constantly and circumstances can dictate that changes to the budget must be made along the way.

The total budget for FY 2024/25 is $295.4 million and FY 2025/26 is $329.9 million as shown in Table 1- Proposed Appropriation.

Table 1
Proposed Appropriations

Fund Type	2024/25 Appropriations	2025/26 Appropriations
General Fund *(ex: Police, Fire, Parks,General Government)*	$ 95,063,500	$ 98,790,300
Capital Projects Funds *(ex: Gas Tax , Impact Fees)*	9,142,500	26,328,400
Special Revenue Funds *(ex: Streets, MS T & MS R Sales Tax)*	47,897,400	50,345,800
Debt Service Funds *(ex: 2015 COP)*	1,533,000	1,527,700
Business-Type Funds *(ex: Wastewater, Solid Waste, Airport)*	116,892,100	125,776,800
Internal Service Funds *(ex: MIS, Fleet, Risk)*	24,828,600	27,158,000
Total	**$ 295,357,100**	**$ 329,927,000**

The proposed budget includes a total of 708 full-time employees and 225 part-time employees. This count includes the addition of 16 new full-time positions across the organization. The proposed positions are critical for the implementation of the City Council's priorities and goals to enhance services and maintain the quality of life for our citizens. The recommended new positions will increase operating costs by a total $1.4 million annually, and also will add an estimated one-time cost of $0.5 million to equip the new employees. The proposed positions are listed in Table 2, FY 2024/25 & 2025/26 Recommended Positions.

Table 2
FY 2024/25 & 2025/26 Recommended Positions

Department	Division	Qty	Position	Fiscal Year Funded
General Fund				
Finance & Technology	1532	1	Accounting Assistant	24/25
Parks & Recreation	1621	1	Park Maintenance Worker	24/25
Parks & Recreation	1622	2	Lead Park Maintenance Worker	24/25
Parks & Recreation	1623	1	Building Maintenance Service Worker	24/25
Police	2101	1	Investigation Technician (background)	24/25
Public Works	4334/ 3126	0.5	Underground Service Alert Technician (split with WRF)	24/25
Parks & Recreation	1623	1	Building Maintenance Service Worker	25/26
	Total	**7.5**		
Measure N				
Police	1411	1	Digital Evidence Tech	24/25
Police	1411	1	Community Service Officer	25/26
Police	1411	1	Police Officer	24/25
Police	1411	1	Police Officer	25/26
Fire	1413	1	Deputy Chief (Change from Admin BC)	24/25
	Total	**5**		
Internal Service Fund & Enterprise Funds				
Engineering & Building	4014	1	Res/Com Building Inspection Supervisor	24/25
Public Works	4334	1	WRF Custodian	24/25
Public Works	4334/ 3126	0.5	Underground Service Alert Technician (split with GF)	24/25
Public Works	5012	1	Equipment Mechanic	24/25
	Total	**3.5**		

General Fund

The General Fund is the largest individual fund in the City and is comprised of 9 operating departments. The proposed budget for the General Fund is $95.1 million in FY 2024/25 and $98.8 in FY 2025/26. The General Fund is expected to have a surplus in both budget years which is projected to be $6.0 million in FY 2024/25 and $3.6 million in FY 2025/26, as shown in Table 3, General Fund Recommended Budget.

Table 3
General Fund Recommended Budget

	2023-24	2024-25	2024-25	2025-26	2025-26
	PROJECTED	GROWTH	PROJECTED	GROWTH	PROJECTED
REVENUES					
Sales Tax	46,625,500	-1.0%	46,159,200	1.0%	46,620,800
Property Tax	17,383,700	2.8%	17,887,500	2.0%	18,244,900
Property Tax - VLF Swap	15,776,700	2.9%	16,250,000	2.0%	16,575,000
Franchise Fee	4,007,800	2.0%	4,088,000	2.0%	4,169,800
Transit Occupany Tax	4,601,800	1.0%	4,647,800	1.0%	4,694,300
Business License Tax	3,585,600	0.9%	3,618,700	0.9%	3,652,100
All Other Revenues	8,765,100	-4.7%	8,368,500	1.0%	8,455,500
Total Operating Reveuens	**100,746,200**	0.3%	**101,019,700**	1.4%	**102,412,400**
EXPENDITURES					
Non Departmental	949,900	-5.9%	897,400	1.4%	910,400
Administration	3,381,100	6.0%	3,596,300	0.6%	3,617,100
Administrative Services	1,510,600	16.3%	1,805,200	2.9%	1,858,500
Engineering and Building	4,325,500	18.6%	5,313,100	4.4%	5,560,100
Finance and Technology	3,303,200	13.4%	3,814,500	2.7%	3,918,500
Fire	15,146,600	5.5%	16,023,800	2.8%	16,491,600
Parks and Recreation	9,042,300	17.2%	10,922,200	4.8%	11,473,200
Planning and Community Preservation	2,570,400	10.3%	2,864,400	4.8%	3,008,600
Police	31,830,100	11.1%	35,803,500	4.0%	37,307,500
Public Works	4,373,200	9.6%	4,835,000	3.3%	5,002,400
Total Operating Expenditures	**76,432,900**	11.0%	**85,875,400**	3.7%	**89,147,900**
Less: Allocations Net Reimbursements	34,100		(103,900)		(91,200)
Operating Expenditures Less Reimbursements	**76,467,000**	10.8%	**85,771,500**	3.7%	**89,056,700**
Capital Expenditures	3,102,600	-5.9%	2,929,400	18.2%	3,582,400
Transfers Out to Other Funds	6,357,600	-0.2%	6,347,500	-3.2%	6,151,100
Total Expenditures	**85,927,200**	9.6%	**95,048,400**	3.8%	**98,790,200**
Surplus/(Deficit)	**14,819,000**		**5,971,300**		**3,622,200**

Special Revenue, Enterprise, and All Other Funds

The Measure T Plan will be brought to Council for the annual recertification and amendments on June 17th.

Measure N had its first public hearing May 20th and the second public hearing on June 3rd. Final budget adopted is requested with the Citywide Budget.

There are no other notable changes in the Special Revenue or Enterprise Funds. For more detail on the Special Revenue, Enterprise, and Other Funds, please refer to the Budget Message located in the first section of the biennial budget document.

Capital Improvement Projects (All Funds)

The City's Capital Improvement Program (CIP) consists of a six year plan with the first two years being appropriated with the recommended biennial budget. The projects recommended have been reviewed by City Council and are listed in detail in the Capital Improvement Section of the budget document. The total CIP recommended for FY 2024/25 is $60.2 million and $87.1 million for FY 2025/26 as shown in Table 4, 2024/25 to 2029/30 CIP Summary.

Table 4

2024/25 to 2029/30 CIP Summary

Fund Name (Number)	2024-25	2025-26	Future Capital Projects
General Fund (001)	2,929,400	3,582,400	22,546,100
General Fund	*2,929,400*	*3,582,400*	*22,546,100*
Gas Tax (111)	2,809,600	3,039,100	9,462,600
SB1 - RMRA (113)	3,600,000	3,600,000	14,400,000
Measure R-Local Fund (131)	3,976,700	5,047,700	15,803,500
Measure R-Trailways (132)	428,000	100,000	3,884,000
Measure R-Regional Projects (133)	866,600	670,000	4,573,400
Measure N (141)	4,088,000	4,092,400	16,794,000
Measure N Maintenance and Emergency (142)	1,184,900	1,243,000	4,000,000
Visalia Baseball (157)	48,300	-	-
Ground Water Recharge (224)	213,900	442,000	4,219,400
Waterways Maintenance (251)	-	-	871,200
Landscape and Lighting (273)	216,000	607,000	3,694,500
Community Development Block Grant (CDBG-311)	500,000	671,000	788,000
Home Investment Parternships (HOME) Grant (321)	576,000	289,000	-
Narcotics Forfeiture (621)	79,500	30,500	150,000
Special Revenue Funds	*18,587,500*	*19,831,700*	*77,852,600*
Corporation Yard Impact Fee (103)	-	-	1,671,700
Fire Impact Fee (106)	-	75,000	150,000
Park & Recreational Facilities (211)	1,220,400	8,439,800	50,571,100
Storm Sewer Construction (221)	1,216,100	2,976,600	21,231,200
Transportation Impact Fees (241)	4,726,100	7,766,600	56,162,000
Waterways Fund (261)	505,800	500,000	2,961,800
State Transportation Fund (281)	935,000	6,031,500	8,736,800
Capital Projects Funds	*8,603,400*	*25,789,500*	*141,484,600*
Storm Sewer Deficiency (222)	487,500	340,000	2,488,300
Wastewater Trunk Line Construction (231)	291,600	3,685,400	18,183,600
Building Safety (401)	760,600	3,400	74,700
Animal Services (406)	221,100	25,000	-
Airport (411)	723,200	4,196,400	1,496,000
Convention Center (413)	314,500	3,238,700	3,017,600
Wastewater (431)	4,530,200	4,605,100	27,429,000
Solid Waste (441)	6,246,100	3,367,800	11,056,700
Transit Capital (452)	14,974,100	15,751,900	490,400
Storm Sewer Maintenance & Operations (481)	558,300	187,000	5,012,100
Enterprise (Business-type) Funds	*29,107,200*	*35,400,700*	*69,248,400*
Fleet Maintenance (501)	17,900	13,100	-
Vehicle Replacement (502)	706,500	1,737,600	7,683,800
Police Vehicle Replacement Measure T (503)	-	184,800	428,300
Fire Vehicle Replacement Measure T (504)	-	-	91,500
Measure N Vehicle Replacement (505)	-	-	1,102,600
Information Services (511)	262,000	540,000	3,426,000
Internal Service Funds	*986,400*	*2,475,500*	*12,732,200*
Total Capital Appropriation	**60,213,900**	**87,079,800**	**323,863,900**

Budget Conclusion

The recommended budget includes continued revenue growth in majority of the funds as economic activity in the City continues to increase and new businesses open. While revenues continue to have small growth, we must recognize that other foreign and domestic factors (i.e. inflation, housing prices,

supply chain disruptions, etc.) could negatively impact the growth and expansion of our local economy. Any of these factors could also cause another economic downturn.

Staff is optimistic, but we must also be fiscally responsible by having sufficient reserves, balanced budgets, and prudent spending policies. The proposed budget meets all of these objectives.

Response to Council Questions from June 3 meeting:
Can the Riverway Sports Park fence be completed sooner?

The Riverway Sports Park fence project is budgeted for $1.5 million in FY 25/26 and is listed as a project that would be deferred if a recession occurred. If Council choses, they can direct staff to design in FY 24/25 and prepare bid documents. This would allow the bid to be issued and awarded in July 2025 (FY 25/26). If this option is chosen, staff will ask to appropriate funds for the design when the contract is brought to Council for award.

Fiscal Impact:
None

Prior Council Action: Council conducted work sessions on Feb 20th, and March 4th, 18th, and April 1st , 15th and May 6th to review Capital Project's. Conducted Public Hearings on May 20th and June 3rd for Measure N. Reviewed and discussed proposed budget for all funds on June 3rd.

Other: N/A

Alternatives: N/A

Recommended Motion (and Alternative Motions if expected):
I move to adopt the 2024/25 & 2025/26 Budget and Resolution 2024-26.
Environmental Assessment Status: N/A

CEQA Review: N/A

Attachments: Resolution 2024-26

CITY OF VISALIA RESOLUTION NO. 2024-26

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VISALIA ADOPTING THE APPROPRIATION LEVELS FOR ALL FUNDS FOR FISCAL YEARS 2024-25 AND 2025-26 AND RE-APPROPRIATING CERTAIN CAPITAL PROJECTS AND OPERATING FUNDS WHICH DO NOT MEET THE CRITERIA TO BE ENCUMBERED OR DESIGNATED FROM PRIOR YEARS.

WHEREAS, the Visalia City Council held a public hearing on June 17, 2024 on the proposed multi-year budget for the City of Visalia for the 2024-25 and 2025-26 fiscal years, and

WHEREAS, the re-appropriation of certain capital projects and operating funds that are encumbered or designated from prior years is necessary, and

WHEREAS, authorization from City Council is necessary for:

1. The City Manager to transfer appropriations within fund budgets including salary and capital accounts and staff levels, provided, however, that the total appropriations are not increased thereby.

2. The Finance Director to transfer appropriations among the items within departmental budgets, except for salary and capital accounts.

3. Staff to transfer or lend monies from one fund to another as specified in the budget document or as needed.

WHEREAS, the approval of the Capital Improvement Program for 2024-25 and 2025-26 and in concept out to 2029-30, as part of the 2024-25 and 2025-26 2 multi-year budget is necessary.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Visalia that the budget for the 2024-25 fiscal year totaling $295,357,100 and for the 2025-26 fiscal year totaling $329,927,000 be approved.

BE IT FURTHER RESOLVED THAT:

1. The City Manager is authorized to transfer appropriations within fund budgets including salary and capital accounts and staff levels, provided, however, that the total appropriations are not increased thereby.

2. The Finance Director is authorized to transfer appropriations among the items within departmental budgets, except for salary and capital accounts.

3. Staff is authorized to transfer or lend monies from one fund to another as specified in the budget document or as needed.

BE IT FURTHER RESOLVED by the City Council of the City of Visalia that for all funds, for capital projects and/or operating funds that are encumbered or designated from prior years, be re-appropriated, and

BE IT FURTHER RESOLVED by the City Council of the City of Visalia that any currently active capital projects and operating funds that do not meet the criteria to be encumbered or designated, be re-appropriated.

Visalia City Council

Staff Report

File #: 24-0213 **Agenda Date:** 6/17/2024 **Agenda #:** 3.

Agenda Item Wording:

Measure T District Tax Amendment and Recertification - Amend the Measure T plan and recertify the plan for FY 2024/25.

Deadline for Action: 6/30/2024

Submitting Department: Finance and Technology Services

Contact Name and Phone Number: Renee Nagel, 713-4375 renee.nagel@visalia.city Amee Swearingen, 713-4170 amee.swearingen@visalia.city

Department Recommendation:
It is recommended that the Council recertify the Measure T expenditure plan for the new budget year July 1, 2024 to June 30, 2025 (FY 2024/25) as required per the plan to be done annually; amend the plan to change the Economic Uncertainty Fund calculation from 25% of budgeted revenues to 30% of operating expenditures; and to continue with the existing plan until all staffing levels and projects have been met.

Background Discussion:
In 2004, City of Visalia voters approved a measure to increase sales tax by ¼ cent. This was known as Measure T and the sales tax revenues generated by the voter-approved measure are earmarked for public safety. The sales tax is shared 60% police and 40% fire. Thus, the City maintains two funds: Measure T - Fire and Measure T - Police. The measure uses a detailed, 20-year plan which includes hiring of personnel, construction of capital projects, and equipment purchases. The plan requires each fund to maintain an economic uncertainty fund of 25% of budgeted sales tax revenues. This is to be used if revenues do not cover expenditures.

Annually the plan is required to get recertified by Council and every eight years a review of the sales tax measure and the need to continue it. The next effectiveness review is schedule for January 2029. For the annual recertification, staff brings all the completed elements and a projection of both the funds revenues and expenditures. Plan elements implemented to date are as follows:

- Two Police substations built
- 23 Police Officers hired and vehicles purchased (reduced from 28 due to revenue shortfalls and as directed by the City Council at their June 20, 2011 meeting)
- 13 Firefighters hired (reduced from the original plan of 18)
- Built Fire Station 55 and Training Facility
- Built Fire Station 53
- Purchased 2 New Fire Trucks
- Built Visalia Emergency Communication Center

In addition, the plan requires both police and fire portions of the funds to contribute towards the future construction of a Public Safety building.

It is important to remember that the original Measure T plan was not balanced from its inception and included a structural deficit. The original Measure T plan was adopted with a deficit after the first 20 years. The plan anticipated that the solution for the deficit would be funded by 1) greater than expected revenues, 2) less than expected costs; or 3) addition General Fund revenues. In reality, Measure T had several years of revenues being lower than the plan and higher expenditures due to increased personnel costs (PERS and health), construction, and vehicle costs. In addition, the General Fund has had limited available resources due to the same increased costs.

To keep the Measure T funds from going negative, the City has taken several remedial actions over the years, specifically:

- Reduced Police Officers allocation by 6 (3 through attrition & 3 transferred to the General Fund). In July 2014, an officer was added back. The current number of officers is 23 reduced from 28.
- Reduced Fire position allocation from 18 to 13. Three positions were never filled and in June 2019, moved the Battalion Chief and Administrative Captain to Measure N bringing the total Fire position allocation to 13.
- Declared a fiscal emergency for fiscal years 09/10, 10/11, 11/12, and 12/13
- Maximum of 1 vacancy is allowed in each fund

The last year of the 20-year plan is FY 2024/25 (year 1 began in FY 2004/05). Staff recommends continuing to fund the plan elements outlined and add staff back, per the original plan, as funding becomes available.

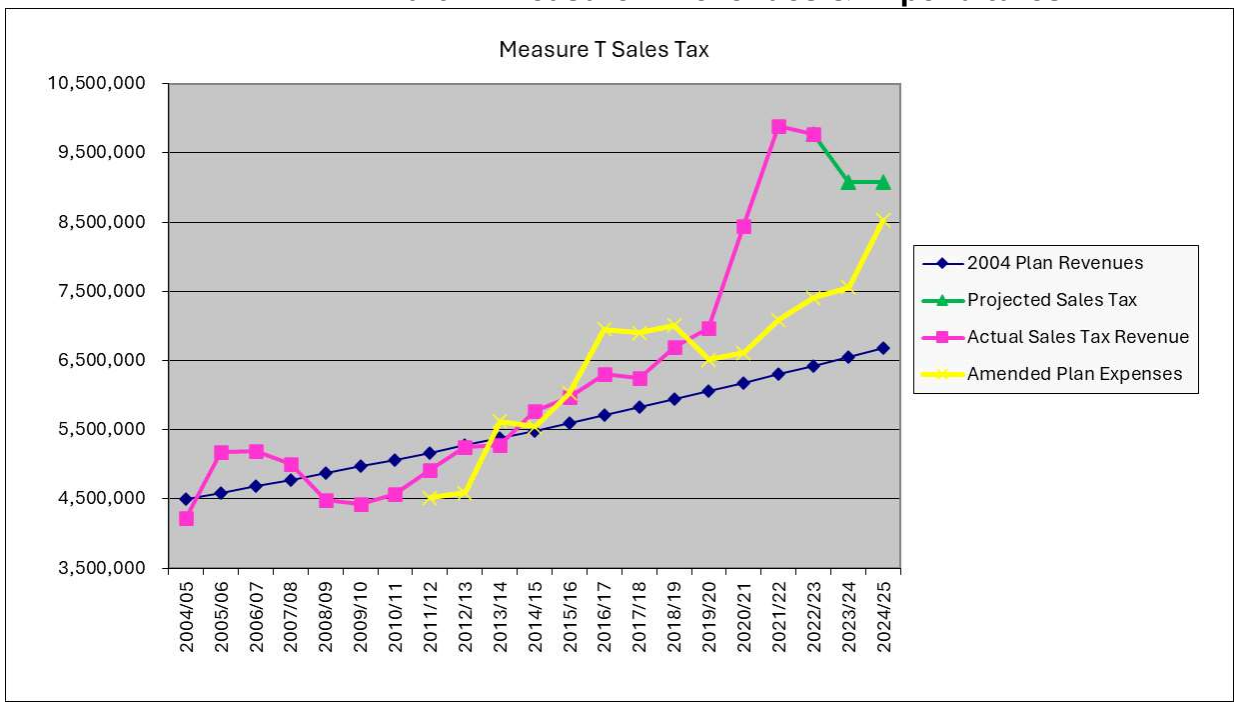
Sales Tax

Measure T does not receive any of the general 1% sales tax. It only receives the additional ¼ cent tax. Measure T sales tax continues to grow but at a slower rate than the General Fund sales tax rate. Measure T does not receive any of the general 1% sales tax. It only receives the additional ¼ cent tax. This slower growth rate is due to how district sales taxes are applied compared to general sales taxes in two main areas: car sales and business to business sales. District sales tax is applied to the City the car is registered in, not the City it is sold in. Therefore, for Visalia to receive the district sales tax for a purchase of a vehicle, that vehicle would have to be registered in Visalia. If a resident from Dinuba purchases a vehicle in Visalia, Visalia would receive their local 1% share of the State sales tax but would not receive any of the district taxes (Measure T & N). Likewise, Business to Business sales tax works the same way. One of the areas that Visalia has seen a large sales tax growth is in Business to Business sales. These transactions do not help Measure T as they do our General Sales Tax.

Since FY 2019/20, Measure T has had larger-than-normal growth due to the multi-year COVID stimulus money that the Federal Government issued. This one-time money has ended and sales tax is projected to end the fiscal year with a negative for the second year in a row. Last fiscal year, Measure T ended with a -1 % growth and is projected to end this fiscal year with -7%. Based on the past two years, staff is projecting no growth in 24/25 and a 1% growth in 25/26. However, this is very

optimistic that the economy does not take a downturn. Chart 1 - Measure T Revenues, shows the projected sales tax to be above the amended plan expenses for the for FY 2024/25.

Chart 1 - Measure T Revenues & Expenditures



Fire Measure T

The majority of expenditures for the Fire Measure T fund are for salary and benefits, as shown in Table 1 - Fire Measure T Projections. The fund balance is projected to be $6.1 million at the end of this fiscal year. The surplus is projected to decrease each year due to the sales tax realignment and increase in salary and benefits. In addition, the Measure T Fire plan is to contribute towards the Public Safety Building that is currently under design. Staff will return to Council at a later date to appropriate Measure T Fire funds as outlined in the plan. Once the Public Safety building is completed, any remaining surpluses can be used to add additional fire staff.

Table 1 - Fire Measure T Projections

Amended Plan
19/20 - 13 firefighters - no admin captain or BC

	FY22/23 Actuals	FY23/24 Projectio	FY24/25 Propose	FY25/26 Propose	FY26/27	FY 27/28	FY 28/29
Revenues							
Sales Tax Revenues	3,907,664	3,634,100	3,634,100	3,670,400	3,707,100	3,781,200	3,856,80
Interest & Strike Team	199,110	201,300	150,100	150,100	151,600	153,100	154,60
Total Revenues	4,106,774	3,835,400	3,784,200	3,820,500	3,858,700	3,934,300	4,011,40
Expenditures							
Salaries and Benefits	2,604,957	2,632,000	2,887,000	3,001,000	3,091,000	3,183,700	3,279,20
Operating Expenditures	493,317	501,500	520,900	529,800	545,700	562,100	579,00
Capital	6,517	-	-	-	-	-	-
Total Expenditures	3,104,791	3,133,500	3,407,900	3,530,800	3,636,700	3,745,800	3,858,20
Surplus/(Shortfall)	1,001,983	701,900	376,300	289,700	222,000	188,500	153,20
Beginning Fund Balance	5,902,328	5,424,311	6,106,836	6,472,541	6,725,371	6,915,601	7,071,37
Operating Surplus/(Deficit)	1,001,983	701,900	376,300	289,700	222,000	188,500	153,20
Transfer to Vechicle Replacement	(1,480,000)						
Transfer to Economic Uncertainty	(81,983)	(19,375)	(10,595)	(36,870)	(31,770)	(32,730)	(33,72
Ending Fund Balance	5,424,311	6,106,836	6,472,541	6,725,371	6,915,601	7,071,371	7,190,85
Economic Uncertainty Fund Balance	992,400	1,011,775	1,022,370	1,059,240	1,091,010	1,123,740	1,157,46

Assumptions: Sales Tax - 24/25 (0%), 25/26 - 26/27 (1%), 27/28 - 29/30 (2%)
Economic Uncertainty Fund calculation change to 30% of operating expenditures starts in 24/25

Measure T - Police

Police Measure T revenues have exceeded the expenditures since FY 2012/13 due to the reduction in police officers. This reduction, as well as reducing the VECC contribution, has allowed the fund to have a surplus at the end of each year. Like Fire, the majority of the expenditures are for salary and benefits which consists of 23 officers. Staff is projecting a smaller surplus in the future years, starting in FY 24/25, due to sales tax realignment and salary and benefit increases as shown in Table 2 - Police Measure T Projection. In addition, the Measure T police plan is to contribute towards the Public Safety Building that is currently under design. Staff will return to Council at a later date to appropriate Measure T Police funds as outlined in the plan. Once the Public Safety building is completed, any remaining surpluses can be used to add additional officers.

Table 2 - Police Measure T Projections

Amended Plan (28 to 23, 3 are in GF)
Total 23 officers

	FY22/23 Actuals	FY23/24 Projectio	FY24/25 Propose	FY25/26 Propose	FY26/27	FY27/28	FY28/29
Revenues							
Sales Tax Revenues	5,861,495	5,451,200	5,451,200	5,505,700	5,560,800	5,672,000	5,785,40
Interest & Grant Reimb	139,377	145,400	101,000	101,000	102,000	103,000	104,00
Total Revenues	6,000,872	5,596,600	5,552,200	5,606,700	5,662,800	5,775,000	5,889,40
Expenditures							
Salaries and Benefits	3,327,125	3,413,900	4,074,300	4,239,500	4,366,700	4,497,700	4,632,60
Operating Expenditures	822,211	859,900	892,900	909,900	937,200	965,300	994,30
Debt Payment (VECC)	151,107	151,010	151,190	151,060	151,060	151,060	151,06
Capital	-	-	-	-	-	-	-
Total Expenditures	4,300,443	4,424,810	5,118,390	5,300,460	5,454,960	5,614,060	5,777,96
Surplus/(Shortfall)	1,700,429	1,171,790	433,810	306,240	207,840	160,940	111,44
Beginning Fund Balance	5,802,537	6,552,279	7,695,019	8,090,189	8,341,809	8,503,299	8,616,50
Operating Surplus/(Deficit)	1,700,429	1,171,790	433,810	306,240	207,840	160,940	111,4
Transfer to Vechicle Replacement Fund			*(475,000)*				
Transfer to Economic Uncertainty Fund	*(475,687)*	*(29,050)*	*(38,640)*	*(54,620)*	*(46,350)*	*(47,730)*	*(49,17*
Ending Fund Balance	6,552,279	7,695,019	8,090,189	8,341,809	8,503,299	8,616,509	8,678,77
Economic Uncertainty Fund Balance	1,467,825	1,496,880	1,535,520	1,590,140	1,636,490	1,684,220	1,733,39

Assumptions: Sales Tax - 24/25 (0%), 25/26 - 26/27 (1%), 27/28 - 29/30 (2%)
Economic Uncertainty Fund calculation change to 30% of operating expenditures starts in 24/25

Measure T Economic Uncertainty Fund

The plan calls for the economic uncertainty fund to be maintained at 25% of budget revenues. As mentioned above, staff is projecting sales tax to be down 7% this fiscal year, no growth next year (FY 24/25), and 1% growth in FY 25/26. The negative sales tax projection for this fiscal year lowers the base line that is being used in the next two years. This causes the economic uncertainty fund to be overfunded and will require no additional funds for the next two years. This method is not typically used when calculating a reserve to fund operations. Staff is recommending changing this method to a percentage of operating expenditures. Council recently approved the General Fund and Measure N emergency reserve policy to increase to 30% of operating expenditures. Staff is requesting to amend the Measure T policy for the economic uncertainty fund to be 30% of operating expenditures instead of 25% of budgeted revenues.

Measure T Recertification and Maintenance of Effort Requirement

Measure T is required to complete an annual recertification and maintenance of effort (MOE)

calculation. The MOE is to ensure that the General Fund monies budgeted for Police and Fire operations does not fall below the previous years' service level. In the event of an economic emergency, the City Council may only alter this provision by a supermajority (4/5th') vote. The City meets this calculation for FY 2024/25 as shown in Table 3: FY 2024/25 MOE Calculation.

Table 3 FY 2024/25 MOE Calculation

General Fund	23/24 Budget	24/25 Budget	Budget Increase/ (Decrease)
Fire Operating Expenditures	$ 16,487,900	$ 18,359,500	$ 1,871,600
Police Operating Expenditures	$ 40,248,000	$ 42,252,100	$ 2,004,100
Total	$ 56,735,900	$ 60,611,600	$ 3,875,700

Conclusion

Measure T has implemented the majority of the components of the expenditure plan. Previously, the City has taken steps to reduce ongoing operational costs as expenditures have exceeded revenues. The 5-year projection shows revenues exceeding expenditures which results in cash balances increasing each year. This projection does not include an economic downturn, which would result in less revenues. At this time, staff recommends continuing with the plan and its amendments and will continue to monitor revenues and expenditures to assure that the funds remain in balance and can contribute to the public safety building. If the projection continues to be met, staff will return with recommendations to add to the plan.

Fiscal Impact:
N/A

Prior Council Action: Measure T Reauthorization 1/4/21, Recertification annually in June.

Other: None

Alternatives: N/A

Recommended Motion (and Alternative Motions if expected):
Recertify the Measure T expenditure plan for FY 2024/25; change the Economic Uncertainty Fund calculation to 30% of operating expenditures; and continue with the amended plan until all staffing levels and projects have been met. ..end

Environmental Assessment Status: N/A

CEQA Review: N/A

Attachments: Measure T Resolution 2003-162

Resolution No. 2003-162

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VISALIA ADOPTING A COMPREHENSIVE PUBLIC SAFETY IMPROVEMENT PLAN AND COORESPONDING POLICY GUIDELINES.

WHEREAS, the Visalia City Council understands that police and fire services are the number one priority for the majority of the citizens of Visalia; and

WHEREAS, an independent survey confirmed that the citizens of Visalia want to see a higher level of police and fire services to address specific concerns including emergency response times, gangs, drugs, traffic enforcement and putting more officers on the streets; and

WHEREAS, the Council had previously sought and received authorization from the California Legislature to seek a ¼ cent sales tax increase which, if approved by a two-thirds vote of the qualified voters of the City who vote on the issue in an election, can only be spent to improve public safety services; and,

WHEREAS, the Visalia City Council asked the Fire and Police Chiefs to develop a comprehensive public safety improvement plan that could be implemented if a ¼ cent sales tax measure is approved; and

WHEREAS, the Police and Fire Chiefs developed a plan based on additional community input from a citizen's task force, comments from more than 1,000 people who responded to a citizen survey, and comments from people at the more than 25 public presentations made over the past two months, as well as public safety professional and industry standards; and,

WHEREAS, the plan provides for additional sworn staff, as well as the necessary equipment and facilities needed for larger public safety departments; and,

WHEREAS, the plan guidelines include detailed program guidelines that address fiscal accountability protections, a dedicated accounting structure, an economic uncertainty fund should revenues not meet expectations, how priorities will be established should revenues exceed projections, that the plan be reauthorized by at least four-fifths of the City Council every eight years, and how the plan will be concluded if not reauthorized by the City Council; and,

WHEREAS, the Public Safety Improvement Plan spending designations are for the first 20 years and are based upon conservative sales tax revenue increases of 2% a year and a rise in costs of 3% a year;

NOW THEREFORE BE IT RESOLVED that the Visalia City Council hereby adopts the Public Safety Improvement Plan and corresponding Visalia Public Safety Sales Tax Measure Program Guidelines with the understanding that full implementation of the plan is contingent upon a ¼ cent increase in the City's sales tax rate.

PASSED AND ADOPTED: 12/15/03 STEVEN M. SALOMON, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF TULARE) ss.
CITY OF VISALIA)

I, Steven M. Salomon, City Clerk of the City of Visalia, certify the foregoing is the full and true Resolution No. 2003-162 passed and adopted by the Council of the City of Visalia at a regular meeting held on December 15, 2003.

DATED: 12/16/2003 STEVEN M. SALOMON, CITY CLERK

BY: Roxanne Yoder, Chief Deputy

MEASURE T

FY 24/25 ANNUAL RECERTIFICATION & MAINTENANCE OF EFFORT

- ¼ cent Sales Tax for enhanced police and fire services.
- Sales Tax is split – 40% Fire and 60% Police.
- Measure uses a detailed 20 year plan for:
  - Hiring Personnel;
  - Construction of Facilities; and
  - Equipment Purchases.

MEASURE T – ANNUAL REQUIREMENTS

Annual Recertification:

- Measure T is required to be recertified annually by City Council.

Annual Maintenance of Effort (MOE) calculation:

- The MOE is to ensure that the GF monies budgeted for Police and Fire operations does not fall below the previous years' service level. In the event of an economic emergency, the City Council may only alter this provision by a supermajority (4/5th') vote.

General Fund	23/24 Budget	24/25 Budget	Budget Increase/ (Decrease)
Fire Operating Expenditures	$ 16,487,900	$ 18,359,500	$ 1,871,600
Police Operating Expenditures	$ 40,248,000	$ 42,252,100	$ 2,004,100
Total	$ 56,735,900	$ 60,611,600	$ 3,875,700

PLAN ELEMENTS IMPLEMENTED

- Built 2 Police precincts
- Hired 23 Police Officers and purchased vehicles
- Hired 13 Firefighters
- Built Fire Station 53, 55, and Training Facility
- Purchased 1 new Fire engine + 1 new Fire Ladder Truck
- Contributed towards the VECC

CURRENT AMENDED PLAN ELEMENTS

Since June 2011, Council has amended the plan due to revenue shortfalls and higher expenditures.

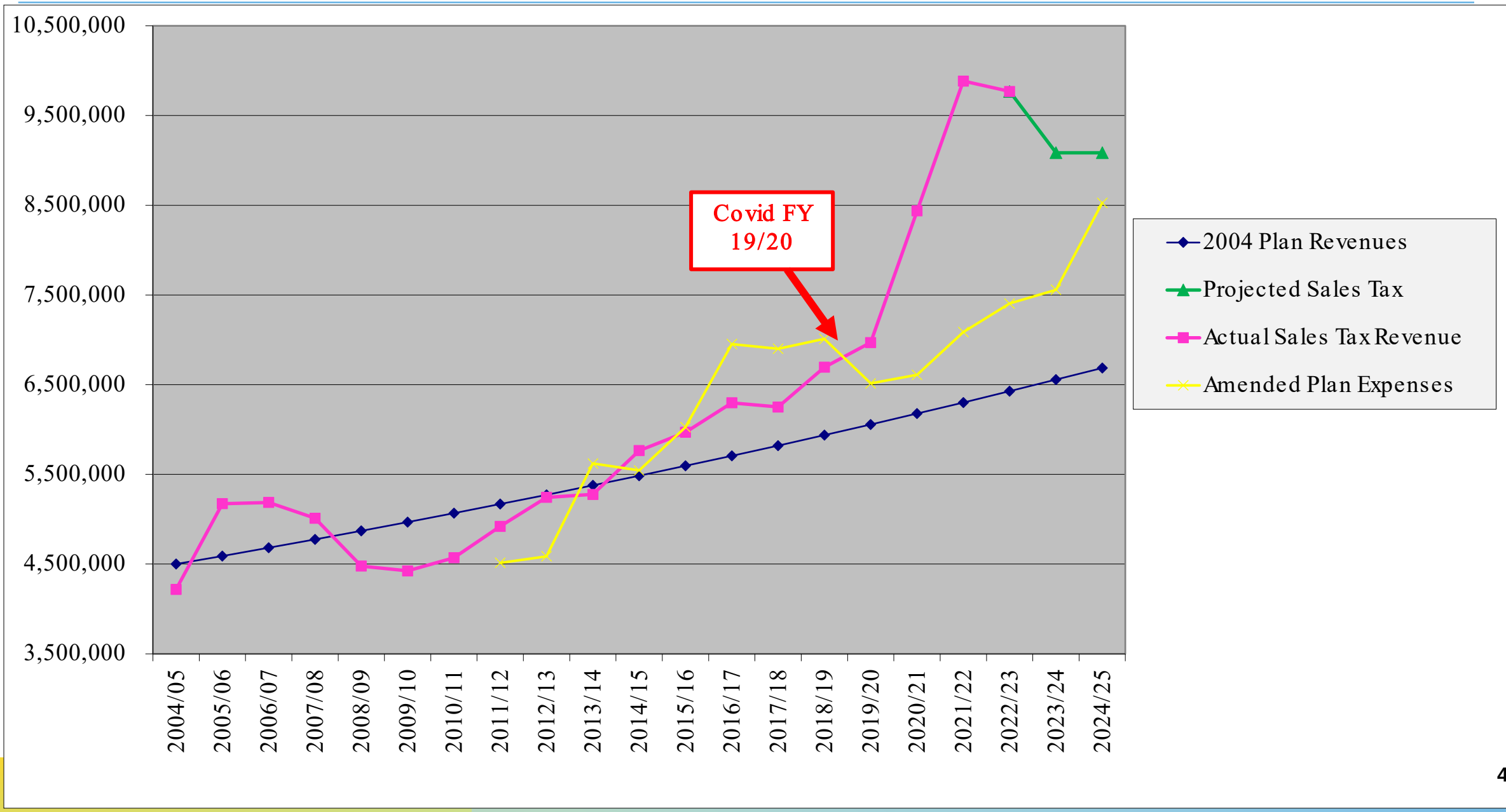
- Reduced Police Officers allocation by 6 (3 through attrition &3 transferred to the General Fund). In July 2014, an officer was added back. The current number of officers is 23 reduced from 28.

- Reduced Fire position allocation from 18 to 13. Three positions were never filled and in June 2019, moved the Battalion Chief and Administrative Captain to Measure N bringing the total Fire position allocation to 13.

- Declared a fiscal emergency for fiscal years 09/10, 10/11, 11/12, and 12/13

- Maximum of 1 vacancy is allowed in each fund

MEASURE T SALES TAX REVENUES



POLICE MEASURE T 5 YR FORECAST

Amended Plan (28 to 23, 3 are in GF)
Total 23 officers

	FY22/23 Actuals	FY23/24 Projection	FY24/25 Proposed	FY25/26 Proposed	FY26/27	FY27/28
Revenues						
Sales Tax Revenues	5,861,495	5,451,200	5,451,200	5,505,700	5,560,800	5,672,000
Interest & Grant Reimb	139,377	145,400	101,000	101,000	102,000	103,000
Total Revenues	6,000,872	5,596,600	5,552,200	5,606,700	5,662,800	5,775,000
Expenditures						
Salaries and Benefits	3,327,125	3,413,900	4,074,300	4,239,500	4,366,700	4,497,700
Operating Expenditures	822,211	859,900	892,900	909,900	937,200	965,300
Debt Payment (VECC)	151,107	151,010	151,190	151,060	151,060	151,060
Total Expenditures	4,300,443	4,424,810	5,118,390	5,300,460	5,454,960	5,614,060
Surplus/(Shortfall)	1,700,429	1,171,790	433,810	306,240	207,840	160,940
Beginning Fund Balance	5,802,537	6,552,279	7,695,019	8,090,189	8,341,809	8,503,299
Operating Surplus/(Deficit)	1,700,429	1,171,790	433,810	306,240	207,840	160,940
Transfer to Vechicle Replacement Fund	(475,000)					
Transfer to Economic Uncertainty Fund	(475,687)	(29,050)	(38,640)	(54,620)	(46,350)	(47,730)
Ending Fund Balance	6,552,279	7,695,019	8,090,189	8,341,809	8,503,299	8,616,509
Economic Uncertainty Fund Balance	1,467,825	1,496,880	1,535,520	1,590,140	1,636,490	1,684,220

Assumptions: Sales Tax - 24/25 (0%), 25/26 - 26/27 (1%), 27/28 - 29/30 (2%)
Economic Uncertainty Fund calculation change to 30% of operating expenditures starts in 24/25

FIRE MEASURE T 5 YR FORECAST

Amended Plan

19/20 - 13 firefighters - no admin captain or BC

	FY22/23 Actuals	FY23/24 Projection	FY24/25 Proposed	FY25/26 Proposed	FY26/27	FY27/28
Revenues						
Sales Tax Revenues	3,907,664	3,634,100	3,634,100	3,670,400	3,707,100	3,781,200
Interest & Strike Team	199,110	201,300	150,100	150,100	151,600	153,100
Total Revenues	4,106,774	3,835,400	3,784,200	3,820,500	3,858,700	3,934,300
Expenditures						
Salaries and Benefits	2,604,957	2,632,000	2,887,000	3,001,000	3,091,000	3,183,700
Operating Expenditures	493,317	501,500	520,900	529,800	545,700	562,100
Capital	6,517	-	-	-	-	-
Total Expenditures	3,104,791	3,133,500	3,407,900	3,530,800	3,636,700	3,745,800
Surplus/(Shortfall)	1,001,983	701,900	376,300	289,700	222,000	188,500
Beginning Fund Balance	5,902,328	5,424,311	6,106,836	6,472,541	6,725,371	6,915,601
Operating Surplus/(Deficit)	1,001,983	701,900	376,300	289,700	222,000	188,500
Transfer to Vechicle Replacement Fund	(1,480,000)					
Transfer to Economic Uncertainty Fund	(316,738)	(19,375)	(10,595)	(36,870)	(31,770)	(32,730)
Ending Fund Balance	5,424,311	6,106,836	6,472,541	6,725,371	6,915,601	7,071,371
Economic Uncertainty Fund Balance	992,400	1,011,775	1,022,370	1,059,240	1,091,010	1,123,740

Assumptions: Sales Tax - 24/25 (0%), 25/26 - 26/27 (1%), 27/28 - 29/30 (2%)

Economic Uncertainty Fund calculation change to 30% of operating expenditures starts in 24/25

ECONOMIC UNCERTAINTY FUND



Current Policy =

25% of budgeted revenues



Recommended Policy =

30% of operating expenditures

20-YEAR PLAN

- FY2024/25 is last year of 20-year plan
- Staff recommends continuing to fund the plan elements outlined in current plan and add staff back, per the original plan, as funding becomes available.
- The plan must be reauthorized every 8 years, next one due in 2029. (last authorization was 2021)



Tonight's Recommended Motion:

Recertify the Measure T expenditure plan for FY2024/25; change the Economic Uncertainty Fund calculation to 30% of operating expenditures; and continue with the amended plan until all staffing levels and projects have been met.

Visalia City Council

Staff Report

File #: 24-0008 **Agenda Date:** 6/17/2024 **Agenda #:** 4.

Agenda Item Wording:
Fiscal Year 2024-25 Rates and Fees - Public Hearing and Adoption of Resolution 2024-04 to authorize proposed new fees, increases, and adjustments to the City's Rates and Fees Schedule for Fiscal Year 2024-25.
Deadline for Action: 6/17/2024

Submitting Department: Finance and Technology Services

Contact Name and Phone Number: Jana Ferguson 559-713-4429, jana.ferguson@visalia.city; Renee Nagel 559-713-4375, renee.nagel@visalia.city

Department Recommendation:

- The City Council conducts a Public Hearing to receive testimony on additions/changes/deletions to the City's Rates and Fees Schedule.
- Adopt Resolution 2024-04 to amend the City's fee document for the FY 2024-25; and
- Take action on specific fees, if the Council desires, such as:
  - Fees increased by CPI
  - Fees increased by ENRCCI; and/or
  - Individual fees

Background Discussion:
Annually all fees are recommended for cost of living adjustments for the upcoming fiscal year. City ordinances mandate annual Impact Fees and Business Tax adjustments to specific CPI indexes. These annual inflationary adjustments help departments and capital projects cover costs.

Proposed new fees, increases exceeding the CPI, adjustments, and deletions to the fees include, but are not limited to the following services, animal services, business tax, building safety, public safety, parks and recreation, neighborhood preservation, airport, transit, and public works.

At the June 3, 2024, City Council meeting a question was raised about the Transit division's CNG pricing. With this review, the Transit division would like to present an additional ADJUSTED FEE for consideration with the Rates & Fees for FY 24-25.

Enterprise Fees - Transit
The Transit division is proposing a new calculation for the public CNG station pricing (pg 74). This new pricing model includes the actual costs (fuel, transmission, electricity, and taxes and fees), administrative fees to cover staff time, and a small percentage markup to help offset the costs of current and future maintenance of the station. This calculation is a more stable method and is no longer reliant on a third party pricing structure. Our current price at the CNG station is $3.91 per

GGE; with the proposed new pricing structure it would be $2.44 per GGE. If the Rates and Fees are approved, this new pricing structure will go into effect on July 1, 2024, and the pricing will be based on our actual costs for the prior quarter (April-June 2024) and will be adjusted every quarter thereafter.

CNG Fuel
The public price per GGE is based on actual costs plus 5%.

Staff requests that after taking input at the Public Hearing, the Council adopt the adjustments with Resolution 2024-04.

The basis for most fee adjustments for the City is the California Consumer Price Index for All Urban Consumers (CCPI-U). Impact Fees are required by the City ordinance to use the building industry standard index known as the Engineering News Record Construction Cost Index (ENRCCI). Similarly, the City ordinance dictates that Business Tax be adjusted by the US City Average for All Items (USCPI-U) using the average of the most recent 3 years. Both Impact Fees and Business Tax fees are adjusted annually as directed by ordinance. The indexes and effective dates are listed in Table 1: Index Period Changes.

Table I

Index Period Changes

CPI Time Period	Rate Effetive Date	FY 24-25 Rate	Fee
C.C.P.I. - U.			
Jan. - Dec. 2023	Jul 1, 2024	3.94%	All Other Fees
E.N.R.C.C.I.			
May 2023 - Apr. 2024	Aug 17, 2024	6.07%	Impact Fees
U.S.C.P.I. - U.			
Jan. - Dec. 2023		4.12%	
Jan. - Dec. 2022		8.00%	
Jan. - Dec. 2021		4.70%	
Three Year Average	Jul 1, 2024	5.61%	Business Tax Fe

Fiscal Impact:
The increase of various City rates and fees will help Departments and capital projects cover costs.

Prior Council Action: The Council reviewed and discussed new fees and adjustments to the Rates and Fees on June 3, 2024.

Other: The following committees and commissions have reviewed the proposed rate and fee adjustments and recommend to the City Council the adoption of the adjustments to the City's Rates and Fees for Fiscal Year 2024-25.

Committee or Commission	Meeting Date	Recommended Fees
Planning Commission	April 8, 2024	Planning Fees - recommended
Parks & Recreation Commission	April 9, 2024 May 14, 2024	Parks & Rec Fees - recommended Parks & Rec Fees - recommended
Transit Advisory Committee	April 17, 2024	Transit Fees - recommended
CAC Subcommittee	May 23, 2024	All Fees - recommended
Citizens Advisory Committee	June 5, 2024	All Fees - recommended

Alternatives: Partially amend or do not amend the proposed fees.

Recommended Motion (and Alternative Motions if expected):
I move to adopt Resolution 2024-04 to amend the City's Fee document for Fiscal Year 2024-25 as presented.

Or

I move to adopt Resolution 2024-04 to amend the City's Fee document for Fiscal Year 2024-25; with, as needed, changes to reflect specific Council desires that may vary from, or not be included in, the staff recommendation.
Environmental Assessment Status: N/A

CEQA Review: N/A

Attachments: A - Resolution No. 2024-04; B - FY 2024-25 Rates & Fees Document; C - June 3, 2024 Agenda Item; D - Proposed Rates & Fees FY 2024-25.

ATTACHMENT A

RESOLUTION NO. 2024-04

A RESOLUTION OF THE COUNCIL OF THE CITY OF VISALIA, APPROVING THE NEW FEES AND FEE INCREASES AND DECREASES TO AMEND THE CITY'S RATES AND FEES FOR THE FISCAL YEAR 2024-25.

WHEREAS, the adjustments to the City's Rates and Fees include, but are not limited to the following charges: city-wide administrative services, general government services, community development services, public safety services, public works services, engineering and transportation services, airport, convention center, solid waste collection, sewer and wastewater services, storm, transit, golf course, animal services, special assessment district services, business tax, and all impact fees (fire protection facilities, police facilities, northeast area development, park and acquisition and development, treatment plant connection, trunk line connection, storm drainage, transportation, waterways acquisition and parking in lieu); and

WHEREAS, Resolution No. 92-123 established a policy and procedure for the annual review and approval of the City fees and charges which is compiled in a document entitled: *City of Visalia Administrative Policy on Fees and Charges*; and

WHEREAS, the City of Visalia has complied with its fee adjustment policy and procedures, its ordinances related to fee adjustment, the California Constitution, and California statutes relating to the adoption and amendment of fees and charges; and

WHEREAS, the fees and charges related to ministerial projects are statutorily exempt from the provisions of the California Environmental Quality Act pursuant to CEQA Guidelines section 15268; and

WHEREAS, the rates, tolls, fares, and charges related to impact and connection fees are statutorily exempt from the provisions of the California Environmental Quality Act pursuant to CEQA Guidelines section 15273 as same are adopted and adjusted to meet operating expenses, purchase or lease supplies, to meet financial reserve requirements, and in furtherance of capital projects necessary to maintain services provided by the City; and

WHEREAS, adoption of the Transportation Impact Fees, Storm Drainage Impact Fees, Park Acquisition & Development Fees, Northeast Development Impact Fees, Waterways Acquisition Fees, Trunk Line Capacity Charge, Treatment Plant Connection Capacity Charges and Sewer Main Facilities Charges are consistent with, and addressed in, the individual master plans and General Plan elements, and their respective environmental documents in accordance with CEQA as follows:

a) Transportation Impact Fee - 1989 Circulation Element and Environmental Impact Report (EIR) (Resolution No. 89-63);
b) Storm Drainage Impact Fee - 1994 Storm Water Master Plan Update and EIR (Resolution No. 94-170);

c) Park Acquisition & Development Fee, and Waterways Acquisition Fee - 1989 Conservation, Open Space, Recreation & Parks and Negative Declaration (Resolution Nos. 89-59 & 97-10);
d) Northeast Development Impact Fee - 1988 Northeast Specific Plan and EIR (Resolution No. 88-19);
e) Waterways Acquisition Fees – General Plan Amendment No. 96-28 (Resolution No. 97-10);
f) Trunk Line Capacity Charge – Sanitary Sewer Master Plan and EIR (Resolution No. 94-64 & 94-65);
g) Treatment Plant Connection Capacity Charges and Sewer Main Facilities Charges – 1987 Wastewater Treatment Plant Master Plan and EIR (Resolution No. 92-157).

WHEREAS, the Charter of the City of Visalia authorizes the imposition and adjustment of fees for city services including city-wide administrative services, general governmental services, community development services, community services, public safety services, public works services and engineering and transportation services, and directs the City Council to establish fees by resolution to provide for their adjustment; and

WHEREAS, Visalia Municipal Code ("VMC") section 8.28.140, authorizes the imposition of refuse fees and directs the City Council to establish fees by resolution to provide the sum of money necessary to pay the estimated total cost based on findings enumerated in the Code; and

WHEREAS, VMC section 8.28.020 permits the revisions to fees and charges for refuse service by City Council; and

WHEREAS, VMC section 13.04.020, authorizes all laws and ordinances of the City shall be applicable to Visalia Municipal Airport; and

WHEREAS, VMC section 16.44.060, et seq., authorizes the imposition of transportation impact fees and directs the City Council to establish fees by resolution to provide the sum of money necessary to pay the estimated total cost based on findings enumerated in the Code; and

WHEREAS, VMC section 16.44.070 permits the adjustment of adopted fee resolutions annually subject to the current Engineering News Record Construction Cost Index (ENRCCI) or, alternatively, if such index adjustment is insufficient to meet the actual costs of planned facilities, the City Engineer may compute a new schedule of fees for adoption; and

WHEREAS, VMC section 16.40.010, et seq., authorizes the imposition of drainage impact fees and directs the City Council to establish fees by resolution to provide the sum of money necessary to pay the estimated total cost based on findings enumerated in the Code; and

WHEREAS, VMC section 16.40.030 permits the adjustment of adopted fee resolutions annually subject to the current Engineering News Record Construction Cost Index (ENRCCI) or, alternatively, if such index adjustment is insufficient to meet the actual costs of planned facilities, the City Engineer may compute a new schedule of fees for adoption; and

WHEREAS, VMC section 12.36.010, et seq., authorizes the imposition of park and recreation acquisition and development impact fees by resolution to provide the sum of money necessary to pay the estimated total cost based on findings enumerated in the Code; and

WHEREAS, VMC section 12.36.060 permits the adjustment of adopted fee resolutions annually subject to the current Engineering News Record Construction Cost Index (ENRCCI) or, alternatively, if such index adjustment is insufficient to meet the actual costs of acquisition and development of planned facilities, the City Engineer may compute a new schedule of fees for adoption; and

WHERAS, VMC section 16.48.030, et seq., authorizes the imposition of fire protection facilities and police facilities by resolution to pay for the capital costs of fire protection and police facilities reasonably related to the needs of new development in the City; and

WHEREAS, VMC section 16.48.040, et seq., permits the adjustment of adopted fee resolutions annually subject to the current Engineering News Record Construction Cost Index (ENRCCI); and

WHEREAS, VMC section 13.08.750, et seq., authorizes the imposition of treatment plant connection charges by resolution for connection to the sanitary sewer system and provides that review and amendment of such fees may be initiated by the Council from time to time as necessary to meet increasing costs or changed conditions of providing trunk sewer or oversize service and adjusted by resolution; and

WHEREAS, VMC section 13.08.840, authorizes by resolution of the City Council the imposition of sewer service charges and any required adjustments also to be set by resolution of the City Council; and

WHEREAS, the sewer connection, water connection, and capacity charges identified above are being adjusted in accordance with Government Code section 66013 such that such fees and charges do not exceed the estimated reasonable cost of providing the services for which the fee or charge is imposed; and

WHEREAS, in compliance with California Government Code Section 66016, et seq., notice of the time and place for the hearing on adjustment of the fees outlined herein has been given; and

WHEREAS, the City Council of the City of Visalia has reviewed the proposed City of Visalia Rates and Fees proposal for Fiscal Year 2024-25 regarding the adjustments to the City's Rates and Fees Schedule for the fees and charges enumerated therein; and

WHEREAS, the City Council of the City of Visalia did conduct a public hearing on the proposed 2024-25 Rates and Fees Schedule on June 17, 2024.

NOW, THEREFORE, the City Council of the City of Visalia finds:

1. The fee and charge adjustments proposed herein comply with the *City of Visalia Administrative Policy on Fees and Charges*; or
2. The fee and charge adjustments proposed herein comply with the adjustment requirements required by the authorizing ordinances; or

3. The fee and charge adjustments proposed comply with the increase requirements contained in Government Code section 66016, et seq.
4. The fees and charge adjustments are statutorily exempt from the California Environmental Quality Act either as fees and charges related to ministerial projects or that meeting operating expenses, financial reserve needs, further capital projects for services, or the purchasing or leasing of supplies; and
5. The findings required by authorizing ordinances enumerated herein to adopt fees have been made as a part of the respective original adopting resolutions of the Council.
6. Adoption of the Transportation Impact Fees, Storm Drainage Impact Fees, Park Acquisition and Development Fees, Northeast Development Impact Fees, Waterways Acquisition Fees, Trunk Line Capacity Charge, Treatment Plant Connection Capacity Charges, and Sewer Main Facilities Charges are consistent with, and addressed in, the individual master plans and General Plan elements, and their respective environmental documents in accordance with CEQA as outlined herein.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Visalia adopts the adjustment of the Rates and Fees for the Fiscal Year 2024-25. Unless otherwise indicated in the Rates & Fees document (attached hereto as Attachment "A"), these rates and fees go into effect on July 1, 2024. Impact fees shall not be effective until 60 days after the adoption thereof (August 17, 2024).

PASSED AND ADOPTED: June 17, 2024, LESLIE CAVIGLIA, CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF TULARE) ss.
CITY OF VISALIA)

I, Leslie Caviglia, City Clerk of the City of Visalia, certify the foregoing is the full and true Resolution 2024-04 passed and adopted by the Council of the City of Visalia at a regular meeting held on June 17, 2024.

Dated: LESLIE CAVIGLIA, CITY CLERK

By Michelle Nicholson, Chief Deputy City Clerk



City of Visalia
Rates & Fees

FY 2024-25

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Rates & Fees
Administrative Policy and Procedures

PURPOSE

The purpose of this policy is to set forth the procedures for the review, revision, and approval of the city's rates and fees.

POLICY

1. It shall be the policy of the City to establish fees and charges for City services, which reimburse the City for the associated services unless specified otherwise by the City Council.
2. All fees and charges shall be reviewed annually, or sooner, if needed, to ensure that they are adequate and correlate with their associated cost.
3. All fees and charges adopted herein shall be superseded by State or Federal legal requirements setting fees and charges if at different amounts.

PROCEDURES

1. Annually Finance shall request city departments to review their rates and fees and propose any adjustments.
2. Upon receipt of the requested adjustments, Finance shall review them to ensure that they comply with the City Council's policy for reimbursement of the associated costs.
3. Upon completion of this review, the proposed new rates and fees shall be reviewed by the appropriate advisory Committee or Commission and forwarded by Finance to the City Manager for final review and approval prior to being submitted to the City Council.
4. After review and approval by the City Manager, the new rates and fees shall be identified in the Rates and Fees Resolution.
5. The rates and fees shall be used to estimate revenues for specific City programs as requested in the proposed upcoming budget.
6. The Public Hearing on the proposed rates and fees, if required, shall be scheduled at a regular City Council meeting.
7. Generally, all adjustments to the city's rates and fees are to be considered at one time prior to the review and adoption of the budget. Changes in some rates and fees become effective at a date other than the first day of the new fiscal year. See Effective Date below for details.
8. Should new services or documents become available during the year, the new rate(s) or fee(s) may be developed and implemented using the same criteria as similar rates or fees. These new items would then be included in the next review if continued use is anticipated.

BASIS FOR ADJUSTMENTS

1. Generally, adjustments to rates and fees are based on established annual indexes including the following:
    a. California Consumer Price Index (CCPI)
    b. Engineering News Record Construction Costs Index (ENRCCI)
    c. U.S. Consumer Price Index – Urban Consumers (CPI-U)
2. In addition to these indexes, some rates and fees are also adjusted using other bases to determine fees. For example, the following bases are also used in limited cases to adjust rates and fees:

a. Cost of providing service
b. Cost reimbursement
c. Survey of fees from surrounding communities
d. Special surcharges due to specific costs
e. Subsidy by the General Fund
f. Rounding

3. Certain rates and fees may not be required to be adjusted. For example, if an Enterprise Fund can continue to fund operations without an increase, none will be recommended.

EFFECTIVE DATES

1. Adjustments to rates and fees generally become effective on the first day of the next fiscal year. (e.g. General Fund and Enterprise Funds)
2. Adjustments to Impact Fees are effective 60 days after the date of the Public Hearing in which the new rates were adopted.
3. In certain circumstances, a rate or fee may be brought before the Council and adjustments adopted during the fiscal year for immediate change or changes over a specified number of years.

Parks and Recreation Department
Fee Policy

BACKGROUND

The Parks and Recreation Department wishes to provide meaningful recreational opportunities to meet the physical, cultural, mental, and economic needs of the citizens of Visalia. It is our desire to enhance the quality of life in Visalia by providing open space, recreation facilities, and programs for all citizens. Providing an array of quality recreational opportunities is an increasingly complex task due to 1) demands for new expanded services, 2) demands to retain older services, 3) increases in operating expenses, and 4) priorities of allocating limited City General Fund dollars. Fiscal responsibility mandates the adoption of a sound and consistent fee and charge policy that will guide the generation of revenue to supplement the General Fund's support of Parks and Recreation programs and services.

Fiscal goals of the Parks and Recreation Department include:

- To become less dependent on tax support from the City and to become more self-sufficient.
- To substantially increase the proportion of the services and operations funded through user fees. The department will make a concerted effort to track its costs for facilities and operations and ensure program costs are better covered by fees charged.
- To view programs and services more as an enterprise. Even though the department is a public agency, the City of Visalia is limited by the funds it can provide for all services, let alone those not viewed as essential by many taxpayers.
- In order to continue as a vital, progressive agency in the community, we need to adopt a more entrepreneurial, business-like, and fiscally aware approach to our operations.

STATEMENT OF PHILOSOPHY

The philosophy of the City of Visalia Parks and Recreation Department is to offer year-round, diversified Parks and Recreation programs and services, at reasonable and equitable rates designed to meet the needs of the citizens of Visalia. Fees and charges will be viewed as a method to equitably provide and expand services without an inordinate impact on the General Fund while ensuring where fees are implemented, they are kept at a **fair market value** in order to encourage participation. Because the demand for services is greater than the municipality's ability to appropriate funds to support the demand, it becomes necessary to charge new fees, increase some existing fees, and pursue additional supplementary revenues and resources.

Fees and charges for parks, recreation, and cultural services will provide only one source of funding for the department. Other sources will include General Fund appropriations, grants, sponsorships, special gifts, donations, and in-kind contributions.

VISALIA'S PRICE MODEL

The Parks and Recreation Department will follow a cost recovery method based on benefits. This model utilizes General Fund dollars for programs, services, and facilities that benefit the community as a whole and allows for user fees to support programs and services that focus on benefits to individuals. Attachment A shows our Cost Recovery Pyramid with the following categories to be used to set program fees based on cost recovery rates.

Category A: Community Benefit – programs, facilities, and services that benefit the community as a whole. These programs, facilities, and services can increase property values, provide safety, address social needs, and enhance the quality of life for residents. The community pays for these basic services and facilities through taxes and may utilize free of charge. Such programs or services can include parks and open spaces, educational programs, health and wellness activities, community-wide special events, family activities, and gang prevention programs.

Examples of current programs in this area:
Parks, open spaces, and trails
Community-wide Special Events – Egg Hunt, Dia de Los Ninos, Tamale Festival
Family Walks
Manuel F. Hernandez Community Center Drop-In Program
The Loop

Category B: Community/Individual Benefit – programs, facilities, and services that promote individual physical and mental well-being and provide recreation skill development. These are the more traditionally expected services and beginner instructional levels. These programs, services, and facilities are typically assigned fees based on a specified percentage of direct and indirect costs. These costs are partially offset by both a tax subsidy to account for the Community Benefit and participant fees to account for the Individual Benefit. Programs, facilities, and services in this tier shall recover 50% of direct program costs.

Examples of current programs in this area:
Youth Sports – baseball, soccer, basketball, volleyball
Tiny Tot Sports
Public Swim
Swim Lessons
Senior Meal Program
Senior Citizen programs & classes

Fee Example – Youth Basketball

Expenses	
Officials	$10,000
Hourly Staff	12,000
Recreation Coordinator	2,000
Coach/Official Training	800
Facility Rental	7,000
Uniforms	11,000
Equipment	6,000
Awards	2,000
Advertising	1,500
Total	$ 52,300
425 Participants ($52,300/425)	123.06
50% Cost Recovery	$ 61.53 Fee

Category C: Individual/Community Benefit – Services that promote individual physical and mental well-being and provide an intermediate level of recreational skill development. This level provides more Individual

Benefit and less Community Benefit and should be priced to reflect this. Programs and services in this category shall recover 75% of direct program costs.

Examples of current programs in this area:
Day Camps
Enrichment Classes – dance, art, martial arts, and music
After School Activity Program
Tiny Tots Pre-School Program

Fee Example – Tiny Tot Pre-School

Expenses	
Staffing	$ 480
Equipment & Supplies	200
Total	$ 680
15 Students ($680/15)	45.33
75% Cost Recovery	$ 34.00 Fee

Category D: Mostly Individual Benefit – Specialized services generally for specific groups and may have a competitive focus. In this category, programs and services may be priced to recover 100% of direct costs.

Examples of current programs in this area:
Father/Daughter Dance
Specialty Camps & Sports Camps
Kendo
Adult Sports – soccer, softball, basketball, volleyball
Swim Teams
Diving Classes

Fee Example – Adult Volleyball

Expenses	
Hourly Staff	$ 800
Equipment	600
Awards	400
Gym Rental	1,800
Total	$ 3,600
18 Teams ($3,600/18)	$ 200
100% Cost Recovery	$ 200 per Team Fee

Category E: Highly Individual Benefit – Programs or services that have a higher revenue potential and may fall outside of the core mission. In this category, programs and services are priced to cover all direct and indirect costs. Examples of this include elite athletic programs, food concessions, and trips.

Examples of current programs in this area:
Haunted House
Photos at the Mall
Bus Trips

Certification Courses
ViTri Triathalon

DETERMINING FEES FOR PROGRAMS

The Parks and Recreation Department will work to recover a percentage of or all Direct Program Costs. The following describes factors that are considered to calculate direct costs.

- Part-time, Hourly, and Contractual Staff – leaders, instructors, officials, and scorekeepers, including hourly benefit cost of 5.85%.
- Equipment – including stage, light rental, tables, chairs, sound systems, and other such items.
- Supply/Materials – awards, balls, crafts, tickets, certificates, videos, copies, etc.
- Maintenance/Custodial – building attendants, facility opening and closing, maintenance issues directly related to the program.
- Maintenance Supplies/Materials – maintenance and/or custodial supplies needed specific to the operation of the program or activity.
- Membership/Training – memberships, subscriptions, training specific to a program or activity.
- Special Insurance – special event or food product liability insurance
- Security – contract security or Police Department charges
- Marketing – newspaper, radio, flyers, posters
- Program Discounts, Scholarships
- Transportation – bus rental, transit tickets
- Postage
- Equipment Purchases – total cost of equipment purchased divided by the number of years of life expectancy of equipment.
- Utilities
- Facility Rental Cost – cost to rent outside facilities

DIFFERENTIAL FEES, VARIANCES, AND FEE WAIVERS

It is understood that on occasion special circumstances may be needed in determining fees for groups or individuals having circumstances uncommon to those in the fee structure criteria. In these cases, the Parks and Recreation Commission will be the approving party for all requests. Requests for a variance shall be submitted in writing to the Parks and Recreation Commission 60 days prior to the date of use.

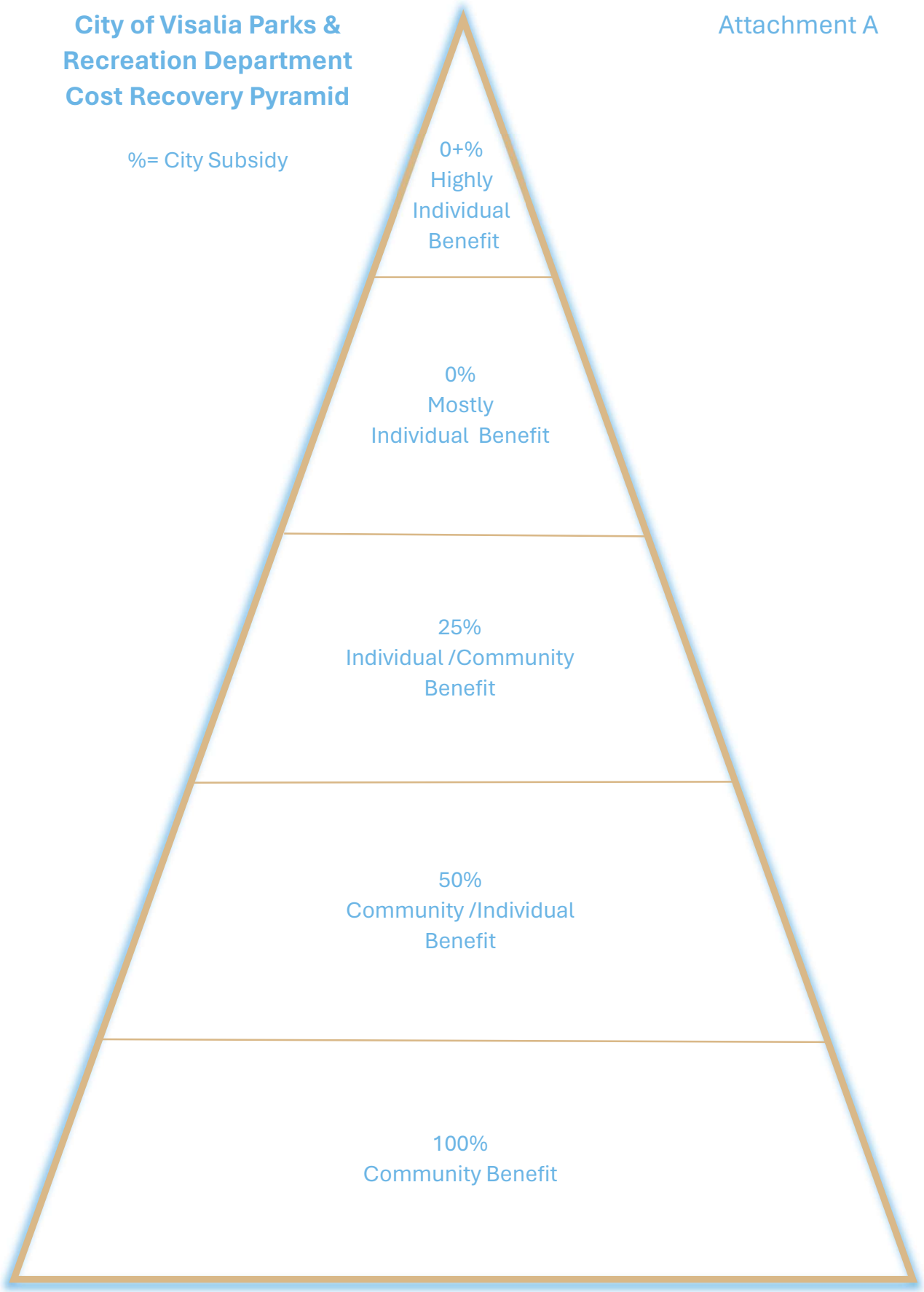
FEE REVIEW AND OVERSIGHT

The Parks and Recreation Commission shall review and provide oversight of specific program and/or activity fees and charges. Such review shall take place at least bi-annually during a regularly scheduled Park and Recreation Commission meeting.

City of Visalia Parks & Recreation Department Cost Recovery Pyramid

Attachment A

%= City Subsidy



General Fees

GENERAL GOVERNMENT

$	242.00	Per Year	Ordinance Code Subscription
$	0.20	Per Sheet	Copies - Letter Size
$	0.25	Per Sheet	Copies - Letter Size Duplexed
$	0.25	Per Sheet	Copies - Legal Size
$	0.30	Per Sheet	Copies - Legal Size duplexed
$	0.10	Per Sheet	Copies - FPPC documents (only)

FINANCE

$	35.00	* Per Passport	Passport Application - Execution Service Fee
$	12.00	Per Person	Passport Photos
$	19.53	* Per Request	Passport Application - Overnight Postage Fee (If expedited processing is requested by applicant)
		* *Fee amount set by the U.S. Dept. of State*	
$	1.00	Per Parcel	Fee for placing items on the property tax roll for collection
	5%	Per Loan/Service	Interest rate to be charged on loans for City Sewer Connection Services and for Installing Curb and Gutters on private property
$	25.00	Per Check	1st Returned Check Charge
$	30.00	Per Check	Each Subsequent Returned Check Charge
$	30.00	Per Check	Stop Payment (e.g. Lost Check)
	10%	Of Rent Charge	Transient Occupancy Tax
	2%	Of Rent Charge	Visalia Tourism Marketing District Tax (Pass Through)
$	0.60	Per Item	Payroll Deduction (Voluntary)
$	1.50	Per Item	Payroll Garnishment

GEOGRAPHIC INFORMATIONAL SYSTEMS (GIS)

Special Projects

$ 77.95	Per half hour for staff time requested projects

No Charge

Standard Maps:

Zoning
General Plan
City Limits with Streets
Most Current Aerial Image with City Limits and Streets
Fire Station and Response Areas
Police Department Beats and Reporting Districts
Public Parking Lots
PBID
Historic District
CDBG

Standard Map Sizes:

8.5 X 11
11 X 17
18 X 24
24 X 36
36 X 60
42 X 70

Printing services are not available. **Standard Maps will only be produced at the Standard Map Sizes with no cost.** Delivery of all maps will be via e-mail or FTP site in a PDF format. Any maps or sizes not contained on the list of Standard Maps or Standard Map Sizes will be subject to the Special Project Rate.

The requestor of the maps or map products shall have the implied consent of the City of Visalia GIS Division to print the electronic file with a third party at the requestor's expense. This data has been carefully prepared from official records, however, the information hereon is not warranted and the City of Visalia shall not in any event be liable for any errors or inaccuracies.

BUSINESS TAX

FIXED BUSINESSES (Businesses in Downtown will be charged a Downtown Surcharge equal to the business tax.)

The amount of the business tax listed below for Fixed Businesses is the annual tax. The annual business tax shall be divided into equal payments and shall be due and payable according to the schedule prescribed by the Collector and defined in Section 5.04.230 of the Business Tax Ordinance.

The minimum and maximum taxes for professionals are per individual, while the minimum and maximum taxes for the other categories are per entity.

FY 24/25 All minimums are $80.00

Professionals

$	1.25	Per $1,000 annualized, monthly gross receipts (* Minimum Tax, Per Individual)
$	281.00	Per individual professional participating within the entity, maximum annual business tax

Services

$	1.00	Per $1,000 annualized, monthly gross receipts (*Minimum Tax)
$	478.00	Per entity, maximum annual business tax

Retail / Landlords

$	0.70	Per $1,000 annualized, monthly gross receipts (*Minimum Tax)
$	2,109.00	Per entity, maximum annual business tax

Manufacturers / Wholesale

$	0.40	Per $1,000 annualized, monthly gross receipts (*Minimum Tax)
$	1,199.00	Per entity, maximum annual business tax

STATE LICENSED CONTRACTORS (Contractors in Downtown will be charged a Downtown Surcharge equal to the business tax.)

The amount of the business tax listed below for State Licensed Contractors is the annual tax. The annual business tax shall be divided into equal payments and shall be due and payable according to the schedule prescribed by the Collector and defined in Section 5.04.230 of the Business Tax Ordinance.

$	233.00	Per state licensed General contractor, included in SECTION 5.04.280
$	133.00	Per state licensed Sub-contractor, included in SECTION 5.04.280

DELIVERY (AND PICK UP) VEHICLES

The amount of the business tax listed below for Delivery (and Pick Up) Vehicles is the annual tax. The annual business tax shall be divided into equal payments and shall be due and payable according to the schedule prescribed by the Collector and defined in Section 5.04.230 of the Business Tax Ordinance.

Delivery (and Pick Up) Vehicles

$	0.40	Per $1,000 gross receipts
$	180.00	Per vehicle, per year - for the first vehicle
$	100.00	Per vehicle, per year for each additional vehicle.

TEMPORARY, ITINERANT, OR SPECIAL BUSINESSES

Public Dance

$	80.00	Per day

Cultural Performance

$	80.00	Per day
$	687.00	Per month
		At collectors option
$	1.00	Per $1,000 gross receipts

Special Event - Including Carnivals and Circuses

$	337.00	Per day
$	1.00	Per $1,000 gross receipts

BUSINESS TAX (cont.)

TEMPORARY, ITINERANT, OR SPECIAL BUSINESSES

Temporary or Itinerant Business

$	20.00	Per day
$	337.00	Per month
$	1.00	Per $1,000 gross receipts

SURCHARGES AND PENALTIES

Downtown Surcharge

100%	Of Business Tax for businesses within the Town Center Business Improvement Area

Non-Compliance

100%	Of maximum Business Tax for non-compliance with City busines regulations.

Delinquent Penalty and Interest

25%	Penalty on original Business Tax Fee for any unpaid balance
1%	Interest (on unpaid balance each month not paid in full)
50.00	Administrative surcharge to adjust gross receipts

Penalty for Delayed Notification for Closure or Change of Ownership

10.00	Per month for delayed notification after the initial 30 days (for delay of notice of closure of business or change of ownership)

Penalty for Violation

100%	For intentional misrepresentation of facts to determine Business Tax due
1%	Interest (on the unpaid balance each month not paid in full)

Infraction

$100.00 each	First violation
$200.00 each	Second violation of the same within one year
$500.00 each	Third and each additional violation of same within one year

SPECIAL SERVICES

Reports

$	0.20	Per page regardless if computer generated or non-computer generated

Copies - Citywide Fee

$	0.20	Per sheet - Individual copies
$	0.25	Per sheet - Duplexed copies

Application Fee

$	26.50	Processing charge for new applications

ENGINEERING & BUILDING
ENGINEERING

Final Subdivision & Parcel Map Filing Fee:				
			$	1,475.70
	Per lot to 30 lots	+	$	71.99
	Per lot to 31-60 lots	+	$	12.56
	Per lot to 61-90 lots	+	$	8.72
	Per lot to 90 lots	+	$	3.78
Final Mapping Certificate of Correction:	Each		$	167.30
Subdivision & Parcel Map Improvement Plan Check Fee:	Engineer Estimate			
	$ 0 - $200,000		$	3,685.40
	$200,001 - $300,000		$	4,912.30
	$300,001 - $400,000		$	7,368.60
	$400,001 - $500,000		$	9,828.30
	$500,001 and above		$	11,547.20
% of proposed improvement costs less Subdivision Map Improvements:				
	Inspection Fee			4%
Parking Lot Plan Check and Inspection Fee:	** These fees are cumulative **			
	up to 99 sq. ft.		$	88.30
	sq. ft. between 100 to 10,000 sq. ft.	+	$	0.10
	sq. ft. between 10,001 to 100,000 sq. ft.	+	$	0.10
	sq. ft. over 100,000 sq. ft.	+	$	0.09
Expedited Parking Lot Plan Check and Inspection Fee:	** These fees are cumulative **			
	up to 99 sq. ft.		$	132.45
	sq. ft. between 100 to 10,000 sq. ft.	+	$	0.15
	sq. ft. between 10,001 to 100,000 sq. ft.	+	$	0.15
	sq. ft. over 100,000 sq. ft.	+	$	0.14
Engineering Plan Review Fee of Building Permit - Commercial or Multifamily				
	Per Permit		$	273.20
Expedited Engineering Plan Review Fee of Building Permit - Commercial or Multifamily				
			$	409.90
Engineering Plan Review Fee for Plan Changes to Approved Building Permit Plans - Commercial or Multifamily				
			$	136.60
Engineering Plan Review Fee of Building Permit - Residential				
	Per Permit		$	68.50
Expedited Engineering Plan Review Fee of Building Permit - Residential				
			$	102.74
Engineering Plan Review Fee for Plan Changes to Approved Building Permit Plans - Residential				
			$	34.25

ENGINEERING & BUILDING (cont.)
ENGINEERING

Lot Line Adjustment Technical Review			
	Per Permit	$	839.00
Admin Fee for Post Occupancy Deferral Agr.			
	Per Permit	$	641.00
Encroachment Permit Issuance Fee			
	Per Permit	$	93.00
Encroachment Permit Inspection Fee			
	Per Hour	$	107.00
Encroachment Permit 90 Day Extension Fee			
	Per Permit	$	36.00
Transportation Permit Fee			
Moving Heavy Equipment or Machinery	Annual Permit	$	90.00
Moving Heavy Equipment or Machinery	Per Permit	$	16.00
Pavement Maintenance Fee	Per Linear Foot	$	3.00
Right of Way Summary Abandonment Requests		$	1,652.50
Right of Way Standard Abandonment Requests		$	2,752.70
Landscape & Lighting District Application Fee		$	723.30
Sanitary Sewer Tax Roll Fee	Per Permit	$	115.00
Special Services Fee/Inspections:			
Fees for requested work such as preliminary engineering information, evaluation, calculations, overtime inspection, etc., for proposed development above and beyond the normal engineering services provided as part of the standard project review and inspection.			Direct Rate (Salary & Benefits) and Indirect Rate

ENGINEERING & BUILDING
GRADING PERMIT FEES

Grading Plan Review Fees

50 cubic yards (38.2 m3) or less	No fee
51 to 100 cubic yards (40 to 76.5 m3)	$ 25.80
101 to 1,000 cubic yards (77.2 to 764.6 m3)	$ 38.80
1,001 to 10,000 cubic yards (765.3 to 7,645.5 m3)	$ 53.00
10,001 to 100,000 cubic yards (7,646.3 to 76,455 m3)	$ 53.00
for the first 10,000 cubic yards (7,645.5 m3), plus $22.00 for each additional 10,000 cubic yards (7,645.5 m3) or fraction thereof.	
100,001 to 200,000 cubic yards (76,456 to 152,911 m3)	$ 294.20
for the first 100,000 cubic yards (76,455 m3), plus $13.00 for each additional 10,000 cubic yards (7,645.5 m3) or fraction thereof.	
200,001 cubic yards (152,912 m3) or more	$ 436.10
for the first 200,000 cubic yards (152,911 m3), plus $6.50 for each additional 10,000 cubic yards (7,545.5 m3) or fraction thereof.	

Other Fees

Additional plan review required by changes, additions or revisions to plans or to plans for which an initial review has been completed.	$ 54.10

Grading Permit Fees

Grading Permit Inspection fees are based on the estimated time required for each corresponding grading tier. Lower grading tier requiring a higher rate of inspection and reduced as grading quantities increase, reflecting economies of scale with increased rates of production.

1 to 100 cubic yards (0.76 to 76.5 m3)	$ 84.00
101 to 1,000 cubic yards (77.2 to 764.6 m3)	$ 84.00
for the first 100 cubic yards (76.5 m3), plus $20.00 for each additional 100 cubic yards (76.5 m3) or fraction thereof.	
1,001 to 10,000 cubic yards (765.3 to 7,645.5 m3)	$ 273.00
for the first 1,000 cubic yards (764.6 m3), plus $27.00 for each additional 1,000 cubic yards (764.6 m3) or fraction thereof.	
10,001 to 100,000 cubic yards (7,646.3 to 76,455 m3)	$ 525.00
for the first 10,000 cubic yards (7,645.5 m3), plus $214.00 for each additional 10,000 cubic yards (7,645.5 m3) or fraction thereof.	
100,001 cubic yards (76,456 m3) or more	$ 2,514.00
for the first 100,000 cubic yards (76,455 m3), plus $214.00 for each additional 10,000 cubic yards (7,645.5 m3) or fraction thereof.	

PARKS & RECREATION
PICNIC AREAS & SPECIAL USE FEES

		Daily Fee										
Park Name and Address	Arbor/Picnic Area	Public/ General	Nonprofit -20% of General	Commercial +20% of General	Tables	Capacity	Electrical Outlet	BBQ Pit	Covered Arbor	Restrooms	Park Premium
Alejandro Ruiz*	Area #1	$ 26	$ 21	$ 31	4	32	1	0	1	0	0.75
639 E Buena Vista	Area #2	$ 26	$ 21	$ 31	4	32	1	0	1	0	0.75
	Whole Park**	$ 229	$ 183	$ 275	8	580	2	0	2	0	0.75
Blain	Area #1	$ 64	$ 51	$ 77	8	40	1	0	1	1	1.2
3101 S Court St.	Area #3	$ 48	$ 38	$ 58	6	32	0	0	1	1	1.2
	Area #4	$ 70	$ 56	$ 84	8	49	1	0	1	1	1.2
	Whole Park**	$ 375	$ 300	$ 450	22	500	2	0	3	1	1.2
Burke*											
310 S Burke St.	Whole Park**	$ 192	$ 153	$ 230	0	420	0	0	0	0	1
Cherry Meadow*	Area #1	$ 22	$ 17	$ 26	4	32	0	0	1	0	0.75
2348 S Pinkham St.	Whole Park**	$ 134	$ 107	$ 161	0	325	0	0	1	0	0.75
Constitution*	Area #1	$ 22	$ 18	$ 27	2	16	0	0	1	0	1
1139 S Crenshaw St.	Whole Park**	$ 134	$ 107	$ 161	2	180	0	0	1	0	1
Fairview*											
2695 N Conyer St.	Whole Park**	$ 365	$ 292	$ 438	0	800	0	0	0	0	1
Houk*	Area #1	$ 35	$ 28	$ 42	6	48	0	0	0	0	1
2620 Royal Oaks Dr.	Area #2***	$ 17	$ 13	$ 20	2	16	0	0	0	0	1
	Whole Park**	$ 134	$ 107	$ 161	0	165	0	0	0	0	1
Jefferson*	Area #1	$ 22	$ 18	$ 27	1	8	0	0	0	1	0.5
700 S Watson St.	Whole Park**	$ 134	$ 107	$ 161	1	250	0	0	0	1	0.5
Kiwanis*	Area #1	$ 89	$ 71	$ 107	2	16	0	0	1	0	1.5
1301 S McAuliff	Whole Park**	$ 221	$ 177	$ 266	2	300	0	0	1	0	1.5
Lincoln Oval*											
800 N Court St.	Whole Park**	$ 134	$ 107	$ 161	0	200	0	0	0	0	0.5
Lions*	Area #1	$ 79	$ 63	$ 94	6	48	1	1	1	0	1.5
6500 W Ferguson	Whole Park**	$ 249	$ 199	$ 298	0	325	1	1	1	0	1.5
Mayors*											
1551 W Main St.	Whole Park**	$ 22	$ 18	$ 27	0	45	0	0	0	0	0.5
Memorial*											
1550 W Main St.	Whole Park**	$ 134	$ 107	$ 161	0	80	1	0	0	0	0.75
Miki City*											
799 W Mineral King Ave.	Whole Park**	$ 134	$ 107	$ 161	0	50	0	0	0	0	1
Mill Creek Garden*											
3001 E Mill Creek Pkwy	Whole Park**	$ 265	$ 212	$ 318	0	580	0	0	0	0	1
Perry Family*	Area #1	$ 62	$ 49	$ 74	4	32	1	1	1	0	1.5
4013 S County Center Dr.	Whole Park**	$ 300	$ 240	$ 360	4	380	1	1	1	0	1.5
Plaza	Area #1**	$ 163	$ 131	$ 196	20	160	1	1	0	1	1.2
1800 S Plaza Dr.	Area #2	$ 56	$ 45	$ 67	6	48	1	0	0	1	1.2
	Area #3	$ 84	$ 68	$ 101	10	80	1	0	0	1	1.2
	Area #4	$ 70	$ 56	$ 84	6	48	1	1	1	1	1.2
	Area #5	$ 70	$ 56	$ 84	6	48	1	1	1	1	1.2
	Area #6	$ 84	$ 68	$ 101	8	64	1	1	1	1	1.2
	Area #7	$ 56	$ 45	$ 67	6	48	1	0	0	1	1.2
	Area #8	$ 63	$ 50	$ 75	6	48	0	1	1	1	1.2
	Area #9***	$ 29	$ 23	$ 34	3	24	0	0	0	1	1.2
	Area #10***	$ 21	$ 16	$ 25	2	16	0	0	0	1	1.2
	Area #11***	$ 21	$ 16	$ 25	2	16	0	0	0	1	1.2
	Area #12	$ 29	$ 23	$ 34	3	24	0	0	0	1	1.2
	Whole Park**	$ 1,097	$ 877	$ 1,316	78	1400	7	5	4	1	1.2
Recreation*	Area #1	$ 35	$ 28	$ 42	6	48	0	0	0	0	1
345 N Jacob St.	Whole Park**	$ 210	$ 168	$ 252	6	430	0	0	0	0	1

PARKS & RECREATION (cont.)
PICNIC AREAS & SPECIAL USE FEES

Park Name and Address	Arbor/Picnic Area	Public/ General	Nonprofit -20% of General	Commercial +20% of General	Tables	Capacity	Electrical Outlet	BBQ Pit	Covered Arbor	Restrooms	Park Premium
Riverbend*	Area #1	$ 22	$ 17	$ 26	4	32	0	0	1	0	0.75
2534 N Court St.	Whole Park**	$ 134	$ 107	$ 161	4	325	0	0	1	0	0.75
Riverway Sports Park	Lions Club**	$ 230	$ 184	$ 277	22	176	1	1	1	1	1.5
3611 N Dinuba Blvd.	Oak Liquidators	$ 114	$ 91	$ 137	9	72	1	1	1	1	1.5
	Food 4 Less	$ 114	$ 91	$ 137	9	72	1	1	1	1	1.5
	Area #4	$ 114	$ 91	$ 137	9	72	1	1	1	1	1.5
	Area #5	$ 114	$ 91	$ 137	9	72	1	1	1	1	1.5
Riverway -	Up to 50 People	$ 51	$ 41	$ 62	0	50	1	0	0	1	1.5
Special Events	51-100 People	$ 86	$ 68	$ 103	0	100	1	0	0	1	1.5
Promenade**	101-200 people	$ 154	$ 123	$ 185	0	200	1	0	0	1	1.5
	201-300 people	$ 222	$ 178	$ 267	0	300	1	0	0	1	1.5
	301-400 people	$ 291	$ 233	$ 349	0	400	1	0	0	1	1.5
	401-500 people	$ 359	$ 288	$ 431	0	500	1	0	0	1	1.5
Rotary*											
1600 S Divisadero	Whole Park**	$ 134	$ 107	$ 161	0	180	0	0	0	0	0.5
Seven Oaks*	Area #1	$ 45	$ 36	$ 54	4	32	0	0	1	0	0.5
	Whole Park**	$ 418	$ 335	$ 502	4	800	0	0	1	0	0.5
Soroptimist*	Area #1	$ 67	$ 54	$ 80	1	8	0	0	1	0	1
625 E Douglas	Whole Park**	$ 134	$ 107	$ 161	1	290	0	0	1	0	1
Stonebrook*											
1200 W Hemlock	Whole Park**	$ 365	$ 292	$ 438	0	800	0	0	0	0	1
Summers*	Area #1*	$ 64	$ 52	$ 77	2	16	0	0	0	0	1
247 W Ferguson	Whole Park**	$ 172	$ 137	$ 206	2	250	0	0	0	0	1
Sunset	Area #1	$ 64	$ 52	$ 77	3	24	0	0	0	1	1.2
5743 W Lisendra Dr.	Whole Park**	$ 563	$ 450	$ 675	3	1000	0	0	0	1	1.2
Village Park*											
2695 N Conyer St.	Whole Park**	$ 134	$ 107	$ 161	0	75	0	0	0	0	0.5
Whitendale	Area #1	$ 78	$ 62	$ 93	8	64	1	0	1	1	1.2
500 W Beech	Area #2	$ 63	$ 50	$ 75	6	48	1	0	1	1	1.2
	Area #3	$ 63	$ 50	$ 75	6	48	1	0	1	1	1.2
	All Arbors**	$ 191	$ 152	$ 229	20	160	3	0	3	1	1.2
	Whole Park**	$ 349	$ 279	$ 419	20	450	3	0	3	1	1.2
Willow Glen*											
5200 W Hurley Ave.	Whole Park**	$ 134	$ 107	$ 161	0	290	0	0	0	0	0.75
Woodland*	Area #1*	$ 22	$ 17	$ 26	4	32	0	0	1	0	0.75
1701 N Woodland	Whole Park**	$ 145	$ 116	$ 174	4	392	0	0	1	0	0.75
Garden Street Plaza*,**	Up to 50 People	$ 34	$ 27	$ 41	0	50	1	0	0	0	1.2
300 E Main St.	51-100 people	$ 62	$ 49	$ 74	0	100	1	0	0	0	1.2
	101-200 people	$ 116	$ 93	$ 140	0	200	1	0	0	0	1.2
	201-300 people	$ 171	$ 137	$ 205	0	300	1	0	0	0	1.2
	301-400 people	$ 226	$ 181	$ 271	0	400	1	0	0	0	1.2
	Main & Garden Lot	$ 34	$ 27	$ 41	0	50	1	0	0	0	1.2

Additional Fees

Alcohol Permit w/ required Park Arbor Reservation - not permitted at Riverway Sports Park	$27
Amusement Permit w/ required Park Arbor Reservation - only allowed in specific park areas	$11
Special Event Use Permit w/ required Park reservation - use of park open space for an event, rentals over capacity of an arbor space, and/or events open to the public	$32
Special Event Alcohol Permit w/ Special Event Reservation - distribution or sale of alcohol at an event that has been determined to be a Special Event. Organizer must also obtain any required County or State permits. Excludes events held at Riverway Sports Park	$40
Park Staff Fee - required when staff must perform tasks specifically for reservation e.g. unlocking drop gate, marking irrigation for turf access	$32
Portable Restroom w/ required Park Arbor Reservation at locations identified above*	Direct Cost
Cleaning Deposit - required at locations identified above ** and Special Event rentals	TBD by event size & scope

Notes

Priority I:	Non-Profit Organizations/Schools (Priority II pricing minus 20%)
Priority II:	General Public & Business
Priority III:	Profit or Commercial Use (Priority II pricing plus 20%)

Fees are rounded to nearest $1 increment

*Park reservation requires portable restroom which shall be paid for by the customer.

**Cleaning deposit required, pricing to be determined by the size and scope of the event.

***Park areas are rented Easter weekend only.

PARKS & RECREATION (cont.)
INDOOR FACILITY FEES

Facility	Room	Seating Capacity	Capacity $0.35 /person	Labor Cost per hour	Rate Per Hour: Private	Rate Per Hour: Non-Profit -20%	Rate Per Hour: Commercial +20%
Anthony Community Center 345 N Jacob St	Room A	40	$ 14.00	$ 19.16	$ 33.00	$ 26.50	$ 39.50
	Dance Room	20	$ 7.00	$ 19.16	$ 26.00	$ 21.00	$ 31.00
	Main Room	200	$ 70.00	$ 19.16	$ 89.00	$ 71.00	$ 107.00
	Gymnasium	200	$ 70.00	$ 19.16	$ 89.00	$ 71.00	$ 107.00
	Courtyard	85	$ 29.75		$ 29.00	$ 23.00	$ 35.00
	Courtyard must be reserved in conjunction with either Gym or Main Room						
Manuel F. Hernandez Center 247 W Ferguson	Gymnasium	200	$ 70.00	$ 19.16	$ 89.00	$ 71.00	$ 107.00
	Dance Room	15	$ 5.25	$ 19.16	$ 24.50	$ 19.50	$ 29.50
	Craft Room	25	$ 8.75	$ 19.16	$ 28.00	$ 22.50	$ 33.50
Visalia Senior Center 310 N Locust	Craft Room	30	$ 10.50	$ 19.16	$ 30.00	$ 24.00	$ 36.00
	Activity Room	60	$ 21.00	$ 19.16	$ 40.00	$ 32.00	$ 48.00
	Main Room	160	$ 56.00	$ 19.16	$ 75.00	$ 60.00	$ 90.00
	Patio	50	$ 17.50		$ 18.00	$ 14.50	$ 21.50
	Patio must be reserved in conjunction with Activity Room						
Whitendale 630 W. Beech	Main Room	80	$ 28.00	$ 19.16	$ 48.00	$ 38.50	$ 57.50

Additional Fees

Deposit	$50 - $1,000 depending on event size, type, and if alcohol will be served
Security	Direct cost per hour per guard (City will utilize contracted services to arrange security for rentals)
Alcohol Permit	$25 per event, insurance and security required for all rentals with alcohol

PARKS & RECREATION (cont.)
ATHLETIC & MISCELLANEOUS FACILITY FEES

Athletic Field Rentals	**Rate per hour per field**			
	Private	Non-Profit -20%	Commercial +20%	Tournaments*
Athletic Field				
All Parks - Field Rental	$16.50	$13.20	$19.80	$26.00
Riverway Sports Park – Special Event Promenade - Athletic Use	$33.25	$26.60	$39.90	$52.00
Athletic Field Lights				
Riverway Sports Park - Baseball	$19.75	$15.80	$23.70	$31.00
Riverway Sports Park - Softball	$22.75	$18.20	$27.30	$35.00
Riverway Sports Park - Saputo Sports Field	$15.50	$12.40	$18.60	$24.00
Riverway Sports Park - Soccer Fields	$25.75	$20.60	$30.90	$40.00
Plaza Park - Ballfields #2 & #3	$25.75	$20.60	$30.90	$40.00
Plaza Park - Ballfields #1 & #4 (2 hr minimum)	$25.75	$20.60	$30.90	$40.00
Jefferson Park - Multifield	$25.75	$20.60	$30.90	$40.00
Concession Stands	**Rate per day**			
All Parks	$103.50	$82.80	$124.20	
Additional Fees				
Deposit	TBD based on size and scope of use			
Field Attendant (2 hour minimum) per hour	Direct cost			
Janitorial Services	Direct cost + 10% admin fee			
Portable Restroom rental	Direct cost + 10% admin fee			
Field Prep by City of Visalia	Direct cost + 10% admin fee			

Tournaments

Tournaments inherently have a greater toll on athletic fields and City amenities in a park. Additional fees will be assessed based on the size and scope of the event. These fees may include requiring the organizer to reserve other park amenities, additional staff to support the influx of park users, janitorial services, trash services, etc. Organizer may be required to provide, at their own cost, additional amenities such as portable restrooms and trash/recycling receptacles and dumpsters; if required organizer must provide proof of receipt before permit is finalized.

Park Athletic Courts

Court	**Rate per hour per court**			
	Private	Non-Profit -20%	Commercial +20%	Tournaments*
Tennis Courts	$6.00	$4.80	$7.20	$9.00
Pickleball Courts	$6.00	$4.80	$7.20	$9.00
Outdoor Basketball	$6.00	$4.80	$7.20	$9.00
Outdoor Volleyball	$6.00	$4.80	$7.20	$9.00
	Rate per pit per day			
Horseshoe Pit	$16.00	$12.80	$19.20	$25.00

Additional Fees

Special Event Use Permit w/ required facility reservation - $32.00

Use of facility open space for an event, rentals over capacity of an arbor space, and/or events open to the public.

Special Event Alcohol Permit w/ Special Event Reservation - $40.00

Distribution or sale of alcohol at an event that has been determined to be a Special Event. Organizer must also obtain any required County or State permits. Excludes events held at Riverway Sports Park

Park Staff Fee $32.00

Required when staff must perform tasks specifically for reservation e.g. unlocking drop gate, marking irrigation for turf access.

Deposit TBD by size and scope of event

Tournaments

Tournaments inherently have a greater toll on athletic fields and City amenities in a park. Additional fees will be assessed based on the size and scope of the event. These fees may include requiring the organizer to reserve other park amenities, additional staff to support the influx of park users, janitorial services, trash services, etc. Organizer may be required to provide, at their own cost, additional amenities such as portable restrooms and trash/recycling receptacles and dumpsters; if required organizer must provide proof of receipt before permit is finalized.

PARKS & RECREATION (cont.)
ATHLETIC & MISCELLANEOUS FACILITY FEES

Miscellaneous Facilities

	Rate per day		
	Private	Non-Profit -20%	Commercial +20%
Dog Park* at Plaza Park and Seven Oaks Park	$207.75	$166.20	$249.30
Skate Park* at Recreation Park	$207.75	$166.20	$249.30
Disc Golf Course at Seven Oaks Park	$207.75	$166.20	$249.30
Trails	$103.75	$83.00	$124.50

**Requires Parks & Recreation Commission authority to close facility for private or special event use.*

Additional Fees

Special Event Use Permit w/ required facility reservation - $32.00

Use of facility open space for an event, rentals over capacity of an arbor space, and/or events open to the public.

Special Event Alcohol Permit w/ Special Event Reservation - $40.00

Distribution or sale of alcohol at an event that has been determined to be a Special Event. Organizer must also obtain any required County or State permits. Excludes events held at Riverway Sports Park

Park Staff Fee $32.00

Required when staff must perform tasks specifically for reservation e.g. unlocking drop gate, marking irrigation for turf access.

Deposit TBD by size and scope of event

Pool Rentals – 2 hour minimum rental, $100 deposit

Amount of Guests	**Cost for first two hours**			**Cost per additional hour**		
	Private	Non-Profit -20%	Commercial +20%	Private	Non-Profit -20%	Commercial +20%
1-25 people	$250.00	$200.00	$300.00	$100.00	$80.00	$120.00
26-60 people	$295.00	$236.00	$354.00	$125.00	$100.00	$150.00
61-100 people	$340.00	$272.00	$408.00	$150.00	$120.00	$180.00
101-150 people	$385.00	$308.00	$462.00	$175.00	$140.00	$210.00
151-200 people	$430.00	$344.00	$516.00	$200.00	$160.00	$240.00
201+ people	$475.00	$380.00	$570.00	$225.00	$180.00	$270.00

PLANNING & COMMUNITY PRESERVATION
PLANNING

Administrative Adjustment

$	182.00	Administrative Adjustment

Adult-Oriented Business

$	268.00	Performer Permit Application Fee
$	1,797.00	Regulatory Permit Application Fee
$	268.00	Performer Permit - Renewal Fee
$	268.00	Regulatory Permit - Renewal Fee

Agricultural Preserve

$	2,567.00	Disestablishment
$	853.00	New Contract
$	170.00	Notice of Full Nonrenewal
$	680.00	Notice of Partial Nonrenewal
$	4,278.00	Cancellation
Time & Materials		Easement Exchange

Annexation

$	2,889.00	Amendment to Pre-Annexation Agreement
$	5,781.00	Up to 15 acres
$	10,440.00	Over 15 acres and up to 50 acres
$	15,067.00	Over 50 acres up to 100 acres
$	18,843.00	Over 100 acres plus ...
		Applicants also pay fees adopted by LAFCO and State Board of Equalization Fees

Appeal

$	641.00	Appeal of Planning Commission action to City Council or Appeal of Site Plan Review (SPR)

Building Permit Plan Application Review

$	19.70	Per Permit for Residential, Multifamily, Commercial
$	19.70	Per Permit for plan changes from Approved Plans
$	59.20	Expedited Plan Check (availability dependent upon staffing resources)

Certificate of Compliance

$	648.00	Certificate of Compliance

Conditional Use Permit

$	1,682.00	Minor / Amendment to Approved CUP
$	5,224.00	Regular / PUD / PRD
$	7,833.00	Master CUP
$	182.00	Temporary – Counter
$	299.00	Temporary – Requiring Site Plan Review
$	555.00	Temporary – To Planning Commission

PLANNING

Development Agreement

$	5,469.00	Development Agreement
$	1,750.00	Amendment to Development Agreement

Downtown News Rack Permit

$	39.00	Newspaper Racks in the Downtown Retail Overlay District

ENVIRONMENTAL APPLICATIONS

Categorical Exemption

$	89.00	Categorical Exemption

Environmental Impact Report (EIR)

7 1/2% of Contract	Processing Fee
Actual Cost + 10% contract	City Managed Consultant Work

Environmental Notices

$	172.00	Environmental Notices per year; renewal needed each year

Finding of Consistency

$	277.00	Finding of Consistency

Initial Study / Negative Declaration or Mitigated Negative Declaration

$	276.00	Review of Technical Study
$	929.00	Simple
$	3,499.00	Complex

NEPA Environmental Review

$	929.00	Simple
$	4,662.00	Complex

General Plan Amendment

$	2,984.00	Simple
$	13,248.00	Complex

General Plan Maintenance Fee

$	495.00	Per Acre for New Annexation Paid when LAFCO Approves Annexation

Home Occupation Permit

$	38.00	Home Occupation Permit-new
$	19.00	Home Occupation Permit-change of location

PLANNING& COMMUNITY PRESERVATION (cont.)
PLANNING

Lot Line Adjustment

$	755.00	Lot Line Adjustment
$	182.00	Legal Description Resubmittal (each)

Maps

$	9,421.00	Tentative Subdivision Map
$	9,421.00	Tentative Parcel Map - Commercial - over 4 lots
$	3,826.00	Tentative Parcel Map - 4 lots or less

Noise Variance

$	182.00	Administrative
$	2,889.00	City Council

Sidewalk Outdoor Dining Permit

$	85.00	Sidewalk/Outdoor Dining Permit

Specific Plan

$	15,676.00	Commercial / Residential

Specific Plan Amendment

$	6,623.00	Commercial / Residential Amendment

Subdivision Sign Program

$	58.00	Amendment

Zoning Text Amendment

$	4,848.00	Text Amendment

Time Extension

$	277.00	Time Extension

Variance

$	1,067.00	Single Family – No Site Plan
$	1,808.00	Single Family
$	3,394.00	Other

Zone Change

$	4,848.00	Change of Zone
$	832.00	Conditional Zone Agreement
$	2,421.00	Amendment to Conditional Zone Agreement

OTHER ADMINISTRATIVE FEES

Copies (per page) - Citywide Fee

$	0.20	Single-sided
$	0.25	Double-sided
$	0.25	Legal
$	0.30	Legal double-sided
$	1.00	Color Letter/Legal Size
$	2.00	Color 11X17
$	5.00	Black and White 24 X 36
$	1.00	Micro fiche

Documents

$	41.00	Zoning Verification Letters & Burn Letters
$	88.00	300' Radius Map and Labels

Special Services Fee/Inspections

Direct Rate (Salary& Benefits) and Indirect Rate - Per Hour

PLANNING & COMMUNITY PRESERVATION (cont.)
CODE ENFORCEMENT

Inspection Fee				
	$	142.00	Per Hour	
Fines				
	$	100.00	Each	First Violation
	$	200.00	Each	Second Violation of same within one year
	$	500.00	Each	Third and Each Additional Violation of same within one year
Appeal Fee				
	$	100.00	Each	Appeal of Administrative Enforcement Order
Administrative Hearing Fee				
	$	100.00	Each	Administrative Appeal Hearing
Abandoned Shopping Cart Violation				
	$	50.00	Each	Occurance in excess of 3 times during a 6-month period
Special Events Application Fee				
	$	93.00	Per Event	

FIRE

SPECIAL SERVICES

$	241.39	Per Incident	False Alarm
$	15.00	Per Permit	Fire Alarm Permit
$	15.00	Per Fiscal Year	Annual Fire Alarm Permit Renewal
$	101.06	Per Hour	Weed Abatement (Administrative Fee)
	Actual Cost	Per Lien	Lien Releases
$	0.20	Per Page	Fire Reports - Single Sided/Copies - Citywide
$	0.25	Per Page	Fire Reports - Double Sided/Copies - Citywide
$	8.00	Per Disk	Copy of Compact Disk Containing Photographs
$	303.18	Per Nuisance	Declaration of Public Nuisance - Includes 3 Hours
$	101.06	Per Hour	Declaration of Public Nuisance - Each Additional Hour
$	252.48	Per Year	Firework Stand Permit
$	151.62	Per Incident	Lift Assist at For Profit Residential Facility and For Profit Services **5 Lift Assists per year at no charge

COST RECOVERY PROGRAM

	Actual Cost	Per Hr/Per Fire Staff	Specialty Teams-Suppression Teams
	Actual Cost	Per Hr/Per Fire Insp	Fire Inspector - Inspections

EQUIPMENT

$	81.53	Per Hour	Hazardous Materials Unit
$	100.49	Per Hour	Engine/Pumper **(FEMA Schedule)**
$	149.92	Per Hour	Fire Truck/75 Foot Aerial Ladder **(FEMA Schedule)**
$	220.55	Per Hour	Fire Truck/100 Foot Aerial Ladder **(FEMA Schedule)**
$	13.33	Per Hour	City Vehicle
$	81.53	Per Hour	Rescue Trailer/Truck

TRAINING CENTER FACILITY RENTAL

$	33.18	Per Hour	Classroom (2 hour minimum)
$	133.94	Per Hour	Training Tower/Fire Simulator (Includes Grounds) (2 hour min)
$	33.18	Per Fire	Fire Simulation
$	100.34	Per Hour	Site Operator (Mandatory if using fire prop)
$	67.16	Per Hour	Training Tower/Training Grounds (2 hour minimum)
$	133.94	Per Hour	Vent Prop
	Actual Cost	Per Sheet	Plywood
$	67.16	Per Hour	Drafting Pit (2 hour minimum)

FIRE (cont.)

ANNUAL OPERATIONAL PERMIT FEES (California Fire Code)

Permits, as listed in Section 105.8 of the Uniform Fire Code, 2001Ed. (adopted by City Council), for engaging in the following activities, operations, practices or functions.

No more than three Operational Permits fees will be applied to an individual facility

$	91.02	Per Year	Aerosol Products
$	91.02	Per Year	Amusement Buildings
$	91.02	Per Year	Aviation Facilities
$	91.02	Per Year	Cellulose Nitrate Film
$	91.02	Per Year	Combustible Dust-Producing Operations
$	91.02	Per Year	Combustible Fibers
$	91.02	Per Year	Covered and Open Mall Buildings
$	91.02	Per Year	Cryogenic Fluids
$	91.02	Per Year	Cutting and Welding
$	91.02	Per Year	Dry Cleaning
$	91.02	Per Year	Explosives
$	91.02	Per Year	Facilities with Aggregate Building Area 100,000+ Square Feet
$	91.02	Per Year	Flammable and Combustible Liquids
$	91.02	Per Year	Floor Finishing
$	91.02	Per Year	Fruit and Crop Ripening
$	91.02	Per Year	Fumigation and Insecticidal Fogging
$	91.02	Per Year	Hazardous Materials
$	91.02	Per Year	HPM Facilities
$	91.02	Per Year	High-Piled Storage
$	91.02	Per Year	Hot Work Operations
$	91.02	Per Year	Industrial Ovens
$	91.02	Per Year	Large Family Residential Day Care (9-14 children)
$	91.02	Per Year	Lumber Yards and Woodworking Plants
$	91.02	Per Year	Liquid- or Gas-Fueled Vehicles or Equipment in Assembly Buildings
$	91.02	Per Year	LP-Gas
$	91.02	Per Year	Magnesium
$	91.02	Per Year	Miscellaneous Combustible Storage
$	91.02	Per Year	Open Flames and Torches
$	91.02	Per Year	Organic Coatings
$	91.02	Per Year	Places of Assembly
$	91.02	Per Year	Pyroxylin Plastics
$	91.02	Per Year	Refrigeration Equipment
$	91.02	Per Year	Repair Garages and Moter Fuel-Dispensing
$	91.02	Per Year	Rooftop Heliports
$	91.02	Per Year	Spraying or Dipping
$	91.02	Per Year	Storage of Scrap Tires and Tire Byproducts
$	91.02	Per Year	Tire-Rebuilding Plants
$	91.02	Per Year	Waste Handling
$	91.02	Per Year	Wood Products
$	29.04	Per Year	Operational Business Safety Inspection (For Businesses without Required Operational Permits)
$	29.04	Per Re-inspection	Commercial Fire Inspections
$	91.02	Per Inspection	New Business License Fire Inspection
$	7.43	Per Unit	Apartment Complex State Mandated Fire Inspection
$	730.59	Maximum	Apartment Complex State Mandated Fire Inspection Max Fee

OPERATIONAL PERMIT FEES (Per Event/Activity)

$	91.02	Per Event	Carnivals and Fairs
$	196.55	Per Event	Exhibits and Trade Shows
Actual Cost		Per Hr/Per Staff	Motion Picture and Television Production (CFC Chapter 48, Production Facilities, Pyrotechnics and Special Effects, Live Audiences)
$	196.55	Per Event	Open Burning
$	17.74	Per Event	Open Flame and Candles
$	91.02	Per Event	Pyrotechnic Special Effects Material / Display with a duration not greater than 10 minutes (Fire Department Standby and or Inspection time will be charged upon Fire Marshal's Discretion at Actual Costs)
$	259.97	Per Event	Pyrotechnic Special Effects Material / Display with a duration greater than 10 mins (Fire Department Standby and or Inspection time will be charged upon Fire Marshal's Discretion at Actual Costs)
$	147.41	Per Event	Temporary Membrane Structures and Tents (An additional fee shall apply for off hours inspections at Actual Cost of staff time)

ADDITIONAL INSPECTIONS MANDATED BY STATE LAW

Standard Hourly Fee for Inspectors and/or equipment

POLICE

FALSE ALARM ORDINANCE:		
$ 17.40	Per Permit	Burglar Alarm Permit
$ 17.40	Per Year	Annual Permit Renewal
No Charge	Each	First False alarm call per fiscal year
$ 35.00	Each	False alarm 2 occurring per fiscal year
$ 50.00	Each	False alarm 3 occurring per fiscal year
$ 65.00	Each	False alarm 4 occurring per fiscal year
$ 75.00	Each	False alarm 5 occurring per fiscal year
$ 90.00	Each	False alarm 6 occurring per fiscal year
$ 100.00	Each	False alarm 7+ occurring per fiscal year
$ 4.00	Each	Replace permit or validation sticker
COST RECOVERY PROGRAM:		
D.U.I. Recovery Fee:		
$ 126.61	Per Hr/Per Sergeant	D.U.I. Incident (Gov Code 53150-53159)
$ 106.40	Per Hr/Per Officer	D.U.I. Incident (Gov Code 53150-53159)
Lab Fee:		
Actual Cost	Lab Fee - Blood Draw	D.U.I. Incident (Gov Code 53150-53159)
Actual Cost	Lab Fee - Alcohol Analysis	D.U.I. Incident (Gov Code 53150-53159)
Actual Cost	Lab Fee - Drug Screen	D.U.I. Incident (Gov Code 53150-53159)
Vehicle Release Fee:		
$ 167.00	Per Vehicle	Towed/Stored or Impound Release Fee (CVC 22850.5 & 14602.6)
Other Fees:		
Actual Costs	Per Hr/Per Officer	Public requests for Police staff on special details or projects (rate dependent on rank)
Actual Costs	Per Hour	Requests for professional staff services Gov Code 6253 & 6253.9
Actual Costs	Per Item	Transfer of records onto media (Software/Equipment) Gov Code 6253 & 6253.9
$ 106.40	Per Hr/Per Officer	Nuisance Cases and Housing Violations (COVMC 15.44.090)
$ 40.00	Per Referral	Operation Thunderbolt administrative fee
$ 19.85	Per Vehicle	Fix It Ticket processing fee
$ 15.00	Per Vehicle	Repossession Fee GC 41612
PARKING ORDINANCE:		
$ 40.00	Per Violation	10.16.130 C.O. Green curb-20 minute parking
$ 40.00	Per Violation	10.16.140 C.O. One (A), Two (B), Three (C), and Four (D) hour parking
$ 40.00	Per Violation	10.16.150 C.O. Not within allotted space
$ 40.00	Per Violation	10.16.160 C.O. Diagonal parking/Front wheel within 6" of curb or barrier
$ 40.00	Per Violation	10.16.200 C.O. Permit parking
$ 40.00	Per Violation	10.16.210 C.O. Commercial vehicle/Over 5,000 lbs. in residential district
$ 325.00	Per Violation	10.16.230 C.O. Unlawful handicapped parking
$ 40.00	Per Violation	10.16.250A C.O. Red curb-No stopping/No parking
$ 40.00	Per Violation	10.16.250B C.O. Yellow curb-Material/Passenger loading
$ 40.00	Per Violation	10.16.250C C.O. White curb-Passenger loading /3 min.
$ 40.00	Per Violation	C.V.C. 22500B Parked on crosswalk
$ 40.00	Per Violation	C.V.C. 22500E Parked blocking driveway
$ 40.00	Per Violation	C.V.C. 22500F Parked on sidewalk
$ 40.00	Per Violation	C.V.C. 22500H Double Parked
$ 40.00	Per Violation	C.V.C. 22502A Parked on right within 18" of curb/motorcycle one wheel at curb
$ 40.00	Per Violation	C.V.C.21113 Unlawful parking on public grounds
$ 40.00	Per Violation	Other parking violation
DOCUMENT COPIES:		
$ 10.00	Per Document	Traffic Accident Report (20012VC)
$ 13.00	Per Record Check	All local criminal history record checks
$ 0.10	Per Page	Reports - Single Sided/Copies (Evidence Code 1563)
$ 0.20	Per Page	Reports - Double Sided/Copies (Evidence Code 1563)
Actual Costs	Depends on Media Type	Duplication of Digital Media (All other types)
$ 8.00	Per CD/DVD	Duplication of Digital Media (Photo,Audio,Video Recordings)
$ 6.00	Per Sheet	Color Prints of Photo
$ 275.00	Per Subpoena/Per Day	Civil Subpoena (Non Sworn) G.C. 68096.1 (b) Amended 1/1/2015
$ 275.00	Per Subpoena/Per Day	Civil Subpoena (Requesting Officers, Firefighters, State or Court Employee) G.C. 68097.2 (b)
$ 0.10	Per Page	Subpoena Duces Tecum - copy cost
$ 0.20	Per Page	Subpoena Duces Tecum - copy from microfiche
$ 24.00	Per Hour	Subpoena Duces Tecum - clerical cost by $6 1/4 hour increments Evidence Code 1563 (b) (1)
Actual Costs	Per Subpoena	Subpoena Duces Tecum – reproduction of oversized documents or those requiring special attention
FINGERPRINTING:		
$ 16.20	Per Applicant	Finger Printing - Live Scan (Digital)
$ 16.20	Per Applicant	Finger Printing - Hard Card + tax
SPECIAL PERMITS:		
$ 313.54	Per Permit	Retail Firearms Dealer's Licence Application
$ 169.58	Per Permit	Retail Firearms Dealer's Licence Renewal Application
$ 24.32	Per Permit	Taxi Cab Driver permit
FRANCHISE FEE:		
$ 50.00	Per Tow	Nonexclusive Franchise Fee for Rotational Tow Operators

PUBLIC WORKS
SIDEWALK & DRIVE APPROACH IMPROVEMENTS

Material, Labor and Overhead Cost:			**COV Standard**
$ 150.00 * Per Linear Foot	Barrier Curb & Gutter Type A2-6		C-4
$ 150.00 * Per Linear Foot	Barrier Curb & Gutter (Infill & Replacement Only)		C-5
$ 190.00 * Per Linear Foot	Roll Type Curb & Gutter (Infill & Replacement Only)		C-6
$ 225.00 * Per Linear Foot	Median Curb Type B1-6, Retaining Curb & Landscaping Curb		C-8
$ 65.00 * Per Square Foot	Sidewalk - Residential with Parkway		C-9
$ 65.00 * Per Square Foot	Sidewalk - Residential Adjacent to Curb		C-10
$ 70.00 * Per Square Foot	Sidewalk - Office/Commercial		C-11
$ 11,000.00 * Per Lump Sum	20' Radius Curb Return with Sidewalk Connection - Detail 1		C-13
$ 11,000.00 * Per Lump Sum	20' Radius Curb Return with Sidewalk Connection - Detail 2		C-14
$ 11,000.00 * Per Lump Sum	20' Radius Curb Return with Sidewalk Connection - Detail 3		C-15
$ 11,450.00 * Per Lump Sum	30' Radius Curb Return with Sidewalk Connection		C-16
$ 12,350.00 * Per Lump Sum	35' Radius Curb Return with Sidewalk Connection - Detail 1		C-17
$ 12,350.00 * Per Lump Sum	35' Radius Curb Return with Sidewalk Connection - Detail 2		C-18
$ 75.00 * Per Linear Foot	Grind Concrete Sidewalk on Curb		D-3
$ 32.00 * Per Square Foot	Residential Drive Approach		C-22
$ 36.00 * Per Square Foot	Multi-Family Residential/Office/Commercial Drive Approach		C-23
$ 50.00 * Per Square Foot	Office/Commercial Drive Approach (Alternative-with Curb Return)		C-24
$ 35.00 * Per Square Foot	Major Commercial Drive Approach 35' Radius Curb Return		C-26
$ 35.00 * Per Square Foot	Major Commercial Drive Approach 35' Radius Curb Return Alternative		C-27
$ 35.00 * Per Square Foot	Major Commercial Drive Approach 20' Radius Curb Return		C-28
$ 40.00 * Per Square Foot	Major Commercial Drive Approach 20' Radius Curb Return Alternative		C-29

Administrative:

$50 and 10%	Adminstrative charge for placing on Tax Roll and interest of 10% compounded annually until balance is paid in full.

Impact Fees

PUBLIC FACILITY IMPACT FEES

Land Use / Size	Demand Unit[1]	Civic Center[2]	Corporation Yard	Library	Total
Residential					
Single Family Detached	Per D. U.	$568.00	$93.00	$72.00	**$733.00**
Single Family Attached-includes Duplex	Per D. U.	$573.00	$93.00	$72.00	**$738.00**
Multi-Family	Per D. U.	$504.00	$82.00	$63.00	**$649.00**
Mobile Home	Per D. U.	$392.00	$62.00	$51.00	**$505.00**
Commercial / Shopping Center					
under 25,000 sq. ft. gross area	Per 1,000 Sq Ft	$614.00	$99.00	N/A	**$713.00**
25,001 to 50,000 sq. ft. gross area	Per 1,000 Sq Ft	$528.00	$85.00	N/A	**$613.00**
50,001 to 100,000 sq. ft. gross area	Per 1,000 Sq Ft	$459.00	$74.00	N/A	**$533.00**
over 100,000 sq. ft. gross area	Per 1,000 Sq Ft	$369.00	$59.00	N/A	**$428.00**
Office					
Medical-Dental Office	Per 1,000 Sq Ft	$748.00	$120.00	N/A	**$868.00**
under 25,000 sq. ft. gross area	Per 1,000 Sq Ft	$765.00	$124.00	N/A	**$889.00**
25,001 to 50,000 sq. ft. gross area	Per 1,000 Sq Ft	$722.00	$116.00	N/A	**$838.00**
50,001 to 100,000 sq. ft. gross area	Per 1,000 Sq Ft	$683.00	$112.00	N/A	**$795.00**
Industrial					
Business Park	Per 1,000 Sq Ft	$584.00	$95.00	N/A	**$679.00**
Mini-Warehouse	Per 1,000 Sq Ft	$7.42	$1.24	N/A	**$8.66**
Warehousing	Per 1,000 Sq Ft	$235.00	$41.00	N/A	**$276.00**
Manufacturing	Per 1,000 Sq Ft	$334.00	$54.00	N/A	**$388.00**
Light Industrial	Per 1,000 Sq Ft	$425.00	$67.00	N/A	**$492.00**
Other Nonresidential					
Nursing Home	Per Bed	$65.00	$9.50	N/A	**$74.50**
Hospital	Per 1,000 Sq Ft	$624.00	$100.00	N/A	**$724.00**
Day Care	Per Student	$32.18	$3.71	N/A	**$35.89**
High School	Per Student	$13.62	$2.47	N/A	**$16.09**
Elementary School	Per Student	$13.62	$2.47	N/A	**$16.09**
Lodging	Per Room	$131.00	$18.00	N/A	**$149.00**

[1] D.U. = dwelling units
[2] Impact fees for the civic center include both the administrative building and parking structure.

PUBLIC SAFETY IMPACT FEES

LAND USE DESIGNATION	ZONING	FIRE PROTECTION FACILITIES Per Gross Acre	POLICE FACILITIES Per Gross Acre
RESIDENTIAL			
Rural	RA	$2,437.00	$352.00
Low Density	RLD	$2,437.00	$2,229.00
Medium Density	RMD	$2,437.00	$5,621.00
High Density	RHD	$2,437.00	$9,564.00
COMMERCIAL			
Convenience Center	CC	$2,437.00	$11,142.00
Neighborhood Center	CN	$2,437.00	$11,142.00
Shopping/Office Center	CSO	$2,437.00	$11,142.00
Community Center	CCM	$2,437.00	$11,142.00
Central Business District	CDT	$2,437.00	$11,142.00
Regional Center	CR	$2,437.00	$11,142.00
Highway	CH	$2,437.00	$3,418.00
Service	CS	$2,437.00	$2,704.00
OFFICE			
Professional/ Administration	PAO	$2,437.00	$4,533.00
Business Research Park	BRP	$2,437.00	$4,533.00
INDUSTRIAL			
Light Industrial	IL	$2,437.00	$325.00
Heavy Industrial	IH	$2,437.00	$325.00
PUBLIC / INSTITUTIONAL			
Public / Institutional	PI	$2,437.00	$1,287.00
PARKS			
Parks	PARK	$2,437.00	$385.00
AGRICULTURE			
Agriculture	A	$2,437.00	$525.00
CONSERVATION			
Conservation	C	$2,437.00	$338.00

GROUNDWATER OVERDRAFT MITIGATION FEE

Per Gross Acre	$1,663.00

NOTE:

In lieu of payment of the Groundwater Overdraft Mitigation Fee, and with concurrence of the City, any person seeking to annex property within the City may dedicate water rights to the City. The City, in its sole discretion, shall determine whether such dedication equals in value the amount of the Groundwater Overdraft Mitigation Fee.

GROUNDWATER IMPACT FEE

Per Acre Foot of Water Pumped	$20.31

NOTE:

In lieu of payment of the Groundwater Impact Fee, and with concurrence of the City, all municipal water suppliers providing water service in the City may dedicate water rights to the City. The City, in its sole discretion, shall determine whether such dedication equals in value the amount of the Groundwater Impact Fee.

NORTHEAST SPECIFIC PLAN AREA DEVELOPMENT FEES

ACQUISITION FEE BY SUBDIVISION		
Storm Drainage	Per Unit	$ 1,037.00
Block Walls	Per Unit	$ 228.00
Parkway Landscaping	Per Unit	$ 447.00
Bike Paths	Per Unit	$ 82.00
Total	Per Unit	$ 1,794.00

FEE BY DEVELOPMENT		
Medians	Per Unit	$ 166.00
Parks	Per Unit	$ 229.00
Financing Costs	Per Unit	$ 179.00
Total	Per Unit	$ 574.00

CITY-WIDE PORTION OF PARK FEE	Per Unit	$ 407.00

The unit fee shall be adjusted annually by City Council based on an amount equal to the change in the Engineering News Record Construction Cost Index for improvement development costs.

NOTE:
The "Fee by Subdivision" shall be paid on each parcel of land in the Northeast Specific Plan Area prior to the approval of the final subdivision or parcel map. In the case where units are to be constructed in previously subdivided areas which have not paid the unit fee identified as "Fee by Subdivision" above, the balance of the total unit fee shall be collected at the time of development.

In the event that a property develops with a non-residential use, the unit fee equivalent shall be calculated for that property and collected at the time of subdivision and building permits as appropriate.

The City-wide portion of the Park Fee is in addition to the Parks "Fee by Development" and shall be paid on each allowable dwelling unit at the same time the "Fee by Subdivision" is due.

PARK ACQUISITION & DEVELOPMENT IMPACT FEES

		ACQUISITION	DEVELOPMENT
Single-Family	Per Unit	$ 2,002.00	$ 2,704.00
Multi-Family	Per Unit	$ 1,762.00	$ 2,379.00
Mobile Home	Per Unit	$ 1,372.00	$ 1,851.00

NOTE:
The Acquisition Fee shall be paid on each allowable dwelling unit prior to the approval of the final subdivision or parcel map. Where no final subdivision or parcel map is recorded prior to issuance of a building permit for a residential development, the Acquisition Fee shall be paid at the time of issuance of the building permit or permits according to the Acquisition Fee schedule in effect at the time of issuance of such building permits. [7062(a)]

The Development Fee shall be paid at the time of issuance of a building permit or permits according to the Development Fee schedule in effect at the time of issuance of such building permits. [7062(a)]

Prior Vested Tentative Maps and Projects with existing Reimbursement Agreements will continue to be assessed per Resolution 08-32.

PARKING IN-LIEU

$5,827.00 Per Parking Stall

The Parking In-Lieu Fee is an optional program for new or expanding businesses within the Central Business District Parking Zones to meet Zoning Ordinance on-site parking requirement by paying the Parking In-Lieu Fee in-lieu of providing on-site parking with new development.

The Parking In-Lieu "change in use" fees for projects in the Parcel Based Improvement District's (PBID) boundaries of Zone One and Zone Two have been suspended as July 14, 2008, subject to the PBID making timely payments to the City's Central Business District Parking Zones Parking In-lieu Fund.

For the Central Business District boundaries, please refer to the Parking Districts Zone Map on our website at http://geodata.visalia.city/pages/standard-maps

For the Parcel Based Improvement District's, please refer to the PBID Boundaries and DT Visalians Map on our website at http://geodata.visalia.city/pages/standard-maps

STORM DRAINAGE & WATERWAYS IMPACT FEES

LAND USE	PERCENT IMPERVIOUS	ACQUISITION FEE	DEVELOPMENT FEE	TOTAL FEE	WATERWAY ACQUISITION FEE
					Per Gross Acre
RESIDENTIAL					
Rural	20	$ 1,882.00	$ 210.00	$ 2,092.00	$ 1,532.00
Low Density	43	$ 4,042.00	$ 448.00	$ 4,490.00	$ 3,300.00
Medium Density	70	$ 6,582.00	$ 731.00	$ 7,313.00	$ 5,371.00
High Density	80	$ 7,522.00	$ 833.00	$ 8,355.00	$ 6,138.00
COMMERCIAL					
Convenience Center	95	$ 8,936.00	$ 994.00	$ 9,930.00	$ 7,285.00
Neighborhood Center	85	$ 7,995.00	$ 887.00	$ 8,882.00	$ 6,521.00
Shopping/Office Center	80	$ 7,522.00	$ 833.00	$ 8,355.00	$ 6,138.00
Community Center	75	$ 7,053.00	$ 784.00	$ 7,837.00	$ 5,753.00
Central Business District	95	$ 8,936.00	$ 994.00	$ 9,930.00	$ 7,285.00
Regional Center	90	$ 8,464.00	$ 940.00	$ 9,404.00	$ 6,905.00
Highway	95	$ 8,936.00	$ 994.00	$ 9,930.00	$ 7,285.00
Service	95	$ 8,936.00	$ 994.00	$ 9,930.00	$ 7,285.00
Professional/ Administration	70	$ 6,582.00	$ 731.00	$ 7,313.00	$ 5,371.00
PUBLIC /INSTITUTIONAL	60	$ 5,645.00	$ 628.00	$ 6,273.00	$ 4,601.00
INDUSTRIAL					
Outside Industrial Park					
Light Industrial	80	$ 10,031.00	$ 1,113.00	$ 11,144.00	$ 8,183.00
Heavy Industrial	90	$ 11,284.00	$ 1,253.00	$ 12,537.00	$ 9,203.00
Industrial Park	N/A	$ 1,758.00	$ 196.00	$ 1,954.00	$ 1,433.00

NOTE:
The Acquisition Fee shall be paid on each parcel of land within the 2020 Urban Development Boundary prior to the approval of the final subdivision or parcel map. When no final subdivision or parcel map is submitted for approval prior to the commencement of the work of any development on each parcel of land, the Acquisition Fee shall be paid prior to the commencement of the work of any development thereon.

The Development Fee shall be paid on each parcel of land prior to the commencement of the work of any development thereon.

STORM DRAINAGE IMPACT FEES
CREDITS

DIAMETER (inches)	PIPE	NON-URBANIZED	URBANIZED*
18"	Per Linear Foot	$ 90.00 (RCP)	$ 121.00
24"	Per Linear Foot	$ 117.00 (RCP)	$ 156.00
27"	Per Linear Foot	$ 132.00 (RCP)	$ 186.00
30"	Per Linear Foot	$ 103.00 (CIP)	$ 144.00
36"	Per Linear Foot	$ 120.00 (CIP)	$ 167.00
42"	Per Linear Foot	$ 141.00 (CIP)	$ 197.00
48"	Per Linear Foot	$ 159.00 (CIP)	$ 223.00
54"	Per Linear Foot	$ 186.00 (CIP)	$ 250.00
60"	Per Linear Foot	$ 200.00 (CIP)	$ 280.00
72"	Per Linear Foot	$ 238.00 (CIP)	$ 335.00

RCP: Re-enforced concrete pipe (with rubber gaskets)

CIP: Cast-in-place concrete pipe

* Urbanized unit costs are guideline numbers only. Values may vary up or down depending on the individual situations regarding pavement replacement requirements and conflicts with utilities and other improvements.

MISCELLANEOUS

Basin Excavation	$ 4.80
Channel Excavation	$ 11.70
Pump Station	$ 81,863.70

The above unit costs and lump sum costs for pipe, excavation, and pump stations have a twenty percent (20%) add-on to the construction costs to cover engineering design and contingencies.

TRANSPORTATION IMPACT FEES

RESIDENTIAL	UNIT		
Single Family	Dwelling Unit	$	7,590.00
Multi-family	Dwelling Unit	$	5,330.00
Senior / Assisted	Dwelling Unit	$	2,762.00
COMMERCIAL			
General Retail			
(<125,000 sq. ft.)	1,000 sq. ft.	$	18,735.00
(>125,000 sq. ft.)	1,000 sq. ft.	$	12,496.00
Hotel / Motel	Per Room	$	3,321.00
Gasoline Service Station	*** the following fees are cumulative*		
1st - 4th	Per Position	$	34,081.00
5th - 8th	Per Position	$	25,560.00
9th - 12th	Per Position	$	19,172.00
13th - beyond	Per Position	$	14,377.00
Note: Infill commercial projects may be eligible for reduced fee, see Infill Credit Policy			
OFFICE			
General Office	Per 1,000 sq. ft.	$	8,373.00
Medical / Dental Office	Per 1,000 sq. ft.	$	20,416.00
Government Office	Per 1,000 sq. ft.	$	36,129.00
Note: Infill office projects may be eligible for reduced fee, see Infill Credit Policy			
INDUSTRIAL			
Industrial / Service Commercial	Per 1,000 sq. ft.	$	2,616.00
Warehouse / Distribution			
(0-20 KSF)	Per 1,000 sq. ft.	$	2,388.00
(20-100 KSF)	Per 1,000 sq. ft.	$	1,771.00
(100+ KSF)	Per 1,000 sq. ft.	$	1,155.00
Mini-Storage	Per 1,000 sq. ft.	$	1,228.00
INSTITUTIONAL			
School	Per 1,000 sq. ft.	$	5,717.00
Church	Per 1,000 sq. ft.	$	4,305.00

NOTE:
Prior Vested Tentative Maps and Projects with existing Reimbursement Agreements will continue to be assessed per Resolution 08-32.

TRANSPORTATION IMPACT FEES (cont.)

INFILL CREDIT CRITERIA

A reduction in the amount of Transportation Impact Fees will be provided to all Commercial and Office Projects that meet the following criteria:

1. The project is in a location where the curb, gutter and sidewalk have been installed in the ultimate alignment.

2. The project is seventy-five percent surrounded by existing development that has been in place an average of fifteen years or more.

3. Any median islands that are planned on adjacent roadways have been installed.

4. The project was inside of the Visalia city limits prior to December 31, 1995.

Projects that meet the infill criteria:

1. Receive Transportation Impact Fee reductions not to exceed twenty-five percent of the base fee.

2. Are not eligible for reimbursements or credits for any street improvements or repairs that are required by the City as a project condition.

3. The City Manager or their designee is authorized to determine whether a project meets the infill criteria.

DOWNTOWN BUSINESS DISTRICT CREDIT

A reduction in the amount of Transportation Impact Fees will be provided to all Projects that meet the following criteria:

1. The District would be bordered on the north and south by Murray and Mineral King Avenues and on the east and west by Conyer Street and the Tipton Street alignment, respectively.

Projects that meet the infill criteria:

1. Receive Transportation Impact Fee reductions of twenty-five percent of the base fee.

2. This credit would be in addition to any "Infill Credit" given above.

CONNECTION FEES
TREATMENT PLANT CONNECTION CAPACITY CHARGES

RESIDENTIAL			
Single family, Apartment, Mobile Home Park	Per Unit	$	1,010.00
COMMERCIAL			
Rest Home	Per Resident	$	375.00
Theater	Per Seat	$	17.20
Retail/Small Business	Per 1,000 sq. ft.	$	71.00
Office	Per 1,000 sq. ft.	$	296.00
Service Station	Each	$	1,171.00
Car Wash			
Self Service	Per Stall	$	3,191.00
Automatic	Each	$	27,428.00
Bakery	Each	$	4,676.00
Restaurant			
Fast Food	Each	$	25,558.00
Walk-up	Each	$	7,605.00
Family-type with bar	Per Seat	$	373.00
Family-type without bar	Per Seat	$	350.00
Grocery with Garbage Disposal & Fraternal Lodge with Kitchen			
	Per 1,000 sq. ft.	$	334.00
Laundromat			
Coin Operated	Per Machine	$	172.00
Dry Cleaner	Each	$	1,892.00
Hotel/Motel			
With dining facility	Per Room	$	543.00
Without dining facility	Per Room	$	397.00
INSTITUTIONAL			
Hospital	Per Bed	$	639.00
School			
Jr. and Sr. High School	Per Student	$	71.00
Elementary School	Per Student	$	41.00
Day Care	Per Student	$	41.00
Church			
With kitchen	Per Seat	$	50.00
Without kitchen	Per Seat	$	16.00
LIGHT INDUSTRY			
Light Industry	Per Employee, Per 8-hr shift	$	55.00
INDUSTRY			
Unit Cost x Average Day			
Peak Month Loadings (from Discharge Permit)			
Unit Costs:			
Flow	Per Gallon, Per Day, Plus	$	2.85
Biochemical Oxygen Demand	Per Gallon, Per Day, Plus	$	352.80
Suspended Solids	Per Pound, Per Day	$	221.80

CONNECTION FEES
TRUNK LINE CAPACITY CHARGE

RESIDENTIAL			
Single-Family	Per Unit	$	1,018.00
Multi-Family	Per Unit	$	574.00
Mobile Home Park	Per Space	$	639.00
COMMERCIAL			
Car Wash			
Self Service	Per Stall	$	1,574.00
Automatic	Each	$	25,189.00
Tourist and Trailer Camp	Per Space	$	158.00
Theater	Per Seat	$	7.40
Hotel/Motel	Per Room	$	95.00
Retail/Small Business	Per 1,000 sq. ft.	$	32.00
Shopping Center	Per 1,000 sq. ft.	$	19.90
Office	Per 1,000 sq. ft.	$	125.00
Service Station	Each	$	1,574.00
Restaurant			
Fast Food	Each	$	5,828.00
Walk-up	Each	$	1,732.00
Family-Type without Bar	Per Seat	$	78.00
Family-Type with Bar	Per Seat	$	84.00
Laundromat	Per Machine	$	78.00
INSTITUTIONAL			
Hospital	Per Bed	$	394.00
School			
Jr. and Sr. High School	Per Student	$	41.00
Elementary School	Per Student	$	19.90
Church			
Church without Kitchen	Per Seat	$	7.40
Church with Kitchen	Per Seat	$	9.80
LIGHT INDUSTRY	Per 1,000 sq. ft.	$	32.00
INDUSTRY			
Outside Industrial Park	Per Gallon, Per Day (peak flow)	$	1.24
Inside Industrial Park	Per Gallon, Per Day (peak flow)	$	1.24

Enterprise Fees

AIRPORT

Heavy Appliance Electricity Surcharge	Per Month	$	47.00
Overnight parking - Single	Per Night	$	10.00
Overnight parking – Twin	Per Night	$	12.00
Overnight parking - Jet	Per Night	$	30.00
Landing fee (Commercial only) Max. gross landing weight	Per 1,000 lbs.	$	0.85
Fuel Flowage/Tank Owner Customers	Per Gallon	$	0.10
Fuel Flowage/Commercial Customers	Per Gallon	$	0.05
Bulk Fuel Price Below Truck Price	Per Gallon	$	0.40
Into-Plane Rate	Per Gallon	$	1.25
Into-Plane Rate/EPIC Contract Fuel	Per Gallon	$	1.15
Commercial Operator's Permit	Per Month	$	136.00
Battery starts	Per Start	$	10.00
West side ramp	Per Half Day	$	119.50
West side ramp	Per Day	$	216.00
Conference room rental	Per Hour	$	36.00
Conference room rental	Per Half Day	$	112.00
Conference room rental	Per Day	$	196.00
Gate card replacement fee	Per Key	$	25.00
Hangar waiting list deposit	Per Space	$	500.00
Airport Sewer Connection Fee	Per Service	$	13,500.00

The airport has the following types of agreements: hangar, tiedown, land, and facilities. The hangar and tiedown agreements have specific rental rate adjustments, based on the CPI, which were approved by Council in April 1993 and again in June 1994.

ANIMAL SERVICES

City of Visalia License Fees			
Dogs	Altered Dog	1 Year License	$18.00
		2 Year License	$28.00
		3 Year License	$43.00
	Unaltered Dog	1 Year License	$88.00
		2 Year License	$140.00
		3 Year License	$211.00
Cats	Altered Cat	1 Year License	$8.00
		2 Year License	$12.00
		3 Year License	$19.00
	Unaltered Cat	1 Year License	$28.00
		2 Year License	$44.00
		3 Year License	$67.00
	Replacement Tag		$7.00
	Kennel Permit	Maximum of 10 animals	$100.00
	Breeders Permit	Maximum of 2 litters per year	$319.00
	Late Penalty Fee	Late license for dogs & cats	$25.00
	Late Penalty Fee	No license for dogs & cats	$25.00
Animal Control Fees			
Vicious Hearing			Actual Cost
Owner Request Pick Up			$70.00
1st Return to Owner of Animal Licensed with COV			No Charge
Return to Owner - All Other			$70.00
Emergency After Hours Pick Up			$200.00
Chemical Immobilization			$64.00
Lab Services (Rabies)			$127.00
Excessive Unfounded Complaints			Actual Cost
Trap Rental Deposit			$59.00
Weekly Trap Rental Fee			$15.00
Cat Spay and Neuter - Program fee			$10.00
All Other Spay/Neuter			Actual Cost
Shelter Related Fees			
1st Impound			$37.00
2nd Impound			$64.00
3rd Impound			$107.00
1st Impound - Civil Penalty			$35.00
2nd Impound - Civil Penalty			$50.00
3rd Impound - Civil Penalty			$100.00
Daily Boarding Fee			$20.00
Kennel Quarantine Fee			$140.00
Owner Surrender Fee			$77.00
Litter Surrender - weened < 3months (1-3 animals)			$77.00
Litter Surrender - weened < 3months (4+, each additonal)			$20.00
Euthanasia Fee			$71.00
Cremation Fee			$98.00
DOA Disposal Fee			$60.00
Miscellaneous			
Rabies Vaccination			$16.00
DHPP/FVRCP Vaccination			$16.00
Bordatella Vaccination			$16.00
Microchip Fee			$26.00
E Collar Fee			$10.00
Engraved Dog Tag			$8.00
Adoptions			
Male Dog			$155.00
Female Dog			$166.00
Male Cat			$83.00
Female Cat			$94.00
Rabbit/ Large Reptile			$15.00
Guinea pig			$10.00
Small Mammal/ Reptile			$5.00
Bird			$10.00
Livestock			$100.00

BUILDING PERMIT FEES
RESIDENTIAL

		Plan Check Fee	Fire Plan Check Fee	Inspection Fee	Total Fee
RESIDENTIAL MASTER PLANS					
The following fees are cumulative and included in the permit: plumbing, mechanical, electrical and fire sprinkler. Note solar is required at time of submittal and fees will be assessed accordingly.					
Master Plans = Single Family / Multi-Family / ADU (Accessory Dwelling Units)					
0 to 1,750 sq. ft.	Per Sq. Ft.	$ 0.59	$ 0.10	$ -	$ 0.69
1,751 sq. ft. and over	Per Sq. Ft.	$ 0.48	$ 0.06	$ -	$ 0.54
Reversed Plans - 50% of the above fees					
NEW RESIDENTIAL					
The following fees are cumulative and included in the permit: plumbing, mechanical, electrical and fire sprinkler. Note solar is required at time of submittal and fees will be assessed accordingly.					
Tract / Production Dwelling / ADU (Accessory Dwelling Units)					
0 to 1,750 sq. ft.	Per Sq. Ft.	$ 0.12	$ -	$ 1.06	$ 1.18
1,751 sq. ft. and over	Per Sq. Ft.	$ 0.12	$ -	$ 0.79	$ 0.91
Custom Dwelling / ADU (Accessory Dwelling Units)	Per Sq. Ft.	$ 0.69	$ 0.10	$ 1.29	$ 2.08
TEMPORARY SALES OFFICE / MODEL HOME / SALES TRAILER / CONSTRUCTION TRAILER					
Minimum fee required	Each	$ 60.80	$ -	$ 157.00	$ 217.80
	Per Sq. Ft.	$ 0.69	$ -	$ 1.07	$ 1.76
RESIDENTIAL REMODEL, ADDITIONS, GAME ROOMS & POOL HOUSES					
The following fees are cumulative and included in the permit: plumbing, mechanical and electrical					
Minimum fee required	Each	$ 121.60	$ -	$ 157.00	$ 278.60
0 to 500 sq. ft.	Per Sq. Ft.	$ 0.59	$ -	$ 1.29	$ 1.88
501 and over	Per Sq. Ft.	$ 0.32	$ -	$ 0.64	$ 0.96
NEW PATIO COVERS, CARPORTS & MISC. RESIDENTIAL STRUCTURES					
Garage or Detached Building or Storage	Per Sq. Ft.	$ 0.31	$ -	$ 0.76	$ 1.07
Wood Patio or Carport or Raised Decks or Balconies	Each	$ 30.20	$ -	$ 313.90	$ 344.10
Manufactured Aluminum Carport or Patio	Each	$ 30.20	$ -	$ 157.00	$ 187.20
SWIMMING POOLS & SPAS					
The following fees are included in the permit: plumbing, mechanical and electrical					
Swimming pool & Spa	Each	$ 151.90	$ -	$ 313.90	$ 465.80
Swimming pool & Spa with heater or gas line	Each	$ 151.90	$ -	$ 423.60	$ 575.50
Above-ground pool	Each	$ 60.80	$ -	$ 78.40	$ 139.20
RE-ROOFING					
Residential					
Simple roof overlay	Each	$ -	$ -	$ 120.69	$ 120.69
Re-roof with sheathing	Each	$ -	$ -	$ 159.94	$ 159.94
Structural with calculations	Each	$ 60.80	$ -	$ 159.94	$ 220.74
Commercial / Multi-Family					
Simple roof overlay up to 7,500 sq. ft.	Each	$ -	$ -	$ 156.92	$ 156.92
Simple roof overlay 7,501 to 15,000 sq. ft.	Each	$ -	$ -	$ 313.81	$ 313.81
Simple roof overlay 15,001 to 150,000 sq. ft.	Each	$ -	$ -	$ 470.72	$ 470.72
Re-roof with sheathing up to 7,500 sq. ft.	Each	$ -	$ -	$ 313.81	$ 313.81
Re-roof with sheathing 7,501 to 15,000 sq. ft.	Each	$ -	$ -	$ 470.72	$ 470.72
Re-roof with sheathing 15,001 to 150,000 sq. ft.	Each	$ -	$ -	$ 706.00	$ 706.00
Structural with calculations up to 15,000 sq. ft.	Each	$ 60.80	$ -	$ 470.72	$ 531.52
Structural with calculations 15,001 to 150,000 sq. ft.	Each	$ 121.60	$ -	$ 706.00	$ 827.60
RELOCATION / MOVING OF BUILDING					
Application for permit	Each	$ -	$ -	$ 418.44	$ 418.44
Residential or Commercial permit	Per Sq. Ft.	$ 0.30	$ 0.10	$ 0.93	$ 1.33

BUILDING PERMIT FEES (cont.)
COMMERCIAL

		Plan Check Fee	Fire Plan Check Fee	Inspection Fee	Total Fee
NEW MULTI-FAMILY					
The following fees are cumulative and included in the permit: plumbing, mechanical, electrical and fire sprinkler. Note solar is required at time of submittal and fees will be assessed accordingly.					
Production Dwellings					
Duplex	Per Sq. Ft.	$ 0.12	$ -	$ 1.06	$ 1.18
Triplex/ Fourplex	Per Sq. Ft.	$ 0.08	$ -	$ 1.29	$ 1.37
Apartments / Mobile Home - 0 to 5,000 sq. ft.	Per Sq. Ft.	$ 0.06	$ -	$ 0.77	$ 0.83
Apartments / Mobile Home - 5,001 and over	Per Sq. Ft.	$ 0.04	$ -	$ 0.59	$ 0.63
Non-Production Dwellings					
Duplex / Triplex / Fourplex	Per Sq. Ft.	$ 0.69	$ 0.10	$ 1.29	$ 2.08
Apartments / Mobile Home - 0 to 5,000 sq. ft.	Per Sq. Ft.	$ 0.59	$ 0.10	$ 0.77	$ 1.46
Apartments / Mobile Home - 5,001 and over	Per Sq. Ft.	$ 0.48	$ 0.08	$ 0.59	$ 1.15
The fees listed above are cumulative					
NEW COMMERCIAL - Shell (includes corporate airport hangar)					
The following fees are cumulative and included in the permit: plumbing, mechanical, electrical and fire sprinkler. Note solar is required at time of submittal and fees will be assessed accordingly.					
Minimum fee required	Each	$ 121.54	$ -	$ 157.00	$ 278.54
0 to 5,000 sq. ft.	Per Sq. Ft.	$ 0.39	$ 0.10	$ 0.53	$ 1.02
5,001 to 10,000 sq. ft.	Per Sq. Ft.	$ 0.21	$ 0.08	$ 0.30	$ 0.59
10,001 to 50,000 sq. ft.	Per Sq. Ft.	$ 0.12	$ 0.06	$ 0.20	$ 0.38
50,001 to 100,000 sq. ft.	Per Sq. Ft.	$ 0.10	$ 0.04	$ 0.12	$ 0.26
Over 100,001 sq. ft.	Per Sq. Ft.	$ 0.03	$ 0.02	$ 0.05	$ 0.10
NEW COMMERCIAL - Shell with Interior Improvements (includes Hotels/Motels/Assisted Living)					
The following fees are cumulative and included in the permit: plumbing, mechanical, electrical and fire sprinkler. Note solar is required at time of submittal and fees will be assessed accordingly.					
Minimum fee required	Each	$ 121.54	$ -	$ 157.00	$ 278.54
0 to 5,000 sq. ft.	Per Sq. Ft.	$ 0.57	$ 0.10	$ 0.89	$ 1.56
5,001 to 10,000 sq. ft.	Per Sq. Ft.	$ 0.39	$ 0.08	$ 0.56	$ 1.03
10,001 to 50,000 sq. ft.	Per Sq. Ft.	$ 0.20	$ 0.06	$ 0.29	$ 0.55
50,001 to 100,000 sq. ft.	Per Sq. Ft.	$ 0.14	$ 0.04	$ 0.20	$ 0.38
Over 100,001 sq. ft.	Per Sq. Ft.	$ 0.07	$ 0.02	$ 0.09	$ 0.18
COMMERCIAL ALTERATIONS/TENANT IMPROVEMENTS					
The following fees are cumulative and included in the permit: plumbing, mechanical and electrical					
0 to 5,000 sq. ft.	Per Sq. Ft.	$ 0.39	$ 0.10	$ 0.65	$ 1.14
5,001 to 10,000 sq. ft.	Per Sq. Ft.	$ 0.18	$ 0.08	$ 0.31	$ 0.57
10,001 to 50,000 sq. ft.	Per Sq. Ft.	$ 0.05	$ 0.06	$ 0.10	$ 0.21
50,001 to 100,000 sq. ft.	Per Sq. Ft.	$ 0.04	$ 0.04	$ 0.10	$ 0.18
Over 100,001 sq. ft.	Per Sq. Ft.	$ 0.04	$ 0.02	$ 0.05	$ 0.11
RACKING SYSTEMS					
The following fees are cumulative					
0 to 5,000 sq. ft.	Per Sq. Ft.	$ 0.12	$ 0.10	$ 0.20	$ 0.42
5,001 to 10,000 sq. ft.	Per Sq. Ft.	$ 0.10	$ 0.08	$ 0.11	$ 0.29
10,001 to 50,000 sq. ft.	Per Sq. Ft.	$ 0.08	$ 0.06	$ 0.09	$ 0.23
50,001 to 100,000 sq. ft.	Per Sq. Ft.	$ 0.06	$ 0.04	$ 0.07	$ 0.17
Over 100,001 sq. ft.	Per Sq. Ft.	$ 0.04	$ 0.02	$ 0.05	$ 0.11
NEW MISCELLANEOUS ACCESSORY COMMERCIAL/INDUSTRIAL STRUCTURES/TRASH ENCLOSURES/CARPORTS					
Minimum fees required	Each	$ 60.78	$ -	$ 156.92	$ 217.70
	Per Sq. Ft.	$ 0.51	$ -	$ 0.93	$ 1.44
Includes Com.Coach - permanent or temporary					
FIRE & HOOD SUPPRESSION/ALARM SYSTEM/DETECTION SYSTEM					
The following fees are cumulative					
New Sprinkler Systems	Minimum	$ -	$ 121.60	$ 157.00	$ 278.60
0 to 10,000 sq. ft.	Per Sq. Ft.	$ -	$ 0.04	$ 0.06	$ 0.10
10,001 to 100,000 sq. ft.	Per Sq. Ft.	$ -	$ 0.02	$ 0.04	$ 0.06
Over 100,001 sq. ft	Per Sq. Ft.	$ -	$ 0.01	$ 0.02	$ 0.03
Sprinkler System Expansion	Per Hour	$ -	$ 121.60	$ 157.00	$ 278.60
sprinkler drops; adding a branch or main					
Hood Suppression Systems, Fire Alarms, Fire Service Main Systems	Per Hour (One Hour Minimum)		$ 121.60	$ 157.00	$ 278.60

BUILDING PERMIT FEES (cont.)

ELECTRICAL

		Plan Check Fee	Inspection Fee	Total Fee
Plan Check fee - 55% of the inspection fee (when applicable)				
Photovoltaic System - set by Assembly Bill AS1414				
Residential 1- 15 kilowatts	Each	$ 150.00	$ 300.00	$ 450.00
Residential for each kilowatt above 15 kw	Per Kilowatt		$ 15.00	$ 15.00
Residential 1- 15 kilowatts using SolarApp+ - per Senate Bill SB379	Each	$ 75.00	$ 300.00	$ 375.00
Residential for each kilowatt above 15 kw	Per Kilowatt		$ 15.00	$ 15.00
Commercial 1- 50 kilowatts	Each	$ 400.00	$ 600.00	$ 1,000.00
Commercial for each kilowatt between 51kw and 250kw	Per Kilowatt		$ 7.00	$ 7.00
Commercial for each kilowatt above 250 kw	Per Kilowatt		$ 5.00	$ 5.00
Temporary Electrical				
Temporary Power Service	Each	$ -	$ 157.00	$ 157.00
Temporary Distribution System or Temporary Lighting	Each	$ -	$ 157.00	$ 157.00
Sales Lots (Christmas tree, pumpkin, etc.)	Each	$ -	$ 157.00	$ 157.00
Circus and Carnivals	Each	$ -	$ 235.40	$ 235.40
Power Wall Systems (aka battery storage)				
Residential	Each Dwelling	$ 86.35	$ 157.00	$ 243.35
Commercial - including 1 to 2		$ 121.00	$ 157.00	$ 278.00
Commercial - including 3 to 6		$ 181.50	$ 314.00	$ 495.50
EV Charger Systems				
Residential	Each Dwelling	$ 61.00	$ 157.00	$ 218.00
Commercial - including 1 to 2 chargers		$ 121.00	$ 157.00	$ 278.00
Commercial - including 3 to 6 chargers		$ 242.00	$ 314.00	$ 556.00
Commercial - Each charger greater than 6 chargers	Per Charger	$ 61.00	$ 78.00	$ 139.00
Receptacle, Switch, and Light Outlets				
Residential first 20 fixtures	Each	$ -	$ 78.40	$ 78.40
Residential over 20 fixtures - each additional fixture	Each	$ -	$ 1.60	$ 1.60
Commercial first 20 fixtures	Each	$ -	$ 157.00	$ 157.00
Commercial over 20 fixtures - each additional fixture	Each	$ -	$ 6.30	$ 6.30
Pole or platform-mounted lighting fixtures	Each	$ -	$ 157.00	$ 157.00
Non-illuminated monument / pole / wall	Each	$ -	$ 157.00	$ 157.00
Electrical Equipment				
Residential Appliances	Each	$ -	$ 78.40	$ 78.40
Not exceeding one horsepower (HP) (746W) in each rating. Fixed appliances or receptacle outlets, including wall-mounted electric ovens; counter-mounted cooking tops; electric ranges; console or through-wall air conditioners; space heaters, dishwashers, washing machines; water heaters; clothes dryers, or other motor-operated appliances. For other types; see Power Apparatus.				
Non-Residential Appliances	Each	$ -	$ 157.00	$ 157.00
Not exceeding one horsepower (HP), kilowatt (kW) or kilovolt-ampere (kVA) in each rating. Nonresidential appliances and self-contained factory-wired including medical and dental devices; food, beverage and ice cream cabinets; illuminated show cases; drinking fountains; vending machines; laundry machines or similar types of equipment. For other types; see Power Apparatus.				
Power Apparatus	Each	$ -	$ 313.90	$ 313.90
Up to and including one unit. Motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment and other apparatus.				
Two to Ten units	Each	$ -	$ 78.40	$ 78.40
Eleven to Fifty units	Each	$ -	$ 157.00	$ 157.00
Fifty-one to One Hundred units	Each	$ -	$ 235.40	$ 235.40
Over One Hundred units	Each	$ -	$ 392.20	$ 392.20
*Note: For equipment or appliances listed above which have more than one motor, transformer, heater, etc., the sum of the combined ratings may be used.				
Busways				
100 feet or fraction thereof	Each	$ -	$ 157.00	$ 157.00
Lighting fixtures, motors, or other appliances that are connected to trolley and plug in busways	Each	$ -	$ 78.40	$ 78.40
Electrical Services				
600 volts or less and not over 400 amperes	Each	$ -	$ 157.00	$ 157.00
600 volts or less and over 400 to 1,000 amperes	Each	$ -	$ 313.90	$ 313.90
Over 600 volts or over 1,000 amperes	Each	$ -	$ 313.90	$ 313.90
Miscellaneous Electrical				
For electrical apparatus, conduits, conductors and generators for a which a permit is required but for which no fee is herein set forth.	Per Hour	$ -	$ 157.00	$ 157.00
Re-Instatement of Electrical Meter	Each	$ -	$ 157.00	$ 157.00

BUILDING PERMIT FEES (cont.)
MECHANICAL

			Inspection Fee
Plan Check fee - 55% of the inspection fee (when applicable)			
Furnaces and A/C Units			
Replacement of a forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance.			
Up to and including 100,000 BTU's	Each	$	157.00
Over 100,000 BTU's	Each	$	235.40
Install or Replace Wall Heater	Each	$	157.00
Repair of Floor or Wall Heater	Each	$	78.40
Appliance and Vents			
Relocation or Replacement of gas appliance	Each	$	78.40
Relocation or Replacement of an appliance vent	Each	$	78.40
Exhaust Ventilation			
Replacement of Residential Hoods and Ventilation Fans	Each	$	78.40
Boilers, Compressors and Absorption Systems			
Replace of each boiler or compressor to and including 3 horsepower (10.6kw)	Each	$	157.00
Replace of each absorption system to and including 100,000 BTU's	Each	$	157.00
Replace of each boiler or compressor to and including 15 horsepower (52.7kW)	Each	$	235.40
Replace of each absorption system over 100,000 BTU's and up to 500,000 BTU's	Each	$	235.40
Repairs or Additions			
Repair or alternation to a heating appliance, refrigeration unit, cooling unit or absorption unit	Each	$	78.40
Air Handlers			
For each air-handling unit, including ducts attached thereof	Each	$	157.00
Note: This fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere.			
For each air-handling unit, including ducts attached thereof over 2,000 cfm	Each	$	235.40
Evaporative Coolers			
Other than a portable type ventilation and exhaust	Each	$	78.40
Incinerators			
Relocation or Replace of a domestic type	Each	$	78.40
Relocation or Replace of a commercial or industrial-type incinerator	Each	$	157.00
Miscellaneous Mechanical			
For mechanical for a which a permit is required but for which no fee is herein set forth.	Per Hour	$	157.00

BUILDING PERMIT FEES (cont.)
PLUMBING

			Inspection Fee
Plan Check fee - 55% of the inspection fee (when applicable)			
Fixtures and Vents			
For each fixture or trap or set of fixtures on 1 to 4 traps minimum (including water, drainage piping and backflow protection thereof)	Each	$	78.40
For repair or alteration of drainage or vent piping; each fixture	Each	$	78.40
Water Heaters and Special Appliances			
Replacement of Water Heater or Special Appliances	Each	$	78.40
Replacement of Water Heater with new gas piping	Each	$	157.00
Gas Piping Systems			
One to Five Outlets	Each	$	78.40
Over Five Outlets; each	Each	$	47.10
Lawn Sprinklers			
For each lawn sprinkler system on any one meter	Each	$	157.00
Additional meters for new system listed above	Each	$	78.40
Repair of existing system	Each	$	78.40
Protection Devices			
Backflow Preventer or Vacuum Breakers ; one to five devices	Each	$	157.00
Backflow Preventer or Vacuum Breakers over five devices; each	Each	$	78.30
Atmospheric type vacuum breakers over 2 inches	Each	$	78.40
Wells			
Installation of a New Well	Each	$	470.70
Demolition of a Well	Each	$	314.00
Monitoring Well / Demolition of Monitoring Well	Each	$	157.00
Miscellaneous Plumbing			
For plumbing for a which a permit is required but for which no fee is herein set forth.	Per Hour	$	157.00
Re-Instatement of Gas Meter	Each	$	157.00
SEWERS, DISPOSAL SYSTEMS AND INTERCEPTORS			
New Septic Tank & Disposal System (included in fees is a plan check fee of $121.60)	Each	$	435.30
Replacement of Building Sewer	Each	$	78.40
Replacement or Repair of building private sewer system	Each	$	313.90
Replacement or Repair of a industrial waste interceptor; such as carwash or service station	Each	$	157.00
Replacement or Repair of a kitchen-type interceptor	Each	$	157.00
Rain Water Systems per drain inside building	Each	$	78.40
OTHER FEES			
* At the discretion of the Bldg. Official, fee rates may be adjusted, when special circumstances are found to exist, to reflect the actual cost of service			
Address Change	Each	$	243.00
Application for Use of Alternate Materials and Methods in Construction	Each	$	486.00
Building Appeals Board Application	Each	$	607.70
Duplicate Inspection Card	Each	$	5.90
Renewal of Expired Permit	Each	$	30.70
Special Inspections or Temporary Utilities	Each	$	313.90
Demolition Permit Deposit - refunded after final approval	Each	$	2,000.00
Temporary Certificate of Occupancy	Each	$	313.90
Work without Permit	Each	2x Permit Fee	

BUILDING PERMIT FEES (cont.)

		Plan Check Fee	Inspection Fee	Total Fee
DEMOLITION				
When not included as part of a tenant improvement				
All demolition permits require a $2,000 deposit except Pool Demo. Deposits are refunded after final approval				
Demolition	Each - when applicable	$ 121.60	$ 157.00	$278.60
FENCE / MASONRY / RETAINING WALLS				
Wood Fence	Required - No Charge Per Municipal Code		$ -	$ -
Masonry or Retaining Walls				
0 to 50 linear ft. and over 4 ft. tall	Each	$ 60.80	$ 157.00	$217.80
over 50 linear ft. and over 4 ft. tall - each add'l 50 ft.	Each	$ 12.20	$ 78.40	$ 90.60
AWNINGS				
Awnings	Each	$ 30.20	$ 78.40	$108.60
SIGNS				
Reface or Repaint	Each	$ 30.20	$ 48.20	$ 78.40
Non-illuminated monument / pole / wall	Each	$ 30.20	$ 157.00	$187.20
each additional branch circuit (for existing signs only)	Each	$ -	$ 78.50	$ 78.50
Illuminated monument / pole / wall	Each	$ 30.20	$ 235.40	$265.60
each additional branch circuit	Each	$ -	$ 117.70	$117.70
OTHER PLAN CHECK FEES				
Plan Check Reviews in excess of submittal and two re-check reviews	Each	$ 364.60	$ -	$364.60
Approving Lost Plans	Each	$ 121.60	$ -	$121.60
Lost Truss Calculations or Energy Calculations	Each	$ 121.60	$ -	$121.60
Changes or Deviation from Approved Plans	Per Hour	$ 121.60	$ -	$121.60
Expedited Plan Check Fee*	Of Original Fee	150%	N/A	150%
*Availability dependent upon staffing resources				
OTHER INSPECTION FEES				
Changes or Deviation from Issued Permit	Per Hour	$ -	$ 157.00	$157.00
Re-Inspection fee	Each	$ -	$ 209.20	$209.20
Code Compliance: First Time Home Buyer or Residential Inspection	Each	$ -	$ 209.20	$209.20
Damage Report	Each	$ -	$ 209.20	$209.20
Expedited Overtime Inspection Fee (two (2) hr minimum)*	Per Hour	$ -	$ 116.20	$116.20
*Availability dependent upon staffing resources				
STRONG MOTION TABLE as set by State				
Residential (3 stories or less)	Per $1,000 Valuation		$ 0.13	
Commercial and All Other Building Construction	Per $1,000 Valuation		$ 0.28	
CA BLDG STANDARDS ADMIN FEE (CBSC Fee) as set by State	Per $25,000 Valuation or Fraction Thereof		$ 1.00	

PLAN CHECK FEES ARE DUE AT TIME OF PLAN SUBMITTAL

ELEVATOR PERMIT FEES

NEW INSTALLATIONS

Includes dumbwaiter or private residence elevators and multi-story residential buildings not serving more than two (2) units and not accessible to the public

Up to and including $10,000.00 of valuation	$	22.00
Over $10,000 of valuation*	$	22.00

* plus $1.50 for each $1,000.00 or fraction thereof over $10,000.00

CONSTRUCTION & DEMOLITION PERMIT FEES

NEW RESIDENTIAL	
Tract Single Family Dwelling	$151.23
Custom Single Family Dwelling	$252.16
Multi-Family Dwelling	$130.88
RESIDENTIAL RENOVATION / REMODEL	
ALL Bathroom/Kitchen remodel/renovations	$151.23
Renovation/remodel/addition ≥ 500 sq. ft. and/or $20,000	$151.23
Fences, carports, patio covers & misc. residential structures (add-ons)	$151.23
DEMOLITION	
Demolition ≥ 500 sq. ft.	$504.64
COMMERCIAL	
NEW WITH IMPROVEMENTS	
1,000 to 5,000 sq. ft.	$302.62
5,001 to 10,000 sq. ft.	$504.64
10,001 to 50,000 sq. ft.	$706.34
50,001 to 100,000 sq. ft.	$908.19
Over 100,001 sq. ft.	$1,110.05
NEW WITHOUT IMPROVEMENTS	
1,000 to 5,000 sq. ft.	$302.62
5,001 to 10,000 sq. ft.	$504.64
10,001 to 50,000 sq. ft.	$706.34
50,001 to 100,000 sq. ft.	$908.19
Over 100,001 sq. ft.	$1,110.05
TENANT IMPROVEMENTS	
1,000 to 5,000 sq. ft.	$302.62
5,001 to 10,000 sq. ft.	$504.64
10,001 to 50,000 sq. ft.	$706.34
50,001 to 100,000 sq. ft.	$908.19
Over 100,001 sq. ft.	$1,110.05

CONVENTION CENTER

To establish a more client friendly rate schedule, the Convention Center will retain the flexibility to provide clients with a package, or all inclusive pricing fees, and the ability to create pilot programs/services with the other members of the hospitality industry.

Charges for items other than those specifically listed below will be determined by the City based on the cost of providing those services.

FACILITY RENTAL			
Exhibit Hall for consumer shows and tradeshows	Per Day	$	6,103.36
Exhibit Hall for consumer shows & tradeshows for move-in/out & turnaround reset	Per Day	$	3,051.68
Exhibit Hall for non-profit (Friday through Sunday only – Holidays and days of celebration not included)	Per Day	$	3,742.88
Exhibit Hall for non-profit (Monday through Thursday only – Holidays and days of celebration not included)	Per Day	$	2,917.60
Exhibit Hall - Standard Commercial Rate	Per Day	$	4,953.78
Exhibit Hall - Commercial Rate for move in/out & turnaround reset	Per Day	$	2,476.89
Green Room use	Per Day	$	149.67
Charter Oak Ballroom for banquet (5:30pm-Midnight Mon-Fri, 3:30pm-Midnight Sat & Sun.) *	Per Day	$	3,017.38
Charter Oak Ballroom for meeting (6am-4pm Mon-Fri, 6am-2pm Sat & Sun.) *	Per Day	$	1,902.10
Charter Oak Ballroom ALL-DAY (6am-Midnight Mon-Sun)	Per Day	$	3,971.55
Charter Oak Ballroom move in/out	Per Day	$	1,506.09
Charter Oak Ballroom turnaround reset	Per Day	$	947.93
Charter Oak Ballroom “E” for banquet (5:30pm-Midnight Mon-Fri, 3:30pm-Midnight Sat & Sun.) *	Per Day	$	1,009.26
Charter Oak Ballroom “E” for meeting (6am-4pm Mon-Fri, 6am-2pm Sat & Sun.) *	Per Day	$	635.07
Charter Oak Ballroom "E" ALL-DAY (6am-Midnight Mon-Sun)	Per Day	$	1,322.12
Charter Oak Ballroom “E” move in/out	Per Day	$	502.03
Charter Oak Ballroom “E” turnaround reset	Per Day	$	317.02
Charter Oak Ballroom A, B, C or D for banquet (5:30pm-Midnight Mon-Fri, 3:30pm-Midnight Sat & Sun.) *	Per Day	$	502.03
Charter Oak Ballroom A, B, C, or D for meeting (6am-4pm Mon-Fri, 6am-2pm Sat & Sun.) *	Per Day	$	317.02
Charter Oak Ballroom A, B, C or D ALL-DAY (6am-Midnight Mon-Sun)	Per Day	$	657.94
Charter Oak Ballroom A, B, C or D move in/out	Per Day	$	245.30
Charter OakBallroom A, B, C, or D turnaround reset	Per Day	$	149.67
San Joaquin Ballroom (6am-4pm or 5:30pm-Midnight Mon-Fri, 6am-2pm or 3:30pm-Midnight Sat & Sun.) *	Per Day	$	1,087.21
San Joaquin Ballroom ALL-DAY (6am-Midnight Mon-Sun)	Per Day	$	1,622.50
San Joaquin Ballroom move in/out & turnaround reset	Per Day	$	540.49
San Joaquin Ballroom A, B, C or D (6am-4pm or 5:30pm-Midnight Mon-Fri, 6am-2pm or 3:30pm-Midnight Sat & Sun.) *	Per Day	$	267.13
San Joaquin Ballroom A, B, C or D ALL-DAY (6am-Midnight Mon-Sun)	Per Day	$	401.21
San Joaquin Ballroom A, B, C or D move in/out & turnaround reset	Per Day	$	133.04
Sequoia A or B or Sierra B (6am-4pm Mon-Sun or 5:30pm-Midnight Mon-Sun) *	Per Day	$	267.13
Sequoia A or B or Sierra B ALL-DAY (6am-Midnight Mon-Sun)	Per Day	$	401.21
Sequoia A or B or Sierra B move in/out & turnaround reset	Per Day	$	133.04
Sequoia A & B (6am-4pm Mon-Sun or 5:30pm-Midnight Mon-Sun.) *	Per Day	$	540.49
Sequoia A & B ALL-DAY (6am-Midnight Mon-Sun)	Per Day	$	808.65
Sequoia A & B move in/out & turnaround reset	Per Day	$	267.13
Mineral King / Kaweah A or B or Sierra A (6am-4pm Mon-Sun or 5:30pm-Midnight Mon-Sun.) *	Per Day	$	200.60
Mineral King / Kaweah A or B or Sierra A ALL-DAY (6am-Midnight Mon-Sun)	Per Day	$	300.39
Mineral King / Kaweah A or B or Sierra A move in/out & turnaround reset	Per Day	$	99.78
Mineral King / Kaweah A & B (6am-4pm Mon-Sun or 5:30pm-Midnight Mon-Sun.) *	Per Day	$	278.56
Mineral King / Kaweah A & B ALL-DAY (6am-Midnight Mon-Sun)	Per Day	$	401.21
Mineral King / Kaweah A & B move in/out & turnaround reset	Per Day	$	139.28
Kings Canyon (6am-4pm Mon-Sun or 5:30pm-Midnight Mon-Sun.) *	Per Day	$	267.13
Kings Canyon ALL-DAY (6am-Midnight Mon-Sun)	Per Day	$	401.21
Kings Canyon move in/out & turnaround reset	Per Day	$	139.28
Executive Board Room (6am-4pm Mon-Sun or 5:30pm-Midnight Mon-Sun.) *	Per Day	$	328.45
Executive Board Room ALL-DAY(6am-Midnight Mon-Sun)	Per Day	$	490.60
Executive Board Room move in/out & turnaround reset	Per Day	$	167.34
Grand Board Room (6am-4pm Mon-Sun or 5:30pm-Midnight Mon-Sun.) *	Per Day	$	351.32
Grand Board Room ALL-DAY (6am-Midnight Mon-Sun)	Per Day	$	518.66
Grand Board Room move in/out & turnaround reset	Per Day	$	177.74
Courtyards - Eucalyptus and Plaza	Per Day	$	1,656.80
Courtyards move in/out & turnaround reset	Per Day	$	830.48
Lobby Areas			
Lobby (each) registration or pre-function space	Per Day	$	356.51
Exhibit Lobby for banquets or meetings (6am-4pm Mon-Sun or 5:30pm-Midnight Mon-Sun) *	Per Day	$	813.85
Exhibit Lobby for banquets/meetings ALL-DAY (6am-Midnight Mon-Sun)	Per Day	$	1,226.49

CONVENTION CENTER (cont.)

FACILITY RENTAL			
Kitchen Rental – 2 hour minimum	Per Hour	$	111.22
Parking lot rental	Per Day	$	1,277.42
Show Manager's office	Per Day	$	77.96

** Limited Occupancy Times*

CATERED/CONTRACTED SERVICES		
Banquet	Of Gross Receipts	16%
Bar	Of Gross Receipts	25%
Concessions	Of Gross Receipts	25%
Break Service	Of Gross Receipts	25%
Novelties from Commercial Entertainment handled by Concessionaire's staff	Of Gross Receipts	20%
Novelties from Commercial Entertainment handled by Convention Center staff	Of Gross Receipts	25%

STAFF SERVICES			
Security arranged by Convention Center	Per Hour/Guard	$	30.00
Security Overtime after 8 hours & Holidays	Per Hour/Guard	$	44.00
Maintenance	Per Hour	$	26.00
Maintenance Overtime after 8 hours & Holidays	Per Hour	$	39.00
Technician	Per Hour	$	44.00
Technician Overtime after 8 hours & Holidays	Per Hour	$	66.00
Electrician	Per Hour	$	66.00
Electrician Overtime after 8 hours & Holidays	Per Hour	$	99.00
Rigging staff	Per Hour	$	108.00
Rigging staff Overtime after 8 hours & Holidays	Per Hour	$	162.00
Ticket seller / Ticket Taker / Usher (4 hour min)	Per Hour	$	26.00
Ticket seller / Ticket Taker / Usher Overtime after 8 hours & Holidays	Per Hour	$	39.00
Ticket printing	Per Ticket	$	0.30
Convenience fee (online tickets only)	Per Ticket	$	4.00
Facility Fee	Per Ticket	$	2.00
Bollard Removal	Limit 4	$	89.00

EQUIPMENT RENTAL			
Audio Snake – 100 ft – 8x4 CH - 2nd day 1/2 price	Each/Day	$	51.97
Audio Snake – 150 ft – 24x4 CH - 2nd day 1/2 price	Each/Day	$	80.03
Audio Connection Fee	Each/Day	$	55.09
Bicycle Barricades	Per Foot	$	2.08
Booth Carpet - 10' X 9'	Each	$	121.61
Compact Disc (CD) Player	Each/Day	$	68.60
Chandelier - Crystal Small	Each/Day	$	250.50
Chandelier - Crystal Large	Each/Day	$	311.82
Chain Hoists (labor extra)	Each	$	50.93
Chairs	Each	$	3.43
Chalk Board (4X6)	Each/Day	$	36.38
City Business License	Per Day	$	28.06
City License Daily Cap	Per Day	$	724.46
Clear-Com Base Station	Each/Day	$	80.03
Clear-Com Head Set	Each/Day	$	28.06
Coat Rack	Each	$	16.63
Dance Floor – Per 3' X 3' Section	Each	$	5.20
Decorative Columns - 10'	Each	$	39.50
Display Table with Skirt & Linen	Each	$	19.75
Drayage Per 100 lbs - 200 lbs minimum	Per 100 lbs	$	75.88
Dressing Mirror	Each	$	43.65
Easel	Each	$	17.67
Electrical per Booth	Per Hook-up	$	47.81
Electrical - Floor Pockets	Per Hook-up	$	239.06
Electrical - Main Power Buss	Per Hook-up	$	490.60
Event Insurance	Event	Cost + $50	

CONVENTION CENTER (cont.)

EQUIPMENT RENTAL

Exhibit Booth (Deluxe) – 10 x 10 or 8 x 10, 1 table, skirt & linen, 2 chairs, pipe & drape	Each	$	99.78
Exhibit Booth (Basic) – 10 x 10 or 8 x 10, 1 table, 2 chairs,pipe & drape	Each	$	71.72
Exhibit Booth (Table Booth - Deluxe) (1 table/skirt & linen/2 chairs)	Each	$	49.89
Extension Cord	Each	$	13.51
Extension Cord replacement	Each	$	33.26
Flipchart – Pad and 2 Markers	Each	$	37.42
Forklift – with Operator (1/2 hour minimum)	Per ½ hr	$	65.48
Forklift/Scissor Lift – with Operator	Per Day	$	529.05
Freezer - Mini Portable	Per Day	$	23.91
Gaffers Tape	Each	$	34.30
Hot & Cold Box	Each/Day	$	71.72
HVAC-Exhibit Hall move in/out – 2 hour min.	Per Hour	$	271.28
Ice	Per Pound	$	0.31
Laptop Computer	Each/Day	$	144.48
Power Point Remote	Each/Day	$	28.06
Lectern (Standard)	Each	$	33.26
Lighting Gel	Per Sheet	$	13.51
Linen - Napkins	Each/Use	$	0.37
Linen - Napkin Replacement	Each	$	9.35
Linen - Tablecloth	Each/Use	$	4.68
Linen - Tablecloth Replacement	Each	$	38.46
Markerboard (2x3)	Each	$	17.67
Markerboard (4x6)	Each	$	35.34
Markerboard Markers	Each	$	3.12
Microphone - Wired	Each/Day	$	36.38
Microphone - Cable	Each/Day	$	16.63
Microphone – Wireless Lavaliere	Each/Day	$	68.60
Microphone – Wireless Hand-Held	Each/Day	$	68.60
Microphone Stand per Day	Each/Day	$	16.63
Mirror Ball (w/4 lights)	Per Day	$	278.56
Multi-Plug Outlet	Each	$	16.63
Multi-Plug Outlet Replacement	Each	$	49.89
Piano – Grand	Each	$	289.99
Piano Tuning upon request	Per Tuning	$	177.74
Pipe and Drape	Per Foot	$	3.53
Portable P/A System - small	Each Day	$	451.10
Portable P/A System - large	Each Day	$	669.37
AV Table with Power	Each/Day	$	28.06
Projector Screen – 6x6 or 8x8	Each/Day	$	41.58
Projector Screen – 10x10 with Riser	Each/Day	$	128.89
Projector Screen – 9x12 or 10.5x14	Each/Day	$	165.26
Projector Screen Hung – 9x12 or 10.5x14	Each/Day	$	444.86
Projector Screen w/ Dress Kit on Floor – 9x12 or 10.5x14	Each/Day	$	278.56
Radio Replacement	Each	$	869.98
Risers/Staging (one set of stairs)	Per Section	$	39.50
Scissor Lift with Operator (1/2 hr. minimum)	Per ½ hr	$	65.48
Scissors Lift with Operator	Per Day	$	529.05
Skirts – Linen	Each	$	33.26
Skirt Clips	Each	$	0.83
Sound Mix Console 4 channel	Each/Day	$	86.27
Sound Mix Console 8 or 16 channel	Each/Day	$	189.17
Sound Mix Console 32 channel	Each/Day	$	289.99
Speakers (Portable) 12" speakers on stands	Each/Day	$	97.70
Speakers (Monitors) wedge monitors	Each/Day	$	50.93
Speakerphone	Each/Day	$	121.61
Spotlight with Operator (2 hours)	Each/Day	$	255.69
Stanchion with Rope	Each/Event	$	10.39
Stage Barricades	Each (4 ft)	$	25.99

CONVENTION CENTER (cont.)

EQUIPMENT RENTAL			
Tables	Each	$	10.39
Telephone/Data Line (with usage)	Each/Day	$	88.35
Theatrical Lighting (Hung)	Each	$	42.62
Trussing (square tube-10') - Labor Extra 1' x 1'	Each	$	72.76
VCR or DVD and 47" monitor	Each/Day	$	116.41
VCR or DVD and 86" monitor	Each/Day	$	214.12
Video Projector - 3000 to 4,000 lumens	Per Day	$	205.80
Video Projector - 7000 lumens	Per Day	$	484.36
Video Projector - 12000 lumens	Per Day	$	836.72
Video Switcher	Per Day	$	172.54
Velvet Backdrop (ground support - 32')	Per Use	$	255.69
Velvet Backdrop (hung - 32')	Per Use	$	412.64
LED Up Lighting	Per Use	$	33.26
Led Up Lighting pkg (24)	Per Use	$	361.71
Wastebasket	Each	$	4.16
IMAG Camera	Each	$	462.53
Plexiglass Lecturn	Each	$	167.34
ADMINISTRATIVE SERVICES			
Copies	Each	$	0.25
Duplexed Copies	Each	$	0.30
First package (UPS, FedEx)	Per Package	actual + $15	
Any additional packages (UPS, FedEx)	Per Package	actual + $15	
Wi-Fi Services			
Wired DSL High Speed Internet each line/day	Each	$	66.00
up to 512kbs	Each	Free	
5mb in lobbies and rooms	Each	$	13.90
20mb in lobbies and rooms	Each	$	85.00
50mb in lobbies and rooms	Each	$	424.00

SOLID WASTE

AUTOMATIC LIFT CONTAINER SERVICE

Baseline Residential Service

Baseline service consists of once a week pickup of either one divided container and one yard waste container, each collected one time per week.

Multi-Family Households are the same as Single Family Households for the purpose of determining baseline residential service if each household is serviced individually.

Baseline Rate per Household/Unit	Per Month or Fraction Of	$23.85
Each additional container	Per Month or Fraction Of	$4.00
Minimum Refuse Rate per Household/Unit	Per Month or Fraction Of	$12.75

Senior Citizen Life Line Discount

Residential container service	Per Month or Fraction Of	$12.75
Each additional yard waste can only	Per Month or Fraction Of	$4.00

Special Services

Commercial Can Service (When approved)		
Baseline Rate per Commercial Site	Per Month or Fraction Of	$23.85
Each additional container (When approved)	Per Month or Fraction Of	$6.00
Additional Service		
Per Container, roll out service / per 20 feet	Per Empty	$2.90
Handling locks and/or property gates	Per Empty	$2.90
Residential **Senior/Disabled** Pack-Out Service - For Qualifying Individuals	Per Month	Free
Residential Pack- Out Service	Per Month	$26.05
Residential Pack- Out Service per add'l can - to be billed as a Flat Fee	Per Month	$13.00
Scheduled Empty - Commercial Can		
For truck	Per Empty	$13.65
Per Container	Per Empty	$1.80
Scheduled Empty - Residential Can		
For truck	Per Empty	$9.20
Per Container	Per Empty	$1.80
Unscheduled Empty (Same Day Service)		
For truck	Per Empty	$29.75
Per Container	Per Empty	$1.80
Residential - Contaminated Empty		
Contamination first occurrence	Per Container	No Charge
Contamination second occurrence	Per Container	$9.95
Contamination third occurrence	Per Container	$15.70
Contamination fourth or more occurrence	Per Container	$21.50
Items Outside Container, Scheduled, for Regular Customers (3 free per year)		
For truck, Commercial	Per Pick Up	$13.65
For Truck, Residential	Per Pick Up	$9.20
Commercial or Residential	Per Container	$1.80
Special Event Service / Regular Containers		
Up to 10 90-gallon containers / will fit on one trailer	Per Delivery	$26.95
For Side Loader-Per Container/to clean & restock after use	Per Empty	$9.20
To Clean & restock after use	Per Container	$1.80
Special Event Service / Parade Containers		
Up to 10 or less containers	Per Delivery	$53.90
	Per Empty/Per Container	$12.00
To Clean & restock after use	Per Empty/Per Container	$1.80

SOLID WASTE (cont.)

Commercial Trash Bin Service		
One time per week	Per One Yard	$52.10
Two times per week	Per One Yard	$94.50
Three times per week	Per One Yard	$136.90
Four times per week	Per One Yard	$179.30
Five times per week	Per One Yard	$221.70
Six times per week	Per One Yard	$264.10
One time per week	Per Two Yard	$67.45
Two times per week	Per Two Yard	$124.20
Three times per week	Per Two Yard	$180.95
Four times per week	Per Two Yard	$237.70
Five times per week	Per Two Yard	$294.45
Six times per week	Per Two Yard	$351.20
One time per week	Per Three Yard	$83.00
Two times per week	Per Three Yard	$154.10
Three times per week	Per Three Yard	$225.20
Four times per week	Per Three Yard	$296.30
Five times per week	Per Three Yard	$367.40
Six times per week	Per Three Yard	$438.50
One time per week	Per Four Yard	$98.50
Two times per week	Per Four Yard	$183.95
Three times per week	Per Four Yard	$269.40
Four times per week	Per Four Yard	$354.85
Five times per week	Per Four Yard	$440.30
Six times per week	Per Four Yard	$525.75
One time per week	Per Six Yard	$129.35
Two times per week	Per Six Yard	$243.50
Three times per week	Per Six Yard	$357.65
Four times per week	Per Six Yard	$471.80
Five times per week	Per Six Yard	$585.95
Six times per week	Per Six Yard	$700.10
One time per week	Per Eight Yard	$160.00
Two times per week	Per Eight Yard	$302.85
Three times per week	Per Eight Yard	$445.70
Four times per week	Per Eight Yard	$588.55
Five times per week	Per Eight Yard	$731.40
Six times per week	Per Eight Yard	$874.25
One time per week	Per Ten Yard	$190.60
Two times per week	Per Ten Yard	$362.15
Three times per week	Per Ten Yard	$533.70
Four times per week	Per Ten Yard	$705.25
Five times per week	Per Ten Yard	$876.80
Six times per week	Per Ten Yard	$1,048.35

SOLID WASTE (cont.)

Commercial Recycling Bin Service		
One time per week	Per One Yard	$30.90
Two times per week	Per One Yard	$52.10
Three times per week	Per One Yard	$73.30
Four times per week	Per One Yard	$94.50
Five times per week	Per One Yard	$115.70
Six times per week	Per One Yard	$136.90
One time per week	Per Two Yard	$39.05
Two times per week	Per Two Yard	$67.40
Three times per week	Per Two Yard	$95.75
Four times per week	Per Two Yard	$124.10
Five times per week	Per Two Yard	$152.45
Six times per week	Per Two Yard	$180.80
One time per week	Per Three Yard	$47.40
Two times per week	Per Three Yard	$82.90
Three times per week	Per Three Yard	$118.40
Four times per week	Per Three Yard	$153.90
Five times per week	Per Three Yard	$189.40
Six times per week	Per Three Yard	$224.90
One time per week	Per Four Yard	$55.70
Two times per week	Per Four Yard	$98.35
Three times per week	Per Four Yard	$141.00
Four times per week	Per Four Yard	$183.65
Five times per week	Per Four Yard	$226.30
Six times per week	Per Four Yard	$268.95
One time per week	Per Six Yard	$72.15
Two times per week	Per Six Yard	$129.10
Three times per week	Per Six Yard	$186.05
Four times per week	Per Six Yard	$243.00
Five times per week	Per Six Yard	$299.95
Six times per week	Per Six Yard	$356.90
One time per week	Per Eight Yard	$88.40
Two times per week	Per Eight Yard	$159.65
Three times per week	Per Eight Yard	$230.90
Four times per week	Per Eight Yard	$302.15
Five times per week	Per Eight Yard	$373.40
Six times per week	Per Eight Yard	$444.65
One time per week	Per Ten Yard	$104.60
Two times per week	Per Ten Yard	$190.15
Three times per week	Per Ten Yard	$275.70
Four times per week	Per Ten Yard	$361.25
Five times per week	Per Ten Yard	$446.80
Six times per week	Per Ten Yard	$532.35

SOLID WASTE (cont.)

Commercial Green Waste/Food Compost Bin Service		
One time per week	Per One Yard	$48.45
Two times per week	Per One Yard	$87.20
Three times per week	Per One Yard	$125.95
Four times per week	Per One Yard	$164.70
Five times per week	Per One Yard	$203.45
Six times per week	Per One Yard	$242.20
One time per week	Per Two Yard	$60.15
Two times per week	Per Two Yard	$109.60
Three times per week	Per Two Yard	$159.05
Four times per week	Per Two Yard	$208.50
Five times per week	Per Two Yard	$257.95
Six times per week	Per Two Yard	$307.40
One time per week	Per Three Yard	$72.05
Two times per week	Per Three Yard	$132.20
Three times per week	Per Three Yard	$192.35
Four times per week	Per Three Yard	$252.50
Five times per week	Per Three Yard	$312.65
Six times per week	Per Three Yard	$372.80
One time per week	Per Four Yard	$83.90
Two times per week	Per Four Yard	$154.75
Three times per week	Per Four Yard	$225.60
Four times per week	Per Four Yard	$296.45
Five times per week	Per Four Yard	$367.30
Six times per week	Per Four Yard	$438.15
One time per week	Per Six Yard	$107.45
Two times per week	Per Six Yard	$199.70
Three times per week	Per Six Yard	$291.95
Four times per week	Per Six Yard	$385.20
Five times per week	Per Six Yard	$476.45
Six times per week	Per Six Yard	$568.70
One time per week	Per Eight Yard	$130.80
Two times per week	Per Eight Yard	$244.45
Three times per week	Per Eight Yard	$358.10
Four times per week	Per Eight Yard	$471.75
Five times per week	Per Eight Yard	$585.40
Six times per week	Per Eight Yard	$699.05
One time per week	Per Ten Yard	$154.10
Two times per week	Per Ten Yard	$289.15
Three times per week	Per Ten Yard	$424.20
Four times per week	Per Ten Yard	$559.25
Five times per week	Per Ten Yard	$694.30
Six times per week	Per Ten Yard	$829.35

SOLID WASTE (cont.)

Commercial Trash Compactor Service		
One time per week	Per One Yard	$70.85
Two times per week	Per One Yard	$141.70
Three times per week	Per One Yard	$212.55
Four times per week	Per One Yard	$283.40
Five times per week	Per One Yard	$354.25
One time per week	Per Two Yard	$113.65
Two times per week	Per Two Yard	$227.30
Three times per week	Per Two Yard	$340.95
Four times per week	Per Two Yard	$454.60
Five times per week	Per Two Yard	$568.25
One time per week	Per Three Yard	$156.45
Two times per week	Per Three Yard	$312.90
Three times per week	Per Three Yard	$469.35
Four times per week	Per Three Yard	$625.80
Five times per week	Per Three Yard	$782.25
One time per week	Per Four Yard	$199.25
Two times per week	Per Four Yard	$398.50
Three times per week	Per Four Yard	$597.75
Four times per week	Per Four Yard	$797.00
Five times per week	Per Four Yard	$996.25
One time per week	Per Six Yard	$284.85
Two times per week	Per Six Yard	$569.70
Three times per week	Per Six Yard	$854.55
Four times per week	Per Six Yard	$1,139.40
Five times per week	Per Six Yard	$1,424.25
One time per week	Per Eight Yard	$370.45
Two times per week	Per Eight Yard	$740.90
Three times per week	Per Eight Yard	$1,111.35
Four times per week	Per Eight Yard	$1,481.80
Five times per week	Per Eight Yard	$1,852.25

SOLID WASTE (cont.)

Commercial Recycle Compactor Service		
One time per week	Per One Yard	$35.45
Two times per week	Per One Yard	$70.90
Three times per week	Per One Yard	$106.35
Four times per week	Per One Yard	$141.80
Five times per week	Per One Yard	$177.25
One time per week	Per Two Yard	$56.85
Two times per week	Per Two Yard	$113.70
Three times per week	Per Two Yard	$170.55
Four times per week	Per Two Yard	$227.40
Five times per week	Per Two Yard	$284.25
One time per week	Per Three Yard	$78.25
Two times per week	Per Three Yard	$156.50
Three times per week	Per Three Yard	$234.75
Four times per week	Per Three Yard	$313.00
Five times per week	Per Three Yard	$391.25
One time per week	Per Four Yard	$99.65
Two times per week	Per Four Yard	$199.30
Three times per week	Per Four Yard	$298.95
Four times per week	Per Four Yard	$398.60
Five times per week	Per Four Yard	$498.25
One time per week	Per Six Yard	$142.45
Two times per week	Per Six Yard	$284.90
Three times per week	Per Six Yard	$427.35
Four times per week	Per Six Yard	$569.80
Five times per week	Per Six Yard	$712.25
One time per week	Per Eight Yard	$185.25
Two times per week	Per Eight Yard	$370.50
Three times per week	Per Eight Yard	$555.75
Four times per week	Per Eight Yard	$741.00
Five times per week	Per Eight Yard	$926.25

SOLID WASTE (cont.)

Commercial Split Bin Service		
One time per week	Per One Yard	$62.55
Two times per week	Per One Yard	$115.40
Three times per week	Per One Yard	$168.25
Four times per week	Per One Yard	$221.10
Five times per week	Per One Yard	$273.95
One time per week	Per Two Yard	$83.00
Two times per week	Per Two Yard	$146.60
Three times per week	Per Two Yard	$210.20
Four times per week	Per Two Yard	$273.80
Five times per week	Per Two Yard	$337.40
One time per week	Per Three Yard	$94.75
Two times per week	Per Three Yard	$169.10
Three times per week	Per Three Yard	$243.45
Four times per week	Per Three Yard	$317.80
Five times per week	Per Three Yard	$392.15
One time per week	Per Four Yard	$106.50
Two times per week	Per Four Yard	$191.60
Three times per week	Per Four Yard	$276.70
Four times per week	Per Four Yard	$361.80
Five times per week	Per Four Yard	$446.90
One time per week	Per Six Yard	$130.40
Two times per week	Per Six Yard	$237.00
Three times per week	Per Six Yard	$343.60
Four times per week	Per Six Yard	$450.20
Five times per week	Per Six Yard	$556.80
One time per week	Per Eight Yard	$154.20
Two times per week	Per Eight Yard	$282.30
Three times per week	Per Eight Yard	$410.40
Four times per week	Per Eight Yard	$538.50
Five times per week	Per Eight Yard	$666.60
One time per week	Per Ten Yard	$178.00
Two times per week	Per Ten Yard	$327.60
Three times per week	Per Ten Yard	$477.20
Four times per week	Per Ten Yard	$626.80
Five times per week	Per Ten Yard	$776.40

PERMANENT COMMERCIAL BIN AND BOX SERVICE

Scheduled Special Empty Service		
	Per Bin Emptied	$17.35
Uncompacted refuse	Per Cubic Yard	$3.35
Compacted refuse	Per Cubic Yard	$9.90
Unscheduled (Same Day) Special Empty Service		
	Per Bin Emptied	$46.90
Uncompacted refuse	Per Cubic Yard	$3.35
Compacted refuse	Per Cubic Yard	$9.90
Scheduled, Multiple Special Empty Service (Additional Empties, Same Day)		
	Per Bin Emptied	$31.60
Uncompacted refuse	Per Cubic Yard	$3.35
Compacted refuse	Per Cubic Yard	$9.90
Permanent Commercial Roll Off Box Service		
Empty - Permanent, Scheduled	Per Empty	$151.00
Food Compost boxes	Per Empty	$128.40
County of Tulare Landfill fee and/or green waste/recycling fee charged to the City	Per Empty	PLUS
Empty - Permanent, On Call	Per Empty	$166.90
County of Tulare Landfill fee and/or green waste/recycling fee charged to the City	Per Empty	PLUS
Return for Subsequent Collection		
Unable to pick-up bin on normal route service "not due to CITY" (access blocked, too heavy, overfilled etc)	Per Attmept	$79.50
Each subsequent attempt to return and service will be charged an additional fee to recoup costs of having to return to service the bin/box.		
Box Rental Service		
20 cubic yard open box rental	Per Month or Fraction Of	$38.65
30 cubic yard open box rental	Per Month or Fraction Of	$50.10
40 cubic yard open box rental	Per Month or Fraction Of	$60.20
42 cubic yard open box rental	Per Month or Fraction Of	$85.80
42 cubic yard compactor box rental	Per Month or Fraction Of	$85.80
20 cubic yard sludge box rental, box 4392	Per Month or Fraction Of	$61.60
20 cubic yard sludge box rental, box 4393	Per Month or Fraction Of	$60.20
15 cubic yard food compost box	Per Month or Fraction Of	$34.35
Special Service - Additional Service		
Handling locks and/or gates	Per Empty	$2.90
Roll out bin each additional 20 feet	Per Empty	$5.80
Per Box, unscheduled (same day service),	Per Empty	$225.75
County of Tulare Landfill fee and/or green waste/recycling fee charged to the City	Per Empty	PLUS
Per Box, additional empties, same day	Per Empty	$190.75
County of Tulare Landfill fee and/or green waste/recycling fee charged to the City	Per Empty	PLUS
Roll Off Turnaround Fee (added to dump fee)	Per Dump	$20.00

SOLID WASTE (cont.)

TEMPORARY COMMERCIAL BIN AND BOX SERVICE

The minimum charges for temporary service are monthly rental of the bin/box PLUS one empty charge per month or fraction thereof. If no empty services are provided during the month, the minimum of one empty charge shall be billed to the account.

Temporary Commercial Bin Service (2 cubic yard bin, ONLY)		
Standard Service		
Prepayment	Per Box	$67.25
Rent	Per Month or Fraction Of	$10.70
Delivery	Per Scheduled Delivery	$31.80
Scheduled Empty	Per Empty or removal	$24.75
Optional Service:		
Delivery	Per UNSCHEDULED (same day) Delivery	$60.40
Relocation	Per SCHEDULED Relocation	$31.80
Special Service - Additional Service		
Handling locks and/or gates	Per Empty	$2.90
2 cubic yd. unscheduled (same day service)	Per Empty	$54.30
2 cubic yd. additional empties, same day	Per Empty	$39.15
Temporary Commercial Box Service (15, 20, 30, or 40 cubic yard open boxes)		
Prepayment	Per Box	$375.00
Delivery Service		
Per Box	Per Delivery	$79.50
Per UNSCHEDULED (same day) Per Box	Per Delivery	$135.10
Scheduled, Empty Service	Per Empty	$166.90
County of Tulare Landfill fee and/or green waste/recycling fee charged to the City	Per Empty	PLUS
Box Rental Service		
15 cubic yard open box rental	Per Month	$34.35
20 cubic yard open box rental	Per Month	$38.65
30 cubic yard open box rental	Per Month	$50.10
40 cubic yard open box rental	Per Month	$60.20
42 cubic yard open box rental	Per Month	$85.80
Relocation Service (Optional)	Per Box/Per Relocation	$79.50

SPECIAL HAUL SERVICE/SPECIAL BILLING SERVICE

Charges for collection of excessive amounts, or empties at times other than scheduled, or collection of hazardous and/or hard-to-handle waste, or administrative charges for specialized billing will be determined by the director based on the cost of providing those services.

The basis may include, but is not limited to		
Full Time Employee Labor	Per Hour/Per Staff	$57.49
Vehicle Time	Per Hour	$9.98
Full Time Employee Overtime Labor	Per Hour/Per Staff	$86.24

SOLID WASTE (cont.)

PENALTIES FOR DELINQUENT FEES

Penalty charges for delinquent accounts will be assessed monthly as follows

Each delinquent account more than 30 days past due

Residential - $10.00 Per Month for all charges.

The minimum late charge of $10.00 will be applied to the combined sewer/refuse bill.

Commercial - 10% of the unpaid delinquent balance or $10.00 Per Month, whichever is greater.

The minimum late charge of $10.00 will be applied to the combined sewer/refuse bill.

Property Tax Administration Fee - A property tax administration fee of $50.00 will be assessed.

RE-START FEES FOR ACCOUNTS

The account may have been stopped as a result of delinquency or by customer request.

Automatic lift container service	Per Re-Start	$35.00
Permanent commercial bin service	Per Re-Start	$40.00
Permanent roll off box service	Per Re-Start	$65.00

RESIDENTIAL VACANCY ADMIN FEE

The account may have been stopped as a result of delinquency or by customer request.	Per Re-Start	$45.00

CONTAINER CLEANING FEES - Flat Fee per container inclusive of staff time

Residential Can	Per Container	$29.45
Front Load Bins	Per Container	$60.40
Roll Off Boxes	Per Container	$135.10

ENCLOSURE CLEANING FEES

Cost is Per Hour/Per Person/Per Enclosure	Per Hour/Per Person/Per Enclosure	$80.25

REPLACEMENT of DAMAGED/ BURNT CANS/BINS

Residential Can	* Per Container	$91.00
1 yard bin	* Per Container	$969.74
2 yard bin	* Per Container	$984.74
3 yard bin	* Per Container	$1,105.74
4 yard bin	* Per Container	$1,278.74
6 yard bin	* Per Container	$1,789.74
30 yard bin	* Per Container	$8,465.74
40 yard bin	* Per Container	$9,318.74

* Actual replacement cost to City

REPLACEMENT COST OF MISCELLANEOUS ITEMS (Including Staff Time) **

Commercial Bin Lid Replacement	Per Container	$39.87
Commercial Bin Lid Replacement - Two Lids	Per Container	$79.74
Key Replacement	Per Key	$19.87
Lock Replacement	Per Lock	$31.87

** Items damaged by City will not be charged replacement cost to customer

FRANCHISE PERMIT FEES - AS ISSUED BY DIRECTOR

Franchise Permit Fee	Per Box/Per Dump	$34.58

Franchises are required to pay their fees quarterly in arrears.

Payments due in January, April, July, and October (Quarterly fees are due and payable in the month following quarter end and must be paid when logs are submitted for the quarter.)

SEWER
SANITARY (Wastewater)

NON-INDUSTRIAL		
Residential	Per Month	$26.45
Senior Citizen Life Line Residential Discount (equals 1/2 of residential)	Per Month	$13.25
Commercial and Retail	Per CCF *	$2.36
Commercial Mixed Complex	Per CCF *	$4.01
Restaurants, Bars and Fraternal Lodges	Per CCF *	$5.26
Laundries	Per CCF *	$3.15
Car Washes	Per CCF *	$1.80
Groceries with garbage grinders	Per CCF *	$5.03
Per Room for Hotels /Motels	Per Month	$8.34
Per Student per School	Per Month	$0.86
Resthomes	Per CCF *	$2.36

* 100% of the Dec., Jan. and Feb. average water consumption. Minimum charge = Residential monthly charge

SEPTAGE RECEIVING STATION		
Septage receiving station	Per 1,000 Gal	$105.72
Portable toilet and grease trap waste	Per 1,000 Gal	$127.01
INDUSTRIAL		
Flow	Per MG	$1,441.74
B.O.D.	Per Lb.	$0.25
Suspended Solids	Per Lb.	$0.35
PERMIT FEES		
Septic Hauler Annual Permit	Per Annum	$108.00
Industrial Waste Discharge Permit	Per Annum	$345.59
PROPERTY TAX ROLL ADMINISTRATION		
Property tax administration fee for placement on the property tax roll.	Per Delinquent Acct	$50.00

LATE & PENALTY CHARGES		
Non-Industrial:		
All charges more than 30 days past due.	Per Month	$10.00
Industrial:		
10% of Unpaid Delinquent Balance	Per Month	10%
All charges more than 30 days past due.	Per Month	$10.00
Discharge Penalty:		
For discharge in excess of the permitted levels for the month of violation.	Times Normal Charge	200%

SEWER (cont.)
STORM

Each commercial account or each single family residential account or each multi-dwelling unit will be billed the following monthly charges

For Operations & Maintenance	Per 1,000 Sq.Ft. of Parcel Size	$0.24

PLUS, the following monthly charge per account, multi-family dwelling unit, or mobile hon

Master Plan Improvements	Per Month	$0.84
Correct Existing Deficiencies	Per Month	$0.67
Waterway Acquisition	Per Month	$0.51
Kaweah Lake Enlargement Project and Local Storm Water Maintenance Fee*	Per Month	$0.66
		$2.68

Late & Penalty Charges

All charges more than 30 days past due.	Per Month	$10.00

Property Tax Roll Administration

Property tax administration fee for placement on the property tax roll.	Per Delinquent Acct	$50.00

* Resolution 2013-25 was adopted on April 1, 2013, authorizing a change of use of the Kaweah Dam Enlargement Project Fee and renaming the fee the Kaweah Lake Enlargement Project and Local Storm Water Maintenance Fee. The fee is to be adjusted annually by the amount of change in the USCPI.

CONNECTION FEES
SEWER MAIN FACILITES CHARGES

FRONT FOOT FEE			
Front Foot	Per Foot	$	55.00
SINGLE-FAMILY RESIDENTIAL			
EXISTING LATERAL AND WYE			
Connection of a single-family residential dwelling with an existing lateral and wye to city sewer system.	Per Unit	$	9,968.00
NON-EXISTING LATERAL AND WYE			
Connection of a single-family residential dwelling with a non-existing lateral and wye to city sewer system.	Per Unit	$	5,642.00

GROUNDWATER RECHARGE FEE

MONTHLY SERVICE CHARGE

Purpose - The water service charge shall be used for the following:

A. Maintaining existing water rights and acquiring additional water rights.

B. Construction of facilities necessary to apply such water to beneficial use such as groundwater recharge and/or storm water recharge basins, water management structures and facilities and water conservation projects.

C. Eligible planning and engineering projects related to efficient water management activities.

Service Size (in)		
5/8 or 3/4	Residential under 10,000 sq. ft.	$0.61
1	Residential over 10,000 sq. ft.	$1.10
1 1/2	Commercial	$2.46
2	Commercial	$4.38
3	Commercial	$9.86
4	Commercial	$17.52
6	Commercial	$39.46
8	Commercial	$70.12

TRANSIT

ROUTES			
General Fare	Per Person	$	1.75
Discounted Fare - ADA Certified/Senior/Disabled/Military	Per Person	$	0.85
General Day Pass	Per Person	$	3.50
Discounted Day Pass - ADA Certified/Senior/Disabled/Military	Per Person	$	2.50
General 31 Day Pass	Per Month	$	50.00
Discounted 31 Day Pass - ADA Certified/Senior/Disabled/Military	Per Month	$	30.00
Children (6 and under) first two children free with adult	Per Person		FREE
General 7 Day Pass	Per Person	$	14.00
Discounted 7 Day Pass - ADA Certified/Senior/Disabled/Military	Per Person	$	7.50
HOP Passes - Half off Pass (New rider's only)	Per Person	$	25.00
DIAL-A-RIDE			
General Fare	Per Person	$	4.00
Discounted Fare - ADA Certified/Senior/Disabled/Military	Per Person	$	2.25
Children (6 and under) first two children free with adult	Per Person		FREE
ADA 31 Day pass	Per Month	$	75.00
Regular 10 Ride Pass	Per Person	$	40.00
Discounted 10 Ride Pass - ADA Certified/Senior/Disabled/Military	Per Person	$	22.50
V-LINE			
General Fare	Per Person	$	10.00
Discounted Fare - ADA Certified/Students/Senior/Disabled/Military	Per Person	$	9.00
General 10 Ride Pass	Per Pass	$	90.00
Discounted 10 Ride Pass- ADA Certified/Senior/Disabled/Military	Per Pass	$	80.00
General 20 Ride Pass	Per Pass	$	160.00
Discounted 20 Ride Pass - ADA Certified/Senior/Disabled/Military	Per Pass	$	140.00
General 40 Ride Pass	Per Pass	$	280.00
Discounted 40 Ride Pass - ADA Certified/Senior/Disabled/Military	Per Pass	$	240.00
TPASS			
General 31 Day pass	Per Pass	$	55.00
Discounted General 31 Day pass - ADA Certified/Senior/Disabled/Military	Per Pass	$	35.00
TROLLEY/BUS			
City Rate	Per Hour	$	118.03
Non City Rate	Per Hour	$	134.61
Rentals that exceed Visalia Transit general service hours and result in additional expenses-a surcharge will apply to the general rate	Per Hour	$	40.00
SEQUOIA SHUTTLE			
General (round trip)	Per Person	$	20.00
FACILITY USE			
For use of Transit Center's Plaza & or Lobby	Per Day	$250 TO $750	
ADVERTISING - BUSES			
FIXED ROUTE			
One (1) Month Contract			
King Full Side	Per Month	$	782.00
King Kong	Per Month	$	616.00
King Standard	Per Month	$	527.00
Queen Full Side	Per Month	$	687.00
Queen Kong	Per Month	$	477.00
Queen Standard	Per Month	$	451.00
Tail Full Side	Per Month	$	553.00
Tail Super	Per Month	$	537.00
Tail Standard	Per Month	$	527.00
Full Wrap	Per Month	$	1,747.00
Interior Panels (11" X 17")	Per Month	$	17.00

ADVERTISING - BUSES

FIXED ROUTE			
Three (3) Month Contract			
King Full Side	Per Month	$	755.00
King Kong	Per Month	$	594.00
King Standard	Per Month	$	505.00
Queen Full Side	Per Month	$	667.00
Queen Kong	Per Month	$	459.00
Queen Standard	Per Month	$	431.00
Tail Full Side	Per Month	$	533.00
Tail Super	Per Month	$	516.00
Tail Standard	Per Month	$	505.00
Full Wrap	Per Month	$	1,680.00
Interior Panels (11" X 17")	Per Month	$	17.00
Six (6) Month Contract			
King Full Side	Per Month	$	736.00
King Kong	Per Month	$	577.00
King Standard	Per Month	$	488.00
Queen Full Side	Per Month	$	646.00
Queen Kong	Per Month	$	446.00
Queen Standard	Per Month	$	419.00
Tail Full Side	Per Month	$	516.00
Tail Super	Per Month	$	499.00
Tail Standard	Per Month	$	488.00
Full Wrap	Per Month	$	1,623.00
Interior Panels (11" X 17")	Per Month	$	17.00
Twelve (12) Month Contract			
King Full Side	Per Month	$	715.00
King Kong	Per Month	$	560.00
King Standard	Per Month	$	474.00
Queen Full Side	Per Month	$	627.00
Queen Kong	Per Month	$	431.00
Queen Standard	Per Month	$	405.00
Tail Full Side	Per Month	$	500.00
Tail Super	Per Month	$	483.00
Tail Standard	Per Month	$	474.00
Full Wrap	Per Month	$	1,575.00
Interior Panels (11" X 17")	Per Month	$	17.00
DIAL-A-RIDE (DAR)			
Tails	Per Month	$	214.00

ADVERTISING - BUSES

VLINE			
One (1) Month Contract			
VLINE King	Per Month	$	632.00
VLINE Full King (no header)	Per Month	$	1,094.00
VLINE Queen	Per Month	$	541.00
VLINE Full Queen (no header)	Per Month	$	962.00
VLINE Interior Ad	Per Month	$	20.50
VLINE			
Three (3) Month Contract			
VLINE King	Per Month	$	607.00
VLINE Full King (no header)	Per Month	$	1,058.00
VLINE Queen	Per Month	$	518.00
VLINE Full Queen (no header)	Per Month	$	933.00
VLINE Interior Ad	Per Month	$	20.50
Six (6) Month Contract			
VLINE King	Per Month	$	586.00
VLINE Full King (no header)	Per Month	$	1,030.00
VLINE Queen	Per Month	$	503.00
VLINE Full Queen (no header)	Per Month	$	903.00
VLINE Interior Ad	Per Month	$	20.50
Twelve (12) Month Contract			
VLINE King	Per Month	$	568.00
VLINE Full King (no header)	Per Month	$	1,001.00
VLINE Queen	Per Month	$	486.00
VLINE Full Queen (no header)	Per Month	$	878.00
VLINE Interior Ad	Per Month	$	20.50

No additional monthly discounts due to limited inventory for DAR buses.

Full Payment Discount	Full Amount	5%

Note:
- Non-profit organizations, governmental agencies, and education can also purchase, on a space available basis only, advertising space at 10% off the standard rate schedule.
- Normal Agency (15%) discount.

CNG Fuel

The public price per GGE is based on actual costs plus 5%.

EV Chargers

The charge fee per KWH is based on actual cost plus $0.25, to help recover costs.

Agenda Item Wording:
..title
Fiscal Year 2024-25 Rates and Fees - Receive, review, and discuss proposed new fees, increases, and adjustments to the City's Rates and Fees Schedule for Fiscal Year 2024-25.
..body
Deadline for Action: 6/3/2024

Submitting Department: Finance and Technology Services

Contact Name and Phone Number: Jana Ferguson 559-713-4429, jana.ferguson@visalia.city; Renee Nagel 559-713-4375, renee.nagel@visalia.city

Department Recommendation:
It is recommended that the City Council receive, review, and discuss the proposed new fees, increases, and adjustments to the City's Rates and Fees Schedule for Fiscal Year 2024-25.

Background Discussion:
Annually, all City's fees, except Impact Fees and Business Tax, are reviewed for annual cost of living adjustments for the upcoming fiscal year. Annual inflationary adjustments help Departments cover costs and lessen the burden on the General Fund so that the fund will be available to cover critical operations including public safety. Per City ordinances, Impact Fees and Business Tax fees are adjusted annually by specific CPI indices.

There are two meetings to review the Rates and Fees for Fiscal Year 2024-25. The first meeting, on June 3rd, is for presentation and discussion only; to receive, review, and discuss the proposed changes to the City's Rates and Fees Schedule. The second meeting, on June 17th, is to conduct a Public Hearing and take action to adopt the City's Rates and Fees Schedule for Fiscal Year 2024-25. If approved, the effective date is July 1, 2024, for all rates and fees except Impact Fees which require a 60-day notice making the effective date for these fees August 17, 2024.

Fee increases are based on established indexes. The City uses the California Consumer Price Index for All Urban Consumers (CCPI-U) as the basis for most fee adjustments. Impact Fees are required by City ordinance to use a building industry index known as the Engineering News Record Construction Cost Index (ENRCCI). In a like manner, City ordinance dictates that the Business Tax will be adjusted by the CPI using the US City Average for all items (USCPI-U) using the average for the most recent 3 years. Both Impact Fees and Business Tax fees are adjusted annually as directed by ordinance. Each Index and the fee effective date are listed in Table 1: Proposed Index Period Changes.

Table I

Proposed Index Period Changes

CPI Time Period	Rate Effetive Date	FY 24-25 Rate	Fee
C.C.P.I. - U.			
Jan. - Dec. 2023	Jul 1, 2024	3.94%	All Other Fees
E.N.R.C.C.I.			
May 2023 - Apr. 2024	Aug 17, 2024	6.07%	Impact Fees
U.S.C.P.I. - U.			
Jan. - Dec. 2023		4.12%	
Jan. - Dec. 2022		8.00%	
Jan. - Dec. 2021		4.70%	
Three Year Average	Jul 1, 2024	5.61%	Business Tax Fees

This report explains in detail the following fee changes:
- New Fees
- Fee Increases Exceeding CPI
- Adjusted Fees
- Existing Fees – Previously Not Listed in the Document
- Deleted Fees

All existing rates and fees that are only increasing by CPI, ENRCCI (Impact Fees), and USCPI-U (Business Tax fees) are not listed in the staff report. These rates and fees are listed in the Proposed Rates and Fees FY 2024-25 document which is attached. For comparison purposes, the document includes the current fiscal year's rates and fees.

Throughout the Rates and Fees document, there are times when some or all of the departments' Rates and Fees are not increased for specific circumstances and reasons. The following are instances of when rates and fees might not be increased.

- Ordinance and Fees set by other Governmental Agencies. Some fees may require an ordinance change in order to change such as Code Enforcement fees. Some fees may be set by other governmental agencies and therefore may not be changed as in the case of some Police Fees and Passport Application Fees (located in General Government and Finance Fees).
- Legal Requirements (Prop. 218 Fees) - Some fees may require the Department to go through a Prop. 218 notification process before they can be increased as in the case of Solid Waste and Sewer Fees.
- Contracted - Some fees are based on contracted services charged at contracted prices and therefore, are being increased as in the case of Sidewalk and Drive Approach Improvements fees.

- Minor Administrative Fees - Some fees are for minor administrative tasks that are minimal and/or rarely occur and are therefore not being increased as in the case of copy fees, payroll fees, and report fees.
- Department - Some fees are not being increased per the department's recommendation. For instance, a department may want to remain competitive within their industry so an increase in fees could be detrimental to their business. Some departments use set guidelines for service offerings and pricing. As an example, The Parks & Recreation department has set a policy and philosophy for the way they calculate all program fees. The overriding goal of this policy is to offer year-round, diversified programs and services at reasonable and equitable rates. This policy and philosophy are examined and adjusted as needed to stay up to date. The Parks & Recreation Department is currently experiencing a vacancy in the Department Head position, so there are no policy changes with the publishing of this document, but as the interim Department Head and eventual, new Department Head work with staff, it is anticipated that this policy and philosophy will be updated and presented to Council later this year.
- In addition, a department may hold off on increasing or changing fees to better examine the basis on which their fees are determined. The Building Safety Division is a department that felt they needed such review and therefore has no changes this year except for the addition of new, adjusted, and deleted fees as outlined in this staff report. For the eighth consecutive year, the Building Safety Division has completed an analysis of its fees and is not recommending an increase of permit fees for fiscal year 2024-25 as the Building Safety Division continues to maintain a positive fund balance. The Building Safety division was recently consolidated with Engineering to become the new Engineering and Building Department, overseen by a new director. The department is moving forward with an RFP for a consultant to conduct a comprehensive fee study in fiscal year 2024-25. The fee study will evaluate the current fee structure and determine if adjustments to the rates and fees are necessary. Any study will be done in coordination with the development community to determine which permit fees can be consolidated, removed, or edited. It is important to note that while fees have been frozen for many years, the division is operating at optimum levels and is not in a budget deficit condition. As such, a comprehensive fee study is not anticipated to suggest excessive fee increases. In all cases, any future fee adjustments will ensure appropriate annual increases so as not to negatively impact the community.

NEW FEES

The following are proposed new fees for the upcoming fiscal year, effective July 1, 2024.
Note: The page numbers referenced for each fee refer to the page number in the Proposed Rates & Fees Document, which is attached.

Enterprise Fees – Animal Services

Animal Services received the California All Animals grant from UC Davis which provides animal tags to citizens reclaiming or adopting pets to help keep them united in the future. The cost for a resident to purchase an **Engraved Dog Tag** (pg. 45) has been added. This service allows Animal Services to ensure that our citizens have everything they need for their newly adopted or reclaimed pets. While the proposed cost for the engraved tags does not fully cover employee and product costs, the rate has been chosen to keep the City competitive with other vendors offering this service and recognizing the fact that the time spent in the field by our Animal Control officers will be decreased with the presence of animals with these identifying tags making it easier to locate pet owners and reunite them with their animals, therefore creating saving costs for the

division. This process could also lead to fewer animals in our shelter waiting to be reunited with their owners.

Miscellaneous	FY24-25
Engraved Dog Tag	$ 8.00

Animal Services occasionally sees the intake of animals beyond cats and dogs. These have been received with no existing **Adoption** (pg. 45) rates. The proposed rates are based on the same cost factors as our current adoption rates without the additional vaccination fees since vaccinations aren't given for animals in these new categories.

Adoptions	FY24-25
Rabbit/Large Reptile	$ 15.00
Guinea Pig	$ 10.00
Small Mammal/Reptile	$ 5.00
Bird	$ 10.00
Livestock	$ 100.00

Enterprise Fees - Building Safety

A new tiered fee for **Photovoltaic Systems** (pg. 48) has been added for plan check and inspection to include Residential systems that applied for their permit using SolarApp+. The SolarApp+ permit is a new record type required by the State of California in order to ensure solar permit applications are processed as quickly as possible. This system was required to go into effect no later than September 30, 2023, which the City successfully met. The SolarApp+ permit is processed through a 3rd party plan review system and bypasses the City's traditional plan check process. Instead, the COV Building Inspection team utilizes an inspection checklist, provided by the SolarApp+ 3rd party system to review and inspect the solar system being installed in the field. The fees associated with the SolarApp+ permit have been reduced to coincide with a reduced plan check process; the plan check fee is half of the normal plan review fee for a residential solar permit.

		Plan Check Fee	Inspection Fee	Total Fee
Photovoltaic System - set by Assembly Bill AS1414		FY24-25	FY24-25	FY24-25
Residential 1-15 kilowatts using SolarApp+ - per Senate Bill SB379	Each	$ 75.00	$ 300.00	$ 375.00
Residential for each kilowatt above 15 kw	Per Kilowatt		$ 15.00	$ 15.00

There is a new fee for **EV Charger Systems** (pg 48) this year. The 2023 California Building Code update has increased the requirements for Electric Vehicle Charging (EVC) systems. In order to better assess fees on EVC systems greater than six (6) chargers, the Building Safety division is proposing to charge plan review and inspection fees commensurate with the hours spent in plan review and inspection for these systems on a "per charger" basis.

		Plan Check Fee	Inspection Fee	Total Fee
EV Charger Systems		FY24-25	FY24-25	FY24-25
Commercial - Each Charger Greater than 6 Chargers	Per Charger	$ 61.00	$ 78.00	$ 139.00

Enterprise Fees – Transit

A new discounted fee for the **31 Day TPASS - ADA Certified/Senior/Disabled/Military** (pg. 72) has been approved by the Tulare County Association of Governments (TCAG). The TPASS fees are determined by TCAG and are included in our Rates & Fees because the passes are available to purchase at our Transit Center. The passes are good for the Visalia Transit and TCRTA buses. This discount has been available with all other ticket purchases, but until now, was not available for the 31-day pass.

TPASS		FY24-25
Discounted General 31 Day Pass - ADA Certified/Senior/Disabled/Military	Per Pass	$ 35.00

FEE INCREASES EXCEEDING CPI

Business Tax - General Fund

The annual increases, authorized by City ordinances, are based on the three-year average of the Consumer Price Index for All Urban Consumers (CPI-U) - U.S. City Average which is 5.61%. The following **Business Tax Fees** (pg. 11-12) have been increased above the CPI due to rounding to the nearest dollar for cash handling purposes. The rate increases range from 5.64% to 5.88% and amounts over CPI range from $0.08 to $0.46.

Fixed Businesses		FY23-24	FY24-25
Professionals		$ 266.00	$ 281.00
Per individual professional participating within the entity, max annual business tax			
Manufacturers/Wholesale		$ 1,135.00	$ 1,199.00
Per entity, max annual business tax			
Delivery (and Pick Up) Vehicles			
Delivery (and Pick Up) Vehicles		$ 170.00	$ 180.00
Per vehicle, per year - for the first vehicle			
Temporary, Itinerant, or Special Businesses			
Special Event - Including Carnivals & Circuses	Per Day	$ 319.00	$ 337.00
Temporary, Itinerant, or Special Businesses	Per Month	$ 319.00	$ 337.00

Neighborhood Preservation – General Fund

The **Special Events Application Fee** (pg. 25) is increasing because this fee technically issues an Encroachment Permit to the requestor which is a fee set by the Planning and Community Preservation Department for any type of encroachment. The fees have not matched in the past years and this change is being proposed now for consistency. The rate increases 41.38% and $26.48 over the CPI increase.

		FY23-24	FY24-25
Special Events Application Fee	Per Event	$ 64.00	$ 93.00

Parks & Recreation – General Fund

The Parks & Recreation management team took an in-depth look at the calculation factors for **Indoor Facility Fees** (pg. 18) and have made some adjustments. Capacities were evaluated and corrected to provide renters with more accurate numbers when selecting a facility. These rates are calculated and based on each facility's capacity and available amenities. The proposed rates are based on an increased per-person rate from $0.25 to $0.35. This rate has not increased since fiscal year 2018-19 and accounts for increased costs associated with rentals, i.e. utilities and equipment wear and tear or replacement. Labor costs have increased, reflecting a wage increase for building attendants from $16.00 to $19.16 per hour. This is a fully loaded cost covering hourly rate, deferred compensation, FICA, and worker's compensation rates. Rates have also been rounded to the nearest $0.50 or $1.00. The rate increases range from 10.11% to 44.00% and amounts over CPI range from $0.79 to $24.89

		Rate Per Hour			Rate Per Hour		
		FY23-24			FY24-25		
Facility	Room	Private	Non-Profit	Commercial	Private	Non-Profit	Commercial
Anthony Community Center	Room A	$ 26.00	$ 21.00	$ 31.00	$ 33.00	$ 26.50	$ 39.50
345 N. Jacob St.	Dance Room	$ 23.50	$ 19.00	$ 28.00	$ 26.00	$ 21.00	$ 31.00
	Main Room	$ 78.50	$ 63.00	$ 94.00	$ 89.00	$ 71.00	$ 107.00
	Gymnasium	$ 66.00	$ 53.00	$ 79.00	$ 89.00	$ 71.00	$ 107.00
	Courtyard	$ 21.25	$ 17.00	$ 25.50	$ 29.00	$ 23.00	$ 35.00
Manuel F. Hernandez Center	Gymnasium	$ 66.00	$ 53.00	$ 79.00	$ 89.00	$ 71.00	$ 107.00
247 W. Ferguson	Dance Room	$ 22.25	$ 18.00	$ 26.50	$ 24.50	$ 19.50	$ 29.50
	Craft Room	$ 22.25	$ 18.00	$ 26.50	$ 28.00	$ 22.50	$ 33.50
Visalia Senior Center	Craft Room	$ 26.00	$ 21.00	$ 31.00	$ 30.00	$ 24.00	$ 36.00
310 N. Locust	Patio	$ 12.50	$ 10.00	$ 15.00	$ 18.00	$ 14.50	$ 21.50

The fees for **Park Athletic Court** (pg. 19) rentals have not been increased since fiscal year 2018-19. The increased fees will assist in covering the costs of maintaining the courts. The rate increases range from 6.67% to 20.00% and amounts over CPI range from $0.41 to $0.80.

Park Athletic Courts		FY23-24	FY24-25
Tennis Courts	Rate Per Hour Per Court	$ 5.00	$ 6.00
Pickleball Courts	Rate Per Hour Per Court	$ 5.00	$ 6.00
Outdoor Basketball	Rate Per Hour Per Court	$ 5.00	$ 6.00
Outdoor Volleyball	Rate Per Hour Per Court	$ 5.00	$ 6.00
Horseshoe Pit	Rate Per Pit Per Day	$ 15.00	$ 16.00

The **Pool Rental** (pg. 20) rates are proposed to increase above the CPI because 3 of the 4 pools are no longer under contract with VUSD resulting in cost increases to the City. The one pool still under contract has very limited City of Visalia availability and is unavailable for private rentals. The rates now take into account the VUSD rental rate, VUSD custodian charges, and lifeguard wage increases. The rate increases range from 25.00% to 60.26% and amounts over CPI range from $30.00 to $95.00.

Pool Rentals				
2 Hour Minimum Rental; $100 Deposit	FY23-24	FY24-25	FY23-24	FY24-25
Amount of Guests	Cost for First Two Hours		Cost Per Additional Hour	
1-25 people	$ 156.00	$ 250.00	$ 70.00	$ 100.00
26-60 people	$ 201.00	$ 295.00	$ 89.00	$ 125.00
61-100 people	$ 246.00	$ 340.00	$ 112.00	$ 150.00
101-150 people	$ 290.00	$ 385.00	$ 134.00	$ 175.00
151-200 people	$ 335.00	$ 430.00	$ 156.00	$ 200.00
201+ people	$ 380.00	$ 475.00	$ 178.00	$ 225.00

Fire – General Fund

The **Engine/Pumper** and **Fire Truck Fees** (pg. 26) have been adjusted to reflect the cost of service. The increases have been taken directly from the FEMA Schedule of Equipment Rates.

		FY23-24	FY24-25
Engine/Pumper **(FEMA Schedule)**	Per Hour	$ 82.24	$ 100.49
Fire Truck/75 Foot Aerial Ladder **(FEMA Schedule)**	Per Hour	$ 122.69	$ 149.92
Fire Truck/100 Foot Aerial Ladder **(FEMA Schedule)**	Per Hour	$ 180.49	$ 200.55

Sidewalk and Drive Approach Improvements – General Fund

Sidewalk and Drive Approach Improvements (pg. 29) are performed by an outside contractor to City standards. These services are available to the public when work is required to be done on their property, but they do not want to hire a contractor on their own. The City also offers to place

the expense on the Tax Roll, when our contractor is used, so residents can pay for the improvements over time. The cost for each improvement type is directly linked to the contracted rates. A new contract was issued in late June 2023 and the costs for each improvement exceed the standard CPI increase as these costs are now at Prevailing Wage as noted in the staff report dated May 15, 2023, when the contract was presented to Council for approval.

	COV Standard		FY23-24	FY24-25
Barrier Curb & Gutter Type A2-6	C-4	Per Linear Foot	$ 127.31	$ 150.00
Barrier Curb & Gutter (Infill & Replacement Only)	C-5	Per Linear Foot	$ 123.81	$ 150.00
Roll Type Curb & Gutter (Infill & Replacement Only)	C-6	Per Linear Foot	$ 124.86	$ 190.00
Median Curb Type B1-6, Retaining Curb & Landscaping Curb	C-8	Per Linear Foot	$ 144.70	$ 225.00
Sidewalk - Residential with Parkway	C-9	Per Square Foot	$ 30.16	$ 65.00
Sidewalk - Residential Adjacent to Curb	C-10	Per Square Foot	$ 35.73	$ 65.00
Sidewalk - Office/Commercial	C-11	Per Square Foot	$ 40.29	$ 70.00
20' Radius Curb Return with Sidewalk Connection - Detail 1	C-13	Per Lump Sum	$ 4,357.34	$ 11,000.00
20' Radius Curb Return with Sidewalk Connection - Detail 2	C-14	Per Lump Sum	$ 4,434.39	$ 11,000.00
20' Radius Curb Return with Sidewalk Connection - Detail 3	C-15	Per Lump Sum	$ 4,434.39	$ 11,000.00
30' Radius Curb Return with Sidewalk Connection	C-16	Per Lump Sum	$ 4,784.66	$ 11,450.00
35' Radius Curb Return with Sidewalk Connection - Detail 1	C-17	Per Lump Sum	$ 5,503.41	$ 12,350.00
35' Radius Curb Return with Sidewalk Connection - Detail 2	C-18	Per Lump Sum	$ 5,503.41	$ 12,350.00
Grind Concrete Sidewalk on Curb	D-3	Per Linear Foot	$ 30.18	$ 75.00
Residential Drive Approach	C-22	Per Square Foot	$ 19.30	$ 32.00
Multi-Family Residential/Office/Commercial Drive Approach	C-23	Per Square Foot	$ 17.99	$ 36.00
Office/Commercial Drive Approach (Alternative-with Curb Return)	C-24	Per Square Foot	$ 24.67	$ 50.00
Major Commercial Drive Approach 35' Radius Curb Return	C-26	Per Square Foot	$ 12.22	$ 35.00
Major Commercial Drive Approach 35' Radius Curb Return Alternative	C-27	Per Square Foot	$ 10.11	$ 35.00
Major Commercial Drive Approach 20' Radius Curb Return	C-28	Per Square Foot	$ 13.58	$ 35.00
Major Commercial Drive Approach 20' Radius Curb Return Alternative	C-29	Per Square Foot	$ 12.83	$ 40.00

Enterprise Fees - Airport

The **Heavy Appliance Electricity Surcharge** (pg. 44) is proposed to increase slightly over CPI due to rounding to the nearest dollar for cash handling purposes. The increase represents a 4.44% increase which is $0.23 above CPI.

		FY23-24	FY24-25
Heavy Appliance Electricity Surcharge	Per Month	$ 45.00	$ 47.00

Enterprise Fees – Solid Waste

The **Replacement of Damaged/Burnt Cans/Bins** (pg. 67) has several size bins that are increasing in cost. The new base costs are based on our latest purchase prices. This fee is listed to be the "actual replacement cost to the City" and includes the bin cost, sales tax, and shipping plus ½ hour of staff and vehicle time. The rate increases range from 13.39% to 19.65% and amounts over CPI range from $110.16 to $705.58.

Replacement of Damaged/Burnt Cans/Bins		FY23-24	FY24-25
1 Yard Bin	* Per Container	$ 827.00	$ 969.74
2 Yard Bin	* Per Container	$ 823.00	$ 984.74
3 Yard Bin	* Per Container	$ 947.00	$ 1,105.74
4 Yard Bin	* Per Container	$ 1,120.00	$ 1,278.74
6 Yard Bin	* Per Container	$ 1,542.00	$ 1,789.74
30 Yard Bin	* Per Container	$ 7,466.00	$ 8,465.74
* Actual replacement cost to City			

ADJUSTED FEES

The following are the proposed fees that have been adjusted by less than the annual CPI, have been reduced or increased to better reflect service and cost, have increased or decreased based on the City's salary and benefit changes, or have a change in the fee description.

Parks & Recreation – General Fund

The Parks & Recreation team took an in-depth look at the calculation factors for the various rental opportunities. Several factors were adjusted including capacities, whether it was looking at truing up indoor seating capacities or visiting each park to get an accurate count of available tables; these changes resulted in some increased costs (listed above in rates exceeding CPI) while others created a reduction in rental rates.

Picnic Area (pg. 16-17) capacities were evaluated and corrected to provide renters with more accurate numbers for use in selecting a facility. This resulted in a reduction in rates for several parks.

			Daily Fee FY23-24				Daily Fee FY24-25			
Park Name	Arbor/Picnic Area	Capacity	Private	Non-Profit -20%	Commercial +20%	Capacity	Private	Non-Profit -20%	Commercial +20%
Alejandro Ruiz	Area #1	40	$ 29.00	$ 23.00	$ 34.00	32	$ 26.00	$ 21.00	$ 31.00
	Area #2	40	$ 29.00	$ 23.00	$ 34.00	32	$ 26.00	$ 21.00	$ 31.00
Blain	Area #1	80	$ 83.00	$ 67.00	$ 100.00	40	$ 64.00	$ 51.00	$ 77.00
	Area #3	60	$ 60.00	$ 48.00	$ 72.00	32	$ 48.00	$ 38.00	$ 58.00
	Area #4	80	$ 83.00	$ 67.00	$ 100.00	49	$ 70.00	$ 56.00	$ 84.00
Cherry Meadow	Area #1	40	$ 24.00	$ 19.00	$ 29.00	32	$ 22.00	$ 17.00	$ 26.00
Houk	Area #1	60	$ 40.00	$ 32.00	$ 47.00	48	$ 35.00	$ 28.00	$ 42.00
Lions	Area #1	60	$ 85.00	$ 68.00	$ 101.00	48	$ 79.00	$ 63.00	$ 94.00
Perry Family	Area #1	45	$ 88.00	$ 69.00	$ 103.00	32	$ 62.00	$ 49.00	$ 74.00
Plaza	Area #1	200	$ 178.00	$ 142.00	$ 213.00	160	$ 163.00	$ 131.00	$ 196.00
	Area #2	60	$ 60.00	$ 48.00	$ 72.00	48	$ 56.00	$ 45.00	$ 67.00
	Area #3	100	$ 92.00	$ 74.00	$ 111.00	80	$ 84.00	$ 68.00	$ 101.00
	Area #4	60	$ 74.00	$ 59.00	$ 88.00	48	$ 70.00	$ 56.00	$ 84.00
	Area #5	60	$ 74.00	$ 59.00	$ 88.00	48	$ 70.00	$ 56.00	$ 84.00
	Area #6	80	$ 90.00	$ 72.00	$ 108.00	64	$ 84.00	$ 68.00	$ 101.00
	Area #7	60	$ 60.00	$ 48.00	$ 72.00	48	$ 56.00	$ 45.00	$ 67.00
	Area #8	60	$ 67.00	$ 54.00	$ 80.00	48	$ 63.00	$ 50.00	$ 75.00
	Area #9	30	$ 31.00	$ 25.00	$ 37.00	24	$ 29.00	$ 23.00	$ 34.00
	Area #10	20	$ 22.00	$ 18.00	$ 26.00	16	$ 21.00	$ 16.00	$ 25.00
	Area #11	20	$ 22.00	$ 18.00	$ 26.00	16	$ 21.00	$ 16.00	$ 25.00
	Area #12	30	$ 31.00	$ 25.00	$ 37.00	24	$ 29.00	$ 23.00	$ 34.00
Recreation	Area #1	126	$ 68.00	$ 54.00	$ 82.00	48	$ 35.00	$ 28.00	$ 42.00
Riverbend	Area #1	50	$ 27.00	$ 22.00	$ 33.00	32	$ 22.00	$ 17.00	$ 26.00
Riverway Sports Park	Lions Club	220	$ 250.00	$ 200.00	$ 300.00	176	$ 230.00	$ 184.00	$ 277.00
	Oak Liquidators	90	$ 122.00	$ 97.00	$ 146.00	72	$ 114.00	$ 91.00	$ 137.00
	Food 4 Less	90	$ 122.00	$ 97.00	$ 146.00	72	$ 114.00	$ 91.00	$ 137.00
	Area #4	90	$ 122.00	$ 97.00	$ 146.00	72	$ 114.00	$ 91.00	$ 137.00
	Area #5	90	$ 122.00	$ 97.00	$ 146.00	72	$ 114.00	$ 91.00	$ 137.00
Whitendale	Area #1	80	$ 83.00	$ 67.00	$ 100.00	64	$ 78.00	$ 62.00	$ 93.00
	Area #2	60	$ 67.00	$ 54.00	$ 80.00	48	$ 63.00	$ 50.00	$ 75.00
	Area #3	60	$ 67.00	$ 54.00	$ 80.00	48	$ 63.00	$ 50.00	$ 75.00
	All Arbors	200	$ 204.00	$ 163.00	$ 246.00	160	$ 191.00	$ 152.00	$ 229.00
Woodland	Area #1	50	$ 27.00	$ 22.00	$ 33.00	32	$ 22.00	$ 17.00	$ 26.00

Indoor Facility Fees (pg. 18) capacities were evaluated and corrected to provide renters with more accurate numbers for use in selecting a facility. This resulted in a reduction in rates for two facilities.

Facility	Room	Rate Per Hour FY23-24 Private	Non-Profit -20%	Commercial +20%	Rate Per Hour FY24-25 Private	Non-Profit -20%	Commercial +20%
Visalia Senior Center	Activity Room	$ 47.25	$ 38.00	$ 56.50	$ 40.00	$ 32.00	$ 48.00
Whitendale	Main Room	$ 66.00	$ 53.00	$ 79.00	$ 48.00	$ 38.50	$ 57.50

Athletic & Miscellaneous Facility Fees (pg. 19-20) the Parks & Rec staff looked at these fees in comparison to the Picnic Areas and Indoor Facility Fees and decided that the Non-Profit discount of 20% and the Commercial upcharge of 20% should be added to these facilities. This provides consistency with all Park and Recreation facility rentals. They also realized the need to have a fee assigned to *Tournament* use of any of the Athletic & Miscellaneous Facilities. Tournaments traditionally have a greater toll on athletic fields and the surrounding park facilities. Staff researched other agencies to see what the fair Tournament rate up-charge may be and determined that 30% of the Commercial rate would allow the City to cover expenses, but not deter organizations from using our facilities. They are also asking to apply “pass-through” charges for services such as increased janitorial and trash pickup if deemed necessary.

	Rate Per Hour Per Field FY23-24	Private	Non-Profit -20%	Commercial +20%	Tournament*
		FY24-25			
All Parks - Field Rental	$ 16.00	$ 16.50	$ 13.20	$ 19.80	$ 26.00
Riverway Sport Park - Special Event Promenade-Athletic Use	$ 32.00	$ 33.25	$ 26.60	$ 39.90	$ 52.00
Athletic Field Lights					
Riverway Sports Park - Baseball	$ 19.00	$ 19.75	$ 15.80	$ 23.70	$ 31.00
Riverway Sports Park - Softball	$ 22.00	$ 22.75	$ 18.20	$ 27.30	$ 35.00
Riverway Sports Park - Saputo Sports Field	$ 25.00	$ 15.50	$ 12.40	$ 18.60	$ 24.00
Riverway Sports Park - Soccer Fields	$ 25.00	$ 25.75	$ 20.60	$ 30.90	$ 40.00
Plaza Park - Ballfields #2 & #3	$ 25.00	$ 25.75	$ 20.60	$ 30.90	$ 40.00
Plaza Park - Ballfields #1 & #4 (2hr minimum)	$ 25.00	$ 25.75	$ 20.60	$ 30.90	$ 40.00
Jefferson Park - Multifield	$ 25.00	$ 25.75	$ 20.60	$ 30.90	$ 40.00
Concession Stands	Rate Per Day	Rate Per Day			
All Parks	$ 100.00	$ 103.50	$ 82.80	$ 124.20	

Tournaments

Tournaments inherently have a greater toll on athletic fields and City amenities in a park. Additional fees will be assessed based on the size and scope of the event. These fees may include requiring the organizer to reserve other park amenities, additional staff to support the influx of park users, janitorial services, trash services, etc. Organizer may be required to provide, at their own cost, additional amenities such as portable restrooms and trash/recycling receptacles and dumpsters; if required organizer must provide proof of receipt before permit is finalized.

	Rate Per Hour Per Court FY23-24	Private	Non-Profit -20%	Commercial +20%	Tournament*
Park Athletic Courts		FY24-25			
Tennis Courts	$ 5.00	$ 6.00	$ 4.80	$ 7.20	$ 9.00
Pickelball Courts	$ 5.00	$ 6.00	$ 4.80	$ 7.20	$ 9.00
Outdoor Basketball	$ 5.00	$ 6.00	$ 4.80	$ 7.20	$ 9.00
Outdoor Volleyball	$ 5.00	$ 6.00	$ 4.80	$ 7.20	$ 9.00
		Rate Per Pit Per Day			
Horseshoe Pit	$ 15.00	$ 16.00	$ 12.80	$ 19.20	$ 25.00

Tournaments

Tournaments inherently have a greater toll on athletic fields and City amenities in a park. Additional fees will be assessed based on the size and scope of the event. These fees may include requiring the organizer to reserve other park amenities, additional staff to support the influx of park users, janitorial services, trash services, etc. Organizer may be required to provide, at their own cost, additional amenities such as portable restrooms and trash/recycling receptacles and dumpsters; if required organizer must provide proof of receipt before permit is finalized.

Miscellaneous Facilities		Rate Per Day		
		Private	Non-Profit -20%	Commercial +20%
	FY23-24	FY24-25		
Dog Park* at Plaza Park and Seven Oaks Park	$ 200.00	$ 207.75	$ 166.20	$ 249.30
Skate Park* at Recreation Park	$ 200.00	$ 207.75	$ 166.20	$ 249.30
Disc Golf Course at Seven Oaks Park	$ 200.00	$ 207.75	$ 166.20	$ 249.30
Trails	$ 100.00	$ 103.75	$ 83.00	$ 124.50

** Requires Parks & Recreation Commission authority to close facility for private or special event use.*

Pool Rentals	Cost for First Two Hours				Cost Per Additional Hour			
		Private	Non-Profit -20%	Commercial +20%		Private	Non-Profit -20%	Commercial +20%
2 Hour Minimum Rental; $100 Deposit								
Amount of Guests	FY23-24	FY24-25			FY23-24	FY24-25		
1-25 people	$ 156.00	$ 250.00	$ 200.00	$ 300.00	$ 70.00	$ 100.00	$ 80.00	$ 120.00
26-60 people	$ 201.00	$ 295.00	$ 236.00	$ 354.00	$ 89.00	$ 125.00	$ 100.00	$ 150.00
61-100 people	$ 246.00	$ 340.00	$ 272.00	$ 408.00	$ 112.00	$ 150.00	$ 120.00	$ 180.00
101-150 people	$ 290.00	$ 385.00	$ 308.00	$ 462.00	$ 134.00	$ 175.00	$ 140.00	$ 210.00
151-200 people	$ 335.00	$ 430.00	$ 344.00	$ 516.00	$ 156.00	$ 200.00	$ 160.00	$ 240.00
201+ people	$ 380.00	$ 475.00	$ 380.00	$ 570.00	$ 178.00	$ 225.00	$ 180.00	$ 270.00

Enterprise Fees - Building Safety

The wording for **Temporary Electrical Sales Lots** (pg. 48) has been changed to be more descriptive of sales lot situations versus limiting the fee to only Christmas tree lots. This fee is used in conjunction with the issuance of a Temporary Conditional Use Permit (TCUP) and covers the cost of the inspection of the electrical set up. Once the TCUP has expired, a new inspection would be required with any new TCUP. The fee has been applied to all types of Temporary Sales Lots, so this change cleans up the verbiage to allow a better understanding for the public and those wishing to host temporary businesses in need of electricity.

Temporary Electrical Sales Lots		
Old Wording		FY24-25
Christmas Tree Sales Lots		
New Wording		
Sales Lots (Christmas tree, pumpkin, etc.)	Each	$ 157.00

Enterprise Fees - Solid Waste

The **Special Service – Additional Service – Bin Roll Out** (pg. 65) the listed fee is being changed to more accurately reflect the full service fee that is charged. The fee of $2.90 is charged for each direction the bin is moved over 20 feet and the service is always done in both directions (from near the dwelling to the curb and back again) so the resulting charge for the service is $5.80. By listing the charge as $5.80 the division is hoping to alleviate any misunderstanding.

Special Service - Additional Service		FY23-24	FY24-25
Roll Out Bin Each Additional 20 Feet	Per Empty	$ 2.90	$ 5.80

The **Replacement of Damaged/Burnt Cans/Bins** (pg. 67) cost for the 40-yard bin is decreasing based on our most recent purchase invoice in July of 2023. This fee is listed to be the "actual replacement cost to the City" and includes the bin cost, sales tax, and shipping plus ½ hour of staff and vehicle time.

Replacement of Damaged/Burnt Cans/Bins		FY23-24	FY24-25
40 Yard Bin	Per Container	$ 9,761.00	$ 9,318.74
* Actual replacement cost to City			

Salary & Benefit Changes - The following rates are associated with a specific job position and have been adjusted based on historical salary and benefit increases and budget assumptions for the next budget year. Rate increases range from 6.47% to 12.18% and amounts over CPI range from $1.05 to $19.53.

Fire – General Fund (pg. 26)

Special Services		FY23-24	FY24-25
Weed Abatement (Administrative Fee)	Per Hour	$ 94.55	$ 101.06
Declaration of Public Nuisance - Includes 3 Hours	Per Nuisance	$ 283.65	$ 303.18
Declaration of Public Nuisance - Each Additional Hour	Per Hour	$ 94.55	$ 101.06
Lift Assist at For-Profit Residential Facility and For-Profit Services*	Per Incident	$ 139.16	$ 151.62
* 5 Lift Assists per year at no charge			

Planning – General Fund (pg. 22)

Environmental Applications	FY23-24	FY24-25
Home Occupation Permit		
Home Occupation Permit - New	$ 35.00	$ 38.00
Home Occupation Permit - Change of Location	$ 17.00	$ 19.00

Enterprise Fees - Building Safety (pg. 51)

		Inspection Fee	
Other Inspection Fees		FY23-24	FY24-25
Expedited Overtime Inspection Fee (2 hr minimum)*	Per Hour	$ 104.20	$ 116.20
* Availability dependent upon staffing resources			

Enterprise Fees - Solid Waste (pgs. 66 & 67)

Special Haul Service/Special Billing Service		FY23-24	FY24-25
Full Time Employee Labor	Per Hour/Per Staff	$ 53.27	$ 57.49
Full Time Employee Overtime Labor	Per Hour/Per Staff	$ 79.91	$ 86.24

Replacement Cost of Miscellaneous Items (Including Staff Time)*		FY23-24	FY24-25
Commercial Bin Lid Replacement	Per Container	$ 36.32	$ 39.87
Commercial Bin Lid Replacement - Two Lids	Per Container	$ 72.64	$ 79.74
Key Replacement	Per Key	$ 16.32	$ 19.87
Lock Replacement	Per Lock	$ 28.32	$ 31.87
* Items damaged by City will not be charged replacement cost to customer			

EXISTING FEES – PREVIOUSLY NOT LISTED IN THE DOCUMENT

Business Tax - General Fund

Infraction fees (pg. 12) On March 18, 2024, the City Council approved amendments to Title 5 of the Municipal Code. Included in those amendments were changes to Title 5.04.420 Infractions which allows for the fees to be adjusted by resolution of the Council for all offenses; therefore, the fees will no longer be listed in the Ordinance document, but rather be listed in the Rates and Fees document which is brought to City Council annually for review and approval.

Surcharges and Penalties		
Infraction		FY24-25
First Violation	Each	$ 100.00
Second Violation of the Same Within One Year	Each	$ 200.00
Third and Each Additional Violation of Same Within One Year	Each	$ 300.00

DELETED FEES

Business Tax - General Fund (pg. 12)
Distribution of Printed Matter Fees are being deleted because Section 9.24.010 of the Municipal Code strictly prohibits the distribution of printed matter.

Distribution of Printed Matter			FY23-24	FY24-25
	Per Day	$	20.00	N/A
	Per Month	$	319.00	N/A

Sidewalk & Drive Approach Improvements – General Fund (pg. 29)
The fee below is being eliminated because it is not a service included in the City contract and is no longer a service we offer to the public through our contractor.

	COV Standard			FY23-24	FY24-25
Residential Drive Approach with Adjacent Sidewalk (infill only)	C-25	Per Square Foot	$	19.99	N/A

Parks & Recreation – General Fund (pg. 16)
The rental of the Community Campus located at 300 NW 3rd Ave., has been removed. This park is part of a Lighting and Landscape area and is not eligible for reservations.

			Daily Fee				Daily Fee		
				Non-Profit	Commercial			Non-Profit	Commercial
Park Name	Arbor/Picnic Area	Capacity	Private	-20%	+20%	Capacity	Private	-20%	+20%
		FY23-24					FY24-25		
Community Campus	Whole Park	103	$ 129.00	N/A	N/A	N/A	N/A	N/A	N/A

Enterprise Fees – Solid Waste (pg. 67)
The **City Owned Enclosure Fee** is being removed because of its redundancy. It refers to the cost of cleaning the enclosures, however, those costs are listed just above with the cleaning rates for all enclosures.

City Owned Enclosure Fee			FY23-24	FY24-25
Monthly Fee includes twice a year cleaning of enclosure & repair of damage to enclosure	Per Enclosure	$	36.73	N/A

The costs for **Replacement of Damaged/Burnt Cans/Bins** for 8-yard and 10-yard bins are being removed. Staff has decided to eliminate these two bin sizes from our inventory and they will no longer be available for replacement. A few are remaining in service, however, when those need to be replaced the customer will be guided to select a new size.

Replacement of Damaged/Burnt Cans/Bins			FY23-24	FY24-25
8 Yard Bin	Per Container	$	1,151.00	N/A
10 Yard Bin	Per Container	$	1,395.00	N/A

Enterprise Fees – Transit (pgs. 72 & 73)
The **Topper/Header Only** advertising option has been removed as an advertising opportunity. This was an advertising location that our previous marketing partner suggested. Our new team has suggested that we remove this option because it is a very small portion of the vehicle, and the space is currently included with the King Kong, Queen Kong, and Full Wrap options.

Advertising - Buses				
Fixed Route				
Topper/Header Only			FY23-24	FY24-25
1 Month Contract	Per Month	$	26.00	N/A
3 Month Contract	Per Month	$	25.00	N/A
6 Month Contract	Per Month	$	24.00	N/A
12 Month Contract	Per Month	$	23.00	N/A

ANNUAL ADJUSTMENTS - AUTHORIZED BY ORDINANCE

The following is a listing of proposed fees where fee increases are required by ordinance.

Business Tax

The annual increases are based on the three-year average of the Consumer Price Index for All Urban Consumers (CPI-U) - U.S. City Average as previously approved by Council and authorized by City Ordinance. This adjustment is not subject to Proposition 26 rules as this is an automatic inflationary adjustment and not a new imposition of a tax levy, charge, or exaction because a fee is imposed when the governing body approves it, not when the fee takes effect. An inflationary adjustment to a levy, charge, or exaction including a fee is merely a fee category set to begin at a certain future effective date. The fee is not considered an increase when it is adjusted for inflation (see Government Code Section 53750(h) (2) (A). **The index applicable to Fiscal Year 2024-25 is 5.61%. These fees will be in effect on July 1, 2024.**

Impact Fees

The ordinance that approved cost of living increases for impact fees is based upon the Engineering and News Record Construction Cost Index (ENRCCI). **The index applicable to Fiscal Year 2024-25 is 6.07%. These fees require a sixty-day notice and will be in effect on Aug 17, 2024.**

Fiscal Impact:

Proposed increases in various City rates and fees will help Departments cover costs and lessen the impact on the General Fund.

Prior Council Action: The Council reviewed and approved new fees and adjustments to the Rates and Fees on June 19, 2023, for Fiscal Year 2023-24.

Other: The following committees and commissions have reviewed the proposed rate and fee adjustments and recommend to the City Council the adoption of the adjustments to the City's Rates and Fees for Fiscal Year 2024-25.

Committee or Commission	Meeting Date	Recommended Fees
Planning Commission	April 8, 2024	Planning Fees - recommended
Parks & Recreation Commission	April 9, 2024	Parks & Recreation Fees - recommended
	May 14, 2024	Parks & Recreation Fees - recommended
Transit Advisory Committee	April 17, 2024	Transit Fees - recommended
Citizens Advisory Committee - Subcommittee	May 23, 2024	All Fees - recommended

Alternatives: N/A

Recommended Motion (and Alternative Motions if expected):

..recommendation

Review and discussion only; Council comments and direction are requested. Action will be taken following the public hearing at the June 17, 2024, Council meeting..end

Environmental Assessment Status: N/A

CEQA Review: N/A

Attachments: Fiscal Year 2024-25 Proposed Rates and Fees Document

Proposed Rates & Fees FY 2024-25

June 17, 2024
Public Hearing

Proposed Inflationary Rates

California CPI

General Rate Changes	3.94%

ENRCCI

All Impact Fees	6.07%

USCPI (3 Year Avg.)

Business Tax Fees	5.61%

Meeting

Reviewed and Discussed

- New Fees
- Fee Increases Exceeding the CPI
- Adjusted Fees
- Existing Fees-Not Previously Listed
- Deleted Fees

June 3rd Meeting Question Follow-up

Adjusted Fees

Enterprise Fees - Transit

CNG Fuel

The public price per GGE is based on our actual costs plus 5%.

Action Required Tonight

- Conduct the Public Hearing
- Adoption of Resolution 2024-04 to Amend the City's fee document for the FY 2024-25
  - If approved the effective date will be:
    - Impact Fees – August 19, 2024 (60-day notice required)
    - All other fees – July 1, 2024

Questions?

Thank you!



Visalia City Council

Staff Report

File #: 24-0252 **Agenda Date:** 6/17/2024 **Agenda #:** 5.

Agenda Item Wording:
Logo Discussion - Continued logo discussion and direction regarding community process on redesign.

Deadline for Action: 6/17/2024

Submitting Department: Administration

Contact Name and Phone Number: Allison M. Mackey, Communications Manager, (559) 713-4535

Department Recommendation: It is recommended that the Visalia City Council review possible next steps of the logo redesign process and provide direction regarding the community driven redesign, submission, and review process.

Background Discussion:
At the June 3, 2024 meeting, the Visalia City Council received a presentation from City staff on the brand refresh and logo process. As part of the discussion, Council received public comment and then moved and voted to move forward with option three and five from the Agenda Item staff report.

Those were: 3) Retain or modify the current logo to be used when the medium being utilized warrants it and retain the previous logo as a Legacy Logo that would be utilized in situations where it can be appropriately displayed and it's detail clearly noted and 5) Open the brand refresh logo design process again and create a process wherein local artists/graphic designers can submit designs (that align with the requirements of a scope of work/design), have those designs reviewed by a panel of local graphic and marketing professionals, with a selection of final logos presented to the community to be voted on via community meetings or digital voting methods. The Council could then consider the results and make a final selection.

City staff notes that as Staff waits for further direction, the rollout of the new logo on vehicles, banners, brochures, uniforms, and other items continues to be paused. No new items have been purchased, ordered, or implemented with any new logo since May 20.

Next Steps
City staff are now seeking Council direction on the re-opening the brand refresh logo design process.

Staff is recommending an accelerated submittal and review process for a revised logo. The reasons for this include, but are not limited to, the fact that the City has been in transition with the new logo for several months and the purchase of items, such as uniforms, letterhead, vehicle logos, etc. are on hold but are needed for operations, the mission, vision, and other items of the brand refresh already completed and available for review, and, perhaps most importantly, because there is energy and

interest in the logo now that should be capitalized on while it at top of mind for many people. However, if Council prefers a design and review timeline that provides for more community processing, staff can return with a more robust process for Committee and Community review.

Staff recommends Council consider the following steps:

1) Identifying a timeline for the brand refresh logo design process. This may include, but not be limited to:
    a. Council each appointing one or two representative(s) to sit on the City of Visalia Brand Refresh Logo Redesign Committee, a Committee that will review the design guidelines set forth, review all submissions and then make recommendations to the City Council.
    b. Open the Brand Refresh Logo Redesign Process on Tuesday, June 18 with announcement to the community through press release, website and social media posts.
        i. Work with community partners including the Arts Consortium, Arts Visalia, the Visalia Chamber of Commerce and the Tulare Kings Hispanic Chamber of Commerce to share details of this logo redesign process.
    c. Provide a submission period open from Tuesday, June 18 through Tuesday, July 2 at 5 p.m., in which time all submissions can be emailed to communityfeedback@visalia.city <mailto:communityfeedback@visalia.city> or copies/files can be dropped off at City of Visalia Administration office, 220 N. Santa Fe and/or dropped off in the drop box at the front entrance of that Santa Fe facility.
    d. Direct the City of Visalia Brand Refresh Logo Design Committee to meet no later than Thursday, July 11, 2024 (with proposed meeting dates on Monday, July 8 and, if needed, Wednesday, July 9), to review submissions and provide three to five logos that meet the guidelines, along with formal feedback and recommendations to the staff, for further action and preparation for the community feedback period.
    e. Provide a public comment feedback period from Monday, July 15, 2024 through Friday, July 26, 2024 during which time community members can provide feedback via comment on each of the presented logos.
    f. Receive the results of the City of Visalia Brand Refresh Logo Design Committee and public feedback via agenda item and staff report at the Monday, August 5, 2024 City Council meeting and vote on the new City of Visalia Brand Refresh logo.
2) Drafting guidelines for logo submissions
    a. These may include, but not be limited to:
        i. All submissions must be received by Tuesday, July 9, 2024 by 5 p.m. in order to be considered.
        ii. All submissions must be accompanied the logo redesign process submission form that will be available on line. (***This form is still being developed and will not be fully operational until Tuesday, June 18, 2024.)***
        iii. All submissions must be original artwork that is owned by the submitter, and not include any copyrighted images. Any fonts used must be publicly available or of custom design. All submissions received remain the property of the submitter and any artwork submitted, unless chosen as the final, approved logo, will remain the sole property of the submitter/designer.
        iv. Submissions will be assigned a number and will be only known, reviewed, and referred to as their logo number, until such time that the final logo is chosen

and the artist elects to have their name announced. Any logo submitted that becomes identified with the artist prior to release of the artist name(s) by the City may be withdrawn from the process.

v. The final logo chosen by the City Council will become property of the City. If submitter and City cannot agree to the terms under which the submitter will transfer its rights, title and interest in the artwork submitted, then another submission will be selected.

vi. Logo Designs Should Be Appropriate for the City
   1. Any logo design should elevate the City of Visalia brand, enabling it to communicate about the organization and community.

ii. Logo should be a reimagining of the Breaking Through the V logo
   1. Logo should employ the strong V design element clearly visible in the “Breaking Through the V” logo created.
   2. Submitters are encouraged to enhance or update the graphics housed within the strong V.
   3. The word Visalia should be clearly evident in or at the bottom of the logo.

iii. Logo Designs Should Be Simple and Modern
   1. The logo should aim to meet the criteria set forth in the feedback received, as well as abide by industry design principles. A simple logo is easier to recognize, remember and reproduce while conveying a clear and consistent message.

iv. Logo Designs Should Be Versatile and Scalable
   1. The logo will need to work in a variety of mediums, ranging from small, digital icons to printed letterhead to embroidered staff shirts to 10-foot billboards.
   2. The logo will need to be able to have its colors translated to the Pantone Matching System (PMS) and ultimately the PMS Color Bridge. This is to ensure consistent color results in every application.

v. Logo Designs Should Include Quality Typeface
   1. The logo typeface should be distinct and contribute to a brand mark. The typeface should be legible, appropriate and complimentary.

vi. Logo Design Color
   1. All submissions must be submitted in both black and white and color.
   2. The logo should include at least two colors, ideally no more than five. Colors should be limited, harmonious and meaningful. Any shade variation of a color will be considered its own, stand-alone color. For example, varying shades of yellow will be considered their own, specific color.
   3. The logo should not rely solely on its hue, and should also work in grayscale, black or white.

vii. Logo Design Space
   1. The logo should be designed in a way that is balanced, organized and expressive. Clever techniques such as negative space or hidden meanings, when appropriate, can be used.

Considerable time and money has been spent on the assts that were developed as part of this process. Staff would also recommend that any logo change be such that it could be readily adapted into the current asset formats, and the guidelines recommended should help integrate the revised

logo into assets in place.

Additionally, staff recommend that the City Council determine appropriate compensation for the winning submission, in the form of scholarship or payment for services rendered through the design and submission process. The Council may want to set an amount, or ask the Brand Refresh Logo Design Committee to make a recommendation on a prize amount.

Fiscal Impact:
Unknown, dependent on Council direction on awarding or compensating submitter of the chosen logo. The selected logo may also require adaptation into a vector file or revisions to fully meet the guidelines that may require the skills of a professional graphic artist.

Prior Council Action: June 3, 2024 - Council received staff presentation and voted to 3) Retain or modify the current logo to be used when the medium being utilized warrants it, and retain the previous logo as a Legacy Logo that would be utilized in situations where it can be appropriately displayed and its detail clearly denoted and 5) Open the brand refresh logo design process again and create a process wherein local artists/graphic designers can submit designs, (that align with the requirements of a scope of work/design), have those designs reviewed by a panel of local graphic and marketing professionals, with a selection of final logos presented to the community to be voted on via community meetings or digital voting methods. The Council could then consider the results and make a final selection. May 20, 2024 - Agenda included Item 12. Request to add Consent item by Council - Request by several Council Members to approve adding an agenda item to the June 3, 2024 agenda for discussion and potential direction regarding the new City of Visalia logo. November 6, 2024 - Council received an update on the brand refresh and approved the new City of Visalia logo, R5-Fox Theater and chose the new City of Visalia logo color palette. August 7, 2023 - Council received an update on the City-wide marketing and rebranding project, directed staff to present a redesigned logo with additional elements and approved a new mission statement, vision statement, brand promise, values, and tagline. April 17, 2023 - As part of the review of the Fiscal Year 2022/23 mid-year financial report, Council made a General Fund Capital Project appropriation of $50,000 for City rebranding implementation. August 15, 2022 - Council authorized staff to conduct a citywide rebranding process, appropriated an additional $25,000 to cover the costs of completing the administrative portion of the City of Visalia Human Resources Marketing and Branding Services, and appropriated $75,000 to cover the anticipated costs of undertaking and completing the administrative portion of the City of Visalia rebranding (Citywide Rebranding). Council authorized staff to utilize the services of We The Creative (by amending their contract with the City of Visalia Human Resources Division) for a project total of $150,000. March 21, 2022 - City Council approved Proposed Capital Projects by Fund, Project # ADCP09 City Logo Refreshment for Fiscal Year 2024-25 for a total of $50,000. March 15, 2021- City Council reviewed Fiscal Year 2020/2021 mid-year financial report with recommended budget appropriations and authorized the Capital Project Request of City Rebranding for $50,000 to be used for initial implementation of the new branding

Other: N/A

Alternatives: N/.A

Recommended Motion (and Alternative Motions if expected):
I move to approve the staff recommendations with regards to the logo revisions process.

Or

Another motion in keeping with Council discussion and direction.

Environmental Assessment Status: N/A

CEQA Review: N/A

Attachments: Click or tap here to enter text.

Visalia City Council

Staff Report

Visalia City Council
707 W. Acequia
Visalia, CA 93291

File #: 24-0254 **Agenda Date:** 6/17/2024 **Agenda #:** 6.

Agenda Item Wording:
Change of Terms and Conditions - Authorize Changes to Terms and Conditions of Employment by and between the City of Visalia and City Manager.

Deadline for Action: 6/17/2024

Submitting Department: Administration

Contact Name and Phone Number: Diane Davis, 713-4575

Department Recommendation:
Approve changes to terms and conditions of employment for the City Manager and authorize the Mayor to sign an amendment to the City Manager Employment Agreement effective the pay period including July 1, 2024, reflecting a 6% salary increase and experience pay of 8% commensurate with 28 years of full-time City service.

Background Discussion:
Leslie Caviglia was appointed City Manager on September 4, 2021 and entered into an Employment Agreement at that time. Per Section 3A of the Employment Agreement, the City may from time-to-time adjust the City Manager's salary during the term of the agreement. Historically, Council has authorized comparable compensation and benefit changes for the City Manager as it has for the unrepresented department head bargaining group.

Recently Council authorized a 6% base wage increase for the unrepresented department head group, and experience pay for miscellaneous department head employees based on number of years of City/government service with 2% at each of the following milestones: 5 years, 10 years, 15 years and 20 years. City Manager Leslie Caviglia has over 28 years of experience with the City of Visalia.

Consistent with the terms and conditions Council recently approved for the department head bargaining group, it is recommended that Council approve a 6% wage increase and 8% experience pay for the City Manager effective the pay period that includes July 1, 2024.

Fiscal Impact:
Wage increase of $14,050 (from $234,159 to $248,209 annually) and $19,857 experience pay.

Prior Council Action: Click or tap here to enter text.

Other: n/a

Alternatives: n/a

Recommended Motion (and Alternative Motions if expected):
I move to approve changes to terms and conditions of employment for the City Manager and authorize the Mayor to sign an amendment to the City Manager Employment Agreement effective the pay period including July 1, 2024, reflecting a 6% salary increase and experience pay of 8% commensurate with 28 years of full-time City service.
Environmental Assessment Status: Click or tap here to enter text.

CEQA Review: Click or tap here to enter text.

Attachments: City Manager Employment Agreement

FOURTH AMENDMENT TO
CITY MANAGER EMPLOYMENT AGREEMENT

BETWEEN
THE CITY OF VISALIA AND LESLIE B. CAVIGLIA

WHEREAS, the City Council (the "Council") of the City of Visalia (the "CITY") desires to continue to employ the services of Leslie B. Caviglia (the "CITY MANAGER"), in accordance with Article IV and Article VI of the Charter of the City of Visalia (the "Charter"); and

WHEREAS, the CITY acting through the Council has entered into that certain contract titled "City Manager Employment Agreement. An Agreement Made And Entered Into By And Between City Of Visalia and Leslie B. Caviglia" dated September 4, 2021 as amended December 4, 2021, June 15, 2022 and May 17, 2023 (the "Agreement"); and

WHEREAS, the Council has approved certain salary adjustments for all City of Visalia employees. In recognition of City Manager's performance and 28 years of experience with CITY, wishes to adjust her compensation and has by action of the Council elected to provide this adjustment to City Manager; and.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, Council and CITY MANAGER agree as follows:

1. Effective the pay period that includes July 1, 2024, Section 3(A) of the Agreement is hereby deleted and replaced as follows:

A. Base Salary. In consideration for her services to CITY during the period in which this Agreement is effective, CITY will pay to CITY MANAGER a base salary of **$248,209** per year. CITY may, in its sole discretion and from time-to-time, adjust CITY MANAGER's base salary at any time after the Effective Date and during the term of this Agreement. Base salary shall accrue daily and be paid through biweekly pay periods during the period in which this Agreement is effective and shall be subject to all lawful withholdings and deductions required by federal and state laws, and any other authorized deductions.

B. Experience Pay. In consideration for her 28 years of experience and service to CITY, and in addition to the Base Salary identified in Paragraph 1(A), CITY will pay to CITY MANAGER an additional eight percent (8%) in and for experience pay. Effective the pay period that includes July 1, 2024, 8% equates to **$19,857** per year, which amount shall be adjusted commensurate with changes to CITY MANAGER's Base Salary. Experience pay shall accrue daily and be paid through biweekly pay periods during the period in which this Agreement is effective and shall be subject to all lawful withholdings and deductions required by federal and state laws, and any other authorized deductions.

3. All other terms and conditions of the Agreement not in conflict with the foregoing are restated and shall remain in full force and effect.

IN WITNESS WHEREOF, the Council of the City of Visalia, California, has authorized this Agreement to be signed and executed this ___ day of _____, 2024.ATTEST:

Michelle Nicholson, Chief Deputy City Clerk	Brian Poochigian, Mayor City of Visalia

Approved as to Form:

Rachele Berglund, Legal Counsel

APPROVED AND ACCEPTED:

Dated: _____

Leslie B. Caviglia, City Manager

Visalia City Council

Staff Report

Visalia City Council
707 W. Acequia
Visalia, CA 93291

File #: 24-0233 **Agenda Date:** 6/17/2024 **Agenda #:** 1.

Agenda Item Wording:
July 15, 2024 @ 7:00 p.m., City Hall, 707 W. Acequia

Meeting dates/times are subject to change, check posted agenda for correct details. In Compliance with the American Disabilities Act, if you need special assistance to participate in meetings email: Michelle.Nicholson@Visalia.city <mailto:Michelle.Nicholson@Visalia.city> or call 713-4512.