



**REQUEST FOR BIDS
RFB-22-23-07
ANNUAL CONTRACT FOR LANDSCAPE MAINTENANCE OF QUADRANT F
ADDENDUM NO. 2**

Issued: Monday, July 3, 2023
Bids Due: 11:30 A.M. on Friday, July 7, 2023

This Addendum is being issued to make changes to the bid specifications, provide additional information and provide a REVISED bid form. This addendum becomes part of the RFB 22-23-07 bid document and must be signed and submitted with proposal.

ITEM 1: LANDSCAPE AND LIGHTING MAINTENANCE ACREAGE POLICY

The City of Visalia enacted a Landscape and Lighting Maintenance Acreage Policy which applies to all Landscape and Lighting Maintenance Districts (Quadrants). This policy became effective June 19, 2023.

Landscape and Lighting Maintenance Acreage Policy

The objective of this policy is to achieve a high level of service for each City managed Landscape and Lighting District by following the parameters set forth.

1. Contractors will be allowed to bid on and maintain up to 60-acres of Landscape and Lighting Districts for the City of Visalia.
2. Contractors that have reached the Landscape and Lighting District 60-acre maintenance limit will be allowed to maintain acreage over 60-acres only when that overage is added to an existing landscape maintenance contract due to new construction or the reorganization of a new maintenance district.

This exception will only apply for the duration of the current maintenance contract.

3. Landscape Maintenance contractors are limited to a maximum of 60-acres of territory in the City of Visalia. If a Contractor is not yet at the 60-acre threshold and wishes to bid on additional acreage the Contractor may bid on those. If, however, said Contractor is the lowest bidder for various Quadrants and award of those Quadrants would push his acreage over the threshold of 60-acres, the Contractor will be allowed to select which Quadrant he wishes to be awarded, and that would keep the contractor at, or below the 60-acre limit. The remaining Quadrants will be awarded to the 2nd lowest bidder (provided that Bidder is also under the 60-acre threshold and meets all other specifications)
4. Bids received from contractors to maintain additional Landscape and Lighting Districts that currently have Landscape and Lighting District maintenance contracts with the City of Visalia will not be accepted if the acreage places the contractor over the 60-acre limit.

ITEM 2: 10-DAY WAGE CHECK

There have been no changes in the State Prevailing Wages that were originally posted with this bid document.

ITEM 3: SUBMIT WITH BID

- As a reminder, Bidder's are required to submit the following items with bid:

10% bid guarantee bond

Copy of Pesticide Applicator's License (QAL) Category B

Copy of Valid Maintenance Gardener Pest Control Business License

- If Bidder is subcontracting this work to any entity holding a Pesticide Applicator's License (QAL category B) and a valid Maintenance Gardener Pest Control Business License, the Bidder must properly identify the subcontractor on the Subcontractor Listing Form with the bid. All Subcontractors must be DIR Registered and maintain registration to perform work under this contract.
- Bids must be submitted in a sealed envelope, clearly marked as follows:

From: Bidder's name and mailing address
To: Visalia Purchasing Division
707 W. Acequia Avenue
Visalia, CA 93292

In lower left-hand corner of envelope write or type:

Sealed Bid for RFB-22-23-07, Quadrant F Landscape Maint.

Bid Deadline: Friday, July 7, 2023 at 11:30am

ITEM 4: CHANGES TO SPECIFICATIONS

Pg. 7, V. Scope of Work/Services, Paragraph 2 currently reads:

LEVELS OF SERVICE

The City of Visalia prefers the highest level of service for all areas of the Quadrant, however the City reserves the right to determine which level of service (frequency of service) will be assigned to each area in every Quadrant. Available funding in each Quadrant will determine the level of service assigned to each particular area of the Quadrant. The City of Visalia may find it necessary to assign a service level of less frequency (Level B or Level C Service) to specific areas of a Quadrant. Thus, the Bidder shall provide pricing for all Levels of Service where indicated on bid form.

Service Level	Frequency of Service	Number of Services Annually
A	Once per week intervals	52
B	Two-week intervals	26
C	Once per month intervals	12

And shall be changed to read:

LEVELS OF SERVICE

The City of Visalia prefers the highest level of service for all areas of the Quadrant. Most areas in all Quadrants have funding that can support the highest level of service. However, there are rare instances when the available funding in a particular area of a Quadrant will require the City to reduce the costs for that area by reducing the level of service (frequency of service) for that area. Therefore, the City of Visalia reserves the right to assign a service level of less frequency (Level B or Level C Service) to specific areas of a Quadrant when City deems necessary.

The City will provide the Contractor with 30 days advance written notice listing the area and square footages for which service shall be reduced and the effective day of service reduction. City will also automatically reduce the contract payment amount for those specific areas according to the table below which shows the reduction for Level B and Level C.

Service Level	Frequency of Service	Number of Services Annually	Percentage by which Contractor's price will be reduced
A	Once per week intervals	52	-
B	Two-week intervals	26	25%
C	Once per month intervals	12	33%

ITEM 5: REVISED BID FORM

Pages 38 and 39 of the original bid document (bid form) have been revised. Bidder is to remove the original pages and replace with pages 4 and 5 of this addendum. Bidder must also submit pages 40-57 of the original bid document as well as the items listed in Item 3, above.

REVISED EXHIBIT 'A' BID FORM
CITY OF VISALIA, CA

RFB-22-23-07, LANDSCAPE MAINTENANCE OF **QUADRANT F**

In compliance with the City's Notice Inviting Sealed Bids No. 22-23-07 dated: _____, the undersigned BIDDER hereby proposes to furnish all materials, equipment, tools, labor, appurtenances, and incidentals required to perform Landscape Maintenance Service as set forth in accordance with the specifications, terms and conditions of this Request for Bid, including all Exhibits and related contract documents therefore, and to perform all work in the manner and time prescribed therein.

BIDDER declares that this proposal is based upon careful examination of the work sites, Instructions to BIDDERS, Scope of Work and all contract requirements. If this proposal is accepted for award, BIDDER agrees to enter into a contract with CITY at the unit and/or lump sum prices set forth in the following Bid Schedule.

BIDDER understands that a bid is required for the entire work and that final compensation under the contract will be based upon the actual quantities of work satisfactorily completed. It is agreed that prices bid include all labor, materials, equipment, transportation, fuel, tools, appurtenant expenses, taxes, permits, licenses, royalties, fees and all costs associated with performing the work described in the bidding documents including all exhibits and attachments.

BIDDER hereby agrees to execute a contract and provide insurance and a performance bond within ten (10) working days, or such further time as may be allowed in writing by the Purchasing Division, after receiving notification of the acceptance of this Bid, and it is hereby mutually understood and agreed that in case the BIDDER does not, the accompanying Bid Guarantee shall be forfeited to the City of Visalia as liquidated damages, and said Purchasing Division may proceed to award the contract to others.

BIDDER agrees to abide by all requirements of the Department of Industrial Relations (DIR) applicable to this public works contract and specified in the City of Visalia Labor Compliance Manual, including but not limited to assuring valid DIR registration numbers for all Contractors and Subcontractors performing work under this contract, payment of state prevailing wages, and uploading weekly certified payrolls to the Labor Commissioner.

BIDDER further declares that he/she has not either directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with said bid.

BIDDER understands that the quantities given on the Bid form and any related contract documents are estimates only. They are given as a basis for comparison of Bids. The City of Visalia does not, expressly, or impliedly agree that the actual amount of work will correspond therewith and reserves the right to increase or decrease the amount of any class or portion of work, or to omit portion of the work, as the City deems necessary or advisable, at the prices Bid.

The City will determine the lowest bidder by the Lowest Total Bid Amount for Level A Service.

Award will be to the lowest bidder whose bid is deemed both responsive and responsible and meets all criteria required. Resulting contract may be awarded at:

- Level A service for all areas, or
- Level A service for some areas with specific areas at Level B or C Service if deemed appropriate by the City.

BIDDER understands that once contract is awarded, the City reserves the right to further increase or decrease the Level of Service in any area(s) of the Quadrant, which will result in a corresponding increase

or decrease to the contract amount as specified in the RFB. The City will provide the Contractor with 30 days advance written notice when Level of Service is being changed.

The City reserves the right to add or delete areas (square footage) from this contract if needed. Any added or deleted areas will cause a price adjustment to contract. Price adjustments will be based on the Contractor's unit price for the Level of Service being provided to the specific area.

Any new areas that may be added shall be maintained to the same standards required by the specifications of the Service Level for that specific area.

BIDDER has read and hereby agrees to the conditions stated in this proposal by affixing his/her signature on the Bid Form.

All bids will be checked for accuracy. In the case of discrepancy in amounts bid, the unit cost shall prevail as basis for award.

LANDSCAPE MAINTENANCE OF QUADRANT F, PER SPECIFICATIONS OF RFB-22-23-07

Level A Service Service once per week (52 times annually)	Quantity (Sq. Footage)	X	Unit Cost (Monthly)	=	Monthly Price
Turf (including irrigation maintenance)	152,536 sq. ft.	X	\$_____/sq. ft.	=	\$_____
Planter (trees, shrubs, ground cover, vine cover on walls and weed control)	288,656 sq. ft.	X	\$_____/sq. ft.	=	\$_____
Total Monthly for Level A Service					\$_____

Alternate Bid Item: Contractor's Hourly Rate	
Applicable only to major repairs or Extra Work as authorized by Project Manager.	\$_____per hour

Bidding Company's Name Business Address City State Zip

END OF ADDENDUM NO. 1

/s/ Purchasing Division

(559) 713-4334

BIDDER to sign and submit with PROPOSAL

Firm: _____

Date:_____

By: _____
Bidder's Signature